

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Tuesday, February 18, 2010
Hays Center, 1311 W. Church Street, Champaign, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, February 18, 2010 at the Hays Center, 1311 W. Church Street., Champaign, Illinois. President Wene called the Regular Meeting to order at 6:00 p.m. and asked the Secretary, Commissioner Molano-Flores, to call the roll. Roll was taken with the following commissioners present: Herricks, Molano-Flores, Toalson, Wene and White.

AGENDA MODIFICATIONS – None

REMOTE ATTENDANCE – None

AWARD PRESENTATION

Volunteer Clyde Sweet was recognized with a Community Service Award for his years of volunteering with the District, particularly with the Natural Resources Department.

SECRETARY REPORT

Commissioner Molano-Flores moved for approval of the Special Meeting/Facilities Committee Minutes of January 21, 2010. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Molano-Flores moved for approval of the Public Hearing Minutes of January 21, 2010. Commissioner White seconded. A voice vote was taken. Motion carried.

Commissioner Molano-Flores moved for approval of the Special Meeting Minutes of January 21, 2010. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Molano-Flores moved for approval of the Regular Meeting Minutes of January 21, 2010. Commissioner White seconded. A voice vote was taken. Motion carried.

DISBURSEMENT REPORT

Commissioner Toalson moved that the Board approve payment of checks #91588 through #91811 dated January 22, 2010 through February 19, 2010, including wire transfers for payment of FED/FICA/state & sales taxes, and IMRF for a total amount of \$260,530.44. Commissioner White seconded. A voice vote was taken. Motion carried.

TREASURER REPORT

Commissioner Toalson gave the Treasurer's Report for January 2010. Commissioner Toalson moved to accept the Treasurer's Report for January 2010. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

AUDIENCE REMARKS AND/OR INPUT – None

COMMISSIONERS REMARKS AND/OR INPUT – None

STAFF REPORTS

- Executive Director Jerry Pagac advised he and his wife had enjoyed the recent Be My Valentine program. He said he also had attended and was impressed by the recent Trail Steward Workshop hosted by the District. He reported new insulation was being installed at Elks Lake Pavilion, and the District would be receiving the Flaherty Award for Possibility Pier, at the upcoming Great Lakes Park Training Institute.
- Dan Olson, Natural Resources Director, noted Volunteer Jim Hoyt would be presented with a Community Service Award at the upcoming Prairie Rivers Banquet for his past 12 years of volunteer work with the District. Commissioner Molano-Flores inquired how the ranking for Natural Resources annual projects was figured. Mr. Olson noted it depends on funds available, noting this year with the OSLAD Grant for Sangamon River, several more projects were added.
- Commissioner Herricks requested that a letter of appreciation from the Board be sent to the donor of the large containers for the Botanical Garden.
- Construction Manager Bryan Stevens noted the construction crew had recently installed new insulation made from 100% recycled materials at Elks Lake Pavilion.
- Museum Director Cheryl Kennedy said the museum's Lincoln exhibit will open March 7th, the day of the museum's season opening. She said invitations will be mailed soon. Commissioner Molano-Flores commented on the museum's loan from the Macon County Historical Society that would have to be returned prior to the opening. Ms Kennedy noted the timing was a setback, but the items had been with the District for a long time.

Regular Meeting Minutes

February 18, 2010

Page 2 of 3

- Golf Director Dave Torrens said golf course maintenance crews, with the milder weather, had been able to get outside and do some tree trimming on the course. Mr. Torrens also reported this is the time of the year the reels on the golf course mowers get sharpened. Commissioner Herricks commented he had been able to observe staff sharpening them last year, and noted the amount of work this activity entails.

CCFPD FOUNDATION BOARD REPORT – None

CITIZENS ADVISORY COMMITTEE REPORT – None

NEW BUSINESS

A. Facilities Committee

1. Mower Replacement-(LOW)

Commissioner Herricks moved to approve the purchase of one (1) 2010 Toro 4000D diesel 11-foot out-front mower at the State of Illinois bid price of \$41,286. Commissioner White seconded. Commissioner Herricks noted staff had been unable to get a demonstration of the Jacobsen mower. A voice vote was taken. Motion carried.

2. Mower Replacement – (GC)

Commissioner Herricks moved to approve the purchase of one (1) 2010 Toro 4000D diesel 11-foot out-front mower at the State of Illinois bid price of \$41,286. Commissioner White seconded. A voice vote was taken. Motion carried.

3. Golf Car Replacements – (GC)

Commissioner Herricks moved to approve the purchase of 60 Club Car 2010 Precedent electric motor golf cars from Battery Specialist and Golf Cars for the total price of \$121,140.00. Commissioner White seconded. Commissioner Herricks noted the price includes trade-in of the existing fleet, and the new cars will be electric as compared to the current gas-powered cars. Golf Director Dave Torrens noted that replacing the entire fleet with one style of car helps with maintenance costs, adding that when trading only a portion of the fleet every couple of years, the parts are not always compatible, and many different engine models have to be serviced. Commissioner Toalson complimented the golf course maintenance staff, noting the current cars had received good care to get the trade-in value they did. A voice vote was taken. Motion carried.

4. Utility Vehicle Purchase (MF)

Commissioner Herricks moved to approve the purchase of a John Deere HPX utility vehicle from the Illinois State Bid Contract in the amount of \$12,112.50 from Arends in Urbana. Commissioner Molano-Flores seconded. Middle Fork Site Superintendent Matt Kuntz advised this will be used in the preserve, especially around the campground area, noting this vehicle will be quieter than the diesel vehicles, and this will allow staff to use the pick-up truck less often, thus extending the life of the truck. A voice vote was taken. Motion carried.

5. Elks Lake Pavilion Windows (LOW)

Commissioner Herricks moved to approve the purchase of windows for Elks Lake Pavilion at a cost of \$5,228.30 from Trainor Glass Company, Champaign. Commissioner White seconded. Commissioner Herricks noted the dollar amount of this purchase did not have to be Board-approved, but because bids were significantly lower than expected, staff had requested it be brought before the Board. Commissioner Herricks remarked, after attending a function in Lake of the Woods Pavilion where the windows had already been replaced, that the new insulated windows made a huge difference in the comfort of the building. A voice vote was taken. Motion carried.

B. Sale of Surplus Property

Commissioner Toalson moved to approve a resolution allowing staff to sell the attached list of surplus items on eBay. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

C. Supplemental Engineering Services Agreement – Kickapoo Rail Trail

Commissioner Herricks moved to approve an amended Preliminary Engineering Services Agreement with Sodemann and Associates, Inc. for the Kickapoo Rail Trail project in the amount of \$16,361.25. Commissioner Molano-Flores seconded. Commissioner Herricks confirmed the District will be reimbursed for the 1st phase IDOT portion and also asked if legal counsel had reviewed the agreement. Executive Director Pagac noted local legal review was not conducted, but the form is a standard governmental agreement. A voice vote was taken. Motion carried.

NEW BUSINESS (continued)

D. River Bend Site Management Plan

Commissioner White moved the Board approve the River Bend Forest Preserve Site Management Plan. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

E. Strategic Plan Extension

Commissioner Molano-Flores moved the Board approve the extension of the District's Strategic Plan in 2009 into 2010. Commissioner White seconded. A voice vote was taken. Motion carried.

F. 2010 Working Budget

Commissioner Herricks moved the Board approve the 2010 Working Budget. Commissioner Molano-Flores seconded. Finance Director John Baker advised this information had been forwarded to the Board back in November, and from that document, only minor changes had been made. A voice vote was taken. Motion carried.

OTHER BUSINESS

Commissioner Wene stated she and Commissioner Herricks would not be able to attend the March Board Meeting, thus confirming with the other commissioners that all would need to attend so a quorum would be present to be able to conduct business.

Commissioner Wene also noted that evaluation forms for Executive Director Pagac's review will be sent out to department heads next week, and these will be used when the Board conducts the director's annual review in April.

EXECUTIVE SESSION

Commissioner Molano-Flores made a motion at 7:17 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2(c)(5) for discussion of the purchase or lease of real property for the use of the public body. Commissioner Herricks seconded. A roll call vote was taken. The following commissioners voted "yes": Herricks, Molano-Flores, Toalson, Wene and White. Motion carried.

Commissioner Herricks made a motion at 7:42 p.m. to go back into the Regular Meeting. Commissioner White seconded. A voice vote was taken. Motion carried.

OPEN SESSION

Executive Director Pagac took the opportunity to brief the commissioners on his plan to provide an additional pay increase for salaries and wages, staying within the already approved budget.

MEETING ADJOURNMENT

Commissioner Herricks made a motion to adjourn the Regular Meeting. Commissioner White seconded. A voice vote was taken. Motion carried. Meeting adjourned at 8:05 p.m.

Journal of Proceedings
SPECIAL MEETING
BOARD OF COMMISSIONERS - FACILITIES COMMITTEE
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, February 18, 2010 – 5:30 p.m.
Hays Center, 1311 W. Church Street, Champaign, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Facilities Committee Meeting, Thursday, February 18, 2010 at the Hays Center, 1311 W. Church Street., Champaign, Illinois. Commissioner Herricks called the Facilities Committee Meeting to order at 5:35 p.m. Present were committee members Commissioner Herricks and Commissioner White.

NEW BUSINESS

1. Mower Replacement (LOW)

Commissioner Herricks moved to forward to the full Board the purchase of one (1) 2010 Toro 4000D diesel 11-foot out-front mower at the State of Illinois bid price of \$41,286. Commissioner White seconded. Site Superintendent Tom Pike stated the purchase would be from the State of Illinois bid list, which had the best pricing. A voice vote was taken. Motion carried.

2. Mower Replacement (GC)

Commissioner Herricks moved to forward to the full Board the purchase of one (1) 2010 Toro 4000D diesel 11-foot out-front mower at the State of Illinois bid price of \$41,286. Commissioner White seconded. A voice vote was taken. Motion carried.

3. Golf Car Replacements (GC)

Commissioner White moved to forward to the full Board the purchase of 60 Club Car 2010 Precedent electric motor golf cars from Battery Specialist and Golf Cars for the total price of \$121,140.00, including a trade-in allowance of \$112,000. Golf Director Dave Torrens said the purchase will replace the existing fleet purchased in 2004. He added these are electric cars as compared to the current gas-powered cars; and the battery's charge will last for 36 holes, thus saving servicing time and fuel cost. Commissioner Herricks noted the earlier long-range plan was for the fleet to be completely replaced rather than replacing a part of the fleet annually. Mr. Torrens stated this purchase will make a solid fleet, and now all will be the same model, thus allowing for fewer parts to be stocked and easier servicing. Commissioner White asked about the battery life on a car, and Mr. Torrens stated the typical battery life on a golf car is four years. Commissioner White also asked about the return on investment for the cars. It was noted in 2008, \$178,000 of revenue was generated by golf car rental. Mr. Torrens also noted Battery Specialist and Golf Cars is located in Champaign, thus allowing for convenient servicing if needed. Executive Director Jerry Pagac stated using electric cars will be more environmentally friendly. A voice vote was taken. Motion carried.

4. Utility Vehicle Purchase (MF)

Commissioner White moved to forward to the full Board the purchase of a John Deere HPX utility vehicle from the Illinois State Bid Contract in the amount of \$12,112.50 from Arends in Urbana. Commissioner Herricks seconded. Site Superintendent Matt Kuntz noted the utility vehicle currently used at Middle Fork has been a great service vehicle for their needs, and maintenance costs have been very low. He said it allows gas savings as compared to using a larger pick-up and also saves wear on the larger vehicle. He added the vehicle is quieter than the larger diesel pick-up truck, which the campers appreciate during early morning trash pick-up times. A voice vote was taken. Motion carried.

5. Elks Lake Pavilion Windows (LOW)

Commissioner Herricks moved to forward to the full Board the purchase of windows for Elks Lake Pavilion at a cost of \$5,228.30 from Trainor Glass Company, Champaign. Commissioner White seconded. Construction Manager Bryan Stevens noted the purchase price is under what is needed for Board approval, but he wanted to make the Board aware of the drastically lower bids from all the vendors, including the one from whom windows were purchased last year. A voice vote was taken. Motion carried.

MEETING ADJOURNMENT

Commissioner White moved to adjourn at 5:55 p.m. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Ed Herricks, Chair
Board of Commissioners – Facilities Committee
Champaign County Forest Preserve District