

Journal of Proceedings
SPECIAL MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, October 23, 2008
Golf Course Clubhouse
Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Special Meeting on Thursday, October 23, 2008 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. President Wene called the Special Meeting to order at 5:53 p.m. and asked the Secretary, Commissioner Toalson, to call the roll. Roll was taken with the following commissioners present: Herricks, Molano-Flores, Toalson, Wene and Zehr.

ADOPTION OF THE CCFPD ANNUAL TENTATIVE TAX LEVY ORDINANCE #08-6

Commissioner Herricks moved to pass the 2008 Annual Tentative Tax Levy Ordinance #08-6 of the Champaign County Forest Preserve District, in the County of Champaign, of the State of Illinois, in the aggregate sum of \$3,591,097 for the 2008 taxes due in 2009. Commissioner Toalson seconded. Finance Director John Baker reviewed the document and explained it included provisions in the event the referendum passed. A roll call vote was taken. The following commissioners voted “yes”: Herricks, Molano-Flores, Toalson, Wene and Zehr. Motion carried.

ADJOURNMENT

Commissioner Herricks made a motion to adjourn the Special Meeting. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried. Meeting adjourned at 5:38 p.m.

Robert Toalson, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, October 23, 2008

Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, October 23, 2008 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. President Wene called the Regular Meeting to order at 6:00 p.m. and asked the Secretary, Commissioner Toalson, to call the roll. Roll was taken with the following commissioners present: Herricks, Molano-Flores, Toalson, Wene and Zehr.

REMOTE ATTENDANCE – None

AGENDA MODIFICATIONS – None

SPECIAL RECOGNITION – None

SECRETARY REPORT

Commissioner Toalson moved for approval of the Regular Meeting minutes of September 18, 2008. Commissioner Zehr seconded. A voice vote was taken. Motion carried.

TREASURER REPORT

Commissioner Zehr moved that the Board approve payment of checks #86042 through #86392 dated September 13, 2008 through October 17, 2008 for a total amount of \$339,599.26 with wire transfers for payment of FED/FICA/state and sales taxes excepting from that void checks #85945, #85991 and #86069. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

Commissioner Zehr gave the Treasurer's Report for September 2008. The outstanding bonds were \$97,000. As of September 30, 2008, the investments of the District totaled \$1,724,423.03 with ending cash available totaling \$41,389.82. Income for the month totaled \$1,714,882.49 including \$970,231.03 in tax revenue and \$542,197.50 OSLAD grant reimbursement for the Sangamon River Forest Preserve, and expenses totaled \$294,407.97. Commissioner Zehr moved to accept the Treasurer's Report for September 2008. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

AUDIENCE REMARKS AND/OR INPUT - None

COMMISSIONERS' REMARKS AND/OR INPUT

The following are highlights. The Board:

- complimented the aesthetics of Lake of the Woods Forest Preserve noting the balance achieved between parklike features in harmony with conservation and restoration.
- complimented the recent Volunteer Appreciation dinner held at the Salt Fork Center, Homer Lake Forest Preserve.

STAFF REPORT

The following are highlights from the Report of the Staff:

- Executive Director Jerry Pagac announced Administrative Assistant Tonya Maier would be leaving the District in December.
- Director Pagac said District volunteers' Phil Hult and Gail Snowdon had attended the NRPA Congress in Baltimore where they received the NRPA Great Lakes Region Volunteer Award. He expressed thanks for all of their efforts.
- The Environmental Assessment Report, which is a part of the Strategic Plan, will be presented in draft form at the December Board meeting.
- The Sangamon River Forest Preserve Grand Opening had been a success. President Wene gave appreciation to Public Information Director Andee Chestnut for her efforts coordinating the event.

In addition to written reports included in the Board packets, staff provided activity summaries for the following departments: 1. Homer Lake Forest Preserve; 2. Lake of the Woods/River Bend Forest Preserve/Sangamon River Forest Preserves; 3. Middle Fork River Forest Preserve; 4. Natural Resources; 5. Botanical Garden; 6. Construction; 7. Early American Museum; 8. Environmental Education; 9. Golf Course; 10. Administration; 11. Grants; 12. Planning; 13. Public Information and 14. Volunteers. Commissioner Herricks moved to accept the staff reports. Commissioner Zehr seconded. A voice vote was taken. Motion carried. These reports are available in their entirety at District Headquarters and on the District website at www.ccfpd.org.

Regular Meeting Minutes

October 23, 2008

Page 2 of 2

FOUNDATION BOARD REPORT

President Wene said the next meeting was scheduled for November 13th at 7:30 a.m. at Jim Gould Restaurant, Champaign.

CITIZENS ADVISORY COMMITTEE REPORT

Executive Director Jerry Pagac said the Citizens Advisory Committee had met recently. He noted they were interested in project development as well as guidance from the District toward new study opportunities.

OLD BUSINESS – None

NEW BUSINESS

A. Facilities Committee / B. Personnel Committee – None

C. IAPD/IPRA Credentials Certificate and Delegate Selection

Commissioner Herricks moved the Board approve the Credentials Certificate, which designates a representative of the District to serve as a delegate to the Annual Business Meeting of the Illinois Association of Park Districts. The certificate includes the names of three representatives, Ruth Wene as the delegate, Ed Herricks as the first alternate, Vern Zehr as the second alternate and Jerry Pagac as the third alternate. Commissioner Zehr seconded. A voice vote was taken. Motion carried.

D. Taylor Studios Contract

Commissioner Zehr moved the Board approve the contract for professional services with Taylor Studios of Rantoul, Illinois at a cost not to exceed \$150,000. This contract is for the design and fabrication of the interpretive elements of the Lincoln exhibit at the courthouse and additional services to design a Lincoln interpretive experience at the Early American Museum. Commissioner Herricks seconded. Finance Director John Baker gave background on the contract and noted the funding source for it was entirely from grants and donations. He also explained that this contract was on behalf of the Lincoln Exhibit Committee which had been organized through a Memorandum of Agreement between the CCFPD and the Champaign County Board. Commissioner Toalson asked if this contract had been reviewed by legal counsel. Finance Director John Baker said it had not. There was a discussion of about the contract details. A voice vote was taken. Motion carried.

E. Auditing Services

Commissioner Toalson moved the Board engage the auditing services of Bray, Drake, Liles & Richardson for the audit of fiscal years 2008 through 2010 at a total fee of \$44,050. Commissioner Zehr seconded. Finance Director John Baker advised the Board that all references for Bray, Drake, Liles & Richardson had been outstanding and their bid had been the lowest. A voice vote was taken. Motion carried.

F. 2008 Strategic/Action Plan Update

The Board thanked staff for the informational update as well as the amount of progress made on the Strategic/Action Plan.

OTHER BUSINESS

A. Schedule Special Meeting – Budget

The Board scheduled a Special Meeting to discuss the 2008 Budget on Tuesday, December 16, 2008 at 4:00 p.m. at a location to be determined.

MEETING ADJOURNMENT

Commissioner Herricks made a motion to adjourn the Regular Meeting. Commissioner Toalson seconded. Motion carried unanimously. Meeting adjourned at 7:34 p.m.

Robert Toalson, Secretary
Board of Commissioners
Champaign County Forest Preserve District