

**Journal of Proceedings**  
**REGULAR MEETING – BOARD OF COMMISSIONERS**  
**CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT**  
**Thursday, September 18, 2008**  
**Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois**

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, September 18, 2008 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. President Wene called the Regular Meeting to order at 6:01 p.m. and asked Secretary Toalson to call the roll. Roll was taken with the following commissioners present: Herricks, Molano-Flores, Toalson, Wene and Zehr.

**REMOTE ATTENDANCE/AGENDA MODIFICATIONS** - None

**SECRETARY REPORT**

Commissioner Zehr moved for acceptance of the Personnel Committee Meeting Minutes of May 15, 2008. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Toalson moved for approval of the Regular Meeting minutes of August 21, 2008. Commissioner Zehr seconded. A voice vote was taken. Motion carried.

Commissioner Toalson moved for approval of the Executive Session minutes of August 21, 2008. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

**TREASURER REPORT**

Commissioner Zehr moved that the Board approve payment of checks #85671 through #86041 dated August 16, 2008 through September 12, 2008, including wire transfers for payment of FED/FICA/state and sales taxes for a total amount of \$327,786.86 excepting from that void checks #85649 and #85815. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

Commissioner Zehr gave the Treasurer's Report for August 2008. The outstanding bonds were \$97,000. As of August 31, 2008, the investments of the District totaled \$1,724,423.03 with ending cash available totaling \$41,389.82. Income for the month totaled \$315,192.28 and expenses totaled \$521,741.90. Commissioner Zehr moved to accept the Treasurer's Report for August 2008. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

**AUDIENCE REMARKS AND/OR INPUT**

Beth Chato, Audubon Society, presented the annual 2007 Audubon Society Bird Report. The following are highlights of the report: 141 species found at Homer Lake; 109 species found at Lake of the Woods; 126 species found at Middle Fork; and 144 species found at River Bend. Ms. Chato said they looked forward to including the Sangamon River Forest Preserve in next year's report. The Board accepted the report and thanked Beth Chato and the Audubon Society for all of their work.

**COMMISSIONERS REMARKS AND/OR INPUT**

The following are highlights. The Board:

- complimented the aesthetics of the stamped surface treatments at the golf course as well as at Homer Lake (Looking for Lincoln sign).
- congratulated Executive Director Jerry Pagac on his induction into the American Academy for Park and Recreation Administration (AAPRA).
- noted the impressive level of activity in the staff reports and thanked staff for all their hard work making the District what it is today.
- complimented the Fall 2008 District Newsletter, highlighting the addition of the children's page.

**STAFF REPORT**

The following are highlights from the Report of the Staff:

- Kirby Pringle has been contracted to write the District quarterly e-newsletter which will go out soon, and Brock Peoples has been contracted to create a Facebook website for the District.
- Director Pagac complimented Middle Fork Site Superintendent Matt Kuntz on recent positive feedback regarding the pleasant atmosphere of the campground. He also complimented Administration Assistant Tonya Maier for her efforts coordinating the Foundation's annual Golf Outing and Canoe Trip.
- Sangamon River Forest Preserve Grand Opening is scheduled for Sunday, September 21<sup>st</sup> from 2 p.m. to 4 p.m.
- More than 350 people attended the recent Prairie Stories event at Lake of the Woods.
- The economy's effect on District insurance and financial funds was discussed. Staff reported the District had suffered no ill effects.

**STAFF REPORT (cont.)**

In addition to written reports included in the Board packets, staff provided activity summaries for the following departments: 1. Homer Lake Forest Preserve; 2. Lake of the Woods/River Bend Forest Preserve/Sangamon River Forest Preserves; 3. Middle Fork River Forest Preserve; 4. Natural Resources; 5. Botanical Garden; 6. Construction; 7. Early American Museum; 8. Environmental Education; 9. Golf Course; 10. Administration; 11. Grants; 12. Planning; 13. Public Information and 14. Volunteers. Commissioner Toalson moved to accept the staff reports. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried. These reports are available in their entirety at District Headquarters and on the District website at [www.ccfpd.org](http://www.ccfpd.org).

**FOUNDATION BOARD REPORT**

Finance Director John Baker gave appreciation to the Foundation's Financial Committee for their hands-on assistance with the Foundation financial requirements.

**CITIZENS ADVISORY COMMITTEE REPORT / OLD BUSINESS** – None

**NEW BUSINESS**

**A. Facilities Committee** – None

**B. Personnel Committee**

**1. Personnel Policy Revision Discussion: a. Children at Work Policy & b. Golf Privileges for Employees**

Commissioner Toalson said the Personnel Committee had met and reviewed the potential Personnel Policy Revisions. He said they asked staff for some clarifications to be made and will meet again to further discuss the Children at Work Policy and Golf Privileges for Employees.

**C. Board Committee Appointments**

President Wene appointed Commissioner Zehr to be Chair and Commissioner Herricks to serve on the Facilities Committee and Commissioner Molano-Flores to be Chair and Commissioner Toalson to serve on the Personnel Committee for the term of 2008 - 2009.

**D. Citizens Advisory Committee and Foundation Board Representative Appointments**

President Wene announced she would continue to serve as the Board Representative on the Citizens Advisory Committee and Commissioner Toalson would continue to serve as the Board Representative on the Foundation Board.

**E. Purchase of Prepaid Propane**

Commissioner Herricks moved to approve the purchase of 8,500 gallons of propane at \$2.249 per gallon for the 2008-09 heating season from Progressive Propane, Inc. at an amount of \$19,118. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

**F. Sale of Surplus Property**

Commissioner Zehr moved to approve a resolution allowing staff to sell District surplus items on eBay or locally. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried.

**OTHER BUSINESS**

The Board discussed the October Regular Board Meeting date and decided to leave it on the date of October 23<sup>rd</sup> as was published in the News-Gazette at the beginning of the year.

**MEETING ADJOURNMENT**

Commissioner Herricks made a motion to adjourn the Regular Meeting. Commissioner Zehr seconded. Motion carried unanimously. Meeting adjourned at 7:10 p.m.