

**Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, September 17, 2009**

Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, September 17, 2009 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. President Wene called the Regular Meeting to order at 6:01 p.m. and asked Secretary Toalson to call the roll. Roll was taken with the following commissioners present: Toalson and Wene. Commissioner Molano-Flores and White were absent with notice.

REMOTE ATTENDANCE – Commissioner Herricks attended the meeting via phone conferencing.

AGENDA MODIFICATIONS – Commissioner Wene stated the Personnel Committee Meeting had been cancelled, thus the agenda items under the Personnel Committee will not be included on the agenda.

SECRETARY REPORT

Commissioner Toalson moved for acceptance of the Personnel Committee Meeting minutes of February 10, 2009. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Toalson moved for approval of the Facilities Committee minutes of August 20, 2009. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Toalson moved for approval of the Regular Meeting minutes of August 20, 2009. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

TREASURER REPORT

Commissioner Toalson moved that the Board approve payment of checks #89987 through #90342 dated August 14, 2009 through September 11, 2009, including wire transfers for payment of FED/FICA/state payroll taxes, IMRF, Live insurance and sales tax for a total amount of \$299,066.43 excepting from that void checks #88202 and #89371. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

Commissioner Toalson presented the Treasurer's Report for August 2009. Commissioner Herricks moved to accept the Treasurer's Report for August 2009. Commissioner Toalson seconded. A voice vote was taken. Motion carried. Finance Director John Baker commented the additional dollars compared to last month's report was due to the release of property tax revenues to the District.

AUDIENCE REMARKS AND/OR INPUT

Steve Gilbert representing Shady Rest Gravel presented photos to the commissioners of the current lake level of the lake at River Bend. Mr. Gilbert stated he owns the Shady Rest Gravel Company located near River Bend Lake, and has had difficulty mining with the current level of the lake at River Bend. Commissioner Wene thanked Mr. Gilbert for his attendance and welcomed his comments and concerns.

COMMISSIONERS REMARKS AND/OR INPUT - None

STAFF REPORT

- Executive Director Jerry Pagac congratulated Administrative Assistant, Sarah Elm Rex and Natural Resource Technician Adam Rex on their recent marriage. Director Pagac also stated he had recently attended the Champaign County Courthouse Lincoln Exhibit dedication, and was pleased to hear District staff commended for their efforts in regard to the exhibit. Lastly Director Pagac acknowledged Museum Curator Barb Garvey for her work with the recent filming to publicize the courthouse Lincoln exhibit.
- In regard to the Botanical Garden report, Commissioner Wene noted washout problems caused by the recent rain.
- In regard to the to the Early American Museum report, Commissioner Wene stated she had attended the recent Champaign County Court House Lincoln Exhibit, and commended staff for their work on the exhibit. Museum Director Cheryl Kennedy commended Museum Curator Barb Garvey on her involvement with taping of the Lincoln Exhibit promotional film.
- Environmental Education Coordinator, Pam Leiter, stated the Environmental Education staff have been preparing for the Prairie Stories program that had just started.
- Golf Director Dave Torrens stated the new parking lot bio-swale area is filling in nicely, and has been working the way it designed to work with the recent rains. It was also noted the area was designed by Brian DeMuyneck with Ratio Architects.

Regular Meeting Minutes
September 17, 2009
Page 2 of 2

STAFF REPORT (cont.)

- Public Relations Director Andee Chestnut stated the District will be involved in a joint advertising sponsorship with the Champaign, Urbana and Savoy Park Districts through station WILL.

Commissioner Toalson moved to accept the staff reports. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

FOUNDATION BOARD REPORT

Commissioner Toalson advised the foundation members had conducted a self survey regarding goals of the committee. Additionally, Commissioner Toalson noted the foundations investment policy would be acted on at the next meeting.

CITIZENS ADVISORY COMMITTEE REPORT

Executive Director Pagac reported at the last meeting the committee reviewed the Districts proposed Master Plan. Director Pagac stated there was much enthusiasm regarding the plan.

OLD BUSINESS

Commissioner Wene stated the windspire purchase had been referred to the Facilities Committee.

NEW BUSINESS

A. Facilities Committee – None

1. Playground Construction

Commissioner Herricks moved to award the contract for the Middle Fork Playground Construction to Ingram’s Nursery & Landscaping in the amount of \$14,782. Commissioner Toalson seconded. Commissioner Wene noted only one bid was requested. Commissioner Herricks stated the proximity of the installer to the project was important. Commissioner Herricks also noted it was important to have a skilled experienced installer to complete the job.

B. Personnel Committee

1. CCFPD Job Descriptions Policy – Committee Meeting Cancelled

2. Honorary and Memorial Trees Benefit – Committee Meeting Cancelled

C. Resolution for Financial Need

Commissioner Toalson moved to adopt the Resolution of Financial Need for 2010. Commissioner Herricks seconded. Finance Director noted this is the estimated amount of tax levy ability. Commissioner Toalson read a portion of the resolution. A voice vote was taken. Motion carried.

EXECUTIVE SESSION

Commissioner Toalson made a motion at 6:43 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2(c)(5) for discussion of the purchase or lease of real property for the use of the public body. Commissioner Herricks seconded. A roll call vote was taken. The following commissioners voted “yes”: Herricks, Toalson and Wene. Motion carried. Executive Director Pagac, Finance Director John Baker, Grants Coordinator Mary Ellen Wuellner, Natural Resource Director Dan Olson and Legal Counsel were also present.

Commissioner Herricks made a motion at 6:59 p.m. to go back into the Regular Meeting. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

OPEN SESSION - None

OTHER BUSINESS - None

MEETING ADJOURNMENT

Commissioner Toalson made a motion to adjourn the Regular Meeting. Commissioner Herricks seconded. A voice vote was taken. Motion carried. Meeting adjourned at 7:00 p.m.