

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, June 17, 2010
Salt Fork Center, Homer Lake Forest Preserve, Homer, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, June 17, 2010 at the Salt Fork Center, Homer Lake Forest Preserve, Homer, Illinois. President Wene called the Regular Meeting to order at 6:32 p.m. and asked the Secretary, Commissioner Molano-Flores, to call the roll. Roll was taken with the following commissioners present: Herricks, Molano-Flores, Toalson, Wene and White.

AGENDA MODIFICATIONS – President Wene introduced CAC members in attendance and thanked them for their service to the District.

REMOTE ATTENDANCE – None

SECRETARY REPORT

Commissioner Molano-Flores moved for approval of the Regular Meeting Minutes of May 20, 2010. Commissioner White seconded, noting a correction under New Business item #4, which should read “Commissioner White moved and Commissioner Herricks seconded.” A voice vote was taken. Motion carried. Commissioner Molano-Flores moved for approval of the Facilities Committee Meeting Minutes of May 20, 2010. Commissioner Herricks seconded. A voice vote was taken. Motion carried. Commissioner Molano-Flores moved for approval of the Personnel/Finance Committee Meeting Minutes of May 20, 2010. Commissioner White seconded. A voice vote was taken. Motion carried.

DISBURSEMENT REPORT

Commissioner Toalson moved that the Board approve payment of checks #92701 through #92916 dated May 21, 2010 through June 18, 2010, including wire transfers for payment of FED/FICA/state & sales taxes and IMRF for a total amount of \$324,937.62. Commissioner White seconded. A voice vote was taken. Motion carried.

TREASURER’S REPORT

Commissioner Toalson gave the Treasurer’s Report for May 2010. Commissioner Toalson moved to accept the Treasurer’s Report for May 2010. Commissioner Herricks seconded. A voice vote was taken. Motion carried. Finance Director John Baker gave a summary of the new report format, and also noted this report included April’s information as well.

AUDIENCE REMARKS AND/OR INPUT – None

COMMISSIONERS REMARKS AND/OR INPUT

Commissioner Wene said the CAC dinner held prior to the meeting was very enjoyable and thanked staff for their efforts. Commissioner Herricks stated the preserve looked great and also reported his portable GPS unit does not show any of the preserves on their maps. Commissioner White stated he had taken his grandchildren to the Take Me Fishing Event that had recently been held at Middle Fork and commented staff did a great job with the program. Commissioner White also noted the bike trails and golf course are in great shape, and during the recent heavy rains, he had visited Sangamon River Forest Preserve and had observed the flooding. Commissioner Toalson thanked Homer Lake staff for hosting the meeting and also thanked administration staff for updating and distributing the new employee directory.

STAFF REPORTS

- Executive Director Pagac also thanked staff for their work on the CAC dinner, and noted CAC member Jeremy Shafer had recently carved a log chair for the proposed Natural Playscape. Director Pagac also acknowledged Finance Director John Baker and Finance Assistant Melinda Glover for their work on the recent District Audit. He advised that Natural Resources Director Dan Olson would be presenting a session at next year’s Great Lakes Park Training Institute. He also lauded the new directional signage at Lake of the Woods.
- Commissioner Toalson asked about the Middle Fork Campground attendance. Middle Fork Site Superintendent Matt Kuntz noted the campground has seen wonderful attendance and has been at or near capacity on weekends. He noted the new reservation software helps with statistics such as where campers come from (a large number have come from the Chicago area).
- Commissioner Toalson inquired if Christmas trees were used for fish habitat this year. Dan Olson said they were unable to coordinate timing to get them placed this year so they were used for mulch.
- Commissioners Herricks and Wene inquired if invasive plants growth has been heavier this season. Dan Olson responded that due to all the recent rains, they had been heavier.
- Commissioner Herricks asked botanical garden staff if the Tiger Truck is fixed. Mr. Olson noted it has been in and out of service since it had been purchased.
- Early American Museum Director Cheryl Kennedy reported the gift shop had recently been the target of a return merchandise scam, so a new return policy has been put into place to prevent reoccurrence.

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- Commissioner Herricks commented the Environmental Education program attendance numbers are overwhelming. Commissioner Toalson asked about the scout programs held at the District. Environmental Education Coordinator Pam Leiter said staff works with scouts on various badge requirements, noting a recent Eagle Scout project consisted of installing wooden seating for an outdoor classroom.
- Commissioner Herricks noted many of his friends had recently been playing golf at Lake of the Woods and had positive comments. Commissioner Toalson asked about the golf course aerification. Golf Director Dave Torrens stated the process now consists of tining the greens and then dressing with sand. He said they had been using this method for two years now, and have had a favorable outcome. He went on to say that within a week, 95% of the holes have grown over.
- Finance Director John Baker noted the District's Audit results will be presented to the Board at the next meeting, and prevailing wage and public funds information, as legally required, will be published in the News-Gazette. Commissioner Herricks, in regard to the upcoming PDRMA Heavy Equipment Training, asked staff to research the legal requirements that PDRMA uses for filming staff at such events. In regard to the new server research at Lake of the Woods, Commissioner White commented on the District's backup plan for emergencies. Commissioner White also inquired about the District's involvement in the CRP/NRC program. John Baker noted the District signs up for the CRP program annually, and there is always the question of qualification, and in regard to the NRC Program, the District does not qualify, as the program is not for government entities.
- Commissioner White commented on the cover story about the Lincoln exhibit in the News Gazette E-3 section. Commissioner Herricks moved to accept the reports. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

CCFPD FOUNDATION BOARD REPORT – Commissioner Wene noted the next meeting will be held July 6th at the Champaign Public Library at 12 p.m.

CITIZENS ADVISORY COMMITTEE REPORT – CAC member Robert Miller reported the CAC Outreach Subcommittee had been attending the farmer's market, and the number of people stopping by the booth has been impressive.

NEW BUSINESS

A. FACILITIES COMMITTEE - None

B. PERSONNEL COMMITTEE – None

C. Prevailing Wage Rate Ordinance #10-2

Commissioner Herricks moved to adopt Ordinance #10-2, the Prevailing Wage Act, as required by the Illinois Secretary of State's Office. Commissioner White seconded. A voice vote was taken. Motion carried.

D. Middle Fork Sealcoat Project

Commissioner White moved to award the contract for the Middle Fork Sealcoat Project to Illiana Construction Company in the amount of \$43,040. Commissioner Molano-Flores seconded. Commissioner White commented on the price being higher than the budgeted price. Planning Director Sally Prunty stated the price of the oil emulsion that is used in the coating has risen considerably. A voice vote was taken. Motion carried.

E. Grant Application Authorization

Commissioner Toalson moved to approve the following documents as part of an OSLAD Grant: Resolution of Authorization, Assurance of Compliance and Certification Regarding Federal Debarment, Suspension, Ineligibility and Voluntary Exclusion. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

F. 2009 Audit - None

OTHER BUSINESS - None

EXECUTIVE SESSION

Commissioner Molano- Flores made a motion at 7:30 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2(c)(5) for discussion of the purchase or lease of real property for the use of the public body; section 2(c)(1) for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Commissioner Herricks seconded. A roll call vote was taken. The following commissioners voted "yes": Herricks, Molano-Flores, Toalson, Wene and White. Motion carried.

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EXECUTIVE SESSION (cont.)

Commissioner Herricks made a motion at 8:30 p.m. to go back into the Regular Meeting. Commissioner White seconded. A voice vote was taken. Motion carried.

OPEN SESSION

The Board agreed by consensus to recommend the District proceed with the consideration of a new name for the Early American Museum. Commissioner Herricks made a motion to increase Executive Director Pagac's salary 2.5% effective July 1, 2010. Commissioner White seconded. A voice vote was taken. Motion carried.

MEETING ADJOURNMENT

Commissioner Herricks made a motion to adjourn the Regular Meeting. Commissioner Molano-Flores seconded. A voice vote was taken. Motion carried. Meeting adjourned at 8:45 p.m.

Brenda Molano-Flores, Secretary
Board of Commissioners
Champaign County Forest Preserve District