

Journal of Proceedings
FACILITIES COMMITTEE – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, April 21, 2011
Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Facilities Committee Special Meeting, Thursday, April 21, 2011 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, 405 N. Lake of the Woods Road, Mahomet, Illinois. Committee Chair Herricks called the Special Meeting to order at 5:45 p.m. Commissioner Herricks noted the following present: Commissioner Herricks, and Robin Hall, who would be sworn in as Commissioner at the Regular Meeting.

NEW BUSINESS

1. Utility Vehicle Purchase (NR)

Natural Resources Director Dan Olson gave an overview of the proposed purchase, noting this would be a new purchase. Commissioner Herricks and Mr. Hall asked staff questions about the vehicle. Commissioner Herricks moved the committee recommend to the full Board the purchase of the utility vehicle.

2. Utility Vehicle Purchase (BG)

Botanical Garden Supervisor Larry Beckett gave an overview of the proposed purchase. Commissioner Herricks and Mr. Hall asked staff questions about the vehicle. Commissioner Herricks moved the committee recommend to the full Board the purchase of the utility vehicle.

3. Mower Purchase (BG)

Botanical Gardens Supervisor Larry Beckett gave an overview of the proposed purchase. Commissioner Herricks and Mr. Hall asked staff questions about the mower. Commissioner Herricks moved the committee recommend to the full Board the purchase of the mower.

MEETING ADJOURNMENT

Commissioner Herricks made the motion to adjourn the Special Meeting. Meeting adjourned at 5:55 p.m.

Ed Herricks, Committee Chair
Board of Commissioners
Champaign County Forest Preserve District

**Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT**

Thursday, April 21, 2011

Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, April 21, 2011 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Wene called the Regular Meeting to order at 6:00 p.m. Roll was taken with the following commissioners present: Hall, Herricks, Toalson, and Wene. Commissioners Molano-Flores was absent with notice.

AGENDA MODIFICATIONS

A. Commissioner Swearing-In Ceremony

Robin Hall was sworn in as a commissioner of the Champaign County Forest Preserve District.

B. Appointment of Officer

President Wene appointed Commissioner Hall to the position of Treasurer.

C. Committee Appointment

President Wene appointed Commissioner Hall to the Facilities Board Committee and also noted Commissioner Hall will serve as the Board representative to the CCFPD Foundation.

REMOTE ATTENDANCE – None

SECRETARY REPORT

Commissioner Toalson moved for approval of the Regular Meeting Minutes of March 17, 2011. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

DISBURSEMENT REPORT

Commissioner Toalson moved that the Board approve payment of checks #94662 through #94885 dated March 19, 2011 through April 22, 2011, including wire transfers for payment of FED/FICA/state & sales taxes and IMRF for a total amount of \$355,611.15. Commissioner Hall seconded. A voice vote was taken. Motion carried.

TREASURER REPORT

Commissioner Toalson gave the Treasurer's Report for April 2011. Commissioner Toalson moved to accept the Treasurer's Report for April 2011. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

AUDIENCE REMARKS AND/OR INPUT – None

COMMISSIONERS REMARKS AND/OR INPUT

Commissioners commended District staff on the employee page on the website.

STAFF REPORTS

Recent storm damage was noted at different areas throughout the preserves. The commissioners commented on the recent ROTC special event at Middle Fork. Commissioner Herricks moved to accept the staff reports. Commissioner Hall seconded. A voice vote was taken. Motion carried.

CCFPD FOUNDATION BOARD REPORT

Commissioner Wene noted the next meeting will be held May 10th.

CITIZENS ADVISORY COMMITTEE REPORT

Sally Prunty advised the CAC will be staffing a booth again this summer at the Urbana Farmers Market.

NEW BUSINESS

A. Facilities Committee

1. Utility Vehicle Purchase (NR)

Commissioner Herricks moved to approve the purchase of one (1) Polaris Ranger 800 6X6 utility vehicle for the Natural Resources Department from World of Powersports of Decatur for the price of \$12,785.96. Commissioner Hall seconded. A voice vote was taken. Motion carried.

NEW BUSINESS (cont.)

2. Utility Vehicle Purchase (BG)

Commissioner Herricks moved to approve the purchase of one (1) 2011 Kawasaki 4010 Mule utility vehicle with accessories from Grayboy Kawasaki of Peoria for \$11,754.47. Commissioner Hall seconded. A voice vote was taken. Motion carried.

3. Mower Purchase (BG)

Commissioner Herricks moved to approve the purchase of one (1) 2011 Toro Z Master G3 riding mower with a 60" deck, installed recycle kit, suspension seat, z-stand, and an extra set of mulching blades from Sherman's Small Engine Repair of Mansfield for \$9,635.54. Commissioner Hall seconded. A voice vote was taken. Motion carried.

B. Personnel/Finance Committee – None

C. Sale of Surplus Goods

Commissioner Hall moved to approve a resolution allowing staff to sell District surplus items on eBay, noting the attached list also included wainscoting, and fluorescent lighting, and six molded plastic chairs, and also the slates listed were removed. Commissioner Herricks seconded. A voice vote was taken. Motion carried.

D. District Laptop Policy

Commissioner Herricks moved to approve the Laptop Computer Policy as new section 5-10 of the District Personnel Policy Manual. Commissioner Hall seconded. A voice vote was taken. Motion carried.

E. Citizens Advisory Committee Appointment

Commissioner Toalson moved the Board approve the appointment of Paul Clinebell to the Citizens Advisory Committee to complete an unexpired term that ends in 2012. Commissioner Hall seconded. A voice vote was taken. Motion carried.

OTHER BUSINESS

Executive Director Pagac gave a PowerPoint overview of a presentation he had recently done at the Great Lakes Park Training Institute.

EXECUTIVE SESSION

Commissioner Toalson made a motion at 7:41 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2(c)(5) for discussion of the purchase or lease of real property for the use of the public body. 2(c)(6) for the setting of price for sale or lease of property owned by the public body. Commissioner Hall seconded. A roll call vote was taken. The following commissioners voted "yes": Hall, Herricks, Toalson and Wene. Motion carried.

Commissioner Herricks made a motion at 8:20 p.m. to go back into the Regular Meeting. Commissioner Toalson seconded. A voice vote was taken. Motion carried.

OPEN SESSION

NEW BUSINESS (cont.)

F. Modification of IDOT Agreement – Kickapoo Rail-Trail

Commissioner Herricks moved to approve a modification to an Illinois Department of Transportation (IDOT) agreement to reflect a change in the use of federal transportation funds for the Kickapoo Rail-Trail project. Commissioner Hall seconded. A voice vote was taken. Motion carried.

MEETING ADJOURNMENT

Commissioner Herricks made a motion to adjourn the Regular Meeting. Commissioner Toalson seconded. A voice vote was taken. Motion carried. Meeting adjourned at 8:22 p.m.