The public is invited to attend. The Champaign County Forest Preserve District strives to ensure that its facilities, programs, and activities are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact Headquarters in advance at (217) 586-3360.

AGENDA

I. CALL TO ORDER
   A. Roll Call
   B. Remote Attendance

II. PUBLIC COMMENT - Meeting attendees are encouraged to participate during the Public Comment portion of the agenda. If you would like to address the board, please sign in ahead of time on the sheet near the meeting room entrance. You will be recognized in the same order that you have signed in. For further details on how to participate in the Public Comment section of the meeting, please refer to CCFPD Resolution number R-2013-04.

III. AGENDA MODIFICATIONS

IV. APPROVAL OF CONSENT AGENDA (Items A through D)
   A. Minutes of Study Session on April 19, 2018
   B. Minutes of Regular Meeting on April 19, 2018
   C. Minutes of Executive Session on April 19, 2018
   D. Monthly Staff Reports

V. COMMISSIONERS’ REPORT
   A. Forest Preserve Friends Foundation Report
   B. Citizen’s Advisory Committee Report
   C. Commissioner Comments

VI. EXECUTIVE DIRECTOR REPORT
   A. Announcements

VII. OLD BUSINESS

VIII. NEW BUSINESS
   A. Disbursements for Approval [Roll Call]
   B. April Treasurer’s Report
   C. Citizens Advisory Committee (CAC) Bylaws

IX. ADJOURNMENT

X. EXECUTIVE SESSION
ANNUAL CALENDAR
CCFPD Board of Commissioners

JANUARY
➢ Executive Session - Minutes Review

FEBRUARY - AT CHAMPAIGN OR URBANA LOCATION TBD
➢ Staff Annual Reports
➢ Release of Executive Session Minutes
➢ Destruction of Verbatim Recordings of Executive Session Minutes

MARCH
➢ District Strategic Plan Update

APRIL

MAY

JUNE - ANNUAL JOINT MEETING OF BOC, CAC AND FOUNDATION, HOMER LAKE
➢ Prevailing Wage Ordinance

JULY - AT MIDDLE FORK ACTIVITY CENTER
➢ New Commissioner First Meeting and Oath
➢ Update Photographs of Commissioners
➢ Selection of Board Officers
➢ Appointment to Board Committees
➢ Revenue, Expense and Fund Balance Projections
➢ Current Fiscal Year Projects Update
➢ Audit Presentation and Approval

AUGUST
➢ Annual Financial Signatories Resolution
➢ Release of Executive Session Minutes
➢ Destruction of Verbatim Recordings of Executive Session Minutes

SEPTEMBER
➢ Budget Update
➢ Executive Session – Minutes Review
➢ District Strategic Plan Update

OCTOBER
➢ Adopt the Annual Tentative Tax Levy Ordinance
➢ IPRA Conference Credentials
➢ Employee Compensation Recommendation(s)
➢ Discussion of following year Meeting Schedule
NOVEMBER
- Resolution of following year Board of Commissioner’s Meeting Schedule
- Public Hearing on Annual Tentative Tax Levy
- Adopt the Annual Final Tax Levy Ordinance
- Adopt Tentative Appropriation Ordinance
- Draft Working Budget
- IAPD/IPRA Conference Travel Decision
- Approve User Fee Adjustments

DECEMBER
- Public Hearing on the Tentative Budget and Appropriations Ordinance
- Adopt the Final Appropriations Ordinance
- Adopt Working Budget
- Following Year’s Meeting Schedule Distributed

ADDITIONAL
- Resolution to sell District items (once or twice a year as needed)
- Capital equipment purchases (as needed/budgeted)
- Capital project contracts and/or vendor purchases (as needed/budgeted on projects over $10,000)
- Bond Ordinance and Public Hearing (every other year in January or February)
- Quarterly reports on the traffic counter installation in 2016 and 2017
Upcoming Events

Kickapoo Rail Trail Connectivity Study Open House – Wednesday, May 23, 2018, Weaver Park, Champaign County Highway Department, 1605 E. Main Street, Urbana, 4:30-6:30 P.M.

The River to Rail Ride – Saturday, June 2, 2018, Kickapoo State Park, 10906 Kickapoo Park Rd, Oakwood, Illinois at 7:00 A.M.

The Apple Pie Ride – Sunday, June 17, 2018 at River Bend Forest Preserve, Mahomet, Illinois, at 1:00 P.M.

Board of Commissioners Meeting – Thursday, June 21, 2018 at the Salt Fork Center, Homer Lake Forest Preserve, 2573 S. Homer Lake Road, Homer, Illinois, at 6:30 P.M.

Working Women’s Expo – Thursday, June 21, 2018 at I-Hotel, Champaign, Illinois at 4:00 P.M.

Freedom Fest – Wednesday, July 4, 2018 at Lake of the Woods Forest Preserve, Mahomet, Illinois, at 3:00 P.M.

Board of Commissioners Meeting – Thursday, July 19, 2018 at the Activity Center, Middle Fork River Forest Preserve, 3433 County Road 2700 E., Penfield, Illinois, at 6:00 P.M.

The Cherry Pie Ride – Sunday, August 5, 2018 at Homer Lake Forest Preserve, 2573 Homer Lake Rd, Homer, Illinois, at 1:00 P.M.

Community Fall Festival – Thursday, August 9 – Saturday, August 11 at St. Joseph, Illinois

Board of Commissioners Meeting – Thursday, August 16, 2018 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, 405 N. Lake of the Woods Road, Mahomet, Illinois, at 6:00 P.M.

Board of Commissioners Meeting – Thursday, September 20, 2018 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, 405 N. Lake of the Woods Road, Mahomet, Illinois, at 6:00 P.M.

The Ride to the Depot – Sunday, September 30, 2018 at White Heath Community Center, White Heath, Illinois at 1:00 P.M.

The Pumpkin Pie Ride – Sunday, October 14, 2018 at Lake of the Woods Forest Preserve, Mahomet, Illinois at 1:00 P.M.

Board of Commissioners Meeting – Thursday, October 18, 2018 at the Museum of the Grand Prairie Classroom, Lake of the Woods Forest Preserve, 900 N. Lombard, Mahomet, Illinois, at 6:00 P.M.

2018 IAPD Legal Symposium – Thursday, November 8, 2018, Hamburger University, 2715 Jorie Blvd., Oak Brook, Illinois, TBD

Board of Commissioners Meeting – Thursday, November 15, 2018 at the Museum of the Grand Prairie Classroom, Lake of the Woods Forest Preserve, 900 N. Lombard, Mahomet, Illinois, at 6:00 P.M.

Board of Commissioners Meeting – Thursday, December 20, 2018 at the Museum of the Grand Prairie Classroom, Lake of the Woods Forest Preserve, 900 N. Lombard, Mahomet, Illinois, at 6:00 P.M.

The Champaign County Forest Preserve District Board of Commissioners met at a Study Session, Thursday, April 19, 2018 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Study Session to order at 5:34 p.m. Commissioner Kerins called the roll. Roll was taken with the following Commissioners present: Goodman, Hays, Kerins, and Livesay. Commissioner Herakovich was absent with notice.

PUBLIC COMMENT – None

APPROVAL OF AGENDA – No changes requested

DISCUSSION
1. Review of vacation and sick leave benefits
Executive Director, Mary Ellen Wuellner gave an overview of the memo that was included with the Board packet. HR Generalist, Fran Bell, reviewed the vacation policy comparisons noting possible scenarios with changes to the current policy. Commissioners present were in agreement with staff suggestions. Ms. Bell noted staff would proceed with proposed changes and bring it to the Board for approval. In regard to the sick leave policy, Ms. Bell noted the District policy is in line with other local government policies. Commissioners present noted for staff to bring the proposed policies back to the Board for approval. Commissioner Kerins also noted that once approved, he would like to see it reviewed within six to nine months as a follow-up.

MEETING ADJOURNMENT
Commissioner Goodman moved to adjourn the Special Meeting at 6:02 p.m. Commissioner Livesay seconded. Motion carried.

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Bobbie Herakovich, Secretary
Board of Commissioners
Champaign County Forest Preserve District
The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, April 19, 2018 at the Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:01 p.m. Commissioner Goodman called the roll. The following Commissioners were present: Goodman, Hays, Kerins, and Livesay. Commissioner Herakovich was absent with notice.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – Dave Monk, representing Heartland Pathways, presented information on remnant prairies. He encouraged the district to consider, in Phase Two of the Kickapoo Rail Trail, building a narrower trail from St. Joseph to the county line. He also encouraged the district to consider working with other public entities to build additional trail segments west from the endpoint of the KRT through Champaign, as well as a rural stretch of trail from Bondville to Seymour.

AGENDA MODIFICATION – None

APPROVAL OF CONSENT AGENDA
A. Minutes of Regular Meeting on March 15, 2018
B. Monthly Staff Reports

Commissioner Livesay moved approval of the consent agenda. Commissioner Hays seconded. A voice vote was taken. Motion carried.

COMMISSIONERS’ REPORT

A. Forest Preserve Friends Foundation – Commissioner Livesay advised at the last meeting they reviewed the Foundation’s Federal and State 990, had approved sponsorship for Freedom Fest, and had received updates on pending grants, bike month, the botanical gardens construction project, and the Museum of the Grand Prairie’s 1968 Exhibit opening event. It was also noted that the Foundation is currently looking for new members. Commissioner Livesay asked fellow commissioners to spread the word to someone that might be interested in being involved with a group that has a great impact on so many things the District is able to do and has done, including the KRT, the botanical gardens, programming, and dark skies, to name a few!

B. Commissioner Comments – Commissioner Hays noted at the last meeting the CAC discussed the MF Dark Sky project and participating in the KRT survey. Commissioner Hays commented that work continues on scheduling a Middle Fork River cleanup day. He commended staff on the Champaign County Community Coalition and other diversity initiatives.

Commissioner Hays noted a recent news article identified Middle Fork River as one of the nation’s ten-most endangered rivers.

Commissioner Livesay attended the recent volunteer appreciation luncheon and commended staff on the event. She attended the KRT trail steward training class advising more volunteers for the KRT are needed.
Commissioner Goodman noted that goose droppings have become particularly problematic on hole #12 of the Lake of the Woods Golf Course. Goodman also noted the spring decorative eggs that are now located in the Botanical Gardens have been enjoyable to all.

In regards to staff reports, Commissioner Kerins noted that commissioners value receiving the information and appreciate the good work being done across the District.

**EXECUTIVE DIRECTOR REPORT**

A. **Announcements** – Natural Resources Director, Mike Daab, introduced Dalton Kerans, the new Natural Resources Technician.

**OLD BUSINESS** - None

**NEW BUSINESS**

A. **Disbursements for approval**
Commissioner Hays moved approval of disbursements for March 16, 2018 through April 19, 2018 for a total of $185,372.85. Commissioner Livesay seconded. Commissioner Hays asked staff to explain the purchase from Campfire Concepts. Staff explained that the vendor will create up-to-date videos of District lands and events to be used for promotional purposes. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

B. **March Treasurer’s Report**
Commissioner Hays moved approval of the March Treasurer’s report. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

Resolutions 2018-04 through 2018-11, Agenda Items C – J
Commissioner Goodman moved the Board approve Resolutions 2018-04 through 2018-11 as noted below:

C. Resolution 2018-04 Personnel Policy 2-1: Compensation Program
D. Resolution 2018-05 Personnel Policy 2-2: Overtime and Compensatory Time
E. Resolution 2018-06 Personnel Policy 2-3: Payroll Periods and Paydays
F. Resolution 2018-07 Personnel Policy 2-4: Payroll Deductions
G. Resolution 2018-08 Personnel Policy 2-5: Work Schedules
H. Resolution 2018-09 Personnel Policy 2-6: Timekeeping
I. Resolution 2018-10 Personnel Policy 2-7: Meal and Rest Breaks
J. Resolution 2018-11 Personnel Policy 2-8: Emergency Closings
Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

K. **Point Pleasant Wetland Engineering and Surveying Services**
Commissioner Hays moved the Board approve the proposal from Engineering Resource Associates (ERA) for site civil engineering and land surveying services at Point Pleasant, with a not-to-exceed total of $24,449.00. Commissioner Goodman seconded. Commissioner Livesay
confirmed that the funding would be taken from capital reserves as approved in the 2018 budget. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

**L. Annual Vehicle Fuel Purchase**
Commissioner Livesay moved the Board approve the low bid of 11.75 cents above the average price for 87 Octane Gasoline and 13.75 cents above the average price for Ultra Low Diesel, Non-Highway Use fuel from United Fuel Company, Rantoul, Illinois for the supply and delivery of fuel to Lake of the Woods, Homer Lake, and Middle Fork River Forest Preserves. Commissioner Hays seconded. Commissioner Hays confirmed the pricing guidelines of the purchase. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

**M. Homer Lake Tractor Purchase**
Commissioner Hays moved the Board approve the purchase of one (1) new 2018 Kubota L4760 HST Utility Tractor with Cab and LA 1055 Front End Loader from Jennings Implement Company of Bement, Illinois, for $44,301.98. Commissioner Goodman seconded. Commissioners asked staff about the cab portion of the purchase. Staff noted with use on the KRT with direct sun, rain and winter use, it will help protect staff from elements. Commissioners also confirmed bidding specs with staff. A roll call vote was taken. The following Commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

**EXECUTIVE SESSION**
Commissioner Livesay moved at 6:41 P.M. to convene in Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 8:08 pm.

**NEW BUSINESS** – None

**MEETING ADJOURNMENT**
Commissioner Livesay moved adjournment of the Regular Meeting at 8:08 P.M. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

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Bobbie Herakovich, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District
May 7, 2018

MEMORANDUM

To: Board of Commissioners
From: Lisa Sprinkle, Marketing Coordinator
Re: May Staff Report

Executive Director (Mary Ellen Wuellner)

• On April 26, I met with the current Champaign County sheriff, Dan Walsh, to discuss issues related to enforcement of trespassing and unauthorized uses on Forest Preserve District properties. Chief Deputy Allen Jones was also at the meeting. Although the Kickapoo Rail Trail was the main topic of conversation, their guidance applies to all of our sites. They recommended that anyone seeing illegal, unsafe, or unauthorized use of our properties should immediately call 911 or the non-emergency number 333-8911 and provide as much detail as possible about the offender. They will respond as soon as they possibly can. As a follow up to our meeting, Sheriff Walsh talked to State’s Attorney Rietz who indicated she would willingly prosecute anyone who does damage, is a repeat offender, or if they indicate by their response to a deputy’s warning that they will not cease their behavior.

• Illinois Clean Energy Community Foundation awarded four public amenities grants to the Forest Preserve Friends Foundation in early May. ICECF will cover up to $5,000 per site for the following amenities. We can also offer programming at these sites with expenses covered up to $500.
  o Homer Lake Forest Preserve: small open-air shelter to replace aging shelter at Oak Ridge picnic area, plus new picnic tables
  o Kickapoo Rail Trail: bike racks, signage, power station for battery operated wheelchair, other desired amenities
  o Mabery Gelvin Botanical Garden: completion of the accessible sidewalk
  o Middle Fork River Forest Preserve: two additional dark sky roadway lights

• I represented the District at Champaign County Design and Conservation (CCDC) Foundation’s annual meeting on April 15. I have now joined the organization and will continue to attend board meetings and look for partnership opportunities.

Business and Finance (John Baker)

• Hosted Sikich auditors for the 2017 audit field work. Providing financial documentation, reports and other information occupied much of our work for the past month.

• Met with Mary Ellen, Jon, and Fran to begin preparing the timeline and tasks for 2019 budget development. This included an internal evaluation of current District budget practices using the Government Finance Officers Association Distinguished Budget Award criteria as our benchmarks.

• Met with Mike Daab, Mary Ellen, and John Manuel regarding 1) using the 5-Star Program standards to implement more environmentally friendly farming practices, and 2) the potential for the Forest Preserve Friends Foundation to again qualify District lands for reimbursements for the Conservation Reserve Program. The District has participated in the CRP program for
more than 25 years but recent federal legislation disallowed local government agencies from receiving reimbursements. Manuel shared a model through which District lands might be leased to the Foundation for management of farmland restored to prairie, wetland, or woodland, qualifying the Foundation for the CRP payments. District natural resources expenses for restoring and managing these lands would then be billed to the Foundation.

- Conducted interviews for the Grants Coordinator part-time position, with Mary Ellen and Fran. We were pleased to have a strong candidate pool and hope to have an employee on board within the month.

- Attended the IMRF rate meeting on April 30 in Champaign, and met Brian Collins, the new IMRF executive director. IMRF’s investment return for 2017 was 15.96%, a $5.7 billion return, with all IMRF pension funds now aggregating $41 billion at year end. We also learned that:
  - CCDFD’s market-based pension funding of 102% falls between the 80th and 85th percentile of pension funding for IMRF-participating Districts.
  - IMRF’s actuaries erred in their 2014 mortality assumptions which cost employers a total of $730 million from 2015 to 2017. IMRF has corrected this assumption, and the impact will be felt beginning in 2019, with proposed 2019 rates decreasing sharply because of this correction as well as the strong performance of 2017 IMRF investments.
  - IMRF has considered (but did not adopt) lowering its assumption on the rate of return from 7.5% to 7.25%. Should IMRF take this step in the future, districts can expect an average 23% increase in employer contributions. Average market returns have decreased in the past ten years and many pension funds have lowered their rate of return assumptions. IMRF shared this information so districts may consider the best strategies to maintain adequate funding of employee pensions in the future.

- Secured approval for the Forest Preserve Friends Foundation financial policies.

**Human Resources (Fran Bell)**

- Human Resources organized another CCDFD Staff Give Back Event during the Illinois Marathon on April 27th. Staff volunteered on Friday evening to distribute food and drinks to the runners as they completed the 5k race. As a bonus, the staff’s volunteer hours were in support of the Kickapoo Rail Trail as an Illinois Marathon Charity Partner.

- Human Resources staff attended the Central Illinois Safety Group meeting in April. These meetings are held quarterly with PDRMA to promote collaboration for risk management and safety issues among various central Illinois parks and recreation agencies.
The Compensation Committee met in April to discuss a variety of topics including vacation and sick leave policies, longevity bonus, mobile phone allowance, and on call.

Human Resources facilitated an all-staff meeting and employee wellness fair in early May for all District employees. Staff received training on active shooter threats from the Champaign County Sheriff’s Office and instruction on workplace relaxation techniques from a local yoga instructor. In addition, staff were able to participate in chair massages, blood pressure screenings, glucose testing, and making stress relievers.

Volunteers (Kristin Tetzlaff)

April was a month dedicated to volunteer recruitment! Staff from the Museum and Education Department met with me to discuss volunteerism needs. We were able to identify numerous areas where volunteers are needed as well as brainstorm potential recruitment pools. As a result, I registered to have a presence at UI quad day in August, confirmed dates for UI volunteer fair in September, and will be distributing materials to Champaign County Retired Teachers Association at their annual meeting in June. Targeted informational materials are currently being developed to hand out to these respective populations. Unique promotional items have also been ordered.

I have also begun recruitment for Freedom Fest at Lake of the Woods on July 4, 2018. An initial appeal went out in April’s volunteer e-newsletter and personal contacts have been made to volunteers from previous years.

Marketing (Lisa Sprinkle)

Social media update: Facebook followers: CCFPD has 2,252 (+78), Kickapoo Rail Trail has 2,355 (+16), Lake of the Woods Golf Course has 1015 (+37), Museum of the Grand Prairie has 1,420 (+53) and Homer Lake Interpretive Center has 319 likes (+14). Instagram followers: CCFPD has 562 (+49), Museum of the Grand Prairie has 263 (+14) and Lake of the Woods Golf
Course has 150 (+32). Twitter followers: CCFPD has 494 (+1), Kickapoo Rail Trail has 101 (+0), and Lake of the Woods Golf Course has 25 (+2).

- Matt Kuntz and Lisa presented about our Dark Sky Park project to the Urbana Exchange Club on May 10. The group of about twenty was intrigued by the project, which provided for a great discussion. A few members commented about how the ability to view the night sky has changed drastically in their lifetimes.
- Lisa attended training at the Small Business Development office on May 4, Destination Marketing - How Your Business Plays a Role in Tourism
- Jon, Mary Ellen, and Lisa attended the Illinois Bike Summit at the University of Illinois-Chicago on May 7. One highlight of this conference was a session focused on the Federal Highway Administration’s latest publication, Small Town and Rural Multimodal Networks, which offers design guidelines for integrated pedestrian, cycling, and automotive transportation.

Planning and Construction Department (Jon Hasselbring and Mike Fry)

- The Construction crew and Middle Fork staff completed the shower house sidewalk project, connecting the host cabin to the shower house via an accessible concrete route. This project was funded through a grant by the Community Foundation of East Central Illinois.
- The Construction department epoxy-coated two irrigation pumps at the golf course to reduce corrosion, and has begun work on the next phase of dark sky light fixture installation at Middle Fork.
- Construction and Middle Fork staff have completed the third and final phase of electrical infrastructure improvements!
- Jon attended a project meeting for the University of Illinois’ Sustainability, Energy, and Environment Fellows Program (SEE FP) on April 30. At this meeting, partner agencies and businesses presented projects to professors and students. Dialogue and questions followed, and student interest in each project was gauged. CCFPD presented a project where students would review energy use across the district and recommend renewable energy strategies for each preserve.
- Jon, Mike Daab, Matt Kuntz, and Jacob Pruieff had a conference call with Engineering Resource Associates on April 30 to kick start the design process for the Point Pleasant Wetland project.
- The Planning department received one bid for Lake of the Woods Boulders on May 8. This RFP scope was for granite and sandstone boulders to be used in for the Botanical Garden Pond & Waterfall Rebuild.
- The Planning department received zero bids for the Lake of the Woods Botanical Garden Pond & Waterfall Rebuild on May 8. Illinois procurement statutes for local government agencies
allow CCFPD to work directly with a contractor if no bids are received as a result of public notice.

Natural Resources (Mike Daab)

- The Natural Resources Department welcomes Dalton Kerans aboard as our newest NR Technician. Dalton is a Mahomet native, has a degree in Environmental Studies with a Wildlife Management track, and has gained valuable experience working with the IL Department of Natural Resources and a private land management company.
- Spring weed removal has begun in full force. NR staff have been pulling loads of garlic mustard, and hosting volunteers to do the same at designated events. We have also begun more robust management of the Kickapoo Rail Trail natural areas where construction is complete between Urbana and St. Joseph, which so far has entailed spraying for garlic mustard and poison hemlock.
- The Red Bison Ecological Restoration student group completed their last work day for the semester on May 6. The University of Illinois student volunteers pulled garlic mustard at the start of the trail in Urbana.
- The Sangamon River Forest Preserve volunteers, led by Elizabeth Kirby and assisted by NR staff, planted 36 trees and shrubs of several varieties in areas of the preserve where invasive bush honeysuckle has been removed.
- Michael Daab and Champaign Soil and Water Conservation District staff and board members are interviewing, and will soon select, the first paid Program Coordinator for the Headwaters Invasive Plant Partnership (HIPP).
- May is Invasive Species Awareness Month in Illinois, and Michael Daab is leading an effort, along with assistance of staff from CCFPD's Natural Resources and Construction Departments, Champaign and Urbana Park Districts, and East Central Illinois Master Naturalists, to highlight the invasive plant issue through an installation of cut and painted invasive Callery Pear trees in downtown Champaign. We thank all the volunteers participating, as well as One Main Development for their cooperative use of the space. [https://www.ilhipp.org/stop-the-spread.html](https://www.ilhipp.org/stop-the-spread.html)

- The Natural Resources Department recently discovered that utility and construction contractors are bringing invasive knotweed into the Village of Mahomet. Knotweed is strong enough to crack and heavily damage infrastructure as it finds its way beneath concrete and asphalt. It can also have serious consequences for nearby natural areas such as the Sangamon River Greenway.
and District sites, if not quickly contained and eradicated. Natural Resources staff has contacted
the Village of Mahomet for help in identifying the source of this new infestation and in treating
the affected areas.

Lake of the Woods Golf Course (Chris Edmondson and Doug Sanders)

- The trend of poor weather continued throughout most of April. We had only 14 “Playable Days”
  out of 30 (50 players or more in a day). The total players for the month was 1,806. In looking
  back at the past 5 years, our lowest previous play count in April was 2,107, with the average
  being 2,420 in that month. Our total revenue for April was $66,163, which is actually just shy of
  the $67,252 we brought in last April. We are hoping for a big May, with the weather trending in
  the right direction for us the past two weeks.
- We have our seasonal staff in place and are finishing the last of the orientations to get everyone
  up to speed and available for work for the golf season.
- On April 10-11, Chris Edmondson, Darin Weasel, and Zach West-Douglas, along with other
  staff from the Forest Preserve and surrounding districts, attended the PDRMA HELP training
  program for managers and supervisors, in Normal, IL. This 2-day seminar focused on situations
  management can and will encounter in day-to-day business operations.
- David and Nick are working with the BLAST after-school program at Lincoln Trail Elementary
  in Mahomet. This program has 13 kids enrolled and is held every Tuesday and Thursday for five
  weeks. The program brings in different activities from the community for the children to learn
  about and participate in after school. This is a great way to get the younger generation engaged
  and excited about playing golf!
- The Mahomet-Seymour PE Class held a golf unit here at the course. They came out during their
  class periods over a two-week stretch and used the range and Par 3 course (we collect $5 per
  student for facility usage).
- We held our annual Two-Person Season Opener golf tournament on Saturday and Sunday, April
  28-29. Seventy-four teams participated this year, bringing in $7,400 of merchandise and green
  fee/cart revenue. This is the largest field we have ever had for this event.
- And finally, David, Mary Ellen, and Chris met with local Mahomet resident Gordon Salm about
  the possible development of a golf committee. Gordon is a season pass holder and lives adjacent
  to the 12th green. This is in the early stages of development, but would essentially be a volunteer
  committee to recommend and assist with course improvements leading to better play. We will be
  researching some particulars over the next month or so to get this committee off the ground
  (approvals, charter, members, etc.).
- Joie Torres joined the District as the new golf course superintendent on April 19. Joie comes to
  the District with more than ten years of experience in the golf course maintenance/management
  field. For the past three years he has been the superintendent at Brookhill Golf Course in
  Rantoul. He has been a member of the Golf Course Superintendents Association of America for
  the past 13 years and currently holds a Class A membership. This status is achieved through a
  combination of formal education, experience as a superintendent, continuing education,
maintaining a valid pesticide license. His excitement about the course and vision for improvements can already be seen.

- Staff have finalized the first application of fertilizer and pre-emergent herbicides to the greens, tees, and fairways. This has been more of a challenge this year due to the repairs being made to the irrigation pump house and the ever-changing weather forecast.

Museum and Education Department (Barb Garvey and Pam Leiter)

- The Museum of the Grand Prairie kicked off its anniversary year with a donor/volunteer/supporter reception on Friday, May 4 and a public reception on Sunday, May 6 with live music, classic cars, crafts, and tours of the newest special exhibit, “1968: A Time for Every Purpose.” Both receptions were well attended.
- Staff completed work on the 1968 exhibit which features sections on Apollo 8, the Vietnam War, Culture and Counterculture, Civil Rights, the environmental movement, and the opening of the Early American Museum, now the Museum of the Grand Prairie.

- In preparation for the opening of the exhibit, the MGP hosted its first ever food history program, with guest speaker Meagan Glaser, who created 1968 recipes including vegetable trio Jell-O, tunnel of fudge cake, and chicken liver pate.
- Pat Cain with other staff and volunteers offered the first International Dark Sky week program at Middle Fork River Forest Preserve on April 21. Despite overcast skies more than 50 people attended.
- In a new set of school programs, two high school art classes from Urbana and Centennial High Schools came to the Museum and Botanical Garden to practice nature study and plein-air painting. Museum staff prepared an interactive introduction to plein-air painting as well.
- Stacey Clementz represented CCFPD at the Champaign Public Library’s Homeschool Fair. The turnout was great!
• David Evans and other staff members reviewed and interviewed day camp Counselor-in-Training applicants. We are also offering broader youth volunteer opportunities in the Museum and Education Department this year.

• We welcome Malaurie Murden and Christina Calcagno as Nature Day Camp Educators this summer. They will start May 30.

• There has been extensive interest in the Hidden Acres property after an article about bluebells appeared in the News-Gazette. Lots of visitors stopped by Homer Lake Interpretive Center with questions or called for directions.

• David Evans and Mark Hanson worked to integrate the HLIC’s animal care records into the MGP’s collections records database, PastPerfect, allowing the entire department to easily see the conditions and histories of the live animal collection.

• Stacey Gross, art teacher at Centennial High School, worked with museum staff to create images which will be part of a public mural at the Lodgistic co-working space, a project of the Champaign Moose Lodge. The images were created by exposing education collection items to light sensitive paper. The teacher also used this exercise with her students.

Lake of the Woods, River Bend, Sangamon River and Botanical Gardens (Doug Sanders)

• Staff took in six loads of scrap metal to Mervis Recycling. This material had been collected over the past year from projects, decommissioned equipment, and other miscellaneous means. The total 11,880 pounds yielded $980.10 in revenue.

• Over the winter months, the Construction and Lake of the Woods operations staff constructed a giant Adirondack chair for photo opportunities in the Botanical Garden. The chair was placed in the garden the last week of April and since has been frequently visited by school program participants and park visitors.
• We are finally reaping the rewards of the Flower River in the Botanical Garden. Last fall, Michael Dale and staff designed and planted approximately 15,500 daffodils and hyacinth bulbs. All of the bulbs are perennials so the river will “flow” each spring. The river stretches over 200 feet in length and is up to 16 feet wide in certain areas.
• Staff have been busy de-winterizing and preparing all of the rental facilities for the summer season. They also have all of the water fountains, waterfall, Enabling Garden, and Mindy’s Garden back in full operation.
• Tammy Bruehl and Michael Dale finalized the two day PDRMA HELP-Essentials of Human Resources training in Bloomington, IL.

Homer Lake (Brian Taylor)
• This was the first time that Homer Lake operations staff can remember starting the month plowing snow and then mowing at the end of the month.
• Brian participated with fellow staff members who volunteered to work the Illinois Marathon.
• When we started the pumps for the stream at the Natural Playscape we discovered that only one was working. We are fortunate that there are two pumps so that the stream could still flow with a reduced volume of water. A new pump was ordered.
• We are conducting interviews for seasonal employment.
• We have been addressing problems with signs on the KRT that have either heaved out of the ground or the fasteners holding the sign to the post have come loose. We also had a small area of erosion that was repaired just west of High Cross Road.

Middle Fork River (Matt Kuntz)
• The Phase III electrical infrastructure at Middle Fork is complete, and staff has completed the campground electrical expansion to the old primitive sites. All campground sites now offer electric service.
• The campground had a very slow start in April, but with the weather improving, the first weekend in May was quite busy.
• More native trees have been planted inside the campground area, replacing the ash trees that were removed this past winter.

Kickapoo Rail Trail (All)
• On April 29, we received a Heritage Award from the Preservation and Conservation Association (PACA) for the Kickapoo Rail Trail. The award cites the District’s effort in preserving the natural and built environment in our community.
• Jon H. attended a Kickapoo Rail Trail public meeting in Oakwood on April 23 hosted by our project partner, the Vermilion County Conservation District. Some Vermilion County residents have many of the same concerns that
Champaign County residents did prior to our end of trail construction.

- The Champaign County Regional Planning Commission has now completed a draft of the Weaver Park/East Urbana/Kickapoo Rail Trail Connectivity Study, jointly funded by the Forest Preserve District, the Urbana Park District, and the City of Urbana. An open house is scheduled for May 23, from 4:30 to 6:30pm, at the Champaign County Highway Department, to share the plan’s alignment and connection alternatives with the public and collect feedback. (See following flyer.) After the open house, the Urbana Park District will host a Bike Month Celebration at Weaver Park followed by a community moonlight ride on the KRT.

**District Cultural Competency Initiatives**

- Pam Leiter was one of five invited panelists at the New American Welcome Center’s (NAWC) advisory board meeting in April. The topic was Building Resilient Economies and Thriving Communities. Other panelists included Diane Marlin, Urbana Mayor; Lucia Maldonado, Urbana School District; Senait Gebregiorgis, FOX Illinois (moderator); Sabin Lubaga, Stone Creek Community Church.

- At the NAWC advisory board meeting, Pam Leiter and Katie Snyder also got a preview of the results of the New American Welcome Center’s extensive study, New Americans in Champaign County. They are presenting a full data-release at the I-Hotel on May 23, 4-6pm.

- The Parks & Diversity Working Group, facilitated by Pam Leiter, and which consists of CCFPD, UPD and CPD staff, had their bi-monthly meeting at the HLIC in April. Topics included an upcoming interagency training (in November), raising staff awareness of Latinos in the community, transgender considerations, and Active Aging Week.

- Katie Snyder gave a presentation to the Parent-Communiversity Group at Garden Hills School about free and low-priced enrichment programs available at the Forest Preserves over the summer.

- Information about free and low-priced CCFPD enrichment programs over the summer have been translated into Spanish and put online at the Urbana School District and into French by Sabin Lubaga for the Congolese community.

- The Boneyard Arts Festival at the MGP this year featured the works of students from Stratton School in celebration of the 20th anniversary of their school. After an initial session with Katie Snyder discovering artifacts from 1998, students from 5th grade created a variety of types of art for the show. Diamonte poems, sculptures, paintings, chalk and cray-pas drawings were included. Activities that day included snacks, music and crafts from 1998.

- The MGP provided Barkstall School with images of prominent local African Americans from the Doris Hoskins Archive to be used in a study of portraiture being done with artist-in-residence Jason Patterson.

- The May meeting of the Champaign Community Coalition focused on an update from the NAACP and information from Julianna Sellett, Carle Vice President, who heads up the community health initiative Healthy Beginnings in partnership with several other local health and service providers.
PUBLIC OPEN HOUSE #2:
Wednesday, May 23, 2018
4:30 - 6:30 p.m.
Champaign County Highway Department
1605 E. Main Street, Urbana

Stop by to review alternative alignments to connect the Kickapoo Rail Trail (KRT) to Weaver Park and East Urbana!

Hosts:
CCRPC strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 217-328-3313 to request special accommodations at least 2 business days in advance.

Afterward: Bike Month Celebration & KRT Moonlight Ride, Weaver Park, 6:30 - 8:00 p.m.

More Information: KickapooRailTrail.com or www.ccrpc.org
Gabe Lewis, CCRPC, glewis@ccrpc.org, 328-3313
Kara Dudek, UPD, kadudek@urbanaparks.org, 344-9583
Jon Hasselbring, CCFPD, jhasselbring@ccfpd.org, 586-3360
Craig Shonkwiler, City of Urbana, ceshonkwiler@urbanaillinois.us, 384-2342
April 18, 2018

Champaign County Forest Preserve
PO Box 1040
Mahomet, IL 61853

Attention: John Baker

Congratulations Champaign County Forest Preserve!

Your company has been listed as a top achiever in the following category within our 2017 United Way Workplace Campaign: Best Participation.

We thank you for such great support in your workplace!

The term “United We Win” refers to how that support provides critical funding for our agencies and their programs, allows the initiative work to continue in our community and serves so many who call Champaign County their home.

Here are some examples of real community impact that you helped create at our United Way this past year:

- 286 children improved their academic performance last year.
- 2 Born Learning Trails were installed.
- 103 people are no longer homeless.
- A 31% increase in funding to food programs in Champaign County, as a result of our Farmers Feeding Families initiative.
- 7624 people received preventive medical, dental or mental health care last year.
- Countless hours of advocacy and support of local non-profit organizations as a result of our work with United Way of Illinois

I have enclosed a copy of our 2017 Workplace Campaign Awards sheet. This was made available to all of our guests at our United Way Annual Meeting this year.

Best Wishes for a Successful 2018!

Nancy Suchomske
Director of Workplace Campaign Development
United Way of Champaign County

Cc: Mary Beck
2017 WORKPLACE GIVING CAMPAIGNS

Aetna
Amdocs
Ameren Illinois
The Andersons
Applied Research Associates
AT&T Mobility
Bacon & Van Buskirk Glass Company
BankChampaign, N.A.
Barber & DeAtley, Inc.
Benefit Planning Consultants
Bergner’s Market Place Mall
Berns Clancy & Associates
Big Brothers Big Sisters
Black & Company
The Bromley Group of Companies
BSA, Prairielands Council
Busey Bank
Carle Foundation Hospital
Carter’s Furniture
Caterpillar Logistics Services
Center for Youth and Family Solutions
Central Illinois Bank
Champaign Country Club
Champaign County CASA
Champaign County Chamber of Commerce
Champaign County Forest Preserve
Champaign County Government
Champaign Park District
Champaign Surplus Store
Champaign Unit 4 Schools
Champaign Urbana School Foundation
Champaign-Ford Counties Regional Office of Education
Christie Clinic
City of Champaign
City of Urbana
CliftonLarsonAllen LLP
Clinton Power Station-Exelon
Coldwell Banker Commercial Devonshire Realty
Combe Laboratories
Combined Federal Campaigns
Comcast Communications
Commerce Bank
Community Blood Services of Illinois
Community Foundation of East Central Illinois
Community Service Center of NCC
Complete Care Pharmacies
Courage Connection
Cozad Asset Management, Inc.
Crisis Nursery
C-U Mass Transit District
C-U Public Health District
Cunningham Children’s Home
Daily Bread Soup Kitchen
Dansr
Depke Gases & Welding Supplies, Inc.
Developmental Services Center
Don Moyer Boys and Girls Club
The Downey Group, Inc.
Dr. Pepper/Snapple Group
Eastern Illinois Foodbank
Enterprise Rent-A-Car
Evans, Froehlich, Beth & Chamley
Family Advocacy of Champaign County
Family Service of Champaign County
Farnsworth Group
Federal Companies
FedEx Ground
Federal Express
First Federal Savings Bank
First State Bank
First Financial Bank
First Mid-Illinois Bank & Trust
First Midwest Bank-Champaign County
Frasca International
Habitat For Humanity of Champaign County
Heartland Bank
Herff Jones Cap & Gown
Heyl Royster
Hickory Point Bank
Human Kinetics
Illini Radio Group
Illinois American Water Company
Iroquois Federal Bank
Jeld-Wen
Kirby Risk Electrical
Lowe’s
LyondellBasell Industries
Macy’s Store
Marine Bank
Martin Hood
Meijer, Champaign Store
Meijer, Urbana Store
Meyer Cafe, A Professional Corporation
Midland States Bank
Morgan Stanley
National Council of Teachers of English
The News Gazette / WDWS-WHMS-WKIO
Nvidia
O’Byrne, Stanko, Kepley & Jefferson, P.C
Parkland College
Peacemarl
Pepsi-Cola C-U Bottling Company
Petry-Kuhnle Company
PNC Bank
OSF Heart of Mary
Promise Healthcare
 Provident Financial Group
Rantoul City Schools
RK Dixon
Robeson’s inc.
Rockwell Automation
Rogards
Rosecrance
RSM US LLP
Safeworks Illinois
Sam’s Club
Schnucks Stores-Champaign
Schnucks Stores-Urbana
Schnucks Stores-Savoy
Shopko
Spherion
Springfield Electric
State Farm
Target Stores
Tepper Electric Supply
Terminix Pest Control Champaign
Thomas, Marner & Haughey, LLP
TJ Maxx Stores
Tummelson Bryan & Knox
U of I Community Credit Union
United Parcel Service
United Way of Champaign County
University of Illinois
UpClose Marketing & Printing
Urbana Park District
Urbana School District #116
Urbana-Champaign Sanitary District
US Bank
Village of Rantoul
Visit Champaign County
Vista Outdoor
Walmart Supercenters-Champaign
Walmart Supercenters-Savoy
Walmart Supercenters-Urbana
Walmart Supercenters-Rantoul
Webber & Thies PC
Wells Fargo
Worden-Martin, Inc.
2017 WORKPLACE CAMPAIGN AWARDS

Highest Percent Participation

Business & Industry - United Parcel Service
Finance - Iroquois Federal Bank
Healthcare - Community Blood Services of Illinois
Non-Profit - Big Brothers Big Sisters, Don Moyer Boys & Girls Club, ECIRMAC, Habitat for Humanity of Champaign County, UWCC
Professional - Martin Hood
Public Sector - Champaign County Forest Preserve
Rantoul - Jeld-Wen
Retail - Meijer-Urbana
Small Business - Springfield Electric

Top Company

Business & Industry
Herff Jones Cap & Gown
Finance
Busey
Healthcare
Carle Foundation Hospital
Non-Profit
United Way of Champaign County
Professional
Martin Hood Friese & Associates
Public Sector
University of Illinois
Rantoul
Jeld-Wen
Retail
Schnucks Stores
Small Business
Robeson's Inc.

Highest Percent Increase in Average Gift

Business & Industry - Clinton Power Station
Finance - First Mid-Illinois Bank & Trust
Healthcare - Community Blood Services of Illinois
Non-Profit - Big Brothers Big Sisters
Professional - Evans, Froehlich, Beth & Chamley
Public Sector - Champaign Park District
Rantoul: Village of Rantoul
Retail - Worden-Martlin Inc.
Small Business - Bacon & Van Buskirk Glass Co.

Highest Percent Increase in Total Campaign

Business & Industry - Clinton Power Station
Finance - Iroquois Federal Bank
Healthcare - OSF Heart of Mary
Non-Profit - Big Brothers Big Sisters
Professional - Farnsworth Group
Public Sector - Rantoul City Schools #137
Rantoul - Village of Rantoul
Retail - Meijer—Champaign
Small Business - Nvidia

Highest Increase in Number of Pillars

Business & Industry - News-Gazette Media
Finance - U of I Community Credit Union
Healthcare - OSF Heart of Mary
Non-Profit - Don Moyer Boys & Girls Club
Professional - CliftonLarsonAllen LLP, Farnsworth Group, Meyer Capel, RSM US LLP
Public Sector - Champaign Unit 4 Schools, Parkland College
Small Business - Benefit Planning Consultants

Payroll deduction gifts from employees are the main source of support for United Way. Many of these Workplace Campaigns have been running for 25 years or more. Thank you for showing the community what it means to LIVE UNITED.
MEMORANDUM
To: Board of Commissioners
From: John H. Baker, Business and Finance Director
Re: Disbursements for Approval

Action Requested
Staff requests that the Board of Commissioners approve the payment of $229,803.93 in accounts payable disbursements dated April 20, 2018 through May 17, 2018.

Accounts Payable check range: 108090 through 108208
Purchasing Card check range: P002770 through P002846

Background
On February 15, 2018, the Board of Commissioners approved a revised purchasing policy that greatly simplifies disbursement reporting to focus on transactions greater than $1,000. This month’s request is the second to apply the new policy fully. For the past month, District total expenses broke down as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-delegated expenses &gt;= $1,000</td>
<td>$106,623.15</td>
</tr>
<tr>
<td>Other delegated expenses</td>
<td>$110,271.24</td>
</tr>
<tr>
<td>Other expenses &lt; $1,000</td>
<td>$12,909.54</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$229,803.93</strong></td>
</tr>
</tbody>
</table>

Notes:
1) Multiple vendors provide utility service to the same locations at Lake of the Woods. Ameren IP provides the infrastructure for electric and heating fuel service at most Lake of the Woods sites. Constellation Energy and New Energy provide the electric and heating fuel supply.

Please see attached Summary of Check Activity for list of expenses greater than $1,000.
<table>
<thead>
<tr>
<th>Check</th>
<th>Vendor Payment Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>108163</td>
<td>DELAGE LANDEN - GOLF CART LEASE - 2ND PAYMENT</td>
<td>$ 50,881.00</td>
</tr>
<tr>
<td>108123</td>
<td>EASTERN ILLINI ELECTRIC - MF ELECTRICAL INFRASTRUCTURE</td>
<td>$ 35,500.00</td>
</tr>
<tr>
<td>108126</td>
<td>MORROW BROTHERS - FORD CREW CAB</td>
<td>$ 32,320.00</td>
</tr>
<tr>
<td>108127</td>
<td>PDRMA - APRIL LIABILITY INSURANCE</td>
<td>$ 8,853.25</td>
</tr>
<tr>
<td>108112</td>
<td>UNIVERSITY OF ILLINOIS - KRT RESEARCH STUDY</td>
<td>$ 6,866.50</td>
</tr>
<tr>
<td>P02811</td>
<td>KIRBY RISK ELECTRICAL SUPPLY - DARK SKIES PROJECT</td>
<td>$ 6,600.00</td>
</tr>
<tr>
<td>108196</td>
<td>SITEONE LANDSCAPING - LESCO FERTILIZER, HOLE CUTTER, TURF PAINT</td>
<td>$ 4,202.99</td>
</tr>
<tr>
<td>P02772</td>
<td>ADVANTAGE TRIM AND LUMBER - DARK SKIES PROJECT</td>
<td>$ 3,698.11</td>
</tr>
<tr>
<td>108124</td>
<td>GIS BENEFITS - DENTAL, VISION, LIFE AND DISABILITY INSURANCE</td>
<td>$ 3,244.99</td>
</tr>
<tr>
<td>108190</td>
<td>PAXTON READY MIX - CONCRETE FOR SIDEWALK SHOWER</td>
<td>$ 3,158.58</td>
</tr>
<tr>
<td>108162</td>
<td>DEANS GRAPHICS - SIGNS, BANNERS, 1968 EXHIBIT</td>
<td>$ 2,656.25</td>
</tr>
<tr>
<td>P02822</td>
<td>NRPA - NRPA DIRECTORS SCHOOL REGISTRATION</td>
<td>$ 2,522.00</td>
</tr>
<tr>
<td>108141</td>
<td>EASTERN ILLINI ELECTRIC - HL, MF, SRFP AND RIVERVIEW ELECTRIC SERVICES</td>
<td>$ 2,139.59</td>
</tr>
<tr>
<td>108137</td>
<td>CHICAGO DISTRICT GOLF ASSN - HANDICAP FEES</td>
<td>$ 1,740.00</td>
</tr>
<tr>
<td>P02833</td>
<td>STAPLES - TONER, PHONE, OFFICE SUPPLIES</td>
<td>$ 1,719.61</td>
</tr>
<tr>
<td>108169</td>
<td>GETZ FIRE EQUIPMENT - ANNUAL FIRE EXTINGUISHER INSPECTION</td>
<td>$ 1,689.34</td>
</tr>
<tr>
<td>108202</td>
<td>TEPPER ELECTRIC - 400 AMP PANEL - DARK SKIES</td>
<td>$ 1,627.96</td>
</tr>
<tr>
<td>108134</td>
<td>UNITED FUEL - FUEL</td>
<td>$ 1,623.79</td>
</tr>
<tr>
<td>108199</td>
<td>STILLWATER - MULCH</td>
<td>$ 1,552.00</td>
</tr>
<tr>
<td>108153</td>
<td>WOODGUYS - FIREWOOD</td>
<td>$ 1,521.00</td>
</tr>
<tr>
<td>108131</td>
<td>DAVID SEBESTIK - LESSONS AND REPAIRS</td>
<td>$ 1,473.00</td>
</tr>
<tr>
<td>108151</td>
<td>TITLEIST - HATS, SHOES, GOLF BALLS</td>
<td>$ 1,434.71</td>
</tr>
<tr>
<td>108090</td>
<td>AMERENIP - ELECTRICITY AND HEATING FUEL - LOW</td>
<td>$ 1,390.83</td>
</tr>
<tr>
<td>108139</td>
<td>CONSTELLATION ENERY SERVICES - HEATING FUEL - LOW</td>
<td>$ 1,257.52</td>
</tr>
<tr>
<td>108095</td>
<td>CONSTELLATION NEW ENERGY - ELECTRICITY - LOW</td>
<td>$ 1,199.68</td>
</tr>
<tr>
<td>108167</td>
<td>FORREST KEELING NURSERY - TREES AND SHRUBS</td>
<td>$ 1,145.00</td>
</tr>
<tr>
<td>108144</td>
<td>ILLINI RADIO GROUP - FEB/MARCH RADIO SPOTS</td>
<td>$ 1,101.00</td>
</tr>
<tr>
<td>108132</td>
<td>SKEFF DISTRIBUTION - BEVERAGES</td>
<td>$ 1,092.95</td>
</tr>
<tr>
<td>108110</td>
<td>STETSON - CAST IN PLACE BARRIER</td>
<td>$ 1,060.11</td>
</tr>
<tr>
<td>P02830</td>
<td>SAM'S CLUB - CONCESSIONS AND ALL STAFF RECOGNITION</td>
<td>$ 1,046.93</td>
</tr>
</tbody>
</table>

Non-delegated expenses greater than $1,000 $ 106,623.15  
Delegated Insurance Expenses $ 12,662.97  
Delegated Utilities Expenses $ 49,630.74  
Delegated Purchasing Card Expenses $ 30,098.55  
Delegated Merchandise Expenses $ 7,532.15  
Delegated Employee Expenses $ 1,788.17  
Rental Refund $ 375.00  
Fees, Dues, Taxes $ 3,962.77  
Foundation Total $ 4,220.89  
Other Expenses Under $1,000 $ 12,909.54  

Total Disbursements $ 229,803.93  

REVIEWED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT  
May 17, 2018

Scott Hays, Treasurer  
Board of Commissioners  
Champaign County Forest Preserve District
May 10, 2018

MEMORANDUM

From: John Baker, Director of Business and Finance
To: Board of Commissioners
Re: April Treasurer’s Report

Action Requested

Staff requests the Board accept the April 2018 Treasurer’s Report.

Summary

As of April 30, 2018 the District had $601,889 in outstanding bonds, $96,988 pending lease purchase payments (golf carts), $160,836 cash and $2,139,981 in investments.

<table>
<thead>
<tr>
<th>Investment Balances – April 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Fund</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
</tr>
<tr>
<td>Illinois Investor’s Trust</td>
</tr>
<tr>
<td>Farm Cooperative Equity</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash and Investment Balance – April 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 1, 2018 Starting Balance</td>
</tr>
<tr>
<td>April Revenues</td>
</tr>
<tr>
<td>April Expenditures</td>
</tr>
<tr>
<td>April 30, 2018 Ending Balance</td>
</tr>
</tbody>
</table>

In April 2018:

- Received typical operating revenues and transacted typical operating expenses.
- Local winter weather finally gave way to spring. Golf and other recreation revenues are less this year than the five year average* due to the poor weather this year.
- Golf season pass sales did catch up with 2017 sales through month end.
- District reserves were more than adequate. At April 30, the total cash and investment balance was equivalent to 4.4 months of operating reserve.

*Note: The budget comparison portion of this report is updated to compare the cumulative revenues and expenses percentages transacted for 2018 with the average cumulative revenues and expenses transacted over the previous five Aprils.

Attachments:

2018 Golf Scorecard
2018 Identified Savings and Unbudgeted Expenses
# Champaign County Forest Preserve District
## April 2018 Treasurer's Report

### Financial Activity and Balances

<table>
<thead>
<tr>
<th>FUND</th>
<th>Beginning Cash</th>
<th>Total Revenue</th>
<th>Total Expenses</th>
<th>Net Activity Checking vs Investments</th>
<th>Interfund Transfers</th>
<th>Ending Cash</th>
<th>Illinois Funds</th>
<th>HT</th>
<th>Farm Equity</th>
<th>Certificates of Deposit</th>
<th>Total Investments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORPORATE</td>
<td>$76,307</td>
<td>$51,760</td>
<td>$(162,470)</td>
<td>$189,909</td>
<td>$(4,775)</td>
<td>$150,730</td>
<td>$380,818</td>
<td>$73,239</td>
<td>$-</td>
<td>$991,816</td>
<td>$1,445,873</td>
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<td>CONSTRUCTION</td>
<td>$41,015</td>
<td>$4,666</td>
<td>$(60,298)</td>
<td>$18,660</td>
<td>$-</td>
<td>$4,042</td>
<td>$26,510</td>
<td>$44,633</td>
<td>$892</td>
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<td>GOLF</td>
<td>$700</td>
<td>$49,770</td>
<td>$(38,127)</td>
<td>$(11,643)</td>
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<td>$700</td>
<td>$(95,958)</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$(95,958)</td>
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<tr>
<td>M Store</td>
<td>$4,983</td>
<td>$906</td>
<td>$(1,317)</td>
<td>$93</td>
<td>$-</td>
<td>$4,665</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$54,698</td>
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<tr>
<td>INSURANCE</td>
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<td>$87</td>
<td>$(10,614)</td>
<td>$10,527</td>
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<td>$51,887</td>
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<td>IMRF</td>
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<td>AUDIT</td>
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<td>$34</td>
<td>$-</td>
<td>$(34)</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$20,021</td>
<td>$-</td>
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<tr>
<td>SSI</td>
<td>$-</td>
<td>$35</td>
<td>$(12,237)</td>
<td>$12,202</td>
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<td>$3,251</td>
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<td>$14,000</td>
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<td>BOND</td>
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<td>$(27,889)</td>
<td>$27,493</td>
<td>$-</td>
<td>$699</td>
<td>$269,916</td>
<td>$-</td>
<td>$-</td>
<td>$105,000</td>
<td>$374,916</td>
</tr>
<tr>
<td>Land</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$201,358</td>
<td>$-</td>
<td>$-</td>
<td>$201,358</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$123,005</td>
<td>$110,625</td>
<td>$(334,947)</td>
<td>$262,153</td>
<td>$-</td>
<td>$160,836</td>
<td>$583,558</td>
<td>$193,031</td>
<td>$892</td>
<td>$1,362,500</td>
<td>$2,139,981</td>
</tr>
</tbody>
</table>

### Ending Cash & Investments
- **Total:** $1,596,603
- **Cash:** $101,077
- **Investments:** $(95,258)
## Investment Rates and Maturities

<table>
<thead>
<tr>
<th>Investments</th>
<th>Rate</th>
<th>Month End</th>
<th>Maturity Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Fund</td>
<td>1.661%</td>
<td>$ 583,558</td>
<td>NA</td>
</tr>
<tr>
<td>Illinois Investor's Trust</td>
<td>1.560%</td>
<td>$ 193,031</td>
<td>NA</td>
</tr>
<tr>
<td>Farm Cooperative Patronage</td>
<td>NA</td>
<td>$ 892</td>
<td>NA</td>
</tr>
<tr>
<td>CD (5 mo) - IIT - Landmark Bank</td>
<td>1.750%</td>
<td>$ 248,000</td>
<td>May 21, 2018</td>
</tr>
<tr>
<td>CD (120 day) - Bank of the Ozarks</td>
<td>1.580%</td>
<td>$ 175,000</td>
<td>May 25, 2018</td>
</tr>
<tr>
<td>CD (11 mo) - Longview Bank</td>
<td>1.510%</td>
<td>$ 246,500</td>
<td>August 21, 2018</td>
</tr>
<tr>
<td>CD (1 year) - Prospect Bank</td>
<td>1.400%</td>
<td>$ 248,000</td>
<td>September 24, 2018</td>
</tr>
<tr>
<td>CD (1 year) - Busey</td>
<td>1.860%</td>
<td>$ 245,000</td>
<td>January 12, 2019</td>
</tr>
<tr>
<td>CD (15 mo) - IIT - Great Midwest Bank</td>
<td>1.800%</td>
<td>$ 200,000</td>
<td>March 12, 2019</td>
</tr>
<tr>
<td><strong>Total Investments</strong></td>
<td></td>
<td>$ 2,139,981</td>
<td></td>
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</tbody>
</table>
# Champaign County Forest Preserve District
## April 2018 Treasurer's Report

### Revenues and Expenditures Transacted as Percent of Budget

<table>
<thead>
<tr>
<th>Fund</th>
<th>2018 Revenues</th>
<th>2018 Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budgeted</td>
<td>Cumulative Revenues</td>
</tr>
<tr>
<td>CORPORATE</td>
<td>$2,606,346</td>
<td>$122,653</td>
</tr>
<tr>
<td>CONSTRUCTION</td>
<td>$858,947</td>
<td>$4,459</td>
</tr>
<tr>
<td>GOLF COURSE</td>
<td>$669,410</td>
<td>$92,229</td>
</tr>
<tr>
<td>GENERAL STORE</td>
<td>$13,150</td>
<td>$1,997</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>$134,312</td>
<td>$1,780</td>
</tr>
<tr>
<td>IMRF</td>
<td>$201,658</td>
<td>$4,731</td>
</tr>
<tr>
<td>AUDIT</td>
<td>$20,000</td>
<td>$109</td>
</tr>
<tr>
<td>SOCIAL SECURITY</td>
<td>$179,308</td>
<td>$115</td>
</tr>
<tr>
<td>BOND</td>
<td>$231,681</td>
<td>$-</td>
</tr>
<tr>
<td>PROJECT</td>
<td>$866,180</td>
<td>$367,779</td>
</tr>
<tr>
<td>LAND ACQUISITION</td>
<td>$180,500</td>
<td>$145</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$5,961,492</td>
<td>$595,999</td>
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</tbody>
</table>

The 5 Year Average Percent equals each fund's April average percentage of budget for revenues or expenditures for the years 2013-2017.
## 2018 Golf Scorecard - Lake of the Woods Golf Course
### Monthly Revenue Comparison through April 2018

<table>
<thead>
<tr>
<th>Year</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$42,748</td>
<td>$10,325</td>
<td>$26,838</td>
<td>$49,171</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$129,628</td>
</tr>
<tr>
<td>2017</td>
<td>$30,261</td>
<td>$38,021</td>
<td>$27,033</td>
<td>$54,847</td>
<td>$70,901</td>
<td>$93,287</td>
<td>$96,845</td>
<td>$98,956</td>
<td>$43,139</td>
<td>$49,139</td>
<td>$22,731</td>
<td>$150,162</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>$30,362</td>
<td>$38,021</td>
<td>$27,033</td>
<td>$54,847</td>
<td>$70,901</td>
<td>$93,287</td>
<td>$96,845</td>
<td>$98,956</td>
<td>$43,139</td>
<td>$49,139</td>
<td>$22,731</td>
<td>$150,162</td>
<td></td>
</tr>
</tbody>
</table>
### 2018 Golf Scorecard - Lake of the Woods Golf Course
#### Monthly Expense Comparison through April 2018

**Fiscal Years 2018, 2017, 2016**

<table>
<thead>
<tr>
<th>2018</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages/ Benefits</td>
<td>$16,437</td>
<td>$20,076</td>
<td>$30,190</td>
<td>$25,223</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$91,926</td>
</tr>
<tr>
<td>Commodities / Supplies</td>
<td>$ -</td>
<td>$2,797</td>
<td>$2,473</td>
<td>$12,606</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$17,876</td>
</tr>
<tr>
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<td>$758</td>
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<td>$3,577</td>
<td>$1,573</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$9,218</td>
</tr>
<tr>
<td>General</td>
<td>$3,355</td>
<td>$6,386</td>
<td>$2,908</td>
<td>$3,162</td>
<td>$ -</td>
<td>$ -</td>
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<td>$ -</td>
<td>$ -</td>
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<td>$ -</td>
<td>$15,811</td>
</tr>
<tr>
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<td>$156</td>
<td>$29,400</td>
<td>$14,666</td>
<td>$6,017</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$50,239</td>
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<tr>
<td>Concessions</td>
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<td>$426</td>
<td>$1,793</td>
<td>$2,643</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$4,862</td>
</tr>
<tr>
<td>Other Capital</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Total</td>
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<td>$62,395</td>
<td>$55,607</td>
<td>$51,224</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$189,932</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>2017</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages/ Benefits</td>
<td>$18,344</td>
<td>$25,197</td>
<td>$40,476</td>
<td>$34,800</td>
<td>$36,314</td>
<td>$54,786</td>
<td>$43,438</td>
<td>$43,941</td>
<td>$58,165</td>
<td>$32,856</td>
<td>$29,994</td>
<td>$24,621</td>
<td>$118,817</td>
</tr>
<tr>
<td>Commodities / Supplies</td>
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<td>$1,898</td>
<td>$1,404</td>
<td>$3,736</td>
<td>$12,976</td>
<td>$8,848</td>
<td>$5,450</td>
<td>$4,655</td>
<td>$1,499</td>
<td>$276</td>
<td>$826</td>
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<td>$7,283</td>
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<tr>
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<td>$1,740</td>
<td>$2,421</td>
<td>$1,498</td>
<td>$1,654</td>
<td>$5,190</td>
<td>$3,165</td>
<td>$3,138</td>
<td>$2,043</td>
<td>$2,983</td>
<td>$919</td>
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<td>$2,399</td>
<td>$4,673</td>
<td>$8,470</td>
<td>$4,247</td>
<td>$5,650</td>
<td>$4,646</td>
<td>$3,272</td>
<td>$439</td>
<td>$1,968</td>
<td>$2,297</td>
<td>$17,057</td>
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<td>Merchandise</td>
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<td>$17,472</td>
<td>$23,447</td>
<td>$10,556</td>
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<td>$6,094</td>
<td>$8,681</td>
<td>$7,995</td>
<td>$3,166</td>
<td>$2,721</td>
<td>$917</td>
<td>$1,556</td>
<td>$51,744</td>
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<td>$1,424</td>
<td>$4,275</td>
<td>$6,911</td>
<td>$10,108</td>
<td>$2,970</td>
<td>$9,403</td>
<td>$7,206</td>
<td>$5,810</td>
<td>$1,026</td>
<td>$727</td>
<td>$6,902</td>
</tr>
<tr>
<td>Other Capital</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Total</td>
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<td>$53,757</td>
<td>$71,571</td>
<td>$59,088</td>
<td>$85,221</td>
<td>$89,865</td>
<td>$74,777</td>
<td>$74,600</td>
<td>$79,602</td>
<td>$45,368</td>
<td>$37,164</td>
<td>$30,946</td>
<td>$209,642</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2016</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages/ Benefits</td>
<td>$27,326</td>
<td>$29,203</td>
<td>$31,986</td>
<td>$50,455</td>
<td>$40,235</td>
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<td>$46,681</td>
<td>$40,515</td>
<td>$50,184</td>
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<td>$30,179</td>
<td>$24,105</td>
<td>$138,970</td>
</tr>
<tr>
<td>Commodities / Supplies</td>
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<td>$2,436</td>
<td>$3,217</td>
<td>$3,089</td>
<td>$10,114</td>
<td>$6,280</td>
<td>$31,224</td>
<td>$4,833</td>
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<td>$4,962</td>
<td>$1,998</td>
<td>$1,265</td>
<td>$10,426</td>
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<td>Utilities</td>
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<td>$3,161</td>
<td>$694</td>
<td>$1,535</td>
<td>$4,959</td>
<td>$2,928</td>
<td>$2,623</td>
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<td>$1,544</td>
<td>$2,938</td>
<td>$7,729</td>
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<td>$3,620</td>
<td>$2,943</td>
<td>$4,820</td>
<td>$6,047</td>
<td>$3,093</td>
<td>$3,536</td>
<td>$4,152</td>
<td>$3,040</td>
<td>$1,596</td>
<td>$2,738</td>
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<td>$16,008</td>
</tr>
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<td>Merchandise</td>
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<td>$9,623</td>
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<td>$19,640</td>
<td>$2,761</td>
<td>$12,742</td>
<td>$10,759</td>
<td>$4,538</td>
<td>$5,977</td>
<td>$1,887</td>
<td>$2,761</td>
<td>$2,415</td>
<td>$57,582</td>
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<td>$ -</td>
<td>$ -</td>
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<td>$5,441</td>
<td>$5,188</td>
<td>$ -</td>
<td>$5,769</td>
<td>$4,543</td>
<td>$6,832</td>
<td>$684</td>
<td>$1,439</td>
<td>$6,033</td>
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<tr>
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<td>$ -</td>
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<td>$5,547</td>
<td>$5,188</td>
<td>$ -</td>
<td>$2,114</td>
<td>$1,053</td>
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</tr>
<tr>
<td>Total</td>
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<td>$66,667</td>
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<td>$70,424</td>
<td>$97,159</td>
<td>$64,849</td>
<td>$68,967</td>
<td>$47,609</td>
<td>$39,904</td>
<td>$34,746</td>
<td>$236,748</td>
</tr>
<tr>
<td>2018</td>
<td>January</td>
<td>February</td>
<td>March</td>
<td>April</td>
<td>May</td>
<td>June</td>
<td>July</td>
<td>August</td>
<td>September</td>
<td>October</td>
<td>November</td>
<td>December</td>
<td>Total Thru April 30</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
<td>----------</td>
<td>------</td>
<td>-------</td>
<td>-----</td>
<td>------</td>
<td>------</td>
<td>--------</td>
<td>-----------</td>
<td>---------</td>
<td>-----------</td>
<td>-----------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Par 3</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>18</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2018 Playable Days</td>
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<td>2</td>
<td>10</td>
<td>14</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2018 Total Rounds</td>
<td>0</td>
<td>49</td>
<td>525</td>
<td>1800</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

| 2018 Par 3 Revenue | $ -       | $ -      | $ 256 | $ 980 | $ - | $ -    | $ -    | $ -    | $ -       | $ -    | $ -       | $ -       | $ 1,236          |
| 18 Revenue         | $ -       | $ 603    | $ 3,148 | $ 10,242 | $ - | $ -    | $ -    | $ -    | $ -       | $ -    | $ -       | $ -       | $ 13,993        |
| 2018 Total Greens Fees | $ -      | $ 603    | $ 3,404 | $ 11,222 | $ - | $ -    | $ -    | $ -    | $ -       | $ -    | $ -       | $ -       | $ 15,229        |

| Passes | 69      | 5       | 27    | 19    | 0   | 0    | 0    | 0      | 0         | 0       | 0         | 0         | 0                  |
| 2018 Pass Revenue | $ 37,400 | $ 3,150 | $ 14,700 | $ 10,900 | $ - | $ -    | $ -    | $ -    | $ -       | $ -    | $ -       | $ -       | $ 66,150          |

<table>
<thead>
<tr>
<th>2017</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Par 3</td>
<td>0</td>
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<td>13</td>
<td>111</td>
<td>131</td>
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<td>16</td>
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</tr>
<tr>
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<td>757</td>
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<td>2644</td>
<td>3652</td>
<td>3906</td>
<td>4050</td>
<td>3392</td>
<td>1938</td>
<td>664</td>
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<td>0</td>
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<tr>
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<td>0</td>
<td>8</td>
<td>15</td>
<td>22</td>
<td>18</td>
<td>26</td>
<td>26</td>
<td>29</td>
<td>24</td>
<td>20</td>
<td>17</td>
<td>7</td>
<td>45</td>
</tr>
<tr>
<td>2017 Total Rounds</td>
<td>0</td>
<td>670</td>
<td>770</td>
<td>2336</td>
<td>2775</td>
<td>3945</td>
<td>4217</td>
<td>4402</td>
<td>3607</td>
<td>2014</td>
<td>684</td>
<td>346</td>
<td>0</td>
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</table>

| Par 3 Revenue | $ -       | $ 405    | $ 104 | $ 904 | $ 1,093 | $ 2,424 | $ 2,391 | $ 2,679 | $ 1,636 | $ 631 | $ 151 | $ 132 | $ 1,413 |
| 18 Revenue   | $ -       | $ 5,291  | $ 5,037 | $ 14,236 | $ 23,337 | $ 34,764 | $ 37,979 | $ 37,734 | $ 30,722 | $ 15,102 | $ 4,303 | $ 2,472 | $ 24,563 |
| 2017 Total Greens Fees | $ -   | $ 5,696  | $ 5,141 | $ 15,140 | $ 24,430 | $ 37,188 | $ 40,370 | $ 40,413 | $ 32,358 | $ 15,733 | $ 4,454 | $ 2,604 | $ 25,976 |

| Passes | 48      | 41      | 16    | 13    | 7    | 1     | 1     | 1      | 0        | 1       | 0         | 0         | 0                  |
| 2017 Pass Revenue | $ 26,320 | $ 22,115 | $ 9,535 | $ 8,050 | $ 4,250 | $ 150 | $ 600 | $ 450  | $ -       | $ 450  | $ 32,050 | $ 5,350 | $ 66,020 |

<table>
<thead>
<tr>
<th>2016</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>Total Thru April 30</th>
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<tbody>
<tr>
<td>Par 3</td>
<td>0</td>
<td>0</td>
<td>58</td>
<td>109</td>
<td>200</td>
<td>299</td>
<td>266</td>
<td>216</td>
<td>190</td>
<td>84</td>
<td>84</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>18</td>
<td>0</td>
<td>3</td>
<td>1158</td>
<td>2240</td>
<td>3102</td>
<td>3562</td>
<td>3650</td>
<td>3502</td>
<td>2643</td>
<td>2265</td>
<td>979</td>
<td>21</td>
<td>0</td>
</tr>
<tr>
<td>2016 Playable Days</td>
<td>0</td>
<td>0</td>
<td>22</td>
<td>20</td>
<td>22</td>
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<td>28</td>
<td>26</td>
<td>20</td>
<td>25</td>
<td>20</td>
<td>0</td>
<td>0</td>
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<tr>
<td>2016 Total Rounds</td>
<td>0</td>
<td>3</td>
<td>1216</td>
<td>2349</td>
<td>3302</td>
<td>3861</td>
<td>3916</td>
<td>3718</td>
<td>2833</td>
<td>2349</td>
<td>1063</td>
<td>21</td>
<td>0</td>
</tr>
</tbody>
</table>

| Par 3 Revenue | $ -       | $ -      | $ 440 | $ 942 | $ 1,716 | $ 2,478 | $ 2,245 | $ 1,863 | $ 1,444 | $ 648 | $ 704 | $ -    | $ 1,382 |
| 18 Revenue    | $ -       | $ -      | $ 7,062 | $ 15,536 | $ 25,531 | $ 31,557 | $ 31,283 | $ 31,004 | $ 19,053 | $ 14,986 | $ 5,314 | $ 104 | $ 22,598 |
| 2016 Total Greens Fees | $ -  | $ -      | $ 7,502 | $ 16,478 | $ 27,247 | $ 34,035 | $ 33,528 | $ 32,867 | $ 20,497 | $ 15,634 | $ 6,018 | $ 104 | $ 23,980 |

| Passes | 45      | 8       | 55    | 23    | 8    | 4     | 0     | 0      | 0         | 0       | 0         | 0         | 0                  |
| 2016 Pass Revenue | $ 27,245 | $ 4,610 | $ 32,130 | $ 13,785 | $ 4,020 | $ 2,325 | $ -    | $ -    | $ -       | $ -    | $ 22,595 | $ 3,725 | $ 77,770 |
# Champaign County Forest Preserve District
## 2018 Identified Savings and Unbudgeted Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Surplus or Overage for 2018 Budget - through March 16</th>
<th>Comments</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Savings (Overage)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>$156,347</td>
<td>includes above min hiring contingency ($10,000)</td>
<td>Deputy Exec Director position unfilled</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>$3,552</td>
<td>See Note</td>
<td></td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>$8,771</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Equipment</td>
<td>$6,944</td>
<td>small equipment, sustainability</td>
<td></td>
</tr>
<tr>
<td>Technology Fund</td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk Management</td>
<td>$273</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel &amp; Training</td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Surplus (Overage)</strong></td>
<td><strong>$174,697</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Comments</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Extension</td>
<td>$3,760</td>
<td>tax capped extension .1% less than 2018 budget</td>
<td></td>
</tr>
<tr>
<td>KRT User Survey</td>
<td>$13,733</td>
<td>2016 approval for payment out of reserves</td>
<td></td>
</tr>
<tr>
<td>Admin Roof Alternate</td>
<td>$30,000</td>
<td>Board approved 3/15/18 from reserves</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Identified Needs</strong></td>
<td><strong>$47,493</strong></td>
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<tr>
<td><strong>Current Balance</strong></td>
<td><strong>$127,204</strong></td>
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</table>
May 10, 2018

MEMORANDUM

To: Board of Commissioners
From: Citizen’s Advisory Committee
Re: Approval of the Citizen’s Advisory Committee Bylaws

Action Requested
The Board of Commissioners is asked to approve the attached bylaws for the CCFPD Citizens Advisory Committee.

Background
In 2017 after the CCFPD Board of Commissioners updated their bylaws, the CAC formed a committee to review and update their bylaws. The committee brought forth recommended updates that were discussed and further revised by the full committee. The CAC approved their bylaws during the May 2018 meeting.

To help with research and outreach for the Champaign County Forest Preserve District Board of Commissioners, the Citizen’s Advisory Committee (CAC) was formed in 1989. The bylaws were previously updated in 2013.
A. AUTHORIZATION
The Champaign County Forest Preserve District (FPD) Board of Commissioners (BOC), being the legally constituted body responsible for the affairs of the FPD as authorized by the Illinois State Legislature and by the people within the County, does herewith authorize the establishment and support of a committee of citizens to be known as the Champaign County Forest Preserve District Citizens Advisory Committee (CAC) whose activities will be of an advisory and informative nature to the FPD and to the citizens of the district.

B. PURPOSE
The purposes of the CAC shall be:
1. To promote citizen awareness of the benefits of a good forest preserve system with adequate financial support from Champaign County funds, donations and grants.
2. To facilitate citizen understanding of the challenges and needs of the Forest Preserve District.
3. To establish communication between the public and the BOC.
4. To study the needs of the FPD and the effects of the current and future programs of the FPD.
5. To identify concerns and requests independently or at the suggestion of the public or the BOC; to study and evaluate them; and to present such information, together with suitable recommendations, to the BOC.
6. To accept policy study assignments from the BOC for early report and recommendations and to make independent policy studies resulting in recommendations to the BOC.
7. To work with the BOC, the staff, and the public to implement programs and policies which have the mutual support of both the BOC and the CAC.

The CAC shall take no action recommending or supporting nominees for membership on the BOC or regarding the employment, dismissal, promotion or transfer of an individual FPD employee, or encroach upon the professional prerogative of the staff.
C. ORGANIZATION

1. Membership
   a. The CAC shall consist of nine voting members.
   b. The term of membership is three years. Terms begin on January 1 and end on December 31. Terms may be renewed once.
   c. Terms of CAC members shall be staggered, so that three positions are vacated at the end of each year.
   d. Positions vacated mid-term shall be filled as resignations occur. When a vacancy occurs mid-term, an applicant is selected and approved by the same procedure as full-term members, shall serve during the unexpired term of the replaced member and for a full term at the end of the partial term.
   e. Members may be asked to resign from the CAC for non-attendance of three CAC meetings per year or failure to fulfill service obligations that they have accepted.
   f. A representative of the BOC and staff members of FPD shall serve ex officio, without vote.
   g. No person is to be recommended for membership or be barred from membership to the CAC because he/she is affiliated with any particular organization or institution.
   h. Appointment to membership on the BOC, accepting employment with the FPD, or profiting from selling their own products at FPD venues automatically terminates a member’s tenure on the CAC.
   i. Members shall not serve on the CAC as official representatives of organizations.
   j. Employees of the FPD shall not be voting members of the CAC.
   k. Membership on the CAC and participation in its activities is open to qualifying individuals regardless of race, age, sex or sexual orientation, religion, disability or national origin.

2. Meetings
   a. As provided for by BOC bylaws, CAC members shall elect a chair, a vice-chair and a secretary for one year terms. The chair shall call and conduct meetings of the CAC and, in collaboration with FPD staff, prepare the agendas for meetings. The vice-chair shall assist the chair, perform the duties of the chair in his/her absence and take minutes of meetings in the secretary’s absence. The secretary shall prepare minutes of CAC meetings and submit them to the chair for approval at a subsequent CAC meeting.
   b. Meetings will normally be held bi-monthly, but special meetings may be held if needed.

3. Committees
   a. Nominating Committee
      The chair of the CAC shall select a Nominating Committee of three CAC members.
      The Nominating Committee shall publicize open positions on the CAC and conduct a search for applicants. The Nominating Committee shall submit
applications to the CAC, who will discuss the selected applicants and vote on which applications will be forwarded to the BOC for approval. The BOC retains the right to disapprove individual nominations and may thereupon request substitute nominations. Applications from qualified persons that are not selected for membership on the CAC should be retained for future openings, if the applicant agrees.

Persons nominated by the CAC shall be:
- Legal residents of the FPD.
- Clear and careful thinkers about the mission and challenges of the FPD.
- Willing to work cooperatively and constructively with others.

b. Ad hoc committees
The CAC chair may appoint other committees, as needed. These shall consist of one or more members of the CAC plus lay citizens, FPD staff, and others, as the committee’s responsibility may necessitate. All deliberations, findings and recommendations of an ad hoc committee shall be governed by the same procedures and agreements as apply to the CAC. The CAC shall accept or modify any sub-committee recommendations before forwarding them to the BOC.

D. OPERATION
1. The CAC shall organize itself, appoint its Nominating Committee, make its rules, select its officers, formulate its programs, determine its meeting times and formulate its agenda.

2. As needed, the BOC may make known to the CAC relevant information about the FPD. The CAC, as a committee and its members severally, will be fully sensitive to the confidentiality which some of these referrals demand.

3. It shall be the policy of the CAC to seek one joint annual meeting with the BOC. Additional joint meetings will be held when they are mutually desired. Agenda of such meetings shall be proposed by the initiating body. The agenda of every CAC meeting shall provide for reports, suggestions and requests from the BOC. Likewise, the BOC shall request reciprocal agenda arrangements at BOC meetings.

4. The CAC or any of its subcommittees may seek information and counsel, through appropriate administrative channels, from any employee of the FPD on matters clearly related to the formally stated objective on which it is working.

5. Minutes of the meetings of the CAC shall be sent to all regular and ex officio CAC members.

6. The BOC may provide the CAC and its subcommittees with those consulting and clerical services, which, in the judgement of the President of the BOC are desirable and feasible within the budgetary limits of the BOC.
8. The CAC may enlist the help of professionals to serve as consultants *pro tem* with the understanding that no remuneration is involved.

9. The CAC recognizes that it is subject to the Open Meetings Laws of the State of Illinois, including required annual training.

10. Neither the CAC nor any individual member may incur financial obligations on behalf of the FPD unless specifically authorized by the BOC

E. REVIEW OF CAC ORGANIZATION AND OPERATIONS

1. These by-laws are subject to periodic review by the CAC and the BOC. Recommendations concerning proposed changes may be initiated by the CAC or any of its *ex officio* members. Within a 14 day notification period, changes in the CAC by-laws shall be approved by a majority of the voting CAC members and sent to the BOC for final approval.

2. Evaluation of the effectiveness of the CAC will be conducted jointly by the BOC and the CAC from time to time.