The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, January 16, 2014 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 6:04 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Hall, Hult, Livesay, Kerins and White.

**REMOTE ATTENDANCE** – None

**AGENDA MODIFICATIONS** – None

**PUBLIC HEARING**
Commissioner White opened the Public Hearing at 6:05 p.m.

A. REVIEW, DISCUSS, AMEND AS NECESSARY, AND ADOPT THE FINAL BUDGET AND APPROPRIATIONS ORDINANCE #13-3 FOR THE 2014 FISCAL YEAR. – No public comment received.

Commissioner White closed the Public Hearing at 6:06 p.m.

Commissioner White opened the Public Hearing at 6:07 p.m.

B. RECEIVE PUBLIC COMMENTS ON THE PROPOSAL TO SELL BONDS IN AN AMOUNT UP TO $250,000 FOR THE PURPOSE OF FINANCING DISTRICT FACILITY DEVELOPMENT, REPAIRS AND REHABILITATION AT DISTRICT FOREST PRESERVES (SANGAMON RIVER, LAKE OF THE WOODS, RIVER BEND, HOMER LAKE, AND MIDDLE FORK RIVER) – No public comment received.

Commissioner White closed the Public Hearing at 6:08 p.m. and opened the Regular Board Meeting.

**SECRETARY REPORT**
Commissioner Hult moved approval of the Regular Board Meeting Minutes of December 16, 2013. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

**DISBURSEMENT REPORT**
Commissioner Kerins moved that the Board approve payment of $199,290.92 in disbursements dated December 20, 2013 through January 16, 2014, including payroll transactions and checks numbered 100506 through 100637. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

**TREASURER’S REPORT**
Commissioner Hult moved acceptance of the December 2013 Treasurers Report. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

**AUDIENCE REMARKS AND/OR INPUT** – None
COMMISSIONERS’ REMARKS AND/OR INPUT
Three Commissioners are unable to attend the April 24, 2014 Board meeting. Four members will be available April 22, so that date will be scheduled for the April Board Meeting.

1. **Mini Study Session**
Commissioners agreed to put a discussion topic on the monthly board agenda. This discussion time would allow commissioners an opportunity during a meeting to review and discuss District projects/policies. Commissioner Kerins asked that a list of Commissioner identified topics be provided for ranking to provide study session topics.

2. **Review of 2014 Capital Projects**
Commissioners discussed the format for reporting capital projects.

STAFF REPORTS

A. **Staff Reports**
Commissioners thanked staff for the annual report information that was included in the Board packet and Commissioner Livesay thanked staff for including the Homer Lake Interpretive Center in its list of projects in need of future grant funding.

B. **Setting Board Agenda**
Executive Director Olson provided an overview of agenda setting by other Districts and noted the Board bylaw on agenda setting would need amending if members wished a different procedure than the present. Commissioner Kerins suggested the Board review its by-laws for discussion at the February Mini Study Session.

FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT
The Foundation has its strategic plan and six committees in place, with two of the committees already working on upcoming projects.

CITIZENS ADVISORY COMMITTEE REPORT
Executive Director Olson reviewed the written report that was included in the Board packet.

OLD BUSINESS

1. **2014 Appropriation Ordinance**
Commissioner Hall moved approval of the 2014 Final Appropriation Ordinance 13-3. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

2. **Strategic Plan Update**
Commissioner Hall moved to approve the attached draft of the CCFPD 2014 Strategic Plan Public Survey. Commissioner Hult seconded. A discussion took place on updates of wording on the survey. Commissioners concurred that Executive Director Olson would make the final updates on the survey and forward it on to Heller & Heller. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.
NEW BUSINESS

A. Rail Trail Naming
Commissioner Hall moved the Board officially name the Rail Trail the Kickapoo Trail to become effective once approved by the Vermilion County Conservation District Board of Trustees or the Vermilion County Conservation District Executive Director. Commissioner Hult seconded. Commissioners discussed the rationale for keeping “Rail” in the name. Commissioner Hult moved to amend the motion to officially name the Rail Trail the Kickapoo Rail Trail. Commissioner Kerins seconded. In the roll call vote, the following commissioners voted “yes”: Hult, Kerins, Livesay and White. The following commissioners voted “no”: Hall. Motion carried.

B. Easement Request Policy
Commissioner Hall moved the Board adopt the attached Easement Request Policy for all CCFPD owned lands. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

C. Request to Proceed with Preliminary Engineering
Commissioner Livesay moved the Board authorize Fehr Graham (formerly Sodemann and Associates) to proceed with the preliminary engineering work for the Rail Trail that was contracted in March 2011. Commissioner Hall seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

D. Emergency Weather Resolution R-2014-01
Commissioner White read a Resolution (R-2014-01) commending District Operations staff for their efforts during the last winter storm at snow removal during adverse conditions. A copy of the entire ordinance, signed by all commissioners, is on file at District headquarters.

EXECUTIVE SESSION
Commissioner Livesay made a motion at 7:33 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 5 for the purchase or lease of real property for the use of the public body, including meetings held for the purpose whether a particular parcel should be acquired. And 2 (c) 1 for the appointment, employment, compensation discipline, performance, or dismissal of specific discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

Commissioner Livesay moved to close Executive Session and open the Regular meeting at 8:07 p.m. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.

NEW BUSINESS

E. IDOT Permanent Easement
Commissioner Livesay moved the Board proceed with the execution and delivery of additional documents as needed from IDOT towards the Kickapoo Rail Trail easement subject to legal counsel discretion. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried.
F. **UCSD Easement** – No Action Taken

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**MEETING ADJOURNMENT**
Commissioner Hult made a motion to adjourn the Regular Meeting. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hall, Hult, Kerins, Livesay and White. Motion carried. Meeting adjourned at 8:09 p.m.

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Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District