The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Wednesday, November 14, 2018 at the Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Livesay called the Regular Meeting to order at 6:04 p.m. Commissioner Kerins called the roll. The following Commissioners were present: Goodman, Hays, Herakovich, Kerins and Livesay.

REMOTE ATTENDANCE – None

AWARDS AND RECOGNITION
Tom Kacich was presented the Illinois Parks’ Top Journalist award. The award was originally given at the Illinois Association of Park Districts’ Best of the Best Awards Gala in October, but Kacich had been unable to attend.

Bob Espeseth was presented the Illinois Parks’ Outstanding Volunteer of the Year award, also originally given at the Best of the Best Gala.

Commissioners noted appreciation to both Mr. Kacich and Mr. Espeseth for their work and support of the District.

PUBLIC COMMENT – None

AGENDA MODIFICATIONS - None

APPROVAL OF CONSENT AGENDA
A. Minutes of Study Session on October 18, 2018
B. Minutes of Regular Meeting on October 18, 2018
C. Monthly Staff Reports

Commissioner Kerins moved approval of the consent agenda. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION – Commissioner Livesay noted that the following items were discussed at the last meeting: the Foundation’s 2019 budget, a capital assets policy, and the selection of auditor for both the District and Foundation. Livesay also reported that the group reviewed staff’s fundraising recommendations for 2019, which include; Willow Pond restoration, KRT, improvements at Lake of the Woods Peninsula, a new Homer Lake Interpretive Center site plan, and landscaping additions to the Botanical Garden pond and waterfall project. Livesay also reminded everyone about the KRT fundraiser event coming up on November 16 at Sleepy Creek Vineyard.

CITIZEN ADVISORY COMMITTEE – Commissioner Hays noted that the next meeting of the CAC would be in early December. Ten applications were submitted for the two open spots on the committee. Hays noted that the committee would like to expand from nine to 11 members, to allow for four new members to join the current committee. With an increase in outreach activities this year, the board felt that the larger board would allow them to reach more residents. Hays stated that applicants not added to the board at this time would be encouraged to undertake
other District volunteer activities. The CAC by-laws would need to be changed by the group and approved by the Board of Commissioners to increase the number of members.

COMMISSIONER COMMENTS
Commissioner Goodman acknowledged Mr. Espeseth’s award, and noted that he had attended a meeting of the golf course committee. The committee had some good ideas already, and Goodman is looking forward to working with them.

Commissioner Hays noted support for the submission of the District’s OSLAD application, which would include installation of an accessible kayak/canoe launch at Lake of the Woods peninsula.

Commissioner Kerins commended Museum and Education Assistant Director, Pam Leiter, for recently presenting sessions on cultural competency in parks & recreation at Eastern Illinois University’s recreation programming class.

Commissioner Herakovich commended staff for compiling the thorough list of capital project needs. Herakovich also noted the U of I Sports, Recreation and Tourism advisory board is surveying park district and forest preserve seasonal staff about their interest in pursuing undergraduate studies in that field.

Commissioner Livesay, after recent visits to Homer Lake and Lake of the Woods, commended operations staff for the beautiful appearance of the preserves.

EXECUTIVE DIRECTOR REPORT

A. Community Engagement – Executive Director Wuellner noted the group continues to meet, and a meeting with Dave Phillips, with Speer Financial, will be arranged for the Board at an upcoming study session.

B. Announcements: No additional comments from the Executive Director or staff.

DISCUSSION ITEMS

A. 2019 Operating Budget – Finance Director Baker gave an overview of 2019 budget preparations, including compensation increases, new positions, increased golf revenues and equipment requests. Commissioner Herakovich confirmed that the budget included four additional full-time position requests, an IT request, and a reduced golf subsidy. Commissioner Kerins thanked Baker for giving them the budget information with sufficient time to review the details prior to the end of the fiscal year.

Commissioner Herakovich moved adjournment of the Regular Meeting at 6:32 pm to move to the scheduled Public Hearing on the Tentative Tax Levy Ordinance. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.
Public Hearing
A. RECEIVE PUBLIC COMMENTS ON THE TENTATIVE TAX LEVY
ORDINANCE 2018-03 OF THE CHAMPAIGN COUNTY FOREST PRESERVE
DISTRICT IN THE COUNTY OF CHAMPAIGN, OF THE STATE OF ILLINOIS,
FOR THE 2018 TAXES DUE IN 2019 – No public comment

Commissioner Herakovich moved to close the Public Hearing and resume the Regular Meeting at 6:33 pm. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

OLD BUSINESS
A. Ordinance 2018-03 Annual Final Tax Levy
Commissioner Hays moved the Board approve Ordinance 2018-03, the Annual Tax Levy for 2018 Taxes due in 2019. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

NEW BUSINESS
A. Disbursements for Approval
Commissioner Hays moved the Board approve the payment of $365,228.36 in disbursements dated October 19, 2018 through November 14, 2018. Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins, and Livesay. Motion carried.

B. October Treasurer’s Report
Commissioner Hays moved approval of the October Treasurers report. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

C. Ordinance 2013-03 Annual Tentative Appropriations and Budget
Commissioner Hays moved the Board approve Ordinance 2018-04 Tentative Appropriations and Budget for the 2019 fiscal year. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins, and Livesay. Motion carried.

D. Resolution 2018-41 2019 Lake of the Woods Golf Course Fees
Commissioner Herakovich moved the Board approve Resolution 2018-41: 2019 Golf User Fees and Discounts. Commissioner Kerins seconded. District Golf Pro, David Sebestik, gave an overview of the fee schedule and the new two-year discount program the Pro Shop is offering for 2019-2020. Commissioners commended staff’s proactive approach looking at options for increasing the rounds of play. Commissioners asked for clarification on the cost of proposed mailings under the new program, the definition of a new round, and if course conditions would be ready for the proposed increase in play.
Sebestik noted they are prepared to have additional staffing available and trained, and that they anticipate the course being in good condition next year. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

E. **Resolution 2018-42 2019 Capital Projects**
Commissioner Hays moved the Board approve Resolution 2018-42 Capital Projects Budget for 2019. Commissioner Goodman seconded. Commissioner Herakovich suggested an addition to the capital project list - updating the countertops in the women’s locker room at the Golf Course. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

F. **Resolution 2018-43 Capital Equipment**
Commissioner Hays moved the Board approve Resolution 2018-43 Capital Equipment Budget for 2019. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

G. **2018-2020 Auditor Recommendation**
Commissioner Hays moved the Board engage Clifton Larson Allen, LLP for the District’s and the Foundation’s annual audit preparation for the 2018 to 2020 fiscal years at a total cost of $55,500. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

H. **2019 Dental, Life and Voluntary Benefits**
Commissioner Herakovich moved the Board approve Met Life as the District 2019 dental and life insurance provider. Met Life already provides vision and other voluntary benefits to District employees. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

I. **IAPD/IPRA Conference Credentials**
Commissioner Herakovich moved the Board approve the IAPD Credentials Certificate designating Commissioner Kerins as delegate and Executive Director Wuellner as alternate at the Illinois Association of Park Districts’ Annual Business Meeting. Commissioner Kerins seconded. A voice vote was taken. Motion carried.

**EXECUTIVE SESSION**
Commissioner Kerins moved at 7:41 pm to convene to Executive Session under the Illinois Open Meetings Act, specifically section 2(c)5 the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.
Regular Board Meeting
November 14, 2018
Page 5 of 5

Commissioner Kerins moved at 7:52pm to move out of closed session and open the Regular Meeting. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

NEW BUSINESS
A. Supplemental Right-of-Way Easement – Ameren – No Action

MEETING ADJOURNMENT
Commissioner Kerins moved adjournment of the Regular Meeting at 7:52 pm. Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Bobbie Herakovich
Andrew Kerins, Secretary (Assistant)
Board of Commissioners
Champaign County Forest Preserve District

December 20, 2018 | Page 9