

Journal of Proceedings  
SPECIAL MEETING– BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT  
Thursday, December 21, 2017

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,  
Mahomet Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Special Meeting, Thursday, December 21, 2017 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Special meeting to order at 9:00 a.m. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Goodman, Herakovich and Kerins. Commissioners Hays and Livesay were absent with notice.

Commissioner Herakovich moved to open the Public Hearing at 9:00 a.m. Commissioner Goodman seconded. A voice vote was taken. Motion carried

**PUBLIC HEARING**

*Receive Public Comments on the Tentative Budget and Appropriations Ordinance 2017-03 of the Champaign County Forest Preserve District in the County Of Champaign of the State Of Illinois, for the 2018 Fiscal Year*

**Public Comment:** No public present.

Commissioner Herakovich moved to close the Public Hearing at 9:01 a.m. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

Commissioner Goodman moved to open the Special Meeting at 9:01 a.m. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

**SPECIAL MEETING**

**ORDINANCE 2017-03 FINAL BUDGET AND APPROPRIATIONS FOR 2018**  
*Review, Discuss, Amend If Necessary and Adopt the Final Budget and Appropriations Ordinance 2017-03 of the Champaign County Forest Preserve District in the County Of Champaign, of the State of Illinois, for the 2018 Fiscal Year*

Commissioner Herakovich moved the Board approve Final Budget and Appropriations Ordinance 2017-03 of the Champaign County Forest Preserve District in the County Of Champaign, of the State of Illinois, for the 2018 Fiscal Year. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, and Kerins. Motion carried.

**MEETING ADJOURNMENT**

Commissioner Herakovich moved to adjourn the Special Meeting at 9:02 a.m. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

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Bobbie Herakovich, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Wednesday, December 20, 2017

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,  
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Wednesday, December 20, 2017 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:03 p.m. Commissioner Livesay called the roll. The following Commissioners were present: Goodman, Hays, Herakovich, Kerins and Livesay.

**REMOTE ATTENDANCE** – None

**PUBLIC COMMENT** - None

**AGENDA MODIFICATION** – None

**APPROVAL OF CONSENT AGENDA**

- A. Minutes of Special Meeting on November 13, 2017
- B. Minutes of Executive Session on November 13, 2017
- C. Minutes of Special Meeting on November 14, 2017
- D. Minutes of Executive Session on November 14, 2017
- E. Minutes of Study Session on November 16, 2017
- F. Minutes of Public Hearing on November 16, 2017
- G. Minutes of Regular Meeting on November 16, 2017
- H. Minutes of Executive Session on November 16, 2017
- I. Monthly Staff Reports

Commissioner Herakovich moved approval of the consent agenda. Commissioner Livesay seconded. A voice vote was taken. Motion carried.

**COMMISSIONERS' REPORT**

**A. Forest Preserve Friends Foundation Report** - Commissioner Livesay reported that Joan Dixon with the Community Foundation presented a \$5,000 grant to the Foundation, at its December meeting, for the Middle Fork Dark Skies Project. Commissioner Livesay also noted discussion of the Kirby Scholarship/Intern Program, FPF by-law review, past pledges still outstanding for the KRT, and getting letters out to past donors. Commissioner Livesay also advised that Foundation members expressed thanks to the District for including the Botanical Garden restoration in the 2018 budget. Commissioner Livesay also noted that the Foundation inquired about how the shared Administrative Assistant position was working out.

**B. Citizen Advisory Committee Report** – Commissioner Hays noted two members had resigned from the group, but three new members (on the agenda later) would be added to the committee. He noted that the CAC is also working on its by-law review and update. Commissioner Hays also noted he was pleased to say, with the recent gift from the Community Foundation, the Dark Skies application will be brought to the Board at the next meeting for approval. Because of the lighting inventory progress made by staff, we will be seeking full designation for Dark Sky Park rather than a provisional designation.

**C. Commissioner Comments** – Commissioners noted their thanks and gave holiday greetings to all staff. Commissioners also commented on the nice appearance of all preserves, recent prescribed burns, Giving Tuesday, helpful Museum of the Grand Prairie staff, the Illinois Championship Triathlon, and recent unauthorized use of ATVs on the KRT. Commissioner Hays noted, while visiting Sangamon River Forest Preserve, he noticed many horse prints on the trails. Staff noted that staff had not received any calls.

### **EXECUTIVE DIRECTOR REPORT**

**A. General Announcements** – Tammy Abramson, new District Financial Assistant, was introduced.

**OLD BUSINESS** - None

### **NEW BUSINESS**

**A. Disbursements for approval**

Commissioner Herakovich moved approval of disbursements for November 17, 2017 through December 20, 2017 for a total of \$210,134.91. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**B. November Treasurer’s Report**

Commissioner Hays moved approval of the November Treasurer’s report. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

**C. Resolution R-2017-21 Camping Fees**

Commissioner Herakovich moved the Board approve Resolution R-2017-21 to increase Middle Fork camping fees, in accordance with the fee schedule provided here. Commissioner Goodman seconded. A roll call vote was taken. It was noted the overflow area would still be a primitive camping area without electric. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**D. Resolution R-2017-22 Additional IMRF Contributions**

Commissioner Herakovich moved the Board approve Resolution R-2017-22 for \$45,000 additional pension contribution to the Illinois Municipal Retirement Fund (IMRF). Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**E. Resolution R-2017-23 2018 Budget**

Commissioner Herakovich moved the Board approve Resolution R-2017-23 Fiscal Year 2018 Champaign County Forest Preserve District Budget. Commissioner Goodman seconded. Commissioners thanked District Business/Finance Director, John Baker, for his work on the document. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**F. Resolution R-2017-24 Sexual Harassment Policy**

Commissioner Livesay moved the Board approve Resolution R-2017-24 Anti-Discrimination and Harassment Policy. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**G. 2018 Employee Compensation**

Commissioner Herakovich moved the Board approve 1) the proposed 2018 Compensation Plan and 2) a 2018 compensation pool of \$87,804 for employee wage increases. Commissioner Goodman seconded. Commissioners thanked staff and the Compensation Committee members for their work. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**H. Commissioners’ Travel for IPRA/IAPD Annual Conference**

Commissioner Herakovich moved the Board approve the Travel Expenses for the 2018 IAPD/IPRA Conference to be held in Chicago January 18 – 20 for Commissioners Hays, Kerins, and Goodman as per the submitted requests. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**I. Skid Steer Track Loader and Forestry Mower Purchase**

Commissioner Livesay moved the Board approve 1) membership in the National Joint Powers Alliance, and 2) the purchase of one (1) 2017 Bobcat T770 compact track loader, for the total purchase price of \$83,247. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**J. Citizen’s Advisory Committee New Members**

Citizen Advisory Committee members Eileen Borgia and Mary Ann Lippi were present and noted the Committee had met and had agreed on the slate presented to the CCFPD Board. Commissioner Hays moved the Board approve the appointment of Fred Bunting, to a three-year term beginning in January 2018, and approval of Roger Diggs and Richard Harris to complete two-year terms to fill the positions vacated this year by David Jannusch and Wendy Harris. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

**K. Kickapoo Rail Trail Phase 2b Champaign County – Design Engineering**

Commissioner Livesay moved the Board approve the proposal for Kickapoo Rail Trail Phase 2b Design Engineering submitted by Farnsworth Group located in Champaign IL in an amount not to exceed two hundred and ninety-nine thousand, fifty-five dollars (\$299,055). Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

**EXECUTIVE SESSION**

Commissioner Herakovich made a motion at 7:06 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 9:44 p.m. and opened the Regular Meeting.

**REGULAR SESSION** – None

**MEETING ADJOURNMENT**

Commissioner Hays moved adjournment of the Regular Meeting at 9:44 p.m. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.