

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, August 16, 2018

Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, August 16, 2018 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Livesay called the Regular Meeting to order at 6:06 p.m. Commissioner Kerins called the roll. The following Commissioners were present: Goodman, Hays, Herakovich, Kerins, and Livesay.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – Members of the public voiced concerns regarding the turf conditions of the greens at the Lake of the Woods golf course.

AGENDA MODIFICATIONS - None

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on August 19, 2018
- B. Monthly Staff Reports

Commissioner Kerins moved approval of the consent agenda. Commissioner Hay seconded. A voice vote was taken. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION – Commissioner Livesay noted that the Foundation reviewed the District’s list of capital project needs at its August meeting. Board members asked staff to narrow down the full list to several high priority projects that could become the basis for fundraising efforts over the next few years. Livesay also noted the group discussed the upcoming fundraiser for the KRT at Sleepy Creek Vineyard (November 16), new member recruitment, the recent opening of the Vanishing Acts Exhibit in the Botanical Gardens, and welcomed a new member, Peg Busch.

CITIZEN ADVISORY COMMITTEE – Commissioner Hays noted the group has been busy promoting the District at many events throughout the county, including: Champaign and Urbana farmers markets, concerts, bike rides, and other venues. Hays stated that CAC member Marianne Lippi has offered to be a liaison between the CAC and District staff to facilitate the flow of information about events where a CAC presence is recommended. Hays also noted that CAC discussed the addition of highway signs promoting and directing people to Middle Fork River Forest Preserve, after Dark Sky Park designation is approved.

COMMISSIONER COMMENTS

Commissioner Herakovich thanked the members of the public for their attendance and comments about the golf course. She also noted that the District had received recognition from the public through the News-Gazette People’s Choice Awards for the Golf Course (1st choice golf course), Museum of the Grand Prairie (2nd choice museum), and Lake of the Woods (3rd choice park). Herakovich also thanked the Compensation Committee members for their recent work.

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COMMISSIONER COMMENTS cont'd

Commissioner Kerins thanked staff for their work, commented on the Botanical Garden waterfall/pond work that is currently underway, and commended the Compensation Committee and Education staff on their work.

Commissioner Hays noted the Middle Fork River clean up coming up on Saturday, August 18, noted several events scheduled for the USRC, and recommended that we work with the appropriate entity to have directional signs installed on SR47 directing individuals to Sangamon River Forest Preserve.

Commissioner Goodman thanked those that came tonight to speak in regard to the golf course, and noted the District's social media postings provides a great amount of information to the public.

Commissioner Livesay commended staff for the grant information supplied in the Board packet, thanked the public that attended the meeting, and spoke briefly about the golf course. She thanked all staff in attendance for their efforts every day.

EXECUTIVE DIRECTOR REPORT

A. **Announcements** – Executive Director Wuellner thanked District staff for their work on the Botanical Garden pond/waterfall, the well tanks at Middle Fork, compensation issues, the Vanishing Acts exhibit, and the Golf Course greens. Wuellner noted that roof work on the administration building is underway and that the results are very good so far.

OLD BUSINESS - None

NEW BUSINESS

A. Disbursements for Approval

Commissioner Hays moved the Board approve the payment of \$225,726.06 in disbursements dated July 20, 2018 through August 16, 2018. Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

B. July Treasurer's Report

Commissioner Hays moved approval of the July Treasurer's report. Kerins seconded. A voice vote was taken. Motion carried.

C. Resolution 2018-13 Financial Signatories

Commissioner Herakovich moved the Board adopt Resolution 2018-13 Financial Signatories. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

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D. Resolution 2018-14 Master Plan Amendment – Dark Sky Preservation

Commissioner Hays moved the Board approve Resolution 2018-14 to amend the 2010 Master Plan to add Middle Fork’s Dark Sky Park goals and actions. Commissioner Kerins seconded. A voice vote was taken. Motion carried.

E. Resolution 2018-15 Policy on Mobile Phone Allowance

Commissioner Kerins moved the Board approve Resolution 2018-15 to add Personnel Policy 2-10: Mobile Phone Allowance to Section 2 of the District Personnel Policies. This policy will become effective with the first September payroll. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

F. Commissioner Travel to NRPA Annual Conference

Commissioner Herakovich moved the Board approve the cost estimate for Commissioners Kerins, Livesay, and Goodman to travel to the NRPA Annual Conference for the combined, not to exceed, total of \$2,385.00. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

G. Personnel Policy Section 3

District HR Generalist, Fran Bell, distributed Section 3 of the personnel manual for review and comment by the Board. Approval would be scheduled for next month. Commissioners confirmed information on FMLA and thanked Ms. Bell for her work on the policies.

H. Botanical Garden Pond and Waterfall Excavation

Commissioner Herakovich moved the Board approve the quote for Lake of the Woods Botanical Garden Pond and Waterfall Excavation from Dig It of Champaign, Inc. for Eighteen Thousand Dollars (\$18,000). Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

I. Botanical Garden Pond and Waterfall Infrastructure

Commissioner Herakovich moved the Board approve the quote for Botanical Garden Pond and Waterfall Infrastructure from Aquascape, Inc. located in St Charles, IL for One-Hundred Thirty-Two Thousand, Three Hundred Eleven Dollars and Four Cents (\$132,311.04). Commissioner Kerins seconded. Herakovich noted the funds were from private donations through the Forest Preserve Friends Foundation. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

J. Botanical Garden Pond and Waterfall Boulder

Commissioner Herakovich moved the Board approve the proposal for Lake of the Woods Botanical Garden Pond and Waterfall Boulders from Illinois Brick Company located in Champaign, IL for Thirty-Nine Thousand, Seven Hundred Forest-Eight Dollars (\$39,748). Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

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K. Lake of the Woods Sealcoating Bids

Commissioner Herakovich moved the Board approve the proposal for Lake of the Woods Sealcoating from Illiana Construction Co., Urbana, IL, for Thirty-Two Thousand Seven Hundred Sixty-Five Dollars (\$32,765). A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

L. KRT Phase 2a Construction Bids

Commissioner Kerins moved the Board approve the low bid for Kickapoo Rail Trail Phase 2A Construction in St. Joseph submitted by Open Road Paving Co. for Two Hundred-Thirty-Two Thousand, Sixty-One Dollars, and Ninety Cents (\$232,061.90). Commissioner Goodman seconded. Herakovich again noted that the funding for this project came from grants and private donations through the Forest Preserve Friends Foundation A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

M. Board Appointment to the Auditor Selection Committee

Commissioners agreed upon Commissioner Hays serving on the Auditor Selection Committee, with Commissioner Herakovich serving as backup.

N. Creation of Golf Course Committee

Commissioner Herakovich moved the Board approve a Charter to establish a Golf Course Committee and that Commissioner Goodman serve as the Board representative to the committee. Commissioner Herakovich noted wording edits on the documents. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

EXECUTIVE SESSION

Commissioner Kerins moved at 7:04 pm to convene to Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 21 discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved at 7:17 to move out of closed session and open the Regular Meeting. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

NEW BUSINESS

A. Release of Executive Session Minutes

Commissioner Herakovich moved the Board conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exists for all unreleased minutes and portions of minutes, except the following which will be made available for public inspection at the time:

February 15, 2018 Executive Session, section 2(C)21. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

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B. Destruction of Verbatim Recording of Executive Session Minutes

Commissioner Kerins moved the Board authorize the destruction of existing recordings of executive sessions held on or before February 15, 2017. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

MEETING ADJOURNMENT

Commissioner Kerins moved adjournment of the Regular Meeting at 7:58 pm. Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Andrew Kerins, Secretary
Board of Commissioners
Champaign County Forest Preserve District