

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, October 18, 2018

Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, October 18, 2018 at the Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Livesay called the Regular Meeting to order at 6:34 p.m. Commissioner Kerins called the roll. The following Commissioners were present: Goodman, Hays, Herakovich, Kerins and Livesay.

REMOTE ATTENDANCE – None

PUBLIC COMMENT

Frank Modica and Kurt Bobsin, representing the Prairie Cycle Club, presented the District a plaque and donation in support of the Kickapoo Rail Trail from the group's August bike ride fundraiser. Commissioners thanked the group for their support of the District and KRT.

AGENDA MODIFICATIONS - None

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on September 20, 2018
- B. Monthly Staff Reports

Commissioner Kerins moved approval of the consent agenda. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION – Commissioner Livesay acknowledged the passing of Rosann Noel, the mother of FPFF President, Dan Noel. Livesay noted that the group was given a tour of the Botanical Gardens pond and waterfall restoration project at its last meeting. She pointed out that work was possible as a result of donations, and one large donation from Mrs. Noel in particular. Livesay also reported that Joan Dixon presented a grant from the Community Foundation for dark sky lighting at Middle Fork. Lastly, Livesay reminded the Board of Commissioners of the upcoming KRT fundraiser to be held November 16th at Sleepy Creek Vineyard.

CITIZEN ADVISORY COMMITTEE – Commissioner Hays noted that the CAC had received many applications for the open positions on the committee. Hays also noted that one of the applicants had questioned whether alternate meeting times and locations could be considered to reduce the need to travel to remote preserves at night. Hays also noted the committee will now be involved with the District budget process, and this could serve to help in promoting District activities and services to the public.

COMMISSIONER COMMENTS

Commissioner Herakovich acknowledged Rosann Noel's support of the District, commended staff on the fall decorations at Lake of the Woods, and praised staff for working with the UI class on sustainability initiatives for the District.

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Commissioner Comments contd.

Commissioner Kerins also commended staff on the holiday decorations at Lake of the Woods, and asked if the state's energy efficiency assistance grants were still available. Staff confirmed they would look into it.

Commissioner Hays stated he had recently attended a Prairie Rivers Network canoeing event at Homer Lake and that the novice canoers really enjoyed themselves. He indicated that he would like to see canoe rentals return to the preserves. Hays also stated he recently attended the Water Trails Conference and appreciated that many District staff members were able to attend. Hays also noted that the Village of Mahomet had recently been awarded a grant for a canoe access on the Sangamon River.

Commissioner Goodman echoed many of the prior comments. He also thanked the District for supporting his attendance at the NRPA Conference. He felt the sessions he attended were very worthwhile.

Commissioner Livesay commended the recent efforts outlined in the staff report, and also stated that she too had a good NRPA conference experience.

EXECUTIVE DIRECTOR REPORT

- A. **Community Engagement** – Updates provided in a memo.
- B. **Announcements:** No additional comments from the Executive Director or staff.

DISCUSSION ITEMS - None

OLD BUSINESS - None

NEW BUSINESS

- A. **Disbursements for Approval**
Commissioner Hays moved the Board approve the payment of \$240,147.14 in disbursements dated September 21, 2018 through October 18, 2018. Goodman seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich, Kerins, and Livesay. Motion carried.
- B. **September Treasurer's Report**
Commissioner Hays moved approval of the September Treasurers report. Commissioner Goodman seconded. A voice vote was taken. Motion carried.
- C. **Ordinance 2013-03 Annual Tentative Tax Levy**
Commissioner Hays moved the Board approve Ordinance 2018-03 Annual Tentative Tax Levy for 2018 taxes due in 2019 in the aggregate sum of \$3,808,713. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich, Kerins, and Livesay. Motion carried.

D. Resolution 2018-26 District Surplus Equipment

Commissioner Goodman moved the Board approve Resolution 2018-26 allowing for the sale of District surplus items listed on eBay. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

E. Resolution 2018-27 Personnel Policy 6-1: Ethical Standards

Commissioner Herakovich moved the Board approve Resolution 2018-27 Personnel Policy 6-1: Ethical Standards. Commissioner Kerins amended the motion noting the addition of the following Resolutions for approval:

F. Resolution 2018-28 Personnel Policy 6-2: Attire and grooming Standards

G. Resolution 2018-29 Personnel Policy 6-3: Attendance

H. Resolution 2018-30 Personnel Policy 6-4: Smoking and Tobacco Use

I. Resolution 2018-31 Personnel Policy 6-5: Alcohol and Drug Use

J. Resolution 2018-32 Personnel Policy 6-6: Weapons

K. Resolution 2018-33 Personnel Policy 6-7: Violence in the Workplace

L. Resolution 2018-34 Personnel Policy 6-8: Romantic and Sexual Relationships

M. Resolution 2018-35 Personnel Policy 6-9: Social Media

N. Resolution 2018-36 Personnel Policy 6-10: Political Activity

O. Resolution 2018-37 Personnel Policy 6-11: Conflicts of Interest

P. Resolution 2018-38 Personnel Policy 6-12: Gifts

Commissioner Herakovich seconded. Commissioner Hays asked if staff is involved and informed in the process of policy updates. Staff noted the information is shared with them for comment prior to Board approval and, if warranted, changes are made. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Q. Resolution 2018-39 Regular Board Meeting Schedule 2019

Commissioner Herakovich moved the Board approve Resolution 2018-39 the schedule of Regular Board Meetings from January through December of 2019. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

R. Resolution 2018-40 Rental Fees

Commissioner Kerins moved the Board approve Resolution 2018-40 Rental Fees. Commissioner Goodman seconded. Commissioners confirmed that staff would be able to have enough time between rentals to clean and prepare the facility for the next use. Staff noted the Site Superintendents were included in the decision making and that back-to-back rentals would not be scheduled. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

S. Amended Shared Administrative Assistant Agreement

Commissioner Herakovich moved the Board approve the amended shared Services Agreement. Commissioner Goodman seconded. Commissioners inquired how time keeping is currently done. Staff noted the administrative assistant is able to assign her time, via Paylocity, to the appropriate entity. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, and Livesay. Voting “no”: Kerins. Motion carried.

T. 2019 Compensation Plan

Commissioner Herakovich moved the Board approve the 2019 Compensation Plan with a compensation total of \$118,460. Commissioner Hays seconded. Commissioners thanked the Compensation Committee for its work on the plan. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

U. 2019 Health Insurance Plan

Commissioner Kerins moved the Board approve continuing the District’s health insurance plan for 2019, including Health Alliance HMO 5000b Rx3 health insurance coverage and health reimbursement accounts for eligible employees. Commissioner Goodman seconded. Commissioners noted that the District had enjoyed a healthy year. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins, and Livesay. Motion carried.

EXECUTIVE SESSION

Commissioner Kerins moved at 7:29 pm to convene to Executive Session under the Illinois Open Meetings Act, specifically section 2(c)5 the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich, Kerins and Livesay. Motion carried.

Commissioner Kerins moved at 7:59 to move out of closed session and open the Regular Meeting. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Hays, Herakovich, Kerins and Livesay. Motion carried. It was noted Commissioner Goodman left the meeting at 7:45 pm.

MEETING ADJOURNMENT

Commissioner Kerins moved adjournment of the Regular Meeting at 7:59 pm. Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Hays, Herakovich, Kerins and Livesay. Motion carried.

Andrew Kerins, Secretary
Board of Commissioners
Champaign County Forest Preserve District