

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, March 21, 2019

Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, March 21, 2019 at the Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Goodman called the Regular Meeting to order at 6:03 p.m. Commissioner Kerins called the roll. The following Commissioners were present: Goodman, Hays, Herakovich, and Kerins. Commissioner Livesay was absent with notice.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

AGENDA MODIFICATIONS – None

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on February 19, 2019
- B. Monthly Staff Reports
- C. Minimum Wage Impact

Commissioner Kerins moved approval of the consent agenda. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION – Executive Director Wuellner provided a summary of the last Foundation meeting in Commissioner Livesay’s absence. The Foundation approved the lease of District land for participation in USDA conservation programs, a community engagement polling proposal, and a new art sculpture to be placed in the garden using Rosann Noel endowment funding. The Foundation also discussed a dedication event for the garden renovations and noted that the date would be later in the summer. Also, Foundation board member Meredith Mills will be the liaison with the golf committee on fundraising endeavors.

CITIZENS ADVISORY COMMITTEE – Commissioner Hays provided a summary of the last CAC meeting noting that David Sebestik, the District’s head golf pro, shared an update on the 2019 plans for the golf course, the outreach subcommittee is finalizing the CAC’s summer outreach schedule, and that all CAC members have been invited to assist with finishing up the KRT user intercept survey, being conducted by the UI Office of Rec, Sport, and Tourism. Commissioners asked if the group will still be attending the Urbana Farmers Market. Lisa Sprinkle, District Marketing Coordinator, noted they will attend the market at least once a month throughout the season.

COMMISSIONER COMMENTS

Commissioner Herakovich credited staff for continuing to meet with local legislators on District issues and projects, the installation of new accessible doors at the golf course, and the new employee orientation video that is being created. Commissioner Herakovich also expressed concern about forgoing the submission of state grant applications due to lack of matching funds.

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COMMISSIONER COMMENTS, cont'd

Commissioner Kerins commended staff for the many District social media postings, meetings with local legislators, golf course door installation, and new employee orientation video. Kerins also noted he recently attended the legislative breakfast and praised Commissioner Livesay for her presentation to the group about the District.

Commissioner Hays thanked staff for the minimum wage increase impact information supplied in the board packet, commended staff on pursuing the demolition of the old residence at Lake of the Woods, and commented that he had recently been approached by Champaign County citizen, Dave Monk, regarding the KRT and the preservation of prairie along it. He also conferred with staff on the possibility of a summer Middle Fork River cleanup, similar to last year's effort. Mike Daab, Natural Resources Director, noted that plans for the river cleanup will be delayed until 2020, as staff would like to concentrate 2019 work on areas like Point Pleasant where current grants are dependent on an accounting of volunteer hours.

Commissioner Goodman also echoed comments regarding the legislative breakfast, noting that the promotional piece created by the marketing staff for the District was well done. Goodman also commended museum staff on the recent civil rights panel public program that was held at the museum, and noted the impressive number of volunteers that attended the recent golf course cleanup day.

EXECUTIVE DIRECTOR REPORT

- A. **Community Engagement:** No additions to the written report that was supplied in Board packet.
- B. **Announcements:** Natural Resources Director, Mike Daab, introduced James McAuliffe, a new NR Technician. Executive Director, Mary Ellen Wuellner, noted upcoming CCFPD Board Special Meetings on March 25, 28 and 30.

OLD BUSINESS – None

NEW BUSINESS

A. Disbursements for Approval

Commissioner Hays moved the Board approve the payment of \$473,467.61 in disbursements dated February 20, 2019 through March 21, 2019. Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

B. February Treasurer's Report

Commissioner Hays moved approval of the February Treasurer's report. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

C. Resolution 2019-01, Revised Section 3-3 of the District's Personnel Policy Manual

Commissioner Kerins moved the Board approve Resolution 2019-01 revising Section 3-3 of the District's Personnel Policy Manual, pertaining to sick leave for permanent part-time staff. Commissioner Herakovich seconded. Commissioners asked staff if planned policy changes had been shared with staff, and asked the number of hours the changes could reflect. Staff noted the information had been shared with all supervisors at the last Risk Management meeting, and they were to share with staff. HR is meeting 1:1 with those staff affected by the new policy. Regarding the accrual impact, staff could accrue up to an additional 4 hours annually under the revised policy, as there are 26 pay periods per year. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

D. Resolution 2019-02, Sale of District Surplus Equipment

Commissioner Kerins moved the Board approve Resolution 2019-02 designating certain items as surplus and allowing staff to list those items on eBay. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

E. Middle Fork River Forest Preserve, Sealcoating

Commissioner Herakovich moved the Board approve the proposal for Middle Fork Sealcoating from Illiana Construction located in Urbana IL for Forty-Eight Thousand Nine Hundred Thirty-Three Dollars and Fifty Cents (\$48,933.50). Commissioner Hays seconded. Commissioners confirmed with staff that only one bid was received. Staff indicated that this has been the case for sealcoating bids in recent years. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

F. Lease Agreement for Land Enrolled in Conservation Reserve Program

Commissioner Kerins moved the Board engage the Forest Preserve Friends Foundation as land manager on behalf of the Champaign County Forest Preserve District and authorized the President to finalize the conservation lands lease agreement between the two parties. Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

EXECUTIVE SESSION

Commissioner Kerins moved at 6:52 pm to convene to Executive Session under the Illinois Open Meetings Act, specifically section 2(c)5 the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and section 2 (c) 21 discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Hays, Herakovich and Kerins. Motion carried.

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Commissioner Goodman reopened the regular meeting at 7:17 pm.

NEW BUSINESS

G. Release of Executive Session Minutes & H. Destruction of Verbatim Recordings of Executive Session Minutes

Commissioner Herakovich noted that the Board had conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exists for all unreleased minutes and portions of minutes, except for the following which will be made available for public inspection at this time, which she moved should now be released: August 18, 2018, November 14, 2018 (except for paragraphs numbered ¶1, ¶2 and ¶3, and all attachments), December 20, 2018 (except for paragraphs numbered ¶1, ¶2 and ¶3, and all attachments). Herakovich also moved that the Board concluded it is appropriate and may authorize the destruction of existing recordings of executive session held on or before September 21, 2017. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich and Kerins. Motion carried.

MEETING ADJOURNMENT

Commissioner Kerins moved adjournment of the Regular Meeting at 7:19 pm. Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Herakovich and Kerins. Motion carried.

Andrew Kerins, Secretary
Board of Commissioners
Champaign County Forest Preserve District