

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT  
Thursday, April 16, 2015  
Education Classroom, Museum of the Grand Prairie,  
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, April 16, 2015 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 6:02 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Herakovich, Hult, Kerins, Livesay and White.

**REMOTE ATTENDANCE** – None

**AGENDA MODIFICATIONS** – None

**PUBLIC COMMENT** - None

**SECRETARY REPORT**

Commissioner Hult moved approval of the Regular Meeting Minutes of March 19, 2015. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**DISBURSEMENT REPORT**

Commissioner Hult moved that the Board approve payment of \$162,607.90 in accounts payable disbursements dated March 20, 2015 through April 16, 2015. Commissioner Kerins seconded. Staff answered disbursement questions regarding procurement card issues and the trailer and HVAC purchases. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**TREASURER’S REPORT**

Commissioner Hult moved acceptance of the March 2015 Treasurers Report. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried. Commissioners thanked staff for their work on the golf score card report, noting it is helpful.

**COMMISSIONERS’ REMARKS AND/OR INPUT**

Commissioners commended staff and supervisors on recent professional development classes/workshops and education and museum for programming.

**STAFF REPORTS**

- A. **Staff Reports** – Tammy Bruehl was introduced as the new Lake of the Woods Assistant Site Superintendent for Maintenance. Commissioners commended museum staff on the recent Farewell to Lincoln Program, the upcoming exhibit opening; Hidden Underfoot: Historical Archaeology in Illinois. Commissioners also commended construction and golf staff on the recent updates at the golf course pro shop/snack bar.
- B. **Annual Financial Report** – Commissioners commended the golf staff for the 5-year review information, commenting how helpful it is to see in their annual report.
- C. **Thank You Letters for Estimators and Technical Assistance** – Commissioners commended staff on doing this, stating it will help build relationships.

- D. Per Diem Food** – Director Olson advised this is a discussion item. Commissioners agreed it is better not use a Per Diem, but to possibly use a not to exceed amount, and to have this as a separate policy and to also have a separate food and travel reimbursement policy for Board members.
- E. Investment Policy** – John Baker, Finance Director, gave an overview of the current policy. Commissioners commented on possibly using guidelines of 4-star above/below ratings.

Commissioner Kerins moved acceptance of the March Staff Report. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

#### **FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT**

The Foundation discussed the recent CCFPD Board approval of the Public Art League agreement for the Botanical Gardens and they also approved a not to exceed amount of \$11,000 for the Kickapoo Bike Trail from funds raised that will be used toward engineering work. Foundation members are planning to volunteer at the Community Used Bike sale that will be held May 2, 2015.

#### **CITIZENS ADVISORY COMMITTEE REPORT** - No Meeting This Month

**OLD BUSINESS** - None

#### **NEW BUSINESS**

**A. Updates to Requirements of Public Act 96-0650 (Americans with Disabilities Act)**

Commissioner Kerins moved the Board appoint Jonathan Hasselbring as the American’s with Disabilities Act (ADA) Coordinator for the Champaign County Forest Preserve District and approve updates to the ‘ADA Grievance Procedure’. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**B. Preliminary Engineering Agreement Amendment – Kickapoo Rail Trail**

Commissioner Livesay moved the Board approve an amendment to the preliminary engineering agreement with Fehr Graham for the Kickapoo Rail Trail in an amount not to exceed \$54,000. Commissioner Kerins seconded. It was noted that EPA changes since the initial agreement has caused the increases. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**C. Mediacom Business Services Proposal**

Commissioner Herakovich moved the Board approve Mediacom for providing internet connectivity at Lake of the Woods Forest Preserve, at a price not to exceed \$1,246.50 monthly. Commissioners asked staff if there were any other options. Staff advised currently in Mahomet Mediacom is the only option for the fiber optic option. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**D. User Fees**

Commissioner Livesay moved the Board approve an update to the District user fee policy; vendor service fee charged for amenities provided in conjunction with a District rental or other user fee shall be passed along at cost to patrons. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**EXECUTIVE SESSION**

Commissioner Livesay made a motion at 6:45 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 for the appointment, employment, compensation discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and section 2 (c) 5 for the purchase or lease of real property for the use of the public body, including meetings held for the purpose whether a particular parcel should be acquired. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Commissioner White closed the Executive Session at 7:32 p.m.

**MEETING ADJOURNMENT**

Commissioner Herakovich moved adjournment of the Regular Meeting at 7:33 pm. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

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Sarah Livesay, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District