

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT  
Thursday, December 18, 2014  
Education Classroom, Museum of the Grand Prairie,  
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, December 18, 2014 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 6:03 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Herakovich, Hult, Kerins, Livesay and White.

**REMOTE ATTENDANCE** – None

Commissioner White opened the Public Hearing at 6:03 p.m

**PUBLIC HEARING**

*REVIEW, DISCUSS, AMEND AS NECESSARY, AND ADOPT THE FINAL BUDGET AND APPROPRIATIONS ORDINANCE #14-5 FOR THE 2015 FISCAL YEAR.* There was no public comment.

Commissioner White closed the Public Hearing and opened the Regular Meeting at 6:05 p.m.

**AGENDA MODIFICATIONS** – None

**PUBLIC COMMENT** - None

**SECRETARY REPORT**

Commissioner Hult moved approval of the Regular Meeting Minutes of November 13, 2014. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**DISBURSEMENT REPORT**

Commissioner Herakovich moved that the Board approve payment of \$169,434.48 in accounts payable disbursements dates November 14, 2014 through December 18, 2014. Commissioner Livesay seconded. Staff answered disbursement questions on Museum of the Crossroads and Business Card purchases. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**TREASURER’S REPORT**

Commissioner Kerins moved acceptance of the November 2014 Treasurers Report. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**COMMISSIONERS’ REMARKS AND/OR INPUT**

**A. Discussion of retreat date, scheduling of study sessions**

It was concurred scheduling a study session every other month prior to the Regular Board Meeting is a good option. In regard to a Commissioners Retreat, Executive Director Olson stated he would send out a Doodle Calendar request to Commissioners to schedule a date.

Commissioners wished staff a Happy Holiday Season, thanked them for the reports that were supplied in the Board Packet, and thanked staff for all the work they do at the District.

**STAFF REPORTS**

**A. Staff Reports -**

Director Olson reported staff had recently attended a Kickapoo Rail Trail Meeting with other local entities. Commissioners asked staff about the Legal Symposium that had been attended, thanked the Natural Resources and Museum/Education Departments for their involvement with outside organizations and Lake of the Woods Operations Department for having lighting on at the greenhouse to lighten the path after the last CAC evening meeting, and staff for their work on the 98.3% score on the PDRMA Field Review.

Commissioner Kerins moved acceptance of the December Staff Report. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**B. Special Report 28 Acres on Slat Fork At A Glance** – Director Olson reviewed information that was in the Board Packet.

**C. Special Report Overview of Plans/Policies Governing Museum Accessions** – Commissioners thanked staff for the report, and also ask them to check with other forest preserves that have such facilities for a comparison of their policies.

**D. PDRMA Field Review** – Commissioners congratulated and thanked staff for their work on scoring a 98.3% on the 2014 PDRMA Field Review.

**E. 2014 Illinois P&R Facility and Lands Inventory** - Commissioners thanked staff for including the information in the Board Packet.

**FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT**

Draft copy of the December 9<sup>th</sup> FPF minutes were in the Board Packet. Commissioners advised they would like a joint meeting with the FPF to discuss the gardens and its fundraising initiatives.

**CITIZENS ADVISORY COMMITTEE REPORT**

It was reported the committee recently met and the meeting was the final meeting for two long time members, Nancy Snellen and Mark Schoeffmann. It was also noted, the committee is still in need of one more member and the group also agreed to continue outreach by manning a booth at the Urbana Farmers Market during the summer season.

**OLD BUSINESS**

**A. Ordinance 14-5 Budget Appropriation**

Commissioner Kerins moved the Board approve Ordinance 14-5 for 2015 Budget and Appropriations, noting golf was not included in this document. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**NEW BUSINESS**

**A. 2014 Appropriation Transfer**

Commissioner Kerins moved the Board approve Resolution 2014-7 on the Transfer of 2014 Appropriations. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**B. 2015 Working Budget**

Commissioner Herakovich moved the Board approve 2015 Working Budget allotting \$4,440,610 for all funds except the Golf Fund. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**C. 2015 Health Insurance**

Commissioner Herakovich moved the Board approve the Health Alliance HMO 100a plan as the employee health care provider for 2015 at the cost of \$300,504. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**D. Year End IMRF Contribution**

Commissioner Hult moved the Board approve a \$25,000 contribution for employee pensions to the Illinois Municipal Retirement Fund (IMRF). Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**E. Personnel Policy Change – Smoking**

Commissioner Herakovich moved the Board approve changing Section 6-4 and Section 8-2 part 20 in the Champaign County Forest Preserve District’s Full-time Personnel Policy Manual for Full-time Employees, as well as the CCFPD Personnel Policy Manual for Part-time Employees as noted in the attached proposal. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**F. Rules, Regulations and Ordinance Change - Smoking**

Commissioner Livesay moved the Board approve changing Section V Part D., Item i. of the Champaign County Forest Preserve District Ordinance Book to the read as per wording provided in the attached proposal. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**G. Purchase of Ford Fusion for Middle Fork River**

Commissioner Hult moved the Board approve the purchase of one (1) 2015 Ford Fusion Hybrid provided by the Illinois State Bid at the price of \$24,146.00, sold by Wright Automotive located in Hillsboro, Illinois. Commissioner Kerins seconded. It was noted this vehicle would be used for purposes of travel between preserves, and for staff to use at the campground during the camping season, as compared to other preserve vehicles, this vehicle will offer fuel savings. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**H. Museum of the Grand Prairie Floor Refinishing**

Commissioner Hult moved the Board award the Museum of the Grand Prairie floor refinishing project to Lane’s Finishing and Floor Sanding in the amount of \$19,350. It was noted the funding for this project would be removed from the 2015 budget. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**EXECUTIVE SESSION**

Commissioner Livesay made a motion at 6:52 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 5 for the purchase or lease of real property for the use of the public body, including meetings held for the purpose whether a particular parcel should be acquired. And 2 (c) 11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered in the minutes of the closed meeting. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Commissioner Hult moved to close Executive Session and open the Regular Meeting at 7:17 p.m.

Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**NEW BUSINESS (cont'd)**

**I. Ameren Gas Easement** – None

**J. IDOT Rt 47 Easement**

Commissioner Hult moved the Board approve the Illinois Department of Transportation easement along Route 47. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

**K. Sylvester Woods Expansion/Addition** – None

**L. Ameren Overhead Powerline Easement** – None

**M. UCSD Easement** – None

**N. Presence Covenant Medical Center Property Tax Exemption Settlement** – None

**OTHER BUSINESS** - None

**MEETING ADJOURNMENT**

Commissioner Herakovich moved adjournment of the Regular Meeting at 7:19 p.m. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

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Sarah Livesay, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District