

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, July 17, 2014
Activity Center, Middle Fork River Forest Preserve,
Penfield, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, July 17, 2014 at the Activity Center, Middle Fork River Forest Preserve, Penfield, Illinois. Commissioner White called the Regular Meeting to order at 6:09 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Hult, Kerins, Livesay and White. Also in attendance was newly appointed Commissioner: Bobbie Herakovich.

REMOTE ATTENDANCE – None

AGENDA MODIFICATIONS

Commissioner Hult accepted the proposed agenda. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

SWEARING IN OF NEW COMMISSIONER

Bobbie Herakovich was sworn in as commissioner of the Champaign County Forest Preserve District.

SELECTION OF OFFICERS

Commissioner Hult moved that the commissioners occupy the following offices from August 2014 to July 2015: Mr. White, President; Mr. Hult, Vice President; Mr. Kerins, Treasurer; Ms. Livesay, Secretary; and Ms. Herakovich, Assistant Secretary/Treasurer. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

COMMITTEE APPOINTMENTS

Commissioner Livesay moved the following liaisons: Commissioner Livesay to the CAC and Commissioner Herakovich to the Forest Preserve Friends Foundation. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

PUBLIC COMMENT - None

SECRETARY REPORT

Commissioner Kerins moved approval of the Regular Meeting Minutes of June 19, 2014. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Commissioner Livesay moved approval of the Executive Session Meeting Minutes of June 19, 2014. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

DISBURSEMENT REPORT

Commissioner Kerins moved that the Board approve payment of \$191,261.51 in accounts payable disbursements dated June 20, 2014 through July 17, 2014 and checks numbered 101567 through 101751. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

TREASURER'S REPORT

Commissioner Hult moved acceptance of the June 2014 Treasurers Report. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

COMMISSIONERS' REMARKS AND/OR INPUT

Commissioner Herakovich stated she was thrilled and excited to be on the CCFPD Board. Commissioners commended Middle Fork staff on the landscaping around the Activity Center and the look of the preserve. Commissioners also commented on the large Freedom Fest attendance and the recent flood waters/rain at Lake of the Woods and Sangamon River Forest Preserves.

STAFF REPORTS

A. Staff Reports

Site Superintendent Matt Kuntz introduced the Middle Fork Staff who were in attendance. Executive Director Olson reported Bryan Stevens, District Construction Manager, would be retiring from the District as of July 18, 2014, but would be returning in a part-time position through the end of the year, he thanked Commissioners Livesay and Hult for their help at the recent Freedom Fest Event, and noted staff had met with Barbara Heller, with Heller & Heller, so Ms. Heller could gather initiative information from staff for the District's strategic plan.

B. Revenues, Expenses and Fund Balance Projections

Finance Director Baker gave a PowerPoint presentation showing budget projections and answered questions of the Commissioners.

Commissioner Hult moved acceptance of the Staff reports. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT

Executive Director Olson reported the FFFF will be appointing board officers at its next meeting, and at its last meeting discussed the upcoming River to Rail fundraising bike ride, vendors for the Concerts in the Garden events, and possible fundraising events for the foundation.

CITIZENS ADVISORY COMMITTEE REPORT

The committee had not met since the last meeting, but Commissioner Livesay noted an application for an open position is on the Districts' website. The committee has again hosted a booth at the Urbana's Farmers Market on the first Saturday of the month through the season.

OLD BUSINESS - None

NEW BUSINESS

A. Sale of Surplus Goods

Commissioner Hult moved the Board approve Resolution 2014-04 authorizing staff to sell the items shown on the attachment to this Resolution by a public bidding process or disposal. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

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B. Public Museum Capital grant – Museum of the Grand Prairie, Phase 2

Commissioner Hult moved the Board approve a Public Museum Capital Grant agreement in the amount of \$238,200 with the Illinois Department of Natural Resources for the demolition and redevelopment of the large artifact storage wing of the Museum of the Grand Prairie. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

C. Greens Aerifier Purchase through National IPA

Commissioner Kerins moved the Board approve 1) Membership in the National Intergovernmental Purchasing Alliance and; 2) The purchase of a Toro ProCore 648 Greens Aerifier from MTI Distributing using the National IPA program for the amount of \$21,601.54. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

D. Golf Study

Commissioner Herakovich moved the Board approve the National Golf Foundation to conduct a study of the Lake of the Woods Golf Course operations and capital needs for an amount not to exceed \$22,000. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

E. Foot Golf User Fees

Commissioner Hult moved the Board approve the 2014 Foot Golf Fee Schedule. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

F. HVAC Purchase for Homer Lake Interpretive Center

Commissioner Kerins moved the Board approve the purchase and installation of an HVAC system for the Homer Lake Interpretive Center from Chief/Bauer Heating and Cooling for \$10,284.00. Commissioner Hult seconded. Commissioner Livesay stated with the lack of needed program space at the Center, she is not comfortable with the continued spending on the facility without a future plan for the building. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, and White. The following commissioners voted “no”: Livesay. Motion carried.

G. Kickapoo Rail Trail Design Engineering Agreement

Commissioner Hult moved the Board approve a design engineering agreement with Fehr Graham in the amount of \$12,210 for the western extension of the Kickapoo Rail Trail, from Main Street to High Cross Road in Urbana. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

EXECUTIVE SESSION - None

MEETING ADJOURNMENT

Commissioner Kerins moved adjournment of the Regular Meeting. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Livesay and White. Motion carried. Meeting adjourned at 7:24 p.m.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District