

Journal of Proceedings
SPECIAL MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, October 23, 2014
Parking Area Swiss Valley Shelter, Lake of the Woods Forest Preserve
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Special Meeting, Thursday, October 23, 2014 at the parking area of Swiss Valley Shelter, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Special Meeting to order at 4:30 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Herakovich, Kerins, Livesay and White. Commissioner Hult joined the meeting soon after the call to order.

A tour of the Champaign County Forest Preserve District Swiss Valley Shelter, Lake of the Woods spillway area and golf course offices took place.

EXECUTIVE SESSION - None

MEETING ADJOURNMENT

Commissioner Hult moved adjournment of the Special Meeting at 5:45 p.m. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, October 23, 2014
Education Classroom, Museum of the Grand Prairie,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, October 23, 2014 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 6:06 p.m. Commissioner Livesay called the roll. Roll was taken with the following commissioners present: Herakovich, Hult, Kerins, Livesay and White.

REMOTE ATTENDANCE – None

AGENDA MODIFICATIONS – It was noted that the Willow Pond Study and Golf Study from Staff Reports, and 2015 – 2019 Strategic Plan under New Business would be moved up prior to public comment, as speakers were at the meeting to give presentations.

Staff Reports:

B. Willow Pond Study

Patrick Lach with Hey & Associates gave a visual presentation in addition to the submitted report on the Willow Pond Study that was recently conducted on Willow Pond at Middle Fork River Forest Preserve. Mr. Lach addressed questions from the commissioners and staff.

C. Golf Study

Richard Singer with National Golf Foundation Consulting, Inc. gave a visual presentation in addition to the submitted draft report of the golf study the NGFC completed at Lake of the Woods Golf Course. Mr. Singer answered questions from the commissioners and staff.

New Business:

B. 2015 – 2019 Strategic Plan

Barbara Heller with Heller & Heller, Inc gave a visual presentation in addition to the submitted report on the 2015 – 2019 Strategic Plan. Ms. Heller answered questions from the commissioners and staff.

PUBLIC COMMENT - None

SECRETARY REPORT

Commissioner Hult moved approval of the Regular Meeting Minutes of September 18, 2014. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

DISBURSEMENT REPORT

Commissioner Kerins moved that the Board approve payment of \$206,502.50 in accounts payable disbursements dates September 19, 2014 through October 23, 2014. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

TREASURER’S REPORT

Commissioner Kerins moved acceptance of the September 2014 Treasurers Report. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

COMMISSIONERS' REMARKS AND/OR INPUT

Commissioners thanked Executive Director Olson and staff for the tour of Lake of the Woods and the Golf Course that had taken place during the Special Meeting. Commissioners also commended staff for how nice the grounds look at Lake of the Woods Forest Preserve, and for the continuation of the annual tree planting at Unity West Grade School.

STAFF REPORTS

A. Staff Reports

Director Olson advised that Megan McKenna, Administrative and Marketing Assistant and Tom Meachum, Museum Registrar will both be leaving the District at the end of the month. Commissioners commended staff for their work on the River to Rail Ride and Andrew Combes, Lake of the Woods Operations Maintenance Worker II, for being able to correct a problem with outside lighting at Headquarters, and commented how nice the Salt Fork Center was for a recent wedding that took place there.

Commissioner Kerins moved acceptance of the October Staff Report. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

D. 2015 Capital Equipment Budget Update – The 2015 Capital Equipment request was given as a written document in the board packet. Executive Director Dan Olson answered questions from the Commissioners.

E. 2015 Capital Project Budget Update- The Capital Project Budget update was supplied in the board packet. Executive Director Dan Olson answered questions from the Commissioners.

FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT

It was reported the committee is working on a donor list that will be used for sending out a letter from Dan Noel. Staff and the Foundation are also working on the annual Natures Appeal. Also noted was that the FPF outlined their three major fundraising campaigns for 2015 that include the Botanical Garden pond and waterfall, the Kickapoo Rail Trail, and land acquisition.

CITIZENS ADVISORY COMMITTEE REPORT

Commissioner Livesay advised the group is working on the Sylvester Woods Expansion Site Plan, and are also looking for a new member for the committee.

OLD BUSINESS - None

NEW BUSINESS

A. Ordinance 14-3, Annual Tentative Tax Levy

Commissioner Hult moved the approval of Ordinance 14-3 Annual Tentative Tax Levy for 2014 Taxes Due in 2015. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

B. Citizen Advisory Board Appointment

Commissioner Livesay moved the Board approve the appointment of Eileen Borgia and Denise Ingram to three-year terms beginning in January 2015. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

C. 2015 Camping Fees

Commissioner Livesay moved the Board approve the proposed 2015 Camping Fee Schedule. Commissioner Hult seconded. Commissioners commented a cost analysis of the campground expenses might be helpful. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

D. Museum Accessions to Collections

Commissioner Hult moved the Board approve the attached Deaccession list at this time and ask the accession items/list be brought back to the November meeting along with the Museum Accession Policy. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

E. IAPD Credentials Certificate

Commissioner Hult moved the Board approve the attached Credentials Certificate designating Commissioner White to serve as a delegate to the Illinois Association of Park Districts Annual Business Meeting, with Commissioner Livesay to serve as 1st Alternate and Commissioner Herakovich to serve as 2nd Alternate. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

EXECUTIVE SESSION

Commissioner Livesay made a motion at 8:29 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 5 for the purchase or lease of real property for the use of the public body, including meetings held for the purpose whether a particular parcel should be acquired. And 2 (c) 11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered in the minutes of the closed meeting. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Commissioner Hult moved to close Executive Session and open the Regular Meeting at 9:27 p.m. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

NEW BUSINESS (cont'd)

F. Easements – None

G. Presence Covenant Property Tax Exemption - None

MEETING ADJOURNMENT

Commissioner Hult moved adjournment of the Regular Meeting at 9:28 p.m. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District