

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, January 21, 2016

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, January 21, 2016 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 7:35 p.m. Commissioner Livesay called the roll. Roll was taken with the following Commissioners present: Hult, Kerins, Livesay and White.

REMOTE ATTENDANCE – Commissioner Herakovich via telephone conference call. It was noted, as per OMA, Commissioner Herakovich would not be able to vote on any motions.

PUBLIC HEARING –CONCERNING THE INTENT OF THE BOARD OF COMMISSIONERS OF THE CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT, CHAMPAIGN, ILLINOIS, TO SELL \$635,840 GENERAL OBLIGATION LIMITED TAX BONDS

President White opened the hearing to receive any comments relative to the District proposal to sell up to \$635,840 in General Obligation Limited Park Bonds. These proposed bonds are to be issued for the purpose of funding development of forest preserve lands in the District.

President White asked if any persons present wished to be heard on this matter, stating they will have an opportunity to present written or oral testimony. No comments were received.

President White asked Secretary Livesay if the District had received any written correspondence regarding the proposed issuance of bonds. Secretary Livesay stated none had been received.

President White stated, as receiving no oral or written testimony regarding the proposal to issue the Bonds would there be a motion to adjourn the hearing.

Commissioner Kerins moved to adjourn the Public Hearing. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

President White closed the Public Hearing and opened the Regular meeting at 7:37 p.m.

NEW BUSINESS

A. Smoke Free Park Award – Presentation

Tara McCauley with the C-U Public Health presented the Board with a plaque stating the C-U Public Health’s Champaign County Tobacco Prevention Coalition has awarded the Champaign County Forest Preserve District with a Silver Smoke-Free Park Designation. Ms. McCauley thanked the District for their steps taken in making areas of the CCFPD smoke free.

AGENDA MODIFICATIONS – Director Olson stated no action is necessary at present on Item C. **Sangamon Valley Easement Request** that is on the agenda after Executive Session.

PUBLIC COMMENT - None

SECRETARY REPORT

Commissioner Hult moved approval of the Public Hearing Minutes of December 17, 2015. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

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SECRETARY REPORT contd.

Commissioner Kerins moved approval of the Regular Meeting Minutes of December 17, 2015. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

Commissioner Livesay moved approval of the Executive Session Meeting Minutes of December 17, 2015. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

Commissioner Hult moved approval of the Executive Session Meeting Minutes of November 12, 2015. Commissioner Kerins seconded. It was noted the date on the agenda for the minutes was November 12, 2016 and it should have read 2015. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

DISBURSEMENT REPORT

Commissioner Kerins moved that the Board approve payment of \$126,029.00 in accounts payable disbursements dated December 18, 2015 through January 21, 2016. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

TREASURER’S REPORT

Commissioner Hult moved acceptance of the December 2015 Treasurer’s Report. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

COMMISSIONERS’ REMARKS AND/OR INPUT

- A. **Memorandum of Understanding with FPF** – Commissioners asked staff to proceed with MOU edits discussed during the Study Session.
- B. **CCFPD Interpretive Plan** – No Discussion
- C. **Community Engagement Group** – No Discussion
- D. **Bond Ordinance** – No Discussion

STAFF REPORTS

A. Staff Reports

Executive Director Olson gave an overview of the Kickapoo Rail Trail Phase 1 Construction bid. Olson advised that if trying to rebid, there is the possibility of new engineering specifications, advertising and other associated cost that could be needed. Commissioners asked questions about funding for the difference and where it would be found, and also asked about contingency funding. Staff noted possible options of using contingency funding. Commissioner Kerins moved acceptance of the staff reports. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

FOREST PRESERVE FRIENDS FOUNDATION BOARD REPORT – Commissioners thanked staff for the year end donations report that was included in the Board Packet.

CITIZEN’S ADVISORY COMMITTEE REPORT

- A. Dark Sky Park Program Information – Staff noted this information was included in the Board packet information.

OLD BUSINESS - None

NEW BUSINESS

A. Affordable Health Care Act

Commissioner Livesay moved the Board approve 1) The inclusion of the three positions that averaged more than 30 hours per week in 2015 on the District's health insurance; and, 2) A budget reallocation of \$18,249.00 for additional health insurance expenses. Commissioner Hult seconded. Commissioners requested that supervisors be held accountable so that other District part-time positions do not exceed the 30 hours/week annual average in coming years. Commissioners also commented on funding, and the number of employees that could fall within this guideline. A roll call vote was taken. The following commissioners voted "yes": Hult, Kerins, Livesay and White. Motion carried.

B. Willow Pond Construction Engineering

Commissioner Livesay moved the Board approve the proposal for Willow Pond Construction Engineering Plans from Hey & Associates for Eleven Thousand Five Hundred Dollars. Commissioner Kerins seconded. Commissioners Hult stated that since funds would not be available for the work to begin on the construction of this project that the engineering costs could be used towards another project. Commissioner Hult moved to table. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Hult, Kerins, Livesay and White. Motion carried.

C. Purchase of 2016 Ford F450

Commissioner Hult moved the Board approve the purchase of one (1) 2016 Ford, F450, Regular Cab, 4 Wheel Drive with a Dump Bed at the State of Illinois bid price of \$51,779 through Morrow Brothers Ford, Inc., Greenfield, Illinois. Commissioner Livesay seconded. Commissioners asked if this vehicle purchase was part of the District's vehicle plan. Staff noted this was a planned purchase and the old dump truck will be returning to the Golf Course. A roll call vote was taken. The following commissioners voted "yes": Hult, Kerins, Livesay and White. Motion carried.

D. Resolution #R 2016-01 Consent Agenda

Commissioner Kerins moved the Board approve Resolution #R 2016-02 Consent Agenda for the use of consent agenda during Board of Commissioner meetings. Commissioner Hult seconded. Legal counsel suggested minor edits of the document. A roll call vote was taken with said edits. The following commissioners voted "yes": Hult, Kerins, Livesay and White. Motion carried.

EXECUTIVE SESSION

Commissioner Livesay made a motion at 8:50 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) (1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 2 (c) 5 for the purchase or lease of real property for the use of the public body, including meetings held for the purpose whether a particular parcel should be acquired and 2 (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted "yes": Hult, Kerins, Livesay and White. Motion carried.

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Commissioner White closed the Executive Session at 10:10 p.m. and opened the Regular Meeting.

NEW BUSINESS

- A. **Release of Executive Session Minutes** – No Action

- B. **Mitigation Agreement Approval** – Commissioner Kerins moved the Board approve a Memorandum of Understanding to examine possible mitigation projects at the District. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

- C. **Sangamon Valley Easement** – Removed from Agenda

MEETING ADJOURNMENT

Commissioner Kerins moved adjournment of the Regular Meeting at 10:11 p.m. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Livesay and White. Motion carried.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District