

Journal of Proceedings
STUDY SESSION – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, May 19, 2016

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Special Meeting, Thursday, May 19, 2016 at Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner White called the Study Session to order at 6:04 p.m. Commissioner Livesay called the roll. Roll was taken with the following Commissioners present: Herakovich, Hult, Kerins, Livesay and White.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

COMMISSIONERS REMARKS AND/OR INPUT - None

OLD BUSINESS - None

NEW BUSINESS

A. Kickapoo Rail Trail Update Presentation

1. Introduction – Executive Director Dan Olson gave a short introduction to what the Study Session would cover.
2. Marketing and Events including the branding, outlets of information, next steps – District Marketing Coordinator, Lisa Sprinkle and Executive Director, Dan Olson gave a slide presentation titled “Three-Tiered Marketing for the Kickapoo Rail Trail”. Commissioners suggested sharing public information that notes the trail is funded with grants and donations, not with taxpayer’s monies. Ms. Sprinkle noted a large amount of the marketing budget is used on KRT promotions/advertising. Commissioner Livesay asked Ms. Sprinkle to think about ideas on how to better educate the public on the trail and to bring those back to the Board at a later time.
3. Natural Resources Committee Findings and Complete Work – Natural Resources Director, Mike Daab presented of work that has been and is being done on the trail, noting the first prescribed burn was conducted this spring and also noting that even after extensive work that was done by IDOT, many prairie plants are coming back.
4. Funding and Grants current breakdown and future opportunities and needs – Deputy Executive Director, Mary Ellen Wuellner shared granting information, noting the next ITEP granting, after this upcoming round, would not be until 2018. Ms. Wuellner noted that private grants can also be used for matching funds. Commissioner White asked if granting funds included restrooms and signage in these numbers. Ms. Wuellner noted no, just trail cost. Ms. Wuellner noted the FPF is currently concentrating on funding needed for phase one.
5. Phase One Champaign County Construction –What is completed, what to expect coming up – Director Olson shared a construction schedule from Cross Construction and Jon Hasselbring, the Districts Planning Director.

Commissioners thanked staff for their work on the presentation.

MEETING ADJOURNMENT

Commissioner Livesay moved adjournment of the Study Session at 7:12 p.m. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Hult, Kerins, Herakovich, White and Livesay. Motion carried.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, May 19, 2016
Education Classroom, Museum of the Grand Prairie,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, May 19, 2016 at the Education Classroom, Museum of the Grand Prairie, Mahomet, Illinois. Commissioner White called the Regular Meeting to order at 7:20 pm Commissioner Livesay called the roll. Roll was taken with the following Commissioners present: Herakovich, Hult, Kerins, Livesay and White.

REMOTE ATTENDANCE – None

PUBLIC ATTENDANCE – None

SANGAMON VALLEY WATER DISTRICT

Joseph Pisula with Donohue & Associates spoke on behalf of the SVWPD in regard to an easement request. Mr. Pisula shared information with the Board on the request and answered questions pertaining to the work, schedule and the area. It was noted the work should take between 3 and 4 days to complete and shouldn't destroy any land. Mr. Pisula said the work would be done this summer.

APPROVAL OF FULL AGENDA – Commissioner Herakovich requested item D. **Executive Director Bonus for FY 2015** moved from X. to XIV. New Business after Executive Session and item C. **Point Pleasant Wetland Hydrology Project** from X. New Business to VIII. Executive Director Report.

Commissioner Herakovich moved approval of the full agenda with said change. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

APPROVAL OF CONSENT AGENDA

Commissioner Herakovich asked to remove items D. **Traffic and Trail Counter Implementation Plan** and item E. **Citizens Advisory Committee Report** from the Consent Agenda. Commissioner Hult asked to remove Item F. **Disbursement for Approval** from the Consent Agenda.

Commissioner Herakovich moved approval of the Consent Agenda with said changes

- D. Traffic and Trail Counter Implementation Plan
- E. Citizen's Advisory Committee Report
- F. Disbursement for Approval

Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

- D. Traffic and Trail Counter Implementation Plan

Commissioners thanked staff for the report supplied in the packet. Commissioners agreed that it would be beneficial to have the counters in place sooner than the proposed 3-year plan. Commissioner Herakovich requested staff add the funding for purchase of the needed counters to the 2017 District Budget.

Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Regular Board Meeting

May 19, 2016

Page 2 of 3

E. Citizen's Advisory Committee Report

Commissioner Herakovich noted that as the Citizen's Advisory Committee report was actually the meeting minutes and should not be approved by the Board of Commissioners.

F. Disbursements for Approval

Commissioner Hult moved the Board approve the payment of \$116,824.74 in accounts payable disbursements dated April 29, 2016 through May 19, 2016. Commissioner Kerins seconded. Commissioner Hult asked staff for details on the payment to Michael Poor for hazard tree removal. Staff noted this was needed for safety to patrons. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

COMMISSIONERS' REPORT – Commissioners noted recent donations to the FPFF, all that was shared in the staff report, and the recent spray coating application at the Middle Fork River Campground shower house. Commissioner White thanked Jon Hasselbring and Dan Olson for a recent tour of the Kickapoo Rail Trail that they provided for him.

- A. **Community Engagement Group** – Commissioners requested at the next CCFPD Board Study Session this topic should be discussed. It was shared the next Study Session would be in July, but that study session was held for FY2016 Projections presentation.
- B. **NRPA Conference Attendance** – Commissioner Herakovich stated she could be in attendance. Commissioner Kerins advised he wasn't sure of his availability, but may be able to attend. Executive Director Olson noted the District budgeted for one Commissioner to be in attendance at the National Conference.
- C. **Forest Preserve Friends Foundation Report**
Commissioner Livesay reported that at the last FPFF meeting in regard to the gardens pond liner replacement request, it was noted the District, after checking with legal counsel, be in charge of such a project and also, that with the recently approved MOU with the District, it's noted the District should be in charge of any such project due to liability and such things as prevailing wage and workers compensation of any workers on District lands.

Commissioner Livesay also reported planning for the Rockin' for the Trail Fundraiser Event is going quite well, and she can still get VIP tickets to those that need some, and also noted plenty of general admission tickets are still available.

EXECUTIVE DIRECTOR REPORT

- A. **Point Pleasant Wetland Hydrology Project** – Executive Director Olson noted information given in packet was an update, and required no board action at this time.

OLD BUSINESS - None

NEW BUSINESS

A. Lake of the Woods Sealcoating

Commissioner Hult moved the Board approve the proposal for Lake of the Woods sealcoating from Illiana Construction for Twenty-Two Thousand Eight Hundred Eighty-Six Dollars and Sixty Cents (\$22,886.60). Commissioner Herakovich seconded. Commissioners noted the low number of bids received. Staff responded that they scope of work for this project is small, and contractors at this time of the year normally are working on larger projects. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Regular Board Meeting

May 19, 2016

Page 3 of 3

B. Golf Car Bids

Commissioner Hult moved the Board approve the purchase of sixty 2016 Club Car Precedent 12 electronic fuel injected motor golf cars from Battery specialist and Golf Cars for the low bid price of \$143,184.00. Commissioner Herakovich seconded. Staff noted that electric cars would need to be charged nightly and the gas cars could go 60-rounds on a tank of gas. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Livesay and White. The following commissioner voted “no”: Kerins. Motion carried.

EXECUTIVE SESSION

Commissioner Livesay made a motion at 8:33 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 2 (c) 5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

The Executive Session closed and Regular Session opened at 10:02 p.m.

OLD BUSINESS

A. A Sangamon Valley Water Easement

Commissioner Hult moved the Board approve the agreement with the SWVD with two stipulations 1) compensation for District employee service and 2) Reimbursement of cost for surface easement. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

NEW BUSINESS

A. Golf Car Bids

Commissioner Hult rescinded the approval made prior to Executive Session for the purchase of Golf Cars. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried. Commissioner Herakovich moved the Board approve the leasing of sixty (60) 2016 Club Car Precedent 12 electronic fuel injected motor golf cars from Battery Specialist and Golf Cars for a 3-year lease to purchase at a 2.2% interest rate at \$50,881 per year. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

B. Executive Director Bonus for FY15 – Commissioners requested this be put on the June Agenda after Executive Session.

MEETING ADJOURNMENT

Commissioner Hult moved adjournment of the Regular Meeting at 10:07 p.m. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Livesay and White. Motion carried.

Sarah Livesay, Secretary
Board of Commissioners
Champaign County Forest Preserve District