

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT  
Thursday, July 21, 2016  
Activity Center, Middle Fork River Forest Preserve,  
Penfield, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, July 21, 2016 at the Activity Center, Middle Fork River Forest Preserve, Penfield, Illinois. Commissioner Kerins called the Regular Meeting to order at 7:07 pm Commissioner Livesay called the roll. Roll was taken with the following Commissioners present: Herakovich, Hult, Kerins, and Livesay. Also in attendance: William Goodman and Dr. Chris White.

**REMOTE ATTENDANCE** – None

**PUBLIC ATTENDANCE** – None

**OATH OF NEW COMMISSIONER WILLIAM GOODMAN**

William Goodman was sworn in as commissioner of the Champaign County Forest Preserve District.

**SELECTION OF OFFICERS**

Commissioner Herakovich moved Commissioner Kerins occupy the office of President from July 2016 to June 2017. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion passed.

Commissioner Herakovich moved Commissioner Livesay occupy the office of Vice-President from July 2016 to June 2015. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved Commissioner Hult occupy the office of Treasurer. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved Commissioner Herakovich occupy the office of Secretary. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved Commissioner Goodman occupy the office of Assistant Secretary/Treasurer. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

**COMMITTEE APPOINTMENTS**

Commissioner Kerins moved Commissioner Livesay serve as the Board Liaison to the Forest Preserve Friends Foundation. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Livesay moved Commissioner Goodman serve as the Board Liaison to the Citizen Advisory Committee. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Herakovich moved Commissioner Herakovich serve as the Board Liaison to the Compensation Committee. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

**APPROVAL OF FULL AGENDA**

Commissioner Kerins noted under New Business Item A. R2016-10 – Resolution Honoring Commissioner Chris White would be moved ahead of Consent Agenda.

## **Regular Meeting Minutes**

**July 21, 2016**

**Page 2 of 4**

### **NEW BUSINESS**

#### **A. R2016-10 Resolution Honoring Commissioner Chris White**

Commissioner Kerins read and presented Dr. Chris White with the Resolution and thanked him for his service to the CCFPD Board of Commissioners. Dr. White thanked staff for their help to him and their work for the District.

### **APPROVAL OF CONSENT AGENDA**

- A. Minutes of Regular Meeting on June 16, 2016
- B. Minutes of Executive Session on June 16, 2016
- C. Monthly Staff Reports
- D. Citizen Advisory Committee Report
- E. Disbursements for Approval
- F. May Treasurers Report
- G. Tax Referenda Options

It was asked Item D. Citizen Advisory Committee Report be removed from the Consent Agenda, as the Committee did not meet. Commissioner Herakovich moved approval of the consent agenda with said change. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

### **COMMISSIONERS' REPORT**

- A. **Forest Preserve Friends Foundation Report** – Commissioner Livesay reported the group is currently working on gathering information on design work for the Botanical Garden pond/waterfall and recently had quite a few successful fundraisers for the Kickapoo Rail Trail. Commissioner Livesay also advised an event called the ‘The Way We Wore’ will be held in the Gardens on August 13<sup>th</sup> and on that same weekend, the St. Joseph Festival will be held. It was decided the District needs to be represented, with the KRT coming to St. Joseph. Commissioner Livesay also thanked Marketing Director Lisa Sprinkle for her help during the recent Rockin’ for the Trail KRT Fundraising Event.
- B. **Community Engagement Group** – It was stated that the Google Document has roughly about 15 – 20 names. Commissioners discussed ideas on gathering contact info. It was decided a Study Session in the month of October on a Thursday would be good to further discuss. Commissioners also asked staff to forward the document to them.
- C. **Study Session Topics Discussion** – Commissioner noted ideas for sessions including; self-evaluation, KRT, Board/Foundation, Strategic Planning, Board Education and using the IPRA self-evaluation module. Commissioners agreed session ideas should be a running list that can be added upon.
- D. **St. Joseph Rail Trail Communication Plan** – It was noted this would be discussed under Executive Director Report.

Commissioners also commended staff for the appearance of Lake of the Woods Forest Preserve during the 4<sup>th</sup> of July Freedom Fest Event and noted openings on the CAC. Commissioner Livesay also asked to add to the monthly task sheet “Grant Application Process Review” on March 17, 2016, that she forwarded information from other entities to staff. Deputy Director Wuellner advised she was given the info and will forward recommendations to Executive Director Olson for review prior to bringing to the full Board for comment.

## **Regular Board Meeting**

**July 21, 2016**

**Page 3 of 4**

**EXECUTIVE DIRECTOR REPORT** – Director Olson thanked Middle Fork Staff for hosting the meeting and had Middle Fork Site Superintendent Matt Kuntz introduce the Middle Fork staff.

- A. **Preliminary Look At FY 2017 Budget** – It was noted this is a very preliminary look at the 2017 District Budget and more research is being done to put cost to the list, and the updated info would be forth coming.
- B. **Asphalt Upgrade Agreement of Kickapoo Rail Trail with St. Joseph** – Executive Director Olson stated he hadn't had any further discussions with the Village of St Joseph, but the District would be working with St. Joseph in regard to the proposal of the District asphaltting part of the path for \$10,000 in the St. Joseph Business District, in exchange for the village of St Joseph maintaining (mow/snow removal) the path in said area. Director Olson stated he felt this would be beneficial for the District. Commissioners directed Dan to continue the conversation with the Village of St. Joseph.

**OLD BUSINESS** - None

### **NEW BUSINESS**

#### **B. Point Pleasant Wetland Restoration Project**

Commissioner Herakovich moved the Board approve the proposal from Huddleston-McBride Land Drainage Services Company for Land Drainage Investigation Services for the total estimated charge of \$14,980. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

#### **C. Kickapoo Rail Trail Change Orders**

Commissioner Hult moved the Board approve change order to the Kickapoo Rail Trail Phase I contract with Cross Construction for appropriately sized culvers at Cottonwood Road for \$56,562.16 and at Old Police Park Road for \$15,993.99. Commissioner Herakovich seconded. Commissioners asked that from this point forward that other change orders for the KRT be numbered. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

#### **D. Naming of 28 Acres along the Salt Fork River**

Commissioner Hult moved the Board approve the naming of the 28 acre site along the Salt Fork River purchased from Larry Rishel "Hidden Acres". Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

#### **E. Audit Extension**

Commissioner Herakovich moved the Board approve extending the Sikich audit contract at a cost of \$19,500 and \$20,000 for the 2016 and 2017 audits respectively. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

### **EXECUTIVE SESSION**

Commissioner Livesay made a motion at 9:02 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

The Executive Session closed and Regular Session opened at 10:37 p.m.

**Regular Board Meeting**

**July 21, 2016**

**Page 4 of 4**

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**MEETING ADJOURNMENT**

Commissioner Livesay moved adjournment of the Regular Meeting at 10:38 p.m. Commissioner Herakovich seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

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Bobbie Herakovich, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District