

Journal of Proceedings
STUDY SESSION – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, January 26, 2017

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Study Session, Thursday, January 26, 2017 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Study Session to order at 5:00 p.m. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Herakovich, Kerins and Livesay. Commissioner Hult was absent with notice. Commissioner Hult arrived at 5:20 p.m.

PUBLIC COMMENT – None

AGENDA MODIFICATIONS - None

NEW BUSINESS

- A. **Board of Commissioners Bylaws Review** – Executive Director, Dan Olson, gave an overview of the history of the Bylaws review. Director Olson also passed out an addendum page for discussion if time allows. Dan also noted grammatical edits will be done before final approval of document. Commissioner Herakovich suggested adding information regarding the Downstate Forest Preserve Act, the Open Meetings Act, and other such pertinent information that the District must follow.

1. Counsel on Bylaws Draft Changes

Director Olson noted legal counsel suggested keeping bylaws procedural and to consider much of the detail included in the draft document in future policy instead.

2. Bylaws Revision with Counsel Changes

In regard to legal counsel changes, it was agreed by consensus of Board to change the wording of page 8, *The Board shall elect its own officers and committee members*, should be left, but changed from president appointment to consensus of the Board. Also page 10, *The Board shall encourage District cooperation with other agencies including governmental, public, private, voluntary, not-for-profit and other organizations*, consensus agreed to not delete the wording. Page 15, *Succession, The Vice President may succeed the President, but such succession is not mandatory*, consensus said to leave in, as originally stated. Commissioners asked staff to check with legal counsel regarding the number of members for committees/meeting in regard to commissioners.

3. Original Bylaws Revision

It was confirmed that other changes as noted were agreed by consensus. Director Olson stated he would update bylaws with changes discussed tonight and would get a revised copy to commissioners for comment. Director Olson asked commissioners if another study session was needed for Bylaw review. Commissioners agreed an extra meeting was not necessary. Olson stated then he would make corrections, send to commissioners for comment, and then if needed send to legal counsel for final review and having final approval for the bylaws on the February CCFPD Board meeting agenda. Commissioners agreed with the timeline.

ADJOURNMENT

Commissioner Herakovich moved adjournment at 6:04 pm. Commissioner Livesay seconded. A voice vote was taken. Motion carried.

Bobbie Herakovich, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, January 26, 2016

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, January 26, 2017 at the Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:08 pm. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Goodman, Herakovich, Hult, Livesay and Kerins.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

AGENDA MODIFICATION – None

BOTANICAL GARDEN PRESENTATION

Executive Director, Dan Olson, gave an overview of the Botanical Gardens Pond/Waterfall status and work that is needed. Planning Director, Jonathon Hasselbring, gave a PowerPoint presentation describing cost and design scenarios of repairing the failing pond/waterfall. Commissioner Livesay noted a similar presentation was given to the FPF at their last meeting and they had requested the information be shared with the CCFPD Board. Commissioner Livesay also advised since the last presentation, staff was able to get better cost estimates on the work, and was also able to estimate a cost if District staff does some of the work, adding that could reduce the cost substantially. Commissioner Livesay also stated the FPF currently has \$175,000 in donations for the project and they have a \$75,000 fundraising goal for 2017 for the project. Commissioner Livesay, as Board Liaison for the FPF, advised the group would like to have the Board offer some financial support for the project. Commissioners asked questions about the proposed time table, how it could affect revenue during the construction process and if the work would be done all at once, or in stages. Staff responded that the work could be budgeted for the FY 2018. They would estimate 50 days of work with a crew of 3. The work could be done over 2 seasons so as to minimize interrupting the wedding rental season, and work could begin in the fall of 2018. Commissioners noted if funds are available in 2018, staff budget, using District staff for the work to achieve savings.

APPROVAL OF CONSENT AGENDA

- A. Minutes of Study Session on December 5, 2016
- B. Minutes of Study Session on December 15, 2016
- C. Minutes of Special Meeting (Public Hearing) on December 15, 2016
- D. Minutes of Regular Meeting on December 15, 2016
- E. Minutes of Executive Session Minutes on December 15, 2016
- F. Staff Reports
 1. Human Resources
 2. Grants
 3. Marketing
 4. Sustainability committee
 5. Sign Committee
- G. Forest Preserve Friends Foundation 2016 Highlights
- H. IAPD/IPRA Attendance Report

Commissioner Herakovich moved approval of the consent agenda. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Goodman and Livesay. Motion carried.

COMMISSIONERS' REPORT

- A. Community Engagement Group** – Commissioners Herakovich stated she and Commissioner are still talking with 2 individuals about possibly co-chairing the group.

Commissioners commended staff on the recently renovated sailboat launch area at Homer Lake, the work and report done by the Sustainability Committee. Commissioners Goodman and Kerins thanked the District for allowing them to attend the recent IPRA/IAPD annual conference. Commissioners also confirmed with Director Olson that talks with the village of St Joseph are still taking place regarding the mowing agreement in St Joseph for the KRT.

EXECUTIVE DIRECTOR REPORT – It was noted Commissioner Herakovich will remain the Board Liaison for the District Compensation Committee.

OLD BUSINESS - None

NEW BUSINESS

A. Disbursements for approval

Commissioner Herakovich moved approval of Disbursements for December 16, 2016 through January 26, 2017 for a total of \$403,325.90. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Herakovich, Hult, Kerins, Goodman and Livesay. Motion carried.

B. December Treasures Report

Commissioner Herakovich moved the Board approve the December Treasures Report. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

C. Sale of District Surplus Equipment

Commissioner Hult moved the Board approve the Resolution #R-2017-001 allowing staff to sell District surplus items on eBay. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

D. Request to Deaccession Collections

Commissioner Herakovich moved the Board approve the request to deaccession the items listed for removal from the Museum’s Permanent Collection. Commissioner Livesay seconded. Commissioners thanked staff for their work. A voice vote was taken. Motion carried.

E. Request to Acquire Collections

Commissioner Hult moved the Board approve the request to acquire items listed for the inclusion in the Museum’s Permanent Collection. Commissioner Livesay seconded. A voice vote was taken. Motion carried.

F. Construction Truck Replacement

Commissioner Herakovich moved the Board approve the purchase of one (1) new 2017 Ford, F350 Crew Cab, 4-Wheel Drive with Knapheide Service Body from Bob Ridings Fleet Sales, Taylorville, Illinois, at the State of Illinois Procurement Bulletin price of Forty-Eight Thousand, Four Hundred, and Sixteen Dollars (\$48,416). Commissioner Hult seconded. A voice vote was taken. Motion carried.

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G. Citizen Advisory Committee Appointments

Commissioner Hult moved the Board the appointments of Marianne Lippi and David Jannusch to three-year terms beginning in January 2017. Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

H. Travel Expense Commissioner Kerins

Commissioner Hult moved the Board approve the cost estimates for travel to 2017 IPRA/IAPD Annual Conference for the combined, not to exceed total of \$909.41 for Commissioner Kerins. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

I. Travel Expense Commissioner Goodman

Commissioner Livesay moved the Board approve the cost estimates for travel to 2017 IPRA/IAPD Annual Conference for the combined, not to exceed total of \$1,069.41 for Commissioner Goodman. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

J. Museum Door and Hardware Replacement

Commissioner Hult moved the Board approve the quote for Museum door and hardware replacement from Security Door & Hardware Company for Fifteen Thousand Eight Hundred Ten Dollard (\$15,810). Commissioner Goodman seconded. A voice vote was taken. Motion carried.

EXECUTIVE SESSION

Commissioner Herakovich made a motion at 7:22 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 9:30 pm and opened the Regular Meeting. Commissioner Goodman left the meeting at 9:25 pm due to illness.

REGULAR SESSION

Director Olson answered question regarding items discussed earlier.

OLD BUSINESS - None

NEW BUSINESS – None

MEETING ADJOURNMENT

Commissioner Herakovich moved adjournment of the Regular Meeting at 9:45 p.m. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted "yes": Herakovich, Hult, Kerins and Livesay. Motion carried.

Bobbie Herakovich, Secretary
Board of Commissioners
Champaign County Forest Preserve District