

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, February 15, 2018

Leonhard Recreation Center, Champaign Park District, Champaign, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, February 15, 2018 at the Leonhard Recreation Center, Champaign Park District, Champaign, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:07 P.M. Commissioner Goodman called the roll. The following Commissioners were present: Goodman, Hays and Kerins. It was noted Commissioner Livesay would be arriving late. Commissioner Herakovich was absent with notice. Commissioner Livesay arrived at 6:14 P.M.

**REMOTE ATTENDANCE** – None

**PUBLIC COMMENT** - None

**AGENDA MODIFICATION** – None

**APPROVAL OF CONSENT AGENDA**

- A. Minutes of Regular Meeting on January 25, 2017
- B. Monthly Staff Reports
- C. IAPD/IPRA Conference Workshop Summary

Commissioner Hays moved approval of the consent agenda. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

**COMMISSIONERS' REPORT**

**A. Forest Preserve Friends Foundation** – Executive Director Wuellner advised the group approved a salary increase for the shared Administrative Assistant, discussed first time donor follow-up, and election of officers, which Wuellner noted stayed the same as 2017. Commissioner Livesay also noted the group discussed the FPF audit needs and agreed to keep with the District's audit firm, but stated the group had requested that if possible, contracting with a local audit firm. Lastly, Livesay noted Champaign Cycle will have their used bike sale on May 5<sup>th</sup> with profits going to the FPF for the KRT.

Commissioners asked if a list of first time donors could be supplied to them and also asked for FPF members contact info.

**B. Commissioner Comments** – Commissioner Hays, his wife and daughter recently enjoyed time at Middle Fork River Forest Preserve. Hays suggested a Middle Fork River Clean up, and offered to work with local groups to set it up. Hays expressed relief that the possible hog farm location to be sited near Middle Fork has currently been adverted, and also reported CAC members along with Lisa Sprinkle and Matt Kuntz gave a program on the Dark Skies to the Rantoul Rotary Club that was well received, and a nice article was printed in the Rantoul Press.

Commissioner Livesay was happy to see the purchase of the recycle containers for the District, information on the Weaver Park study and the upcoming earthwork and tree removal for phase 2A of the Kickapoo Rail Trail. Livesay staff if they will be making direct contact with St. Joseph property owners along the trail and will they also reach-out to St Joseph residents? Staff reported affirmatively. Livesay expressed it would be good for the District to be represented at the

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### **Commissioner Comments cont'd.**

St. Joseph Festival this year to answer and address any public concerns.

Commissioner Kerins commended staff for their work and particularly appreciating the shared training the District listed with the CPD and UPD.

### **EXECUTIVE DIRECTOR REPORT**

**A. General Announcements** – Executive Director Wuellner reported that feedback on the Dark Sky application reveal the need for additional information in regard to educational components. The University of Illinois Parks and Recreation Office is preparing a survey for the KRT and will survey land owners, villages and the public regarding trail use and impact. Commissioners commended Wuellner on her IPRA/IAPD Conference notes. Wuellner will be use the information with regard to possible future referendum needs. Commissioners Herakovich and Goodman will follow up with individuals to possibly lead the community engagement group.

**OLD BUSINESS** - None

### **NEW BUSINESS**

#### **A. Disbursements for approval**

Commissioner Hays moved approval of disbursements for January 26, 2017 through February 15, 2018 for a total of \$112,159.68. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

#### **B. January Treasurer’s Report**

Commissioner Hays moved approval of the January Treasurer’s report. Commissioner Goodman seconded. A voice vote was taken. Motion carried.

#### **C. Resolution 2018-01 Purchasing Policy Update**

Commissioner Livesay moved the Board approve draft Resolution 2018-01-Purchasing Policy. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

#### **D. Middle Fork Electrical Infrastructure Repairs (Phase 3)**

Commissioner Hays moved the Board approve the quote for Middle Fork Electrical Infrastructure Repairs (Phase 3) from Eastern Illini Electric Cooperative located in Paxton, IL for Thirty-Five Thousand, Five Hundred Dollars (\$35,500). Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

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### **EXECUTIVE SESSION**

Commissioner Hays moved at 6:40 P.M. to convene in Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and section 2 (c) 21 Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 7:21 P.M. and opened the Regular Meeting.

### **REGULAR SESSION**

#### **A. Release of Executive Session Minutes**

Commissioner Livesay moved the Board conducted the required semi-annual review of the unreleased minutes of past executive sessions and concluded that the need for confidentiality still exist for all unreleased minutes and portions of minutes, except the following which will be made available for public inspection at the time:

December 20, 2017, November 16, 2017, November 14, 2017, November 13, 2017, October 26, 2017, October 19, 2017, September 21, 2017, September 13, 2017, August 31, 2017, June 16, (only the paragraph) 2017, and April 28, 2016. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

#### **B. Destruction of Verbatim Recording of Executive Session Minutes**

Commissioner Livesay moved the Board concluded it is appropriate and therefore authorized the destruction of existing recordings of executive sessions held on or before August 15, 2016.

Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

### **MEETING ADJOURNMENT**

Commissioner Goodman moved adjournment of the Regular Meeting at 7:24 P.M.

Commissioner Hays seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hays, Kerins and Livesay. Motion carried.

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Bobbie Herakovich, Secretary  
Board of Commissioners  
Champaign County Forest Preserve District