

Journal of Proceedings  
REGULAR MEETING – BOARD OF COMMISSIONERS  
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Thursday, April 20, 2016

Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve,  
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, April 20, 2017 at Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:03 pm. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Goodman, Herakovich, Hult, Livesay and Kerins.

**REMOTE ATTENDANCE** – None

**IAPD/IPRA COMMUNITY SERVICE AWARD PRESENTATION**

Mark Hanson, Museum of the Grand Prairie Curator, presented Madeleine Garvey with the award. Hanson also thanked Ms. Garvey for her valuable volunteer work at the Museum of the Grand Prairie, noting in the past year she had put in over 650 hours of volunteer service. The Board thanked Ms. Garvey for her volunteer work with the District.

**PUBLIC COMMENT** – None

**AGENDA MODIFICATION** – None

**APPROVAL OF CONSENT AGENDA**

- A. Minutes of the Regular Meeting on March 16, 2017
- B. Minutes of Executive Session Minutes on March 26, 2017
- C. Staff Reports

Commissioner Herakovich moved approval of the consent agenda. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

**COMMISSIONERS’ REPORT**

- A. **May Study Session Topics** – Commissioner Herakovich noted, the District’s Strategic Plan would be a good topic for discussion at the May Study Session, as this would be good for staff support. Other possible options would be vision planning and long range planning. Commissioner Hult added he would like to discuss where HRA savings funds could be used. Commissioners noted that long range planning and visioning could cover such things as the HRA savings spending. Commissioners agreed by consensus that the May Study Session would include a discussion on the District’s Strategic Plan.
- B. **Community Engagement Group** – Commissioners Herakovich noted nothing new to report.
- C. **KRT User Study** – Commissioners confirmed cost information that was on the report that was given to them. Executive Director Olson noted \$30,000 to \$20,000 would be the high end cost and low end could possibly be closer to \$7,000, depending on the scope of work that is requested. It was noted a professional should be used for the survey. Commissioner Hult asked if possibly a U of I class could do this. It was noted as the scope of work would require longer commitments than a class could provide, a professional service would be a better platform. Commissioners asked Director Olson if he knew how many vendors might be possible to contact. Olson noted possibly 3 – 6 would offer proposals, noting most would be from the Chicagoland area. Olson also noted once an RFP is written and submitted, he would like to allow 3 weeks for collecting proposals. Olson also noted volunteers would need to be trained to be able to collect information correctly.

**KRT User Study cont'd**

Commissioners asked if there would be a need for the economic aspect on the survey. Olson replied that such information would also be included. Commissioners suggested trail counters or cameras be set up mid trail to get information on users who use the full trail. It was noted some of the work such as counter readings and such can be done by staff, thus cutting out some of the cost of a study. Commissioners asked for staff to bring RFP survey questions and comments to them at the May Board meeting.

Commissioners commented on previously approved consent agenda item; Staff Reports. Noting appreciation for the Sustainability Committee's report and asked committee members about cost and if it could possibly begin in 2017 or would it be budgeted for 2018. Commissioners asked if complete recycling could possibly begin at one preserve this year with the purchasing of containers and implementation and then go to the whole District in 2018. Committee members noted grants are being looked at for helping with the purchasing cost. Commissioners asked the committee to bring recommendations back to them at the next meeting.

**EXECUTIVE DIRECTOR REPORT** – Executive Director Olson noted he didn't have any additions to his report that was included in the packet.

**OLD BUSINESS** - None

**NEW BUSINESS**

**A. Disbursements for approval**

Commissioner Hult moved approval of Disbursements for March 17, 2017 through April 20, 2017 for a total of \$153,644.05. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

**B. March Treasurer's Report**

Commissioner Herakovich moved approval of the March 2017 Treasurer's Report. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted "yes": Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried. Commissioners thanked staff for the additional information contained in the IMRF report, and also confirmed information on the 2017 Identified Savings and Unbudgeted Expenses report.

**C. Lake of the Woods HVAC Replacements**

Commissioner Hult moved the Board approve the proposal for Lake of the Woods HVAC Replacements from P&P Heating & Cooling for Ten Thousand Eight Hundred Twenty-Seven Dollars (\$10,827). Commissioner Herakovich seconded. Commissioners asked staff on the number of vendors that were looked at for pricing. Staff noted they talked with 3 vendors and received back information from 2 of them. Commissioners also confirmed with staff that P&P Heating is a Champaign County company. A voice vote was taken. Motion carried.

**D. Middle Fork Shoreline Vegetation Removal**

Commissioner Herakovich moved the Board approve the quote for Middle Fork Shoreline Vegetation Removal from Hendricks Contracting Incorporated for Twelve Thousand, Six Hundred Sixty Dollars (\$12,660). Commissioner Livesay seconded. Commissioners asked staff why the large difference in cost. Staff noted they felt it was due to the other company being busy and possibly not able to do the work at this time. A voice vote was taken. Motion carried.

**EXECUTIVE SESSION**

Commissioner Herakovich made a motion at 7:02 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 8:03 pm and opened the Regular Meeting.

**REGULAR SESSION**

**OLD BUSINESS** - None

**NEW BUSINESS** – None

**MEETING ADJOURNMENT**

Commissioner Goodman moved adjournment of the Regular Meeting at 8:04 p.m. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.