

Journal of Proceedings
STUDY SESSION – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, May 25, 2017
Golf Course Clubhouse, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Study Session, Thursday, May 25, 2017 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Study Session to order at 5:14 pm. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Herakovich, Livesay and Kerins. Commissioner Goodman arrived at 5:19 pm and Commissioner Hult arrived at 5:55 pm

REMOTE ATTENDANCE – None

PUBLIC COMMENT – None

COMMISSIONERS' REPORT

- A. **Community Engagement Group** – Commissioners Goodman stated he had talked to a few individuals and noted there are a few possibilities, but advised a timeline/time expectations of committee members would need to be discussed.

NEW BUSINESS

- A. **Strategic Plan** – Executive Director, Dan Olson, gave an overview and noted this document is the original one that the District has been working from and it was last brought to the Board for review this past February. Commissioners noted to continue with current plan, but to include positioning for acquisition of land, including an evaluation plan and a cost to land use, including underserved areas. Commissioners also commented on: continuing with the current branding campaign, including supplying updated information to the public, and using surveys for services and programming. Also noted was the possibility of a referendum being needed. Executive Director Olson noted staff are given the opportunity to review the plan twice a year to update and suggest ideas for additions to the plan.

MEETING ADJOURNMENT

Commissioner Herakovich moved adjournment of the Study Session at 6:04 p.m. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Bobbie Herakovich, Secretary
Board of Commissioners
Champaign County Forest Preserve District

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
Thursday, May 25, 2017
Golf Course Clubhouse, Lake of the Woods Forest Preserve,
Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting, Thursday, May 25, 2017 at the Golf Course Clubhouse, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:13 pm. Commissioner Herakovich called the roll. Roll was taken with the following Commissioners present: Goodman, Herakovich, Hult, Livesay and Kerins.

REMOTE ATTENDANCE – None

SPECIAL PRESENTATION ON SANGAMON RIVER TRAIL EFFORTS – Scott Hayes, representing the USRC, Bruce Colravy, representing the USRC and the Village of Mahomet, and Sean Widener, representing the USRC and the Village of Mahomet were present. The group shared maps and information with the Board regarding Sangamon River Trail efforts. Mr. Hayes noted the need for funding areas for accessing the river trail, suggesting a simple river access point with possible parking area close by. Commissioners asked if other entities are currently involved. Mr. Hayes noted currently the Village of Mahomet had given \$7,500. Commissioners thanked them for the presentation and noted the District may not be able to fund currently, but they would be in support of the efforts and would appreciate the group keeping them updated of their work.

PUBLIC COMMENT – None

AGENDA MODIFICATION – None

APPROVAL OF CONSENT AGENDA

- A. Minutes of the Regular Meeting on March 16, 2017
- B. Minutes of Executive Session Minutes on March 26, 2017
- C. Monthly Staff Reports
- D. Legislative Conference Update
- E. KRT Monthly Update
- F. Citizen Advisory Committee Report
- G. Forest Preserve Friends Foundation Report

Commissioner Herakovich moved approval of the consent agenda with removing item F. Citizen Advisory Committee Report and item G. Forest Preserve Friends Foundation report as no reports were included. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

COMMISSIONERS’ REPORT

- A. **Community Engagement Group** – Commissioners Herakovich noted this topic was discussed during the earlier Study Session, and she and Commissioner Goodman and Executive Director Olson will be meeting in June.
- B. **Commissioners Travel to IPRA in 2018** – Commissioners discussed that knowing numbers of those attending such conferences ahead of time would allow for better budget planning. It was Two Commissioners are planning to attend IPRA. It was also noted the Commissioner Boot Camp is another program that the new incoming Commissioner and possibly Commissioner Goodman attend. Commissioner Livesay noted it is also offered during the IPRA Conference, as that is where she attended it.

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- C. KRT Communication Plan** – Commissioners thanked staff for the information. Commissioners asked staff about the content of signage. Staff noted some of the signage for the opening will be temporary, as public comment on what signage should include will be beneficial for permanent signage. Commissioners requested staff give a signage info presentation to the Board.
- D. Access to Executive Session Records**– Commissioners noted the information in the packet was helpful and they agreed the procedure, as stated, should be followed. Mary Beck, District HR Assistant/Risk Management Coordinator, asked for clarification on who is authorized to view records and recordings. Commissioners noted the HR Assistant/Risk Management Coordinator and also the Executive Director would be the authorized personnel to see/listen to such records.

Commissioner Kerins stated he had spoken with Diane Marlin, Urbana Mayor, and she noted she is an avid biker and is in favor of the work the District has done with the KRT.

EXECUTIVE DIRECTOR REPORT – Executive Director Olson thanked staff for taking on extra duties, noted June 8th there will be a retirement celebration for Dave Huber, and a tour of the KRT is planned prior to the June 22nd CCFPD Board meeting with the CCFPD Board, FPF Board and the Citizens Advisory Committee members.

OLD BUSINESS

A. Lake of the Woods HVAC Replacements

Commissioner Hult moved the Board approve the proposal for Lake of the Woods HVAC Replacements from P&P Heating & Cooling for Eleven Thousand Three Hundred Sixty-Seven Dollars (\$11,367). Commissioner Herakovich seconded. A voice vote was taken. Motion carried.

NEW BUSINESS

A. Disbursements for approval

Commissioner Hult moved approval of Disbursements for April 21, 2017 through May 25, 2017 for a total of \$215,604.31. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

B. April Treasurer’s Report

Commissioner Herakovich moved approval of the April 2017 Treasurer’s Report. Commissioner Hult seconded. A voice vote was taken. Motion carried. Commissioners thanked staff for the Identified Savings and Unbudgeted Expenses report.

C. Resolution 2017-08 ITEP Grant Agreement KRT Phase 2 Engineering

Commissioner Herakovich moved the Board adopt Resolution #R-2017-08 approving a Transportation Enhancement Program inter-governmental agreement for Champaign County Phase 2 of the Kickapoo Rail trail from Main Street in St. Joseph east to the Vermilion County line, in an amount not to exceed \$200,000. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

D. Commissioner Kerins Travel to Legislative Conference

Commissioner Livesay moved the Board approve the cost estimates for travel to Illinois Legislative Conference for Commissioner Kerins for the combined, not to exceed total of \$278.20. A call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

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E. Commissioner Herakovich Travel to NRPA

Commissioner Hult moved the Board approve the cost estimates for travel to 2017 NRPA Conference for Commissioner Herakovich for the combined not to exceed total of \$1,747.00. Commissioner Goodman seconded. A call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins, and Livesay. Motion carried.

F. Kickapoo Rail Trail City of Urbana Culvert

District Executive Director, Dan Olson, gave an overview of the information and noted he felt at this time that the District cannot accommodate. Commissioners asked what the impact may be. Director Olson noted he is not sure at this time, and also no engineering studies have been done as of yet. Commissioners agreed that funds are not available.

EXECUTIVE SESSION

Commissioner Herakovich made a motion at 7:37 p.m. to convene into Executive Session under the Illinois Open Meetings Act, specifically section 2 (c) 1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Commissioner Livesay seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Commissioner Kerins closed Executive Session at 8:24 pm and opened the Regular Meeting.

REGULAR SESSION

OLD BUSINESS - None

NEW BUSINESS – None

MEETING ADJOURNMENT

Commissioner Goodman moved adjournment of the Regular Meeting at 8:24 p.m. Commissioner Hult seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Herakovich, Hult, Kerins and Livesay. Motion carried.

Bobbie Herakovich, Secretary
Board of Commissioners
Champaign County Forest Preserve District