



CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Thursday, January 18, 2024, at 6:00 pm, Education Classroom, Museum of the
Grand Prairie, Lake of the Woods Forest Preserve, Mahomet IL

AGENDA

- I. CALL TO ORDER
 - A. Roll Call
 - B. Remote Attendance
- II. PUBLIC HEARING – RECEIVE PUBLIC COMMENTS ON THE TENTATIVE APPROPRIATIONS ORDINANCE 2023-02 OF THE CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT IN THE COUNTY OF CHAMPAIGN, OF THE STATE OF ILLINOIS, FOR THE 2024 FISCAL YEAR.
- III. PUBLIC COMMENT – *Meeting attendees are encouraged to participate during the Public Comment portion of the agenda. If you would like to address the board, please sign in ahead of time on the sheet near the meeting room entrance. You will be recognized in the same order that you have signed in. For further details on how to participate in the Public Comment section of the meeting, please refer to CCFPD Resolution number R-2013-04.*
- IV. AGENDA MODIFICATIONS
- V. COMMITTEE APPOINTMENT: Bill Goodman as Board Liaison to Foundation
- VI. APPROVAL OF CONSENT AGENDA (Items A through I)
 - A. Minutes of Regular Meeting on December 14, 2023
 - B. Minutes of Executive Session on December 14, 2023
 - C. Monthly Staff Reports
 - D. Disbursements for Approval
 - E. December Treasurers Report
 - F. Approve Selection of Auditor for 2023 Audit Year - CliftonLarsonAllen, LLC
 - G. Approve Purchase of Light Duty Truck for Homer Lake
 - H. Approve Fee Reconciliation for LOW Forest Preserve Discovery Garden Greenhouse
 - I. Resolution 2024-01 Financial Signatories
- VII. FOREST PRESERVE FRIENDS FOUNDATION REPORT
- VIII. CITIZENS ADVISORY COMMITTEE REPORT
- IX. COMMISSIONERS’ REPORT
 - A. Commissioner Comments
- X. STAFF REPORTS
 - A. Executive Director Announcements
- XI. OLD BUSINESS
- XII. NEW BUSINESS
 - A. Resolution 2024-02 Final 2024 Management Plan and Budget
 - B. Ordinance 2023-02 Annual Budget and Appropriation
 - C. Approve KRT Intergovernmental Agreement w/CCFPD/VCCD & UPD for DCEO Funds
 - D. Approve Proposal for Owners Representative Service for KRT with CORE Construction Services of Illinois, Inc.
- XIII. DISCUSSION
 - A. Values Focus Group with Amber Johnson
- XIV. EXECUTIVE SESSION

A closed session for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body,” as authorized by 5 ILCS 120/2(c)(1)
- XV. ADJOURNMENT

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
December 14, 2023, 6:00 pm,
Education Classroom, Museum of the Grand Prairie,
Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, December 14, 2023, at Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:00 p.m. Commissioner Knott called the roll. The following Commissioners were present: Goodman, Kerins and Knott. Commissioner Herakovich and Hundley were absent with notice.

REMOTE ATTENDANCE – Commissioner Herakovich attended via remote, but it was noted she would not be able to vote, or attend Executive Session, as her absence was not due to an authorized exemption under the Open Meetings Act. Also attending via remote was Carron Johnson.

PUBLIC COMMENT – Sarah Livesay spoke regarding the Nature Center information included in the staff reports. Livesay stated she felt having two separate facilities within Homer Lake is not the best plan, as other entities that have tried such facilities spacing have not had favorable outcomes. Livesay asked the Board and District to revisit having one larger facility.

AGENDA MODIFICATIONS – None

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on December 14, 2023
- B. Minutes of Executive Session on December 14, 2023
- C. Monthly Staff Reports
- D. Disbursements for Approval
- E. November Treasurers Report
- F. 2024 Board Meeting Schedule
- G. Commissioners Travel for 2024 IPRA/IAPD Conference
- H. Financial Signatories

Commissioner Goodman made a motion to approve the consent agenda. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

FOREST PRESERVE FRIENDS FOUNDATION

Pearson noted the group recently met and discussion included the 2024 meeting schedule with a new meeting time of 4 pm, year-end giving campaign and the Three Rivers Society.

CITIZENS ADVISORY COMMITTEE

It was noted the outreach season is over, and staff will be reviewing by-laws.

COMMISSIONER COMMENTS

Commissioners noted positive things about the following items from staff reports and observations:

- Staff work on the 2024 Budget

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December 14, 2023
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- Night Lights
- Museum visitation numbers
- KRT media coverage
- Golf Course grounds appearance and annual rounds numbers
- 2024 Preserves Calendar

Commissioners also commended staff on staff reports.

Commissioner Knott noted recently a Boy Scout Troop 40 commemorated their 100th anniversary, and had opened a time capsule that was placed at Homer Lake in 1981. In the capsule were things from his troop when he was a Boy Scout. Knott noted the influence the Preserves gave to him at an early age, and continue to influence all ages that visit!

STAFF REPORTS

A. Executive Director Announcements – Pearson reported the Foundation had supported the 2023 Season Night Lights electric improvements, and the Preserves had recently received notice of award of the Lake of the Woods Spillway grant funds.

B. Nature Center Update

Museum and Education Director, Kamryn Suttinger, gave an overview of the document that was included in the packet. Commissioners thanked Suttinger for the information. Kerins noted he wasn't in favor of two separate facilities, that he feels the old facility should be demolished and a new larger facility be built where staff can also be housed. Goodman stated action needs to be made in the very near future on the facility. Commissioners confirmed possible Foundation assistance, and bonding initiatives. Commissioners asked staff to provide more information at a future meeting.

C. Kickapoo Rail Trail IGA Update

Moen gave an overview of the information provided in the packet, noting no action is needed at this time.

OLD BUSINESS – None

NEW BUSINESS

A. Approve Intergovernmental Agreement between IDNR & CCFPD

Commissioner Knott moved the Board approve an amendment to extend for 5-years, to December 31, 2028, the Intergovernmental Agreement (IGA) between the Illinois Department of Natural Resources (IDNR) and the Champaign County Forest Preserve District (CCFPD) for contractual arrangements specific to habitat restoration and conservation along the Salt Fork in the Vermilion River watershed. Commissioner Goodman seconded. Daab gave an overview of information included in the packet. A roll call vote was taken. The following commissioners voted "yes": Goodman, Kerins and Knott.

B. Approve Resolution 2023-21 Bike Path Grant

Commissioner Knott moved the Board approve Resolution 2023-21, approving the agreement for the Bicycle Path Program (Bike Path) grant, administered through the Illinois Department of Natural Resources (IDNR). Commissioner Goodman seconded. Commissioners noted the

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material included in the packet were very helpful. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

C. Approved Resolution 2023-29/30/31 Rental Facility and Boat Fees

Commissioner Goodman moved the Board approve Resolution 2023-29: 2024-2025 Pavilion and Other Rental Fees; Resolution 2023-30: Camping Fees; and Resolution 2023-31: Golf Fees. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

D. Approve Resolutions 2023-23/24/25 Vacation Leave/Attendance/Paid Leave for All Workers Act (PLAWA) Leave Policies

Commissioner Goodman moved the Board approve Resolution 2023-23 – Personnel Policy 3-2- Vacation Leave, Resolution 2023-24- Personnel Policy 6-3: Attendance, and Resolution 2023-25- Personnel Policy 3-11: Paid Leave for All Workers Act (PLAWA) Leave. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

E. Approve Resolution 2023-27 2024 Working Management Plan & Budget

Commissioner Goodman moved the Board approve Resolution 2023-27 2024 Working Management Plan and Budget as noted with said modification. Commissioner Knott seconded. Pearson, Daab and Glynn gave an overview of the information provided in the packet. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

F. Approve Ordinance 2023-03 Appropriation Transfers

Commissioner Knott moved the Board approve Ordinance 2023-03 for Appropriation Transfers. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

G. Approve Resolution 2023-28 Capital Transfer and Commitments

Commissioner Goodman moved the Board approve Resolution 2023-28 to transfer \$142,378 from the Improvements and Developments (Construction) Fund to the Capital Projects Fund. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

EXECUTIVE SESSION

At 6:58 pm, Commissioner Knott moved to adjourn to Executive Session, a Closed session for “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” as authorized by 5 ILSC 120/2(c)(5).

. Commissioner Kerins seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

Commissioners Knott moved to adjourn back to regular session at 7:12 pm. Goodman seconded. A voice vote was taken. Motion carried.

NEW BUSINESS

**H. Approve Memorandum of Purchase of Property at 2060B County Road 125E,
Mahomet and Waiver of Conflict of Interest**

Commissioner Knott moved the Board approve a memorandum of purchase for property and a conflict of interest waiver regarding legal representation for potential acquisition of said property. Commissioner Goodman seconded A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

MEETING ADJOURNMENT

Commissioner Knott made a motion to adjourn the Regular Meeting at 7:13 pm. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Kerins and Knott.

Wendy Hundley, Secretary
Board of Commissioners
Champaign County Forest Preserve District

January 11, 2024

Memorandum

To: Board of Commissioners

From: Nina Carmichael, Leadership in Conservation Fellow

Re: January staff reports

Executive Management (Lorrie Pearson, Michael Daab)

- Lorrie met with State Sen. Faraci and discussed the importance of grants and the possibility that state grants will not be as available in the future.
- The process to identify and implement organizational values has launched. All staff and the Board will participate in focus groups and several partners and volunteers will participate in one-on-one interviews. That information will inform an all-staff summit to arrive at the values and value statements. We can then incorporate those values into our policies and procedures and, ultimately, into our strategic planning process.
- As our current strategic plans run through 2024, we have begun planning for the process to develop our next strategic plan later this year, including attending various trainings prior to selecting a consultant to help us with this work.
- Mike Daab has been participating in Owner's Representative interviews for upcoming Kickapoo Rail Trail projects as well as interviews for the Assistant Director of Business and Finance.

CCFPD Fellow (Nina Carmichael)

- Facilitated the first session of Crucial Conversations for cohort#2 (Selena Gonzales, Jennifer Wick, Patrick Ahasic, and John Bien) from the M&E department.
- Completed an intro chainsaw safety lesson with Peter
- Assisted on a 17-acre prescribed burn at Buffalo Trace.
- Created an assistive document for tracking labor allocation more accurately.

Efficiency Committee Updates

- Currently identifying themes from the qualitative data provided in the Employee Engagement survey to both set goals for the Employee Engagement Committee and the Efficiency Committee by pulling out suggestions and points to add to the collective recommendation record.

Planning and Construction (Bridgette Moen)

- Planning coordinated with the Village of St. Joseph staff on a proposed entrance to a future development that will cross the Kickapoo Rail Trail. Village staff have suggested bidding the road and trail together so that the work is well coordinated, and the trail will not be disturbed by future construction. Staff are working with the Village on an Intergovernmental Agreement for a springtime board review.

- Bridgette sat for and passed the National Recreation and Park Association Certified Playground Safety Inspector exam.
- Solar-powered, dark sky-rated light bollards were purchased for the Middle Fork Forest Preserve Dark Skies Trail project.
- The renovations at Elks Lake are complete. The existing sink has been replaced with a kitchenette, including an ADA sink, ADA countertops, a new stove/hood, a freezer, and a refrigerator. The epoxy floors have been patched and repaired. Staff have explored several options for replacing flooring in the rental facilities, but the enclosed pavilions pose unique challenges. Construction staff have identified an in-house repair option for epoxy, with the intent of extending the life of the floor (epoxy is very durable but also expensive to replace). If the repaired epoxy at Elks Lake wears well, this could be a good option at other rental facilities, resulting in cost savings for flooring replacement over time and improved sustainability through reduction of material use/disposal.



- Construction assisted with the repair of the Botanical Gardens waterfall pump which recently failed.
- The storm shelter at Lake of the Woods was installed.
- Construction installed the posts and beams for the Hickory and Hawthorn shelters at Lake of the Woods. The steel roofs and furnishings will be installed as weather and time allow.

Business and Finance (Brock Martin)

- Jessica Howard starts full-time work as the Assistant Business and Finance Director on January 16. Brock began work as the Business and Finance Director on January 8. Carron Johnson remains in a consulting role to assist with their training until early February.
- Carron completed end-of-year transfers and close-outs.
- The team is working on adding the new staff to the various accounts that we hold.
- We have begun testing the upgrade to our financial system.

Human Resources (Kathryn Glynn, Mary Beck)

- Staff showed up and showed out this year by donating 369 pounds of food to the Eastern Illinois Foodbank. The food collection was a voluntary aspect of our most recent Quarterly Connections held in December.
- During the month of December, HR processed 1 hire and 12 terms.
- As of December 31st, our total headcount was 75 employees; including 47 FT, 17 PT, and 11 seasonal.
- There were 3 employee injuries reported in December, none of which required medical. Additionally, an incident occurred where a patron overheard another patron mention they were going to shoot a gun at Collins Pond. Staff called 911 to report the situation and fortunately, no further incidents transpired.
- Recruiting for key positions continues with some exciting progress. The new Collections Coordinator (formerly Registrar), Jessica Smith, begins January 15th and interviews for the newly created Donor Relationship Coordinator are underway.

Marketing (Lisa Sprinkle)

- Media this month included:
 - **Just Askin | When Does Christmas Tree Recycling Start?**
https://www.news-gazette.com/opinion/columns/just-askin-when-does-christmas-tree-recycling-start/article_9f19e88d-2839-51ce-880f-478c51613c2a.html
 - **Mahomet's Iconic Light Display Guide**
<https://mahometdaily.com/mahomets-iconic-christmas-light-displays-guide/>
 - **Crafting Festive Memories with Champaign County Forest Preserves**
<https://www.wcia.com/ciliving-tv/crafting-festive-memories-with-champaign-county-forest-preserve-district/>
 - **Champaign Urbana Area Christmas Tree Collections**
<https://www.chambanamoms.com/2023/12/21/christmas-tree-collections-champaign-urbana-area/>
 - **How well do you remember 1973?**
https://www.news-gazette.com/opinion/columns/test-your-knowledge-a-flashback-to-1973/article_cdd5c2b3-1c32-5d1b-a16b-c5a31feb3a41.html
 - **Must-Do things over winter break in Champaign-Urbana**
<https://www.chambanamoms.com/2023/12/12/winter-break-activities-champaign-urbana/>
 - **The best places for holiday photos around Champaign Urbana**
<https://www.chambanamoms.com/2023/12/11/photos-holiday-champaign-urbana/>



Eastern Illinois
FOODBANK

2405 North Shore Drive
Urbana, IL 61802-7221
Phone: 217-328-3663
Email: marketing@eifoodbank.org
www.eifoodbank.org

January 3, 2024

Dear Friends at Champaign County Forest Preserve,

Thank you for your donation of 369 pounds of food to Eastern Illinois Foodbank, which was received on 12/8/2023.

Your donation was processed by our warehouse, sorted and made available to our network of food pantries throughout our 18-county service area who help feed more than 1 million individuals each year. Your donation will fill plates in eastern Illinois and help in the fight against hunger.

If you prefer to receive one donation receipt at the end of the year, please contact our Development Department at 217-328-3663. To stay updated on local hunger issues and Foodbank events, visit www.eifoodbank.org. Thank you again for your support!

Sincerely,

Kelly W. Daly
President/CEO



- Social media followers update.

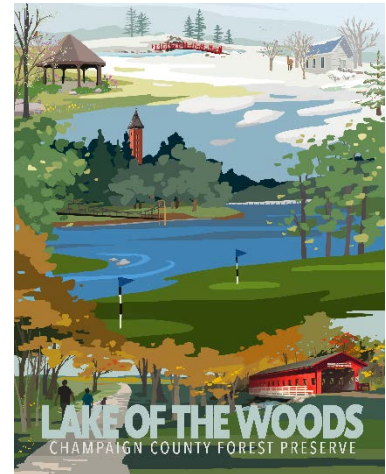
Location	Facebook	+/-	Instagram	+/-
CCFPD	9,031	+103	3,719	+15
KRT	5,825	+122	175	+1
MGP	5,468	+16	1,360	+5
HLIC	3,719	+16		
GC	2,215	+5	377	+0
FPPF	717	+13		

December Rental Info:

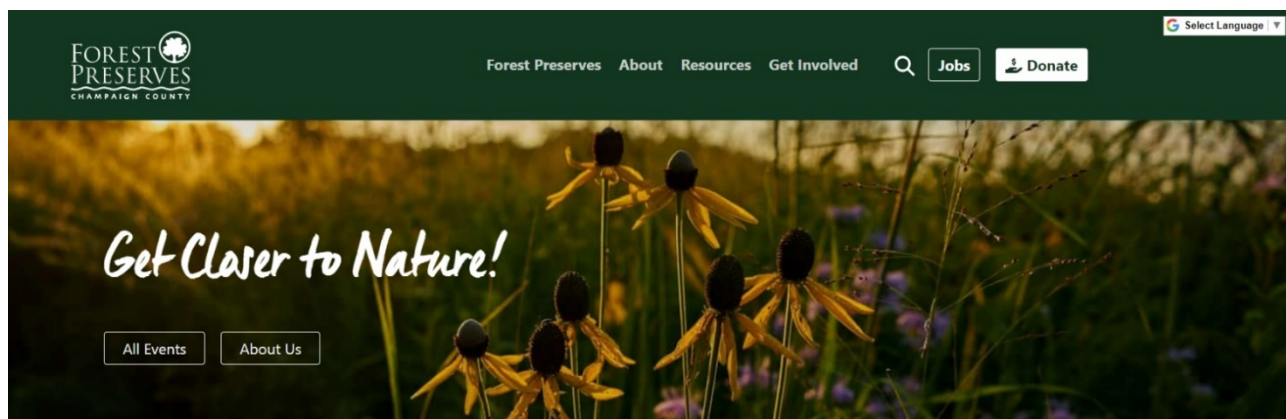
2023	2022	December		2023	2022
# Rentals	# Rentals	Preserve	Facility	\$	\$
4	6	HL	Salt Fork Center	\$950	\$1,950
*	0	HL	Walnut Hill Shelter	*	\$0
0	0	LOW	Botanical Garden Weddings	\$0	\$0
*	1	LOW	Elks Lake Pavilion	*	\$200
3	4	LOW	Izaak Walton Cabin	\$280	\$690
10	4	LOW	Lake of the Woods Pavilion	\$2,650	\$1,700
*	0	LOW	Lakeview Shelter	*	\$0
*	0	LOW	Riverview Retreat Center	*	\$0
*	0	LOW	Rotary Hill Shelter	*	\$0
*	0	LOW	Sycamore Hollow Shelter	*	\$0
0	0	MF	Activity Center	\$0	\$0
*	0	RB	River Bend Shelter	*	\$0
17	15		TOTAL	\$3,880	\$4,540

*Seasonal Rentals are now in effect **Note:** Elks Lake Pavilion was closed for rental during construction

- The new CCFPD.org website is live! We worked with Accuraty, LLC in Champaign to update the website. The Champaign County Forest Preserve District's website, www.ccfpd.org, serves as a comprehensive online hub catering to nature enthusiasts, residents, and visitors in Champaign County. Designed with a focus on accessibility and community engagement, the website targets a diverse audience, including hikers, birdwatchers, and families seeking outdoor recreation.
- Worked with Marla Beyer to update the Lake of the Woods poster to remove the 75 years elements, making it a more compatible design with the other preserves, increasing the longevity of the poster. This design has been added to the Fine Art America website.



Grants and Fundraising (Ryan Anderson)



- **Three Rivers Society Party:** The Foundation hosted the Three Rivers Event on Thursday, December 7, 6pm-8pm at the Salt Fork Center, Homer Lake Forest Preserve. The event went well and we currently have 27 households signed up for the Three Rivers Society for 2024.
- **Year-end Fundraising-** We had a busy December with \$43,102 raised in the last month of the year. We end the year with \$221,362.35 in revenue for the Foundation and a 55% donor retention rate, well over the national average of 40%. We are still seeing funds come in that were mailed before the last day of the year. These may continue to come in throughout January.

Fundraising Campaigns Progress as of 1/4/24:

Campaign	Raised	Left	Goal	%
Dark Sky Trail	\$ 59,929	\$ 40,071	\$ 100,000	60%
Timberdoodle Trail	\$ 7,050	\$ 0	\$ 7,000	100%
Homer Lake Boat Launch	\$ 11,180	\$ 9,920	\$ 21,300	52%

Fundraising Trends (as of 1/4/2024)

Donations 4-Year Summary

4-year totals:	2020	2021	2022	2023
Total \$	\$164,219.10	\$209,832.74	\$207,053.66	\$221,362.35
Total \$ (adjusted)	\$111,738.24	\$174,725.10	\$175,731.78	\$195,050.45
# of donors	351	450	358	442
# of 1 st time donors	134	165	87	159

"Adjusted" numbers have grants and bequests removed. Updates to Bloomerang have altered these figures.

Adjusted Revenue by Month (Sep-Dec)

	September	October	November	December
2020	\$3,356.50	\$4,330.77	\$6,638.56	\$46,930.98
2021	\$5,408.10	\$4,207.40	\$32,094.29	\$49,980.50
2022	\$16,357.80	\$9,057.12	\$24,138.46	\$66,198.52
2023	\$5,065.74	\$9,300.50	\$43,636.01	\$43,102.06

Volunteer Coordinator (Sue Gallo)

- Received 5 new volunteer applicants in December.
- Volunteers hosted at all of the Night Lights evenings!
- Offering new small-group invasive events for December, January and February. December was cancelled due to no RSVPs, but January and February will run.
- Thanks to the NR team for making their annual Solstice invasive removal event friendly and productive! People stayed and socialized over cookies and hot chocolate for almost an hour. Many people choose to volunteer because they wish to be more social, and this event allowed volunteers to make an obvious environmental impact and make social connections.
- Our website's event calendar recruited at least two new volunteers to the Solstice invasive removal and at least one new volunteer for the upcoming January invasive removal.

- Personalized holiday cards were sent to volunteers. To date, feedback has been very positive and inspired at least one inactive volunteer to re-engage. Cards returned by the post office are helpful to update our volunteer records. Many thanks to Nina for helping get the cards addressed, Lisa for the layout, and Emily for taking the original photo!!
- 2023 service numbers are still being tracked down for entry, but at this point service hour totals seem to be very similar to last year's (over 6000 hours from regular volunteers and over 2000 hours from event volunteering).



Lake of the Woods Golf Course (Chris Edmondson & Joie Torres)

- Unseasonably mild weather in December allowed us to remain open outdoors until December 22nd. We had 330 players for the month, to bring our 2023 season total to 40,352. This is the highest season player count total since 2005.
- Revenue for the month of December was \$56,212. The previous 5-year average, without the Anniversary Pass sale, was \$22,289. For the year, our total revenue ended at \$1,216,598. This is the 2nd time eclipsing the \$1 million mark, with the other being last season (\$1.23 M), which was an Anniversary Pass sale season.
- As mentioned, this is the middle of the 2023-2024 Anniversary Pass validity. We held our annual Platinum Pass “Black Friday” special once again (\$50 off a Platinum Pass if purchased before Christmas for the 2024 season). 72 Platinum Memberships were sold during the special for 2024. This is a strong start to our target goal of 100 total Platinum Passes being sold. The Platinum Pass is valid for the calendar year season and covers all green fees during regular play and leagues on both courses, preferred tee times up to 14 days in advance, locker rental, 10% in-stock merchandise discount, \$12 cart fees, and Hubie Cup tournament eligibility.
- The Golf Simulators opened for play on December 1st. Located in the Golf Course Clubhouse, the two Foresight Golf Simulators allow for play on 24 different courses and practice on a driving range and putting green. We will have a 2-person simulator golf league beginning in January and will be open daily to the public as well. All simulator usage requires an indoor time to be booked hourly by contacting the Pro Shop.
- From December 11-14, David and Jason taught a golf unit in the Rantoul Schools at Pleasant Acres Elementary. One of our departmental goals was to expand outreach in the county, and this was the first time we have taught in the Rantoul School District. It was part of the school's physical education program, and the response from the kids was very positive.
- Finally, we'd like to congratulate our Head Golf Professional, David Sebestik, on being named the News-Gazette High School boys golf coach of the year! David

dedicates his time outside of his work at the golf course to advancing youth golf in the area and this recognition goes to show a part of that effort. His Mahomet-Seymour team reached the State Finals this past season, finishing 7th. Also, one of our seasonal employees and a member of the Mahomet-Seymour golf team, Reis Claybrooke, was named the News-Gazette boys' player of the year for golf!

Golf Course Operations:

- The Golf Assistant and Equipment Technician are still working on spin grinding reels, changing bed knives, and sharpening rough mower blades.
- All flags, tee blocks, trash cans, and ball washers have been removed from the course for the winter and the course will be closed until March 1st.

Museum and Education Department (Kamryn Suttinger)

Patrons Served

	In-Person Programming*	Online Programming*	Outreach**	MGP Visitation	HLIC Visitation
Jan-23	78	302	423	Closed	40
Feb-23	286	92	35	Closed	79
Mar-23	246	150	90	707	167
Apr-23	1312	0	219	830	274
May-23	1559	0	0	1282	355
Jun-23	892	0	0	1616	239
Jul-23	1197	0	0	1578	136
Aug-23	984	0	465	1215	153
Sep-23	603	0	240	867	216
Oct-23	1253	0	57	829	194
Nov-23	952	0	18	566	103
Dec-23	711	0	0	90	57
YTD	10,073	544	1,547	9,580	2,013

* Includes all youth and public program opportunities ** Includes loan kits and tabling events

Collections and Exhibits:

- Cathy Schneider held her third Animal Advocates open house with six people in attendance. Animal Advocates is a program that supports the educational animals housed at the Interpretive Center. All proceeds go toward the care and feeding of the animals.
- All artifacts from the Sangamon River shed have been relocated to Rankin. Hooray!
- Mark is continuing to work on placing deaccessioned items and waiting to hear back from multiple institutions. Several institutions have said no, since they are doing deaccessioning projects of their own. Disposal of non-salvageable deaccessions will begin in January.

- Rob is spearheading and planning an inventory and clean-up plan for the blacksmith shop section of the tool wing.
- Jessica Smith, the new Collections Coordinator, starts work on January 15th.

Youth Programs:

- Educators hosted a field trip for 72 fourth-grade students from International Prep Academy, emphasizing local perspectives on immigrants who settled in Champaign County, complementing their broader lesson on immigrants and migrants in America.
- Selena hosted three library programs at Tolono Public Library, Goose Creek District Library, and Champaign Public Library that focused on diverse winter holiday traditions practiced throughout Champaign County.

Public Programs and Visitor Services:

- Public Programs Manager, Pat Cain, accepted a job at the Urbana Free Library. His last day with the forest preserves was on Sunday, December 10. The vacant position is currently open for application.
- Public Program Specialist I, John Bien, was temporarily promoted from part-time to full-time employment due to Pat's departure. John has taken on some additional responsibilities which include supervising the museum's CRSAs and programming previously scheduled by Pat. These include special request programs, Martens Center programming, and more.
- John finished off the year's *Lincoln Lecture Series* which featured a great portrayal of Sojourner Truth by Patricia James Davis.
- Public Programs staff, now just Jennifer Wick and John Bien, hosted a slew of well-attended holiday programs, including To Grandmother's House We Go, Sip & Learn: Hot Cups of Culture, and Homer for the Holidays.
- Jennifer and John also worked on preparing and finalizing the public program offerings for March-May.

Natural Resources (Peter Goodspeed)

NR Volunteer Events & Programs

- Staff hosted the annual Winter Solstice honeysuckle clearing event at Homer Lake FP – Maple Sugar Grove on December 21st. 17 volunteers and 10 preserve staff members participated in the event.



NR Completed Field Tasks

- Favorable conditions allowed NR staff to conduct more prescribed burns at the following locations:
 - Homer Lake FP Middle Meadow wetland (2.5 acres).
 - Middle Fork River FP North Point Pleasant (40 acres).
 - Lake of the Woods FP Buffalo Trace Phase 4 prairie restoration (17 acres).
- Mowed final burn breaks at Sangamon River FP to prepare for spring prescribed burn season.
- Burned piles at Lake of the Woods FP – Buffalo Trace on in Phase 15 savanna restoration.
- Cut, stacked, and burned bush honeysuckle at:
 - Lake of the Woods FP – Buffalo Trace tree tunnel.
 - River Bend FP – north of the parking lot.
- Girdled and/or removed weedy trees for timber stand improvement at:
 - Lake of the Woods FP – North bike path.
 - Middle Fork River FP – Point Pleasant parking lot woods.



NR Administrative Projects

- In December, the Preserve's sustainability master's project proposal was accepted by a group of graduate students with the University of Michigan School for Environment & Sustainability (SEAS). Four students and two faculty advisors with SEAS will be using remote sensing techniques to quantify the amount of carbon stored in ecosystems throughout the preserves.
- Met with Mike Daab, Bridgette, and a representative from CQI Consulting to discuss solar array projects at Lake of the Woods Forest Preserve.
- Served on an initial panel to interview several candidates for the Assistant Finance Director position.
- Completed and passed pesticide applicator license exams for general standards and rights-of-way.
- Completed virtual mapping software training for migrating from ArcMap to ArcGIS Pro.

Lake of the Woods (Rusty Maulding)

- Night Lights was a huge success this year. We smashed our daily, weekend, and season attendance totals at 1220, 2205, and 6361 visitors, respectively. We also increased donations by \$1200 from last year. Milder temperatures over multiple weekends were key in encouraging turnout as was continuing to build awareness through marketing

efforts. It was a collaborative effort with Botanical Gardens, Operations, Public Programming, and volunteers coming together to provide a great family-friendly experience. We are already planning programming for next year and look forward to incorporating our new greenhouse and reimagined Discovery Garden spaces.



- Botanical Garden staff lead the way through several days of timber stand improvement along the north bike trail. Natural Resources joined in on the fun for a day and Operations staff chipped for several days trying to keep the felled material left behind in check. We are about ½ completed with TSI work in this area for the winter.
- Trail clearing at Buffalo Trace and River Bend is ongoing.
- Brodie Ziehr has been converting maintenance and inspection tracking of vehicles, equipment, and facilities to a digital database. He has simplified data entry as well as adjusted reporting to be more user-friendly. We plan to use the vehicle and equipment maintenance data gathered to ensure our parts and supplies mix best match our evolving fleet.
- Rusty Maulding has been assisting planning and construction with decisions regarding the Elks Lake Pavilion renovations as well as reviewing drawings and making adjustment recommendations for the new greenhouse.
- We are pleased to announce three new hires in operations! Josh Schneman will step into the Maintenance Worker II role left by Victor Yelaska and Ethan Trail and Avery Edwards have joined our team as Seasonal Maintenance Worker I.

Homer Lake (Skylar Smith)

- Victor Yelaska joined the Homer Lake operations team in a Maintenance Worker II capacity. His experience with ecological restoration and construction makes him a great fit for the position.
- Invasive bush honeysuckle and autumn olive was removed from areas around shelters to enhance views of the lake.
- New picnic tables were assembled and placed at the Pollinator Point shelter.
- Minor repairs were made to the surface of the KRT and graffiti was removed from wooden fences.

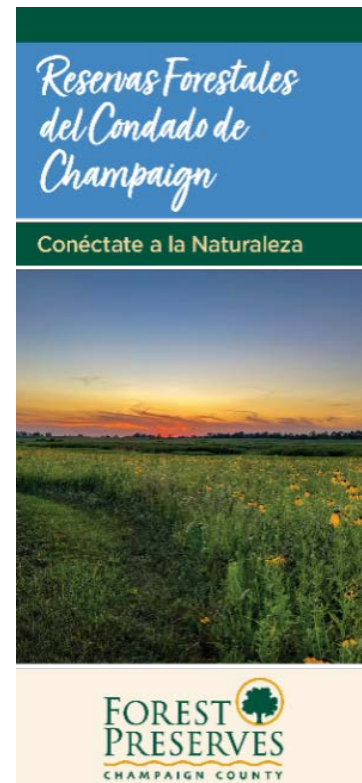
- Operations staff assisted a local boy scout working towards his Eagle Scout rank by unearthing a 40-year-old time capsule at Clark's Corner. He plans to build a display that will showcase its contents at the Interpretive Center.

Middle Fork (Matthew Kuntz)

- Middle Fork staff have witnessed an influx of multiple waterfowl species coming through late this season, including; Ross's, speckled, and Canada Geese. We were also fortunate to see 10 Mute Swan at Willow Pond visiting for the new year.
- We are witnessing heavy beaver activity along the Middle Fork River corridor and around the North and South Waterfowl areas. Middle Fork staff have been removing felled trees along the waterfowl berms.
- Staff continue to tackle invasive species (honeysuckle, autumn olive, and specific tree species) along the Miners Trail.
- We are looking forward to starting the campground expansion project, part of the OSLAD trail development project. We are looking into fixtures for the new campsites and will start looking into materials brought in for building the sites.
- Due to the warmer weather, a few meteor showers, and a series of clear skies, we have had heavier-than-usual traffic throughout the preserve this winter.

Equity in Action

- As part of the Strategic Outcome: Nurture a welcoming environment by embracing diversity, equity, and inclusion; those values will guide our decisions, policies, and practices. To promote the benefits of open space and access to nature for physical, emotional, mental, and spiritual health, the Marketing Department worked with a local interpreter to translate the general brochure into Spanish!



January 18, 2024

MEMORANDUM

To: Board of Commissioners
From: Business and Finance Department
Re: January 2024 Disbursements for Approval

Action Requested

Staff requests that the Board of Commissioners approve the payment of **\$246,957.66** in accounts payable disbursements dated December 15, 2023 through January 18, 2024.

Accounts Payable check range:	117461 through 117593
Purchasing Card check range:	P07850 through P07921

Background

For the past month, District total expenses broke down as follows:

Disbursements Breakdown	Amount
Board Approved Expenses	\$120,900.67
Delegated Purchasing Card Expenses	\$45,347.47
Delegated Insurance Expenses	\$43,067.32
Delegated Utilities Expenses	\$17,702.29
Expenses Under \$1,000	\$14,149.12
Delegated Merchandise & Concession Expenses	\$5,790.79
Total Disbursements	\$246,957.66

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VENDOR #	INVOICE #		ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
217INC	217, INC									
	242228	01	TUBE HEATER FOR SHOP	010353005201	12/28/23		117552	01/11/24	3,600.00	3,600.00 3,600.00
								VENDOR TOTAL:		3,600.00
4IMPRINT	4 IMPRINT									
	93382780	01	volunteer recognition gift	011853005280	12/18/23		P007850	01/11/24	1,036.33	1,036.33 1,036.33
								VENDOR TOTAL:		1,036.33
AAGRAPHX	A & A GRAPHX									
	13391	01	MIDDLE FORK	010651005190	09/30/23		117520	01/09/24	711.00	711.00 231.00
		02	LAKE OF THE WOODS	010351005190						390.00
		03	NATURAL RESOURCES	021451005190						90.00
								VENDOR TOTAL:		711.00
ACCURATY	ACCURATY SOLUTIONS LLC									
	211409	01	2024 WEB MAINTENACE AND SSL	010252005240	12/29/23		117576	01/14/24	11,112.40	1,384.90 1,384.90
	211549	01	WEBSITE DEVELOPMENT	010252005240	12/08/23		117576	01/14/24	11,112.40	8,727.50 8,727.50
	211550	01	SOFTWARE LICENSE	010252005240	12/08/23		117576	01/14/24	11,112.40	1,000.00 1,000.00
								VENDOR TOTAL:		11,112.40
ACORNNAT	ACORN NATURALISTS									
	93092089	01	scat, tracks, skull	018951075101	12/08/23		P007851	01/11/24	156.58	156.58 156.58
								VENDOR TOTAL:		156.58
ADOBE	ADOBE SYSTEMS INC									
	92935937	01	monthly creative cloud subscri	018952085240	12/03/23		P007852	01/11/24	29.99	29.99 29.99
	93139495	01	photoshop	021452005240	12/08/23		P007852	01/11/24	29.99	29.99 29.99

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Champaign Co Forest Preserve District
PAID INVOICE LISTING

FROM 12/15/2023 TO 01/18/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	93188252	01 Looking into this. I don't kn	010155005520	12/11/23		P007852	01/11/24	58.46	58.46 58.46
	93216750	01 Monthly cost - sprinkle	010252005240	12/12/23		P007852	01/11/24	59.99	59.99 59.99
	93337538	01 Adobe for Carron Johnson	010155005520	12/16/23		P007852	01/11/24	21.24	21.24 21.24
	93510764	01 Adobe Subscription	010152005240	12/23/23		P007852	01/11/24	19.99	19.99 19.99
	93510769	01 Adobe Stock - Sprinkle	010252005240	12/23/23		P007852	01/11/24	29.99	29.99 29.99
	93510770	01 Monthly Cost -Rose	010252005240	12/24/23		P007852	01/11/24	19.99	19.99 19.99
							VENDOR TOTAL:		269.64
ALDI	ALDI								
	92888362	01 FRUIT	018951065101	11/29/23		P007853	01/11/24	32.81	32.81 32.81
							VENDOR TOTAL:		32.81
ALLPROWE	ALL PRO WELDING SERVICE INC								
	26901	01 LABOR AND SUPPLIES	100356252214	11/30/23		117580	01/15/24	289.28	289.28 220.00
		02 ANGLES	010355005510						60.96
		03 FEES	010159005951						8.32
							VENDOR TOTAL:		289.28
AMAZON	AMAZON MKTPLACE PMTS								
	92850230	01 Vermiculite for seed carrier	021451005101	11/30/23		P007854	01/11/24	170.25	170.25 170.25
	92888357	01 Large Screen TV's for P1 and P	010155005520	11/30/23		P007854	01/11/24	1,799.98	1,799.98 1,799.98
	92888360	01 Drink warmers for SIP & LEARN	018951065101	11/30/23		P007854	01/11/24	180.96	180.96 180.96
	92935927	01 Brackets for TV at P1 and P2	010155005520	12/02/23		P007854	01/11/24	232.78	232.78 232.78

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	92935940	01 wifi extender	010651005101	12/04/23		P007854	01/11/24	129.95	129.95 129.95
	92987589	01 Homer for the Holidays supplie	018951065101	12/04/23		P007854	01/11/24	133.07	133.07 133.07
	93016002	01 4gang ivory wiremold box	100356252309	12/05/23		P007854	01/11/24	89.50	89.50 89.50
	93052962	01 Facial Tissue	010151005101	12/06/23		P007854	01/11/24	27.24	27.24 27.24
	93052963	01 Room freshener, phone shoulder	010151005101	12/06/23		P007854	01/11/24	36.04	36.04 36.04
	93052965	01 Mouse trap bucket doors	021455005500	12/06/23		P007854	01/11/24	47.64	47.64 47.64
	93092086	01 Water Fountain Replacement Fil	031655005510	12/08/23		P007854	01/11/24	67.41	67.41 67.41
	93139481	01 Chipper Tail Lights, Markers, 02 Chipper Tail Lights, Markers,	010155005510 010351005101	12/08/23		P007854	01/11/24	69.82	69.82 20.08 49.74
	93139482	01 Laminator, Coffee Maker 02 Laminator, Coffee Maker	010351005101 010351115101	12/10/23		P007854	01/11/24	89.66	89.66 24.34 65.32
	93139493	01 dip nets	018951075101	12/09/23		P007854	01/11/24	92.90	92.90 92.90
	93139498	01 storage cabinet system	010655005505	12/09/23		P007854	01/11/24	1,261.54	1,261.54 1,261.54
	93139499	01 storage cabinets shop	010655005505	12/09/23		P007854	01/11/24	359.96	359.96 359.96
	93188259	01 safety glasses, plumbing suppl	010651005101	12/11/23		P007854	01/11/24	43.43	43.43 43.43
	93188260	01 chimney pipe	010651005101	12/11/23		P007854	01/11/24	103.29	103.29 103.29
	93216748	01 saw blades	021051005101	12/12/23		P007854	01/11/24	37.38	37.38 37.38

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	93216749	01 Laminating pockets, dry erase	010151005101	12/12/23		P007854	01/11/24	41.27	41.27 41.27
	93216752	01 j block siding filler	010651005101	12/12/23		P007854	01/11/24	51.53	51.53 51.53
	93253317	01 United Way Drawing - prize	010153045332	12/13/23		P007854	01/11/24	13.00	13.00 13.00
	93253324	01 Kitchen sink for Elks	100356252309	12/13/23		P007854	01/11/24	181.19	181.19 181.19
	93253325	01 Green tea bags	010151005101	12/13/23		P007854	01/11/24	18.60	18.60 18.60
	93253327	01 chimney pipe	010651005101	12/13/23		P007854	01/11/24	149.69	149.69 149.69
	93253328	01 safety matting	010651005101	12/13/23		P007854	01/11/24	42.97	42.97 42.97
	93291649	01 Freezer for Elks	100356252309	12/15/23		P007854	01/11/24	851.91	851.91 851.91
	93291650	01 helmets and halloween decor	021051005101	12/15/23		P007854	01/11/24	155.59	155.59 92.64
		02 helmets and halloween decor	050053045371						62.95
	93291652	01 rechargeable display lighting	018951085101	12/14/23		P007854	01/11/24	74.08	74.08 74.08
	93291653	01 tire replacement gator	010655005510	12/14/23		P007854	01/11/24	279.76	279.76 279.76
	93337526	01 Replacement TV for the one bro	010155005520	12/15/23		P007854	01/11/24	898.00	898.00 898.00
	93337527	01 Grinding discs	010351005101	12/15/23		P007854	01/11/24	80.04	80.04 80.04
	93337528	01 United Way drawing - prize	010153045332	12/16/23		P007854	01/11/24	80.93	80.93 80.93
	93337535	01 Binder, binder inserts	010151005101	12/15/23		P007854	01/11/24	37.82	37.82 37.82

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	93337536	01 wireless keyboard and mouse	010151005101	12/15/23		P007854	01/11/24	29.98	29.98 29.98
	93337539	01 outlet tester	018951085101	12/17/23		P007854	01/11/24	17.14	17.14 17.14
	93382779	01 Ad Removal Kindle	010351005101	12/18/23		P007854	01/11/24	16.13	16.13 16.13
	93382783	01 acrylic display stands for mus	018951085101	12/18/23		P007854	01/11/24	111.96	111.96 111.96
	93382784	01 outlet adapters	010651005101	12/18/23		P007854	01/11/24	45.96	45.96 45.96
	93441569	01 Bridge speed limit sign	010012000270	12/20/23		P007854	01/11/24	32.98	32.98 32.98
	93441571	01 Coffee	031651005101	12/20/23		P007854	01/11/24	116.00	116.00 116.00
	93441573	01 foot rest/stand for second fro	018951085101	12/21/23		P007854	01/11/24	32.31	32.31 32.31
	93510767	01 lights bows	021051005101	12/22/23		P007854	01/11/24	15.70	15.70 15.70
	93510772	01 dip nets	018951075101	12/23/23		P007854	01/11/24	111.90	111.90 111.90
	93510773	01 under drawer keyboard tray for	018951085101	12/22/23		P007854	01/11/24	43.95	43.95 43.95
	93540786	01 Disinfectant and rags for Proj	018951085101	12/26/23		P007854	01/11/24	117.61	117.61 117.61
							VENDOR TOTAL:		8,620.80
AMERENIP	AMERENIP								
	010924			01/09/24		117581	01/15/24	824.55	824.55
		01 DEC GAS	010352005130						63.05
		02 DEC GAS	010352115130						67.27
		03 DEC GAS	018952085130						377.23
		04 DEC GAS	021052005130						32.48
		05 DEC GAS	021452005130						63.05
		06 DEC GAS	021352005130						32.48
		07 DEC GAS	031552005130						188.99

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	020524	01 NOV GAS	031552005130	12/21/23		117473	12/22/23	5,205.57	134.05 134.05
	122799	01 DEC ELECTRIC	031552005210	12/21/23		117473	12/22/23	5,205.57	1,227.99 1,227.99
	21324	01 DEC ELECTRIC	010152005210	12/21/23		117473	12/22/23	5,205.57	353.89 353.89
	27638	01 NOV GAS	018952085130	12/21/23		117473	12/22/23	5,205.57	276.38 276.38
	42972	01 DEC ELECTRIC	031752005210	12/21/23		117473	12/22/23	5,205.57	429.72 429.72
	43465	01 DEC ELECTRIC	021052115210	12/21/23		117473	12/22/23	5,205.57	434.65 434.65
	526.09	01 DEC ELECTRIC	010352115210	12/21/23		117473	12/22/23	5,205.57	526.09 526.09
	57917	01 DEC ELECTRIC	021452005210	12/21/23		117473	12/22/23	5,205.57	579.17 191.13
		02 DEC ELECTRIC	021352005210						98.45
		03 DEC ELECTRIC	021052005210						98.46
		04 DEC ELECTRIC	010352005210						191.13
	6173	01 NOV GAS	010352115130	12/21/23		117473	12/22/23	5,205.57	61.73 61.73
	96579	01 DEC ELECTRIC	018952085210	12/21/23		117473	12/22/23	5,205.57	965.79 965.79
	9742	01 DEC ELECTRIC	010352005210	12/21/23		117473	12/22/23	5,205.57	97.42 97.42
	FEB524	01 NOV GAS	010352005130	12/21/23		117473	12/22/23	5,205.57	118.69 39.17
		02 NOV GAS	021052005130						20.18
		03 NOV GAS	021452005130						39.17
		04 NOV GAS	021352005130						20.17
AMERPLAN	AMERICAN PLANNING A							VENDOR TOTAL:	6,030.12
	93540785	01 Pearson continuing education c	010153055205	12/26/23		P007855	01/11/24	140.05	140.05 140.05

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Champaign Co Forest Preserve District
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AMTRAK	AMTRAK.COM							VENDOR TOTAL:	140.05
	93139489			12/08/23		P007856	01/11/24	36.00	36.00
		01 2024 IPRA Annual Meeting trans	010153055205						36.00
	93139490			12/08/23		P007856	01/11/24	36.00	36.00
		01 2024 IPRA Annual Meeting trans	010153055205						36.00
	93253318			12/12/23		P007856	01/11/24	36.00	36.00
		01 IAPD/IPRA conference travel -	010153055205						36.00
	93253319			12/12/23		P007856	01/11/24	36.00	36.00
		01 IAPD/IPRA travel - Kerins	010153005204						36.00
	93253320			12/12/23		P007856	01/11/24	36.00	36.00
		01 IAPD/IPRA travel - Maulding	010353055205						36.00
	93253321			12/12/23		P007856	01/11/24	36.00	36.00
		01 IAPD/IPRA travel - Kuntz	010653055205						36.00
	93253322			12/12/23		P007856	01/11/24	36.00	36.00
		01 IAPD/IPRA travel - Hundley	010153005204						36.00
APAIL	APAIL							VENDOR TOTAL:	252.00
	93510765			12/22/23		P007857	01/11/24	75.00	75.00
		01 Pearson continuing education c	010153055205						75.00
AT&T	AT&T							VENDOR TOTAL:	75.00
	93337532			12/15/23		P007858	01/11/24	120.77	120.77
		01 Foundation Phone Bill	010012000270						120.77
AUTOEQUI	AUTOMOTIVE EQUIPMENT SALES							VENDOR TOTAL:	120.77
	49474			12/13/23		117553	01/11/24	1,092.00	1,092.00
		01 LIFT INSPECTIONS	050053045371						1,092.00
AUTOLIFT	AUTOMOTIVE LIFT INSTITUTE							VENDOR TOTAL:	1,092.00
	92788808			11/27/23		P007859	01/11/24	60.00	60.00
		01 Lift training video.	031753055205						60.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

VENDOR TOTAL:								60.00	
BABB	BABB AGRI SALES INC								
	12/8/23			12/08/23		117554	01/11/24	6,028.14	6,028.14
	01	CORN SEED	021151005101						6,028.14
VENDOR TOTAL:								6,028.14	
BATTERY	BATTERY SPECIALISTS	GOLF							
	1128			12/12/23		117521	01/09/24	65.00	65.00
	01	LEAF SPRING FOR GOLF CART	021055005510						65.00
VENDOR TOTAL:								65.00	
BECKM	MARY BECK								
	423823			12/14/23		117461	12/15/23	117.90	117.90
	01	MILEAGE	010151005120						117.90
VENDOR TOTAL:								117.90	
BESTBUY	BEST BUY								
	92987586			12/04/23		P007860	01/11/24	2,499.99	2,499.99
	01	StarLink Business Priority Sat	010752005240						2,499.99
	92987587			12/04/23		P007860	01/11/24	59.99	59.99
	01	Laptop case	018951075101						59.99
	93052959			12/06/23		P007860	01/11/24	24.99	24.99
	01	StarLink Router	010752005240						24.99
VENDOR TOTAL:								2,584.97	
BURRISEQ	BURRIS EQUIPMENT COMPANY								
	30160941			12/12/23		117522	01/09/24	152.39	152.39
	01	FREIGHT, ASSY FILTER, FUEL	031751005101						152.39
VENDOR TOTAL:								152.39	
CARLE	CARLE								
	122723			12/27/23		117582	01/15/24	49.00	49.00
	01	RANDOM TESTING	010153005201						49.00
VENDOR TOTAL:								49.00	
CHEMICAL	CHEMICAL MAINTENANCE, INC.								
	67124			01/02/24		117512	01/08/24	40.57	40.57
	01	CASE OF PAPER TOWEL	021451005101						40.57

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT	

CHICBOOK	CHICAGO BOOKS & JOURNALS							VENDOR TOTAL:	40.57	
	93337529			12/15/23		P007861	01/11/24	131.48	131.48	
	01	Books for volunteer appreciati	011853005280						131.48	
									VENDOR TOTAL:	131.48
CLEARCHE	CLEARCHECKS									
	93016000			12/05/23		P007862	01/11/24	44.98	44.98	
	01	Financial background check for	010159005950						44.98	
									VENDOR TOTAL:	44.98
COBRA	COBRA GOLF INCORPORATED									
	3474804			12/14/23		117462	12/15/23	101.15	101.15	
	01	IGNITE ELEVATE	031557005700						101.15	
									VENDOR TOTAL:	101.15
CONSTELL	CONSTELLATION NEWENERGY									
	3911709			12/14/23		117463	12/15/23	707.46	234.83	
	01	DEC FUEL	021052005130						24.42	
	02	DEC FUEL	021352005130						24.42	
	03	DEC FUEL	021452005130						47.40	
	04	DEC FUEL	010352005130						47.40	
	05	DEC FUEL	018952085130						69.14	
	06	DEC FUEL	010352115130						22.05	
	3911712			12/14/23		117463	12/15/23	707.46	472.63	
	01	DEC FUEL	018952085130						302.77	
	02	DEC FUEL	031552005130						169.86	
									VENDOR TOTAL:	707.46
CONTRSOU	CONTRACTOR SOURCE									
	93408815			12/18/23		P007863	01/11/24	1,346.20	1,346.20	
	01	Floor coating material for Elk	100356252309						1,346.20	
	93441570			12/19/23		P007863	01/11/24	180.00	180.00	
	01	Misc parts for floor coating	100356252309						180.00	
									VENDOR TOTAL:	1,526.20
CORKYSVC	CORKY'S SERVICE CENTER									
	2249			11/14/23		117488	01/05/24	60.00	60.00	
	01	ANNUAL TRUCK/TRAILER INSPECTIO	010653005201						60.00	

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COUNTRYA	COUNTRY ARBORS							VENDOR TOTAL:	60.00
	10143426			11/30/23		117537	01/10/24	280.00	280.00
	01	FALL FIESTA MAPLE MEMORIAL TRE	021451004802						280.00
COURSON	TYLER COURSON							VENDOR TOTAL:	280.00
	1824			01/08/24		117577	01/14/24	100.00	100.00
	01	WORK BOOT	050053045371						100.00
COURTDRY	COURTESY DRYCLEANERS LA							VENDOR TOTAL:	100.00
	92815344			11/28/23		P007864	01/11/24	25.88	25.88
	01	Drop Cloth Laundering	021351005190						25.88
DAVEHARR	DAVE & HARRY LOCKSMITHS							VENDOR TOTAL:	25.88
	93475363			12/21/23		P007865	01/11/24	104.10	104.10
	01	Deadbolt replacement for p2	100356252309						104.10
DAVISBOB	ROBERT J DAVIS							VENDOR TOTAL:	104.10
	122123			12/21/23		117474	12/22/23	400.00	400.00
	01	PORTRAYAL OF FRED DOUGLAS	018953065201						400.00
DEPKE	WELDSTAR COMPANY							VENDOR TOTAL:	400.00
	2226453			10/24/23		117523	01/09/24	28.80	28.80
	01	CYLINDER RENTAL	021353005201						28.80
	2236250			11/24/23		117583	01/15/24	29.76	29.76
	01	GAS CYLINDER RENTAL	021353005201						29.76
	2245069			12/24/23		117489	01/05/24	29.12	29.12
	01	TANK RENTAL WELDING	010753005201						29.12
DILLMAN	DILLMAN SANITARY HAULING							VENDOR TOTAL:	87.68
	11524			01/01/24		117513	01/08/24	170.00	170.00
	01	HL JAN TRASH	010753005201						85.00

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DIONHAPP	11524	02 SFC JAN TRASH	010753115201	01/01/24		117513	01/08/24	170.00	170.00 85.00
	121523	01 HL DEC TRASH SERVICE	010753005201	12/15/23		117490	01/05/24	165.00	165.00 82.50
		02 SFC DEC TRASH SERVICE	010753115201						82.50
							VENDOR TOTAL:		335.00
DIONHAPP	DION HAPPS PERFORMANCE								
	10253	01 F250 HEAT REPAIR	010755005510	11/30/23		117524	01/09/24	542.54	542.54 542.54
							VENDOR TOTAL:		542.54
EASTILL	EASTERN ILLINI ELECTRIC CO								
	122823	01 DEC ELECTRIC	018952095210	12/28/23		117491	01/05/24	2,419.45	346.38 346.38
	12282300	01 SECURITY LIGHT DEC ELECTRIC	010752005210	12/28/23		117491	01/05/24	2,419.45	570.98 14.90
		02 MAINTENANCE DEC ELECTRIC	010752005210						133.49
		03 HL SUPER RESIDENCE DEC	010752005210						378.60
		04 NATURAL PLASCAPE DEC	010752005210						43.99
	122823MID	01 HOUSE/SHOP/CAMP DEC	010652005210	12/28/23		117491	01/05/24	2,419.45	1,118.89 1,066.66
		02 GATE DEC	010652005210						52.23
	122823RIV	01 RIVERVIEW DEC	010352115210	12/28/23		117491	01/05/24	2,419.45	43.55 43.55
	122823SAN	01 SANGAMON RIVER DEC	010352005210	12/28/23		117491	01/05/24	2,419.45	185.84 185.84
	122823WAL	01 WALNUT HILL DEC	010752115210	12/28/23		117491	01/05/24	2,419.45	153.81 51.30
		02 SFC DEC	010752115210						102.51
							VENDOR TOTAL:		2,419.45
ENGRESAS	ENGINEERING RESOURCE ASSOCIATE								
	231420006	01 STREAM EROSION DESIGN DOCS	051256252306	11/22/23		117555	01/11/24	2,225.14	2,225.14 2,225.14
							VENDOR TOTAL:		2,225.14

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ESRIINC	ESRI INC								
	93510774	01 Migrating from Esri ArcMap to	021453055205	12/21/23		P007866	01/11/24	1,790.00	1,790.00
	94629016	01 ARCGIS BASIC LICENSES	021252005240	12/20/23		117567	01/13/24	1,100.00	1,100.00
VENDOR TOTAL:									2,890.00
EVENTILL	EVENT ILLINOIS ASSOCI								
	92815341	01 Pearson Registration: IL Asso	010153055205	11/28/23		P007867	01/11/24	125.00	125.00
VENDOR TOTAL:									125.00
FACEBK	FACEBOOK								
	92850220	01 Boosting Fundraising Facebook	010012000270	11/30/23		P007868	01/11/24	25.00	25.00
	92935933	01 Boosting Fundraising Facebook	010012000270	12/03/23		P007868	01/11/24	25.00	25.00
	93510762	01 Boosting Fundraising Facebook	010012000270	12/22/23		P007868	01/11/24	12.02	12.02
VENDOR TOTAL:									62.02
FARMERAG	FARMERS AG SERVICES, INC								
	11219	01 SPRING 24 PREPAY SUPPLIES	021151005101	12/31/23		117568	01/13/24	13,166.54	9,843.34
	70296	01 RANGE STAR	021151005101	12/18/23		117514	01/08/24	4,193.72	541.12
	70303	01 NH3 AND FUNCTION	021151005101	12/18/23		117514	01/08/24	4,193.72	3,652.60
	70394	01 DAP	021151005101	12/27/23		117568	01/13/24	13,166.54	3,323.20
VENDOR TOTAL:									17,360.26
FARMFLEE	FARM & FLEET								
	93052960	01 Gloves, Sawzall Blades, Diesel	010351005101	12/06/23		P007869	01/11/24	179.95	179.95

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VENDOR TOTAL:									179.95
FINDLAYB	FINDLAY BROS. WELL DRILLING								
	5295			11/01/23		117584	01/15/24	12,944.56	12,944.56
		01 WELL REPAIR	010155005500						12,746.97
		02 FINANCE CHARGE	010159005951						197.59
VENDOR TOTAL:									12,944.56
FORDCITY	FORD CITY								
	93188255			12/11/23		P007870	01/11/24	193.13	193.13
		01 1ton oil change/ tire rotation	021355005510						193.13
VENDOR TOTAL:									193.13
FREDPLBG	FRED'S PLUMBING, HEATING, AIR								
	21681			12/11/23		117556	01/11/24	1,691.66	1,691.66
		01 SERVICE 9 FURNACES	018951085101						1,691.66
	93216746			12/12/23		P007871	01/11/24	391.25	391.25
		01 HVAC repair	018953005201						391.25
VENDOR TOTAL:									2,082.91
FRONTIER	FRONTIER								
	112123			11/21/23		117475	12/22/23	499.09	499.09
		01 GC PHONE	031752005220						49.71
		02 MF PHONE	010652005220						200.56
		03 HL PHONE	010752005220						248.82
VENDOR TOTAL:									499.09
GFS	GFS								
	92888361			11/29/23		P007872	01/11/24	118.90	118.90
		01 HOT COCOA, CLOVES, PAPER	018951065101						118.90
	93016004			12/04/23		P007872	01/11/24	25.77	25.77
		01 Extra lids and cups for SIP &	018951065101						25.77
VENDOR TOTAL:									144.67
GILLETTH	HEATHER GILLETT								
	101			12/10/23		117538	01/10/24	1,150.00	400.00
		01 LEAFLET DEC TO JAN	010253005300						400.00

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	102	01 WINTER GUIDE	010253005300	12/10/23		117538	01/10/24	1,150.00	750.00 750.00
								VENDOR TOTAL:	1,150.00
GLESCOEL	GLESCO ELECTRIC, INC.								
	24554	01 BG ELECTRICAL LINE	021053005201	12/01/23		117585	01/15/24	11,470.00	11,470.00 3,970.00
		02 FOUNDATION BG ELECTRICAL LINE	010012000270						7,500.00
								VENDOR TOTAL:	11,470.00
GLOBEQUI	GLOBAL EQUIPMENT COMPANY								
	24097930	01 SCRUBBER PARTS	010355005510	12/06/23		117525	01/09/24	325.29	325.29 325.29
	24166796	01 LOCKERS	010355005505	12/22/23		117492	01/05/24	1,043.20	1,043.20 1,043.20
								VENDOR TOTAL:	1,368.49
GOOGLE	Google								
	92850223	01 TV Service for Clubhouse	031553005201	11/29/23		P007873	01/11/24	82.98	82.98 82.98
	93139488	01 NFL Sunday Ticket for TV Servi	031553005201	12/10/23		P007873	01/11/24	84.75	84.75 84.75
								VENDOR TOTAL:	167.73
GOVTEMPS	GOVTEMPSUSA LLC								
	4302323	01 C JOHNSON HOURS 11.612.3,12.10	010153005201	12/07/23		117481	12/29/23	11,550.00	11,550.00 11,550.00
								VENDOR TOTAL:	11,550.00
HIBUINC	HIBU INC	WEST BILLING							
	93510768	01 Monthly advertising cost	010253005300	12/22/23		P007874	01/11/24	211.00	211.00 211.00
								VENDOR TOTAL:	211.00
HICKSGAS	HICKSGAS								
	93408819	01 softener service	010653005201	12/19/23		P007875	01/11/24	235.00	235.00 235.00

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HOMED	HOME DEPOT PRO								
	92815343	01 Attic ladders for p1 p2	010355115500	11/27/23		P007877	01/11/24	598.00	598.00 598.00
	92850222	01 Paint for ELP	100356252309	11/28/23		P007877	01/11/24	1,499.90	1,499.90 1,499.90
	93015999	01 HQ TP	010151005101	12/05/23		P007877	01/11/24	735.53	735.53 169.86
		02 Janitorial supplies	010351005101						565.67
	93016001	01 Flue liner return	100356252214	12/04/23		P007877	01/11/24	560.88	-560.88 -560.88
	93052958	01 Rodent control	010351005101	12/06/23		P007877	01/11/24	257.42	257.42 257.42
	93139496	01 wood stove residence	010655005505	12/07/23		P007877	01/11/24	1,366.05	1,366.05 1,366.05
	93139497	01 flu kit	010655005505	12/07/23		P007877	01/11/24	499.00	499.00 499.00
	93253326	01 leaf blower for HLIC	018951095101	12/12/23		P007877	01/11/24	279.00	279.00 279.00
	93408816	01 2 cycle oil	021051005101	12/18/23		P007877	01/11/24	102.00	102.00 102.00
							VENDOR TOTAL:		4,776.02
IACFPD	IL ASSN OF CONSERVATION &								
	202324003	01 ANNUAL DUES	010153005201	10/18/23		117515	01/08/24	200.00	200.00 200.00
							VENDOR TOTAL:		200.00
IAPD	ILLINOIS ASSOC OF PARK								
	92987588	01 Pearson registration: Soaring	010153055205	12/04/23		P007878	01/11/24	535.00	535.00 535.00
	93092087	01 2024 IPRA Annual Meeting regis	010153055205	12/07/23		P007878	01/11/24	480.00	480.00 480.00
	93092088	01 2024 IPRA Annual Meeting regis	010153055205	12/07/23		P007878	01/11/24	645.00	645.00 645.00

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	93139483	01 IAPD IPRA Conference - Andrew	010153005204	12/08/23		P007878	01/11/24	365.00	365.00 365.00
	93139484	01 IAPD IPRA Conference - Matt Ku	010653055205	12/08/23		P007878	01/11/24	670.00	670.00 670.00
	93139485	01 IAPD/IPRA Conference - Rusty	010353055205	12/08/23		P007878	01/11/24	755.00	755.00 755.00
	93139486	01 IAPD IPRA Conference - Wendy H	010153005204	12/08/23		P007878	01/11/24	365.00	365.00 365.00
	93188254	01 IAPD IPRA Conference - Brock M	010153055205	12/11/23		P007878	01/11/24	365.00	365.00 365.00
	DUES2024	01 ANNUAL MEMBERSHIP 2024	010153055205	12/13/23		117569	01/13/24	3,410.74	3,410.74 3,410.74
							VENDOR TOTAL:		7,590.74
IDEASTOR	IN THE IDEA STORE								
	92850227	01 Winter Whimsy supplies, small	018951065101	11/29/23		P007879	01/11/24	12.05	12.05 12.05
							VENDOR TOTAL:		12.05
ILLCONTR	ILLINI CONTRACTORS SUPPLY								
	212115	01 SMALL TOOLS	010351005101	12/22/23		117493	01/05/24	933.00	933.00 933.00
							VENDOR TOTAL:		933.00
ILLDEPAG	ILLINOIS DEPARTMENT OF								
	010424	01 PESTICIDE APPLICATOR LICENSE	021453055205	01/04/24		117516	01/08/24	120.00	120.00 120.00
							VENDOR TOTAL:		120.00
ILLRADIO	ILLINI RADIO GROUP								
	12312100564	01 RADIO SPOTS DEC	010253005300	01/08/24		117527	01/09/24	720.00	720.00 720.00
							VENDOR TOTAL:		720.00
ILPOLICE	ILLINOIS STATE POLICE								
	93382778	01 Background check	010159005950	12/18/23		P007880	01/11/24	11.00	11.00 11.00

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								VENDOR TOTAL:	11.00
INDEED	INDEED JOBS								
	92935931			12/01/23		P007881	01/11/24	122.91	122.91
	01	BFD advertising	010153045331						122.91
								VENDOR TOTAL:	122.91
INLEISU	IN LEISURE INTERACTIVE,								
	92888363			11/30/23		P007882	01/11/24	25.14	25.14
	01	reservation fees	010657125705						25.14
								VENDOR TOTAL:	25.14
INSVCFEE	INTERNATIONAL SERVICE FEE								
	93016006			12/06/23		P007883	01/11/24	0.99	0.99
	01	Additional service fee for CDL	021453055205						0.99
								VENDOR TOTAL:	0.99
INTBATCU	INTERSTATE BATTERY SYSTEM								
	1903401031235			12/06/23		117528	01/09/24	136.80	136.80
	01	EMERGENCY LIGHT BATTERIES	050053045371						136.80
								VENDOR TOTAL:	136.80
INTERBAT	INTERSTATE BATTERY SYSTEM								
	689991			01/02/24		117517	01/08/24	121.95	121.95
	01	BATTERY '20 POLARIS RANGER	021455005510						121.95
								VENDOR TOTAL:	121.95
INTSTBIL	INTERSTATE BILLING SERVICE								
	1630			11/15/23		117539	01/10/24	925.12	734.74
	01	FIX DOOR LATCH, REMOVE CODES	021453005201						734.74
	1649			11/21/23		117539	01/10/24	925.12	190.38
	01	REPAIR TO T180	010355005510						190.38
								VENDOR TOTAL:	925.12
IPRA	IL PARK & RECREATION ASSN								
	93188253			12/11/23		P007884	01/11/24	245.00	245.00
	01	IPRA membership - Brock - sti	010153055205						245.00

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	93382782	01 2024 Agency Showcase entry fee	010153055205	12/18/23		P007884	01/11/24	95.00	95.00 95.00
	93408818	01 2024 IPRA Annual Membership	010153055205	12/19/23		P007884	01/11/24	245.00	245.00 245.00
							VENDOR TOTAL:		585.00
J&SWASTE	J & S WASTEWATER SYSTEMS INC								
	64965	01 NATURAL RESOURCE OFFICE	010353005201	12/22/23		117494	01/05/24	118.80	29.70 29.70
	64966	01 BUFFALO TRACE RESTROOM	010353005201	12/22/23		117494	01/05/24	118.80	29.70 29.70
	64967	01 RAYBURN PURNELL RESTROOM	010353005201	12/22/23		117494	01/05/24	118.80	29.70 29.70
	64968	01 IW PAVILION	010353115201	12/22/23		117494	01/05/24	118.80	29.70 29.70
							VENDOR TOTAL:		118.80
KARSTEN	KARSTEN MANUFACTURING CORP								
	17282649	01 CROSSOVER HYBRID	031557005700	12/12/23		117495	01/05/24	333.94	173.88 173.88
	17286418	01 HYBRID G425	031557005700	12/20/23		117495	01/05/24	333.94	160.06 160.06
							VENDOR TOTAL:		333.94
KIRCHNR	KIRCHNER BUILDING CENTER								
	452439	01 BTR SPF	100356252214	11/03/23		117557	01/11/24	766.73	48.00 48.00
	464874	01 BOARDS	100356252309	11/30/23		117557	01/11/24	766.73	74.30 74.30
	469185	01 SUPPLIES	100356252309	12/11/23		117586	01/15/24	3,277.11	12.06 12.06
	469403	01 SUPPLIES	100356252309	12/12/23		117586	01/15/24	3,277.11	13.29 13.29

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	472144	01 SUPPLIES	100356252309	12/18/23		117586	01/15/24	3,277.11	11.38 11.38
	475270	01 SUPPLIES	010351005101	12/28/23		117557	01/11/24	766.73	644.43 517.08
		02 SUPPLIES	021051005101						127.35
	475985	01 SUPPLIES	100356252311	12/29/23		117586	01/15/24	3,277.11	1,528.83 1,528.83
	475997	01 SUPPLIES	100356252311	12/29/23		117586	01/15/24	3,277.11	1,711.55 1,711.55
VENDOR TOTAL:									4,043.84
KOERNER	KOERNER DISTRIBUTOR INC								
	4037424	01 BOTTLE WATER GC	031651005101	12/14/23		117464	12/15/23	170.42	42.50 42.50
	4037425	01 BEVERAGE GC	031651005101	12/14/23		117464	12/15/23	170.42	127.92 127.92
	4055332/4055333	01 BEER, BEVERAGE	031651005101	01/09/24		117570	01/13/24	242.92	242.92 242.92
VENDOR TOTAL:									413.34
KOLDKUBE	KOLD KUBE								
	1058	01 BIG ICE CAMPSTORE	010657125751	10/31/23		117496	01/05/24	145.00	145.00 145.00
VENDOR TOTAL:									145.00
LANDSEND	LANDSEND								
	92935932	01 long sleeve work shirts	011851005190	12/01/23		P007885	01/11/24	75.90	75.90 75.90
	93441572	01 Staff uniforms for Suttinger,	018951005190	12/20/23		P007885	01/11/24	864.06	864.06 864.06
VENDOR TOTAL:									939.96
LAWSON	LAWSON PRODUCTS								
	9311145403	01 BATTERIES, PLIERS	010751005101	12/12/23		117497	01/05/24	96.27	96.27 96.27

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	169867	01 HOOKS, FASTENERS, BOLTS	100356252309	12/04/23		117564	01/12/24	277.43	19.92 19.92
	169923	01 BLADE	021351005101	12/07/23		117564	01/12/24	277.43	10.99 10.99
	169933	01 DOOR HANDLE	010355005500	12/07/23		117564	01/12/24	277.43	24.99 24.99
	169949	01 PLUMBING SUPPLIES	010351005101	12/08/23		117564	01/12/24	277.43	15.56 15.56
	170019	01 GAS, VALVE, SHUT OFF VALVE	100356252309	12/13/23		117564	01/12/24	277.43	68.96 68.96
	170043	01 SUPPLIES	100356252309	12/14/23		117587	01/15/24	122.30	16.99 16.99
	170051	01 SUPPLIES	100356252309	12/14/23		117587	01/15/24	122.30	38.57 38.57
	170100	01 TAILPIECE, WASHER	100356252309	12/18/23		117564	01/12/24	277.43	7.38 7.38
	170173	01 KEYS	010355005500	12/22/23		117564	01/12/24	277.43	5.98 5.98
	170248	01 SUPPLIES	010351005101	12/28/23		117564	01/12/24	277.43	69.99 69.99
	170301	01 SUPPLIES	100356252309	01/02/24		117571	01/13/24	140.87	20.99 20.99
	170302	01 PAINT LINER	100356252309	01/02/24		117571	01/13/24	140.87	1.99 1.99
	170312	01 SUPPLIES	100356252309	01/03/24		117571	01/13/24	140.87	41.51 41.51
	1703180287	01 SUPPLIES-RETURN	100356252309	01/11/24		117571	01/13/24	140.87	4.63 4.63
	170331	01 SUPPLIES	100356252309	01/04/24		117571	01/13/24	140.87	71.75 71.75

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	92815346	01 MGP Facility Supplies: utility	018951085101	11/28/23		P007887	01/11/24	25.56	25.56 25.56
	93475362	01 volunteer stewarding tools	011851005101	12/20/23		P007887	01/11/24	29.98	29.98 29.98
							VENDOR TOTAL:		596.14
MAHOMET	VILLAGE OF MAHOMET								
	010224	01 NOV BIKE PATH RESTROOM	010352005230	01/02/24		117540	01/10/24	16.26	16.26 16.26
	12123	01 NOV WATER	010352005230	12/14/23		117465	12/15/23	25.70	25.70 25.70
							VENDOR TOTAL:		41.96
MAHSMENG	MAHOMET SMALL ENGINE								
	36317	01 PROPANE	021351005101	11/07/23		117558	01/11/24	724.13	62.50 62.50
	36603	01 POLE SAW 02 SUPPLIES	021055005505 021051005101	12/18/23		117558	01/11/24	724.13	661.63 629.65 31.98
	36652	01 SUPPLIES	021051005101	12/28/23		117541	01/10/24	301.90	301.90 301.90
							VENDOR TOTAL:		1,026.03
MARTINON	MARTIN ONE SOURCE								
	93052964	01 Training manual for rights-of-	021453055205	12/06/23		P007888	01/11/24	20.00	20.00 20.00
							VENDOR TOTAL:		20.00
MEDIACOM	MEDIACOM								
	010724	01 JAN PHONE	010152005220	01/07/24		117572	01/13/24	680.85	680.85 680.85
	122123	01 DEC INTERNET	010152005240	12/21/23		117482	12/29/23	700.00	700.00 700.00
	12723	01 DEC PHONE	010152005220	12/14/23		117466	12/15/23	702.37	702.37 702.37

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	92815340	01 Sander and misc. supplies (202	010751005101	11/27/23		P007889	01/11/24	287.82	287.82 287.82
	92815342	01 Elks rosin paper	100356252309	11/27/23		P007889	01/11/24	147.71	147.71 147.71
	92815345	01 break room supplies	021051005101	11/27/23		P007889	01/11/24	48.71	48.71 48.71
	92935928	01 Exterior Lights (2023 budget)	010755005500	12/01/23		P007889	01/11/24	462.49	462.49 462.49
	93139480	01 Light Bulbs (2023 budget)	010755005500	12/07/23		P007889	01/11/24	42.95	42.95 42.95
	93337530	01 volunteer stewarding tools	011851005101	12/15/23		P007889	01/11/24	529.58	529.58 529.58
	93510766	01 TV outlet for p2	100356252309	12/22/23		P007889	01/11/24	7.99	7.99 7.99
							VENDOR TOTAL:		7,947.50
MEYERCAP	MEYER CAPEL								
	407556	01 SEPT-NOV LEGAL SERVICE	010153005201	12/11/23		117477	12/22/23	4,670.00	4,000.00 4,000.00
	407580	01 REAL ESTATE PROFESSIONAL SERVI	110053005201	12/11/23		117477	12/22/23	4,670.00	670.00 670.00
							VENDOR TOTAL:		4,670.00
MICROSYS	MICRO SYSTEMS								
	306	01 FURAT DEC SUPPORT	010152005240	12/15/23		117589	01/15/24	1,949.00	1,800.00 1,800.00
	353	01 USB DRIVE	010155005520	12/28/23		117589	01/15/24	1,949.00	149.00 149.00
							VENDOR TOTAL:		1,949.00
MIDAMERI	MID AMERICA SAND & GRAVEL								
	9689	01 SAND	010351005101	11/30/23		117590	01/15/24	214.35	214.35 214.35

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VENDOR TOTAL:									214.35
MIDFIBER	MIDWEST FIBER RECYCLING								
	704626			12/31/23		117543	01/10/24	177.16	177.16
		01 DEC GOLF COURSE FUEL	031553005201						71.98
		02 DEC WEST MAINT FUEL	010353005201						105.18
VENDOR TOTAL:									177.16
MIZUNO	MIZUNO USA, INC								
	8306281			12/21/23		117560	01/11/24	1,613.69	678.32
		01 HOT METAL 5-P	031557005700						678.32
	8308819			12/27/23		117560	01/11/24	1,613.69	935.37
		01 MIZUNO FORGED 5-G	031557005700						935.37
VENDOR TOTAL:									1,613.69
MTIDIST	MTI DISTRIBUTING, INC								
	141416500			12/19/23		117565	01/12/24	2,793.06	1,643.37
		01 PARTS FOR TORO	010355005510						1,643.37
	141464500			12/29/23		117565	01/12/24	2,793.06	1,149.69
		01 BRACKET, SCREW, ROLLER, GREASE	031755005510						1,149.69
VENDOR TOTAL:									2,793.06
NCPERS	NCPERS GROUP LIFE INS								
	12123			12/01/23		117483	12/29/23	80.00	80.00
		01 NOV LIFE HQ	010020000515						80.00
VENDOR TOTAL:									80.00
NEWMAN	NEWMAN SIGNS INC.								
	92987585			12/04/23		P007890	01/11/24	43.51	43.51
		01 Regulation Sign (2023 budget)	010751005101						43.51
VENDOR TOTAL:									43.51
NORTHSAF	NORTHERN SAFETY								
	982020141			12/06/23		117544	01/10/24	159.62	61.50
		01 COLD WEATHER GEAR	050053045371						61.50
	982027278			12/12/23		117544	01/10/24	159.62	98.12
		01 SAFETY GEAR	050053045371						98.12

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NORTOOL	NORTHERN TOOL & EQUIPMENT								
	52821526			10/31/23		117498	01/05/24	117.99	117.99
		01 CHIMNEY PIPE	021351005101						117.99
	52831947			11/02/23		117591	01/15/24	271.95	112.97
		01 SUPPLIES	100356252214						112.97
	52935722			11/25/23		117591	01/15/24	271.95	150.00
		01 SUPPLIES	100356252214						150.00
	52954340			11/28/23		117591	01/15/24	271.95	8.98
		01 SUPPLIES	100356252214						8.98
	93291654			12/14/23		P007891	01/11/24	817.99	817.99
		01 flu kit supply	010655005505						817.99
	VENDOR TOTAL:								159.62
NUTOYS	NUTOYS LEISURE PRODUCTS								
	55139			11/20/23		117592	01/15/24	2,690.00	2,690.00
		01 BENCH AND SHIPPING	010012000270						1,793.33
		02 BENCH AND SHIPPING	100656252314						896.67
	VENDOR TOTAL:								2,690.00
OGDENMTL	OGDEN METALWORKS INC.								
	31673			12/21/23		117499	01/05/24	68.30	68.30
		01 SHEET METAL CUT TO LENGTH	010653005201						68.30
	VENDOR TOTAL:								68.30
PARKLAND	PARKLAND COLLEGE								
	93510761			12/21/23		P007892	01/11/24	275.00	275.00
		01 Supervisor Training Program	018953005205						275.00
	93510771			12/21/23		P007892	01/11/24	275.00	275.00
		01 supervisor course	018953005205						275.00
	VENDOR TOTAL:								550.00
PARTYCIT	PARTY CITY								
	92935930			12/01/23		P007893	01/11/24	11.00	11.00
		01 Supplies for winter holiday li	018951075101						11.00

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VENDOR TOTAL:								11.00	
PCARDS	UNDEFINED	01 TOTAL FOR P-CARDS							45,347.47
VENDOR TOTAL:								0.00	
PDRMA	PARK DISTRICT RISK MGMT ASSN								
	1223163	01 DEC MONTHLY CONTRIBUTION	050053005360	12/31/23		117566	01/12/24	10,058.69	10,058.69
VENDOR TOTAL:								10,058.69	
PIPCOLTD	THE PIPCO COMPANIES, LTD								
	66882	01 2023 INSPECTION CORRECTIONS	018953005201	12/18/23		117545	01/10/24	600.00	600.00
VENDOR TOTAL:								600.00	
PRAIMOON	PRAIRIE MOON								
	93441567	01 Native Seed (2023 budget)	010751005101	12/19/23		P007894	01/11/24	150.00	150.00
	93475361	01 Native Seed (2023 budget)	010751005101	12/20/23		P007894	01/11/24	29.00	29.00
VENDOR TOTAL:								179.00	
PRECSMAL	PRECISION SMALL ENGINE CO INC								
	93052961	01 Redmaxx power equipment for ed	031755005505	12/06/23		P007895	01/11/24	936.00	936.00
VENDOR TOTAL:								936.00	
PRESTOX	PRESTO X CO								
	1493944	01 EE MONTHLY SERVICE DEC	018953095201	12/14/23		117500	01/05/24	98.20	98.20
	55247157	01 DEC PS MONTHLY SERVICE	031553005201	12/22/23		117484	12/29/23	63.39	63.39
VENDOR TOTAL:								161.59	
PROCTORU	PROCTORU INC								
	92850228	01 Proctored exam for pesticide a	021453055205	11/29/23		P007896	01/11/24	12.00	12.00

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	92850229			11/29/23		P007896	01/11/24	12.00	12.00
	01	Proctored exam for pesticide a	021453055205						12.00
VENDOR TOTAL:									24.00
PROGPROP	PROGRESSIVE PROPANE, INC								
	89662			12/14/23		117467	12/15/23	2,391.36	459.86
	01	DEC FUEL	031752005130						459.86
	89663			12/14/23		117467	12/15/23	2,391.36	196.02
	01	DEC FUEL	031552005130						196.02
	89664			12/14/23		117467	12/15/23	2,391.36	763.62
	01	DEC FUEL	010352115130						763.62
	89665			12/14/23		117467	12/15/23	2,391.36	460.52
	01	DEC FUEL	010352115130						460.52
	89666			12/14/23		117467	12/15/23	2,391.36	400.29
	01	DEC FUEL	010152005130						400.29
	89667			12/14/23		117467	12/15/23	2,391.36	111.05
	01	DEC FUEL	010352115130						111.05
	90348			12/21/23		117501	01/05/24	823.52	524.70
	01	SFC	010752115130						524.70
	90349			12/21/23		117501	01/05/24	823.52	298.82
	01	GOLF COURSE MAINT	031752005130						298.82
VENDOR TOTAL:									3,214.88
REPUBLIC	REPUBLIC SERVICES #729								
	674129			12/20/23		117502	01/05/24	1,001.53	338.74
	01	WEST MAINT JAN GARBAGE	010353005201						338.74
	674130			12/20/23		117502	01/05/24	1,001.53	662.79
	01	GOLF COURSE JAN GARBAGE	031553005201						662.79
VENDOR TOTAL:									1,001.53
ROGARDS	ROGARDS OFFICE PLUS								
	52348300			12/07/23		117561	01/11/24	1,112.78	1,112.78
	01	L SHAPED DESK	018951085101						1,112.78

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VENDOR TOTAL:									1,112.78
RSERVING	R SERVING								
	92888358			11/30/23		P007897	01/11/24	49.80	49.80
	01	BASSET Certification Tokens (1	031553055205						49.80
VENDOR TOTAL:									49.80
RURALKNG	RURAL KING DISTRIBUTING								
	158143			12/18/23		117562	01/11/24	2,017.90	503.34
	01	SUPPLIES	021051005101						395.36
	02	PANTS	021051005190						107.98
	159996			12/28/23		117562	01/11/24	2,017.90	1,359.59
	01	SUPPLIES	021051005101						1,359.59
	213081			12/12/23		117562	01/11/24	2,017.90	154.97
	01	GLYPHOSATE, POND COLORANT	021051005101						154.97
	93337540			12/17/23		P007898	01/11/24	134.93	134.93
	01	angle iron stock	010651005101						134.93
VENDOR TOTAL:									2,152.83
SAFEWRKS	SAFEWORKS ILLINOIS								
	121823			12/18/23		117503	01/05/24	44.00	44.00
	01	BROCK PRE EMPLOY TEST	010153045330						44.00
	122923			12/29/23		117563	01/11/24	44.00	44.00
	01	DRUGSCREEN	010153045330						44.00
VENDOR TOTAL:									88.00
SAMCLB	SAM'S CLUB								
	93016003			12/05/23		P007899	01/11/24	227.35	227.35
	01	Candy, Chips, Danish, Snack Ba	031651005101						227.35
VENDOR TOTAL:									227.35
SANGVALL	SANGAMON VALLEY PUBLIC WATER								
	123123			12/31/23		117593	01/15/24	383.76	383.76
	01	WEST SIDE DEC WATER	010352005230						52.11
	02	LOW FACILITIES DEC WATER	010352115230						58.65
	03	GREENHOUSE DEC WATER	021052005230						43.15
	04	MUSEUM DEC WATER	018952085230						40.88
	05	CLUBHOUSE DEC WATER	031552005230						178.97
	06	GC WELL DEC WATER	031752005230						10.00

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VENDOR TOTAL:									383.76
SCHEIDEL	ANNA SCHEIDEL								
	010224			01/02/24		117518	01/08/24	24.00	24.00
	01	CASH FOR CLEANING BURN CLOTHES	021451005101						24.00
VENDOR TOTAL:									24.00
SCHNUCKS	SCHNUCKS								
	92888359			11/30/23		P007900	01/11/24	12.00	12.00
	01	drinks for employee fairwell	021051005101						12.00
	92935929			12/01/23		P007900	01/11/24	5.98	5.98
	01	Supplies for winter holiday li	018951075101						5.98
	93092083			12/07/23		P007900	01/11/24	11.06	11.06
	01	buns	010351005101						11.06
VENDOR TOTAL:									29.04
SEBESTKD	DAVID SEBESTIK								
	010224			01/02/24		117504	01/05/24	603.00	603.00
	01	CLUB REPAIR, LESSON	030021004085						603.00
VENDOR TOTAL:									603.00
SHERMANS	SHERMANS	SMALL ENGINE REPAIR							
	1000078332			12/29/23		117546	01/10/24	73.11	73.11
	01	ROUGH MOWER BLADES	031755005510						73.11
VENDOR TOTAL:									73.11
SHERWILL	SHERWIN WILLIAMS								
	52855			11/07/23		117547	01/10/24	982.03	228.93
	01	SHER-CRYL HPA CLR	120044000305						228.93
	53089			11/07/23		117547	01/10/24	982.03	753.10
	01	SHER-CRYL HPA CLR	120044000305						753.10
VENDOR TOTAL:									982.03
SMITHS	SKYLAR SMITH								
	11423			12/14/23		117468	12/15/23	100.00	100.00
	01	STEEL TOE WORK BOOTS	010751005190						100.00

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								VENDOR TOTAL:	100.00
SMITTYS	SMITTY'S TIRE & AUTO								
	923			12/19/23		117505	01/05/24	45.00	45.00
		01 TIRE REPAIR	010653005201						45.00
								VENDOR TOTAL:	45.00
SNAGGOLF	SNAG GOLF								
	93188258			12/11/23		P007901	01/11/24	174.01	174.01
		01 SNAG Target for Indoor Golf In	031551005101						174.01
								VENDOR TOTAL:	174.01
SPHERION	SPHERION STAFFING LLC								
	12723			12/14/23		117469	12/15/23	992.00	992.00
		01 TEMP STAFF RACHEL	010153005201						992.00
	3081677			12/17/23		117485	12/29/23	992.00	992.00
		01 TEMP STAFF RACHEL	010153005201						992.00
	3087525			12/24/23		117506	01/05/24	905.20	905.20
		01 TEMP STAFF RACHEL	010153005201						905.20
								VENDOR TOTAL:	2,889.20
SPRGELEC	SPRINGFIELD ELECTRIC SUPPLY								
	10638489001			12/19/23		117507	01/05/24	217.68	217.68
		01 BASES FOR PEDESTAL LIGHTS HQ	010355005500						217.68
								VENDOR TOTAL:	217.68
SPRINKLE	LISA SPRINKLE								
	113023			11/30/23		117486	12/29/23	91.96	91.96
		01 DECORATING ITEMS FOUNDATION	010012000270						52.20
		02 KRT WINE PULL	010251005101						39.76
								VENDOR TOTAL:	91.96
SPROCKFO	SP ROCKFORD CHIMNEY								
	93016008			12/05/23		P007902	01/11/24	1,648.00	1,648.00
		01 wood stove operations facility	010655005505						1,648.00
								VENDOR TOTAL:	1,648.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
SQD1NETW	SQ	D1 NETWORKS LLC							
	93216745			12/12/23		P007903	01/11/24	230.00	230.00
		01 Smoke detector failed in Annex	050053045371						230.00
							VENDOR TOTAL:		230.00
STANDARD	THE STANDARD								
	012024			01/01/24		117574	01/13/24	333.48	333.48
		01 JAN VISION	010020000530						333.48
							VENDOR TOTAL:		333.48
STAPLES	STAPLES								
	92935926			12/01/23		P007904	01/11/24	46.15	46.15
		01 Office Supplies	010351005101						46.15
	93291651			12/14/23		P007904	01/11/24	139.99	139.99
		01 office chair	018951095101						139.99
	93510760			12/24/23		P007904	01/11/24	276.74	276.74
		01 Magnetic Dry Wipe Board	010351005101						276.74
							VENDOR TOTAL:		462.88
STARLINK	STARLINK INTERNET								
	92935939			12/02/23		P007905	01/11/24	150.00	150.00
		01 internet service	010652005240						150.00
	93188251			12/11/23		P007905	01/11/24	250.00	250.00
		01 StarLink internet access subsc	010752005240						250.00
							VENDOR TOTAL:		400.00
STARROCK	STARVED ROCK LODGE								
	92850221			11/28/23		P007906	01/11/24	149.36	149.36
		01 Pearson Loding: IL Associatio	010153055205						149.36
							VENDOR TOTAL:		149.36
STERLING	STERLING CUT GLASS								
	0571659			12/21/23		117530	01/09/24	177.43	177.43
		01 INVENTORY ITEM MISC.	031557005700						177.43
							VENDOR TOTAL:		177.43

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Champaign Co Forest Preserve District
PAID INVOICE LISTING

FROM 12/15/2023 TO 01/18/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
STJOEREC	ST JOSEPH RECORD ONLINE WAV								
	92935935	01 Monthly advertising cost	010253005300	12/01/23		P007907	01/11/24	175.00	175.00 175.00
							VENDOR TOTAL:		175.00
THEDEPOT	THE DEPOT								
	93408820	01 hearth	010651005101	12/19/23		P007908	01/11/24	502.00	502.00 502.00
							VENDOR TOTAL:		502.00
TIMEWELL	TIME WELL SPENT, LLC								
	10524	01 TEMP STAFF JESSICA	010153005201	01/05/24		117579	01/14/24	648.36	648.36 648.36
	120823	01 TEMP STAFF JESSICA	010153005201	12/14/23		117470	12/15/23	274.18	274.18 274.18
	121523	01 TEMP STAFF JESSICA	010153005201	12/15/23		117478	12/22/23	524.20	524.20 524.20
	12222923	01 TEMP STAFF JESSICA	010153005201	12/27/23		117487	12/29/23	1,203.38	1,203.38 1,203.38
							VENDOR TOTAL:		2,650.12
TITLEIST	ACUSHNET COMPANY								
	916947168	01 T200 IRONS	031557005700	12/14/23		117471	12/15/23	1,105.12	1,105.12 1,105.12
	916962326	01 VOKEY WEDGE	031557005700	12/20/23		117508	01/05/24	383.90	383.90 383.90
	917079504	01 PINNACLE RUSH	031557005700	01/05/24		117575	01/13/24	1,641.80	1,641.80 1,641.80
							VENDOR TOTAL:		3,130.82
TLCPEST	TLC PEST CONTROL								
	113023	01 NOV MICE SERVICE	018953005201	11/30/23		117531	01/09/24	75.00	75.00 75.00
							VENDOR TOTAL:		75.00

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VENDOR #	INVOICE #		ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
<hr/>										
TOUCHCOM	TOUCHTONE COMMUNICATIONS									
	3239857				01/01/24		117548	01/10/24	25.21	25.21
		01	MF DEC PHONE	010652005220						7.06
		02	HL DEC PHONE	010752005220						11.05
		03	HLIC DEC PHONE	018952095220						7.10
								VENDOR TOTAL:		25.21
TOUREDGE	TOUR EDGE GOLF MFG, INC									
	01676515				12/07/23		117532	01/09/24	151.50	151.50
		01	CHIPPER	031557005700						151.50
	01677655				12/20/23		117509	01/05/24	297.58	162.02
		01	BAZOOKA JR WITH BAG	031557005700						162.02
	01677953				12/20/23		117509	01/05/24	297.58	135.56
		01	BAZOOKA JR WITH BAG	031557005700						135.56
								VENDOR TOTAL:		449.08
TRIGARD	TRIGARD									
	100146				11/20/23		117533	01/09/24	426.31	426.31
		01	PLAQUE AND FEE	010012000270						426.31
								VENDOR TOTAL:		426.31
TXFULCCD	TXFUL.CC/DRIVING-TESTS									
	93016007				12/05/23		P007909	01/11/24	99.00	99.00
		01	Online CDL training class	021453055205						99.00
								VENDOR TOTAL:		99.00
UNITEDWY	UNITED WAY OF CHAMPAIGN CO									
	123123				12/31/23		117549	01/10/24	696.96	696.96
		01	4TH QUARTER UW	010020000580						696.96
								VENDOR TOTAL:		696.96
UNITFUEL	UNITED FUEL CO									
	391404				12/15/23		117479	12/22/23	2,535.10	1,092.60
		01	LOW OPS 200 DIESEL	010351005125						1,092.60
	391405				12/15/23		117479	12/22/23	2,535.10	1,442.50
		01	LOW OPS GAS	010351005120						1,442.50

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Champaign Co Forest Preserve District
PAID INVOICE LISTING

FROM 12/15/2023 TO 01/18/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

DATE: 01/11/2024
TIME: 13:55:50
ID: AP450000.WOW

Champaign Co Forest Preserve District
PAID INVOICE LISTING

FROM 12/15/2023 TO 01/18/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	93216751	01 Mailing calendars to photograp	010251005101	12/12/23		P007914	01/11/24	21.46	21.46 21.46
	93337531	01 postage for holiday card	011851005101	12/16/23		P007914	01/11/24	132.00	132.00 132.00
	93337537	01 PO Box rent (receipt was email	010151005101	12/15/23		P007914	01/11/24	264.00	264.00 264.00
	93441568	01 postage for holiday card	011851005101	12/20/23		P007914	01/11/24	27.72	27.72 27.72
							VENDOR TOTAL:		470.77
VERIZWIR	VERIZON WIRELESS								
	93016005	01 NR tablet data	021452005240	12/05/23		P007915	01/11/24	92.94	92.94 40.00
		02 LOW Ops shift phone data	010352005220						52.94
							VENDOR TOTAL:		92.94
VOLGISTI	VOLGISTICS INC								
	93253323	01 renewal of volunteer database	011853005201	12/13/23		P007916	01/11/24	600.00	600.00 600.00
							VENDOR TOTAL:		600.00
VRBO	VRBO								
	93337533	01 Final Payment for VRBO for PGA	031553055205	12/16/23		P007917	01/11/24	570.78	570.78 570.78
							VENDOR TOTAL:		570.78
WALGREEN	WALGREENS								
	92935938	01 MINI CANDY CANES	018951065101	12/02/23		P007918	01/11/24	6.00	6.00 6.00
							VENDOR TOTAL:		6.00
WALKERTI	WALKER TIRE								
	010324	01 RETURNED CHECK 117457	031755005510	01/03/24		117550	01/10/24	161.50	161.50 131.50
		02 RETURNED CHECK 117457 FEE	010159005951						30.00
							VENDOR TOTAL:		161.50

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT / ITEM AMT
WALMART	WALMART COMMUNITY/GEMB								
	92850226	01 Animal Care: produce, worms, o	018951165101	11/29/23		P007919	01/11/24	21.67	21.67 21.67
	93139492	01 Homer for the Holidays volunte	018951065101	12/08/23		P007919	01/11/24	68.34	68.34 68.34
	93139494	01 Milk and water for SIP & LEARN	018951065101	12/08/23		P007919	01/11/24	15.60	15.60 15.60
								VENDOR TOTAL:	105.61
WATCHCOM	WATCH COMMUNICATIONS								
	122123	01 MF INTERNET	010652005240	12/21/23		117480	12/22/23	248.19	248.19 248.19
								VENDOR TOTAL:	248.19
WATTSCPY	WATTS COPY SYSTEMS								
	1280499	01 KYOCERA MFP	018953005201	12/21/23		117510	01/05/24	47.58	47.58 47.58
	1282378	01 DEC COPIER SERVICE	010153005201	01/02/24		117551	01/10/24	39.75	39.75 39.75
								VENDOR TOTAL:	87.33
WCIA	WCIA								
	38660001	01 NOV ADVERTISING	010253005300	12/15/23		117535	01/09/24	200.00	200.00 200.00
								VENDOR TOTAL:	200.00
WEBSTAUUR	WEBSTAURANT STORE								
	93216747	01 Refrigerator for Elks	100356252309	12/12/23		P007920	01/11/24	1,329.00	1,329.00 1,329.00
								VENDOR TOTAL:	1,329.00
WEXBANK	WEX BANK								
	94211839	01 LOW OPS	010351005125	12/31/23		117511	01/05/24	431.58	431.58 222.38
		02 CONSTRUCTION	021351005125						135.67
		03 MUSEUM	018951005120						73.53

DATE: 01/11/2024
TIME: 13:55:50
ID: AP450000.WOW

Champaign Co Forest Preserve District
PAID INVOICE LISTING

FROM 12/15/2023 TO 01/18/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

VENDOR TOTAL:									431.58
WHITMANN	NINA WHITMAN								
	2002822002			01/05/24		117536	01/09/24	100.00	100.00
	01	PARTIAL REFUND FROM ACCOUNT	010742114975						100.00
VENDOR TOTAL:									100.00
WICKJENN	JENNIFER WICK								
	121423			12/14/23		117472	12/15/23	36.68	36.68
	01	WORK TRAVEL 12/4, 12/7	018951005120						36.68
VENDOR TOTAL:									36.68
WORLDPOW	WORLD OF POWERSPORTS								
	388708			01/02/24		117519	01/08/24	53.49	53.49
	01	UTV OIL CHANGE KIT	021455005510						53.49
VENDOR TOTAL:									53.49
ZOOM.US	ZOOM.US								
	93510763			12/23/23		P007921	01/11/24	15.99	15.99
	01	Foundation zoom	010012000270						15.99
VENDOR TOTAL:									15.99
TOTAL --- ALL INVOICES:									246,957.66

January 18, 2024

MEMORANDUM

To: Board of Commissioners

From: Carron Johnson, Finance Consultant/Interim Business & Finance Director

Re: December Treasurer's Report

Action Requested

Staff requests the Board accept the December 2023 Treasurer's Report.

Summary

At December 31, 2023, the District had no outstanding bonded debt, \$6,607,241 in cash and investments. Cash dividends and income received from matured CD's totaled \$29,899.69.

December Investment Balances 2021-2023

	2021	2022	2023
Illinois Fund	\$ 2,711,111	\$ 4,095,105	\$ 3,905,055
Certificates of Deposit	\$ 1,424,800	\$ 1,095,902	\$ 1,358,000
Illinois Investor's Trust	\$ 380,524	\$ 230,663	\$ 504,996
Business Equity	\$ 1,087	\$ 29,419	\$ 31,222
Ending Balance	\$ 4,517,522	\$ 5,451,089	\$ 5,799,273

December Cash & Investment Balances 2021-2023

	2021	2022	2023
Starting Balance	\$ 5,059,719	\$ 5,469,758	\$ 6,556,843
Revenues	\$ 2,09,970	\$ 1,585,810	\$ 926,653
Expenditures	\$ 531,332	\$ 1,367,717	\$ 1,251,246
Net Change Assets/Liabilities	-	-	\$ 374,991
Ending Balance	\$ 4,738,357	\$ 5,687,850	\$ 6,607,241

In December 2023, the District:

- Received the 6th and final property tax settlement in the amount of \$124,358.46 – total amount due for tax year 2022 was \$5,325,524; distributed \$5,320,949 plus \$6,131 for total distributions in the amount of \$5,327,080.
- (3) CD's matured:
 - First National Bank of McGregor – invested at \$240,000 with a maturity date at 12/14/2023 at rate of 5.65% returned back at \$247,244.38. Reinvested \$243,000 for an additional 180 days at a rate of 5.75% with a maturity date of 6/11/2024.
 - Financial Federal Savings Bank, TN – invested \$210,000 with a maturity date of 12/18/2023 at a rate of 5.05% returned back \$220,663.11. Reinvested \$242,000 for an additional 182 days at a rate of 5.80% with a maturity date of 6/17/2024.
 - T Bank, TX – invested \$237,000 with a maturity date of 12/27/2023 at a rate of 5.06% returned \$248,992.20.

Attachments:

December 2023 Financial Activity and Balances
Investment Rates and Maturities
Final Property Tax Settlement Report

Champaign County Forest Preserve District
December 2023 Treasurer's Report

December 2023 Financial Activity and Balances

	Financial Activity						Month End Investment Balances					Ending Cash & Investments	
FUND	Beginning Cash	Total Revenue	Total Expenses	Net Activity Assets & Liabilities	Interfund Activity	Ending Cash	Illinois Funds	IIT	Business Equity	Certificates of Deposit	Total Investments		
CORPORATE	\$ 167,744	\$ 146,545	\$ (811,267)	\$ 740,778	\$ -	\$ 243,799	\$ 1,717,912	\$ 148,963	\$ 30,135	\$ 617,000	\$ 2,514,011	*	\$ 2,757,810
CONSTRUCTION	\$ 6,970	\$ 30,688	\$ (270,995)	\$ 249,131	\$ (0)	\$ 15,794	\$ 564,693	\$ -	\$ 1,087	\$ 123,000	\$ 688,780	*	\$ 704,573
GOLF	\$ 116,551	\$ 56,152	\$ (73,434)	\$ (2,842)	\$ -	\$ 96,428	\$ 474,204	\$ -	\$ -	\$ 190,000	\$ 664,204	*	\$ 760,632
MUSEUM STORE	\$ 11,546	\$ 1,985	\$ (646)	\$ (51)	\$ -	\$ 12,834	\$ -	\$ 10,128	\$ -	\$ -	\$ 10,128	*	\$ 22,963
INSURANCE	\$ (6,590)	\$ 11,138	\$ (18,409)	\$ 13,880	\$ -	\$ 19	\$ 377,498	\$ 153,232	\$ -	\$ -	\$ 530,731	*	\$ 530,750
IMRF	\$ (18,787)	\$ 3,046	\$ (18,514)	\$ 34,255	\$ -	\$ -	\$ 265,620	\$ 7	\$ -	\$ 50,000	\$ 315,626	*	\$ 315,626
AUDIT	\$ 21,019	\$ 1,218	\$ -	\$ -	\$ -	\$ 22,237	\$ -	\$ 44,872	\$ -	\$ 3,000	\$ 47,872	*	\$ 70,109
SSI	\$ 61,227	\$ 5,970	\$ (25,949)	\$ -	\$ -	\$ 41,248	\$ -	\$ 67,577	\$ -	\$ 10,000	\$ 77,577	*	\$ 118,826
BOND	\$ 142,050	\$ 15,182	\$ -	\$ (8,603)	\$ -	\$ 148,629	\$ -	\$ 80,216	\$ -	\$ 56,128	\$ 136,344	*	\$ 284,973
PROJECT	\$ 258,342	\$ 654,727	\$ (31,363)	\$ (654,727)	\$ -	\$ 226,980	\$ 71,099	\$ -	\$ -	\$ -	\$ 71,099	*	\$ 298,079
LAND	\$ (2,500)	\$ -	\$ (670)	\$ 3,170	\$ -	\$ -	\$ 434,028	\$ -	\$ -	\$ 308,872	\$ 742,900	*	\$ 742,900
TOTAL	\$ 757,571	\$ 926,653	\$ (1,251,246)	\$ 374,991	\$ (0)	\$ 807,968	\$ 3,905,055	\$ 504,996	\$ 31,222	\$ 1,358,000	\$ 5,799,273		\$ 6,607,241

Champaign County Forest Preserve District

December 2023 Treasurer's Report

Investment Rates and Maturities

Investments	Rate	Month End	Maturity Date
Illinois Fund	5.311%	\$ 3,905,055	NA
Illinois Investor's Trust	5.010%	\$ 504,996	NA
Business Equity	NA	\$ 31,222	NA
CD (365) - Iroquois Federal	3.500%	\$ 200,000	February 14, 2024
CD (334) - State Bank of Forrest	3.820%	\$ 248,000	February 21, 2024
CD (365) IIT - High Plains	5.250%	\$ 100,000	March 7, 2024
CD (270) IIT - First Bank of Ohio	5.450%	\$ 125,000	March 8, 2024
CD (393) IIT - Bank of China, NY	5.200%	\$ 100,000	March 22, 2024
CD (397) IIT - TAB Bank	5.150%	\$ 100,000	April 8, 2024
CD Nexbank, Ssb, TX	5.750%	\$ 243,000	June 11, 2024
CD Financial Federal Savings Bank, TN	5.800%	\$ 242,000	June 17, 2024
Total Investments		\$ 5,799,274	

Champaign County Forest Preserve District

December 2023 Treasurer's Report

Revenues and Expenditures Transacted as Percent of Budget

2023 Revenues				
Fund	Budgeted	Cumulative Revenues	2023 Percent Collected	5 year Average Percent*
CORPORATE	\$ 4,110,403	\$ 3,953,237	96.2%	56.7%
CONSTRUCTION	\$ 1,393,364	\$ 1,285,959	92.3%	52.6%
GOLF COURSE	\$ 1,055,691	\$ 1,208,453	114.5%	76.4%
MUSEUM STORE	\$ 10,275	\$ 18,610	181.1%	64.8%
INSURANCE	\$ 754,763	\$ 432,139	57.3%	49.9%
IMRF	\$ 160,051	\$ 236,036	147.5%	59.1%
AUDIT	\$ 62,447	\$ 50,888	81.5%	56.8%
SOCIAL SECURITY	\$ 247,634	\$ 246,252	99.4%	53.1%
BOND	\$ 265,606	\$ 278,715	104.9%	55.1%
CAPITAL PROJECTS & EQUIPMENT	\$ 5,083,167	\$ 931,008	18.3%	65.9%
LAND ACQUISITION	\$ 974,210	\$ 254,887	26.2%	29.1%
TOTAL	\$ 14,117,611	\$ 8,896,184	63.0%	19.6%

2023 Expenditures				
Fund	Budgeted	Cumulative Expenses	2023 Percent Expended	5 year Average Percent*
CORPORATE	\$ 4,110,406	\$ 3,622,018	88.1%	75.6%
CONSTRUCTION	\$ 1,393,365	\$ 1,294,098	92.9%	63.8%
GOLF COURSE	\$ 1,055,689	\$ 1,118,795	106.0%	70.3%
MUSEUM STORE	\$ 10,275	\$ 14,492	141.0%	60.8%
INSURANCE	\$ 744,763	\$ 215,617	29.0%	45.1%
IMRF	\$ 160,051	\$ 167,348	104.6%	63.7%
AUDIT	\$ 62,447	\$ 44,439	71.2%	78.5%
SOCIAL SECURITY	\$ 247,634	\$ 242,249	97.8%	62.2%
BOND	\$ 265,606	\$ 3,769	1.4%	5.7%
CAPITAL PROJECTS & EQUIPMENT	\$ 5,083,167	\$ 1,044,552	20.5%	43.0%
LAND ACQUISITION	\$ 974,210	\$ 5,822	0.6%	24.3%
TOTAL	\$ 14,107,614	\$ 7,773,198	55.1%	26.9%

*The 5 Year Average Percent equals each fund's current period average percentage of budget for revenues or expenditures for the years 2018-2022.

Final Settlement Sheet

Champaign County

0201 - Forest Preserve District

Current Year Taxes Due

	Original Amount Due	\$5,335,149.56
+	Supplements	\$2,723.88
-	Cancellations	\$21,985.51
-	Abatements/Refunds	\$0.00
+	Mobile Home	\$3,767.12
+/-	Road & Bridge Transfer	\$0.00
+	Misc. Adjustments	\$3,288.16
	Adjusted Amount Due	\$5,322,943.21
+	Prior Year Real Estate Tax	\$221.49
+	Prior Year Mobile Home Tax	\$10.74
+	Prior Year Misc. Adjustments	\$2,348.24
	Total Amount Due	\$5,325,523.68

Current Year Taxes Paid

+	Real Estate	\$5,287,280.24
+	Railroad	\$24,550.62
+	Mobile Home	\$3,249.92
+	Misc. Adjustments	\$3,288.16
+	Prior Year Real Estate	\$221.49
+	Prior Year Mobile Home	\$10.74
+	Prior Year Misc. Adjustments	\$2,348.24
-	Abatements/Refunds	\$0.00
	Total Collected	\$5,320,949.41
+	Hold Back	\$0.00
+	County Trustee	\$4,217.70
+	Forfeited Tax	\$356.57
	Total	\$5,325,523.68

Interest Distribution

	County Interest	\$6,130.59
	Township Interest	\$0.00
	Total Interest	\$6,130.59

Distribution Summary

Tax Distribution Date	Amount
05/31/2023	\$1,187,499.35
06/28/2023	\$1,191,760.50
08/10/2023	\$645,322.63
09/15/2023	\$1,899,097.02
10/20/2023	\$272,911.45
12/13/2023	\$124,358.46
Totals: 6 Distributions	\$5,320,949.41
Interest Distribution Date	Amount
12/14/2023	\$6,130.59
Totals: 1 Distributions	\$6,130.59
Grand Totals: 7 Distributions	\$5,327,080.00

Fund Summary

Fund	Amount Collected	Previously Distributed	Current Distribution	Amount Available	Interest	PY Over Distrib
001 - GENERAL	\$2,951,110.28	\$2,882,138.51	\$68,971.77	\$0.00	\$3,400.15	\$0.00
003 - BONDS	\$268,282.26	\$262,012.08	\$6,270.18	\$0.00	\$309.10	\$0.00
005 - IMRF	\$124,206.94	\$121,304.02	\$2,902.92	\$0.00	\$143.11	\$0.00
027 - AUDIT	\$49,681.69	\$48,520.54	\$1,161.15	\$0.00	\$57.24	\$0.00
035 - LIABILITY INS	\$422,297.13	\$412,427.45	\$9,869.68	\$0.00	\$486.55	\$0.00
047 - SOCIAL SECURITY	\$243,444.09	\$237,754.44	\$5,689.65	\$0.00	\$280.49	\$0.00
137 - IMP & DEV FUND	\$1,242,053.28	\$1,213,024.65	\$29,028.63	\$0.00	\$1,431.05	\$0.00
200 - REVENUE RECAPTURE	\$19,873.74	\$19,409.26	\$464.48	\$0.00	\$22.90	\$0.00
Totals	\$5,320,949.41	\$5,196,590.95	\$124,358.46	\$0.00	\$6,130.59	\$0.00

Miscellaneous Adjustment Detail

Year	Source	Account Type	Amount	Adjustment Description
2021	RE - Real Estate	Paymt In Lieu of Tax	\$53.26	University of Illinois #93-21-18-229-040 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$21.68	University of Illinois #93-21-18-229-040 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$902.56	University of Illinois #93-21-20-100-008 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$288.37	University of Illinois #45-20-24-476-009 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$43.94	University of Illinois #29-26-02-100-004 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$0.00	University of Illinois #29-26-02-100-010 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$41.83	University of Illinois #29-26-02-100-011 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$1.13	University of Illinois #29-26-02-300-003 by TBA

Champaign County

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Miscellaneous Adjustment Detail

<u>Year</u>	<u>Source</u>	<u>Account Type</u>	<u>Amount</u>	<u>Adjustment Description</u>
2021	RE - Real Estate	Paymt In Lieu of Tax	\$1.51	University of Illinois #29-26-02-300-004 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$7.84	University of Illinois #29-26-03-100-002 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$61.46	University of Illinois #29-26-03-100-004 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$96.36	University of Illinois #29-26-03-200-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$67.18	University of Illinois #29-26-03-300-002 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$32.94	University of Illinois #29-26-03-400-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$16.82	University of Illinois #29-26-10-100-003 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$20.06	University of Illinois #29-26-10-200-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$43.99	University of Illinois #29-26-10-300-007 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$9.61	University of Illinois #29-26-10-400-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$0.43	University of Illinois #29-26-11-100-004 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$19.29	University of Illinois #29-26-11-200-003 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$64.18	University of Illinois #29-26-11-400-002 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$29.58	University of Illinois #29-26-11-400-003 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$15.39	University of Illinois #05-25-02-100-002 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$83.91	University of Illinois #05-25-02-200-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$58.71	University of Illinois #05-25-02-200-002 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$148.56	University of Illinois #24-28-07-200-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$20.24	University of Illinois #24-28-08-100-001 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$21.36	University of Illinois #20-09-20-400-003 by TBA
2021	RE - Real Estate	Paymt In Lieu of Tax	\$28.14	University of Illinois #25-15-35-300-011 by TBA
2022	RE - Real Estate	Back Tax Collected	\$3.05	TY 2014 Resolution 20-03-35-352012 by TBA
2022	RE - Real Estate	Back Tax Collected	\$3.05	TY 2012 Resolution 20-09-02-130-014 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$16.09	TY 2019 Resolution 29-050-0024 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$13.16	TY 2019 Resolution 24-900-0021 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$11.35	TY 2019 Resolution 02-001-0044 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$3.96	TY 2019 Trustee Auction 20-900-0023 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$2.38	TY 2019 Trustee Auction 29-050-0074 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$3.96	TY 2019 Trustee Auction 20-900-0013 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$2.38	TY 2019 Trustee Auction 29-050-0060 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$3.04	TY 2019 Trustee Auction 20-032-0097 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$26.65	TY 2019 Trustee Auction 15-025-0464 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$21.83	TY 2019 Trustee Auction 30-054-0067 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$3.88	TY 2019 Trustee Auction 30-058-0349 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$5.00	TY 17-19 Trustee Auction - 15-025-0090 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$4.48	TY 2018 Trustee Auction 15-025-0056 by TBA
2019	MH - Mobile Home	Back Tax Collected	\$9.73	TY 2019 Trustee Auction PIN 30-054-0054 by TBA
2021	RE - Real Estate	Back Tax Collected	\$0.51	PIN 20-03-35-352-012 Recorder Fee by TBA
2021	RE - Real Estate	Back Tax Collected	\$0.51	PIN 20-09-02-130-014 Recorder Fee by TBA
2021	MH - Mobile Home	Back Tax Collected	\$-21.83	Reversal of TY 2019 Trustee Auction 30-054-0067 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$302.98	#14-03-35-451-002 CCHDC 1/1/22 - 12/31/22 by TBA
2022	MH - Mobile Home	Back Tax Collected	\$4.34	TY 2019 TRUSTEE AUCTION PIN 11-014-0039 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$920.38	U OF I #93-21-20-100-008 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$29.77	U OF I #29-26-11-400-003 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$31.56	U OF I #93-21-18-229-040 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$16.82	U OF I #93-21-18-229-040 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$302.83	U OF I #45-20-24-476-009 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$43.85	U OF I #29-26-02-100-004 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$0.00	U OF I #29-26-02-100-010 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$41.75	U OF I #29-26-02-100-011 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$1.13	U OF I #29-26-02-300-003 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$1.51	U OF I #29-26-02-300-004 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$7.83	U OF I #29-26-03-100-002 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$61.34	U OF I #29-26-03-100-004 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$96.18	U OF I #29-26-03-200-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$67.05	U OF I #29-26-03-300-002 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$33.66	U OF I #29-26-03-400-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$16.78	U OF I #29-26-01-100-003 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$20.02	U OF I #29-26-10-200-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$58.29	U OF I #29-26-10-300-007 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$12.74	U OF I #29-26-10-400-001 by TBA

Champaign County

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Miscellaneous Adjustment Detail

<u>Year</u>	<u>Source</u>	<u>Account Type</u>	<u>Amount</u>	<u>Adjustment Description</u>
2022	RE - Real Estate	Paymt In Lieu of Tax	\$0.43	U OF I #29-26-11-100-004 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$19.36	U OF I #29-26-11-200-003 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$85.06	U OF I #29-26-11-400-002 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$15.45	U OF I #05-25-02-100-002 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$83.75	U OF I #05-25-02-200-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$58.59	U OF I #05-25-02-200-002 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$147.20	U OF I #24-28-07-200-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$20.05	U OF I #24-28-08-100-001 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$21.32	U OF I #20-09-20-400-003 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$28.09	U OF I #25-15-35-300-011 by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$354.93	41-14-36-325-002 Housing Authority of Champaign Co by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$84.14	93-21-21-176-017 Housing Authority of Champaign Co by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$193.82	42-20-12-266-010 Housing Authority of Champaign Co by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$51.57	14-03-36-353-014 Housing Authority of Champaign Co by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$9.87	92-21-17-243-001 Housing Authority of Champaign Co by TBA
2022	RE - Real Estate	Paymt In Lieu of Tax	\$41.96	46-21-07-183-001 Housing Authority of Champaign Co by TBA
2022	MH - Mobile Home	Back Tax Collected	\$8.06	TY 2020 Trustee Auction 04-006-0143 by TBA by TBA
2022	MH - Mobile Home	Back Tax Collected	\$6.36	TY 2020 Trustee Auction 04-006-0236 by TBA by TBA
2022	MH - Mobile Home	Back Tax Collected	\$9.16	TY 2022 Trustee Auction 04-006-0307 by TBA by TBA
2022	MH - Mobile Home	Back Tax Collected	\$12.91	TY2020 Trustee Auction 29-050-0077 by TBA by TBA
2022	MH - Mobile Home	Back Tax Collected	\$0.00	TY 2020 Trustee Auction 30-058-0260 by TBA by TBA
Totals 90 entries			\$5,636.40	

January 12, 2024

MEMORANDUM

To: Board of Commissioners

From: Lorrie Pearson, Executive Director

Re: Selection of Auditor for 2023 Audit Year - CliftonLarsonAllen

Action Requested

Staff requests the Board of Commissioners approve CliftonLarsonAllen, LLP, to conduct the District's 2023 audit and authorize the Executive Director to sign a letter of engagement with CLA for an amount not to exceed \$66,150.

Background

In November 2018 the Board of Commissioners selected CliftonLarsonAllen to serve as its auditor for the 2018-2020 audit years with the option to extend the audit term. They also served as the auditor for 2021-2022. Staff are well satisfied with CLA's audit work and assistance. CLA is also the first auditor to provide general background on the financial statements and trend analysis as part of its audit presentation. For 2018 – 2021, the District received the Certificate of Achievement for Excellence in Financial Reporting for our audit reports, and we have submitted the 2022 audit report for this consideration as well.

For most of its history, the Forest Preserves changed auditors every three years. Beginning in 2011, terms began to run five years. In its best practices, the Government Finance Officer's Associations recommends a minimum five-year term for audit continuity. Since that time staff have developed three-year contracts with the two-year renewal option. District auditors since 2005:

Term	Audit Firm
2005-2007	Clifton Gunderson (now CliftonLarsonAllen)
2008-2012	Bray Drake Liles and Richardson (purchased by Kemper in 2015)
2013-2017	Sikich
2018-2022	CliftonLarsonAllen

While staff had planned to seek a new auditor for the 2023 audit year, the turnover of critical staff in the Business and Finance Department made that plan impractical. The selection process would have been conducted without input from the staff with whom they would work. We also felt it was in the best interest of the organization to wait to engage with a new audit firm until the new staff has had the opportunity to become familiar with our policies and procedures. As audit preparation begins within weeks of the start dates for the new staff, retaining the services of CLA for a sixth year will best ensure a more timely, seamless, and affordable audit process. We will then plan for a competitive selection process to be undertaken later in 2024 for future audit years.

The CLA cost for the District audit (and for preparing tax documents for the Foundation) for the next year is estimated at \$66,150, within the amount budgeted for audit services of \$66,267. The fee is an estimate due to the expected need for additional hours guiding new Forest Preserve staff and to address new auditing standards. Staff will track spending through the year and request additional dollars from the Board should it appear that the costs will exceed the budgeted amount.



CliftonLarsonAllen LLP
CLAconnect.com

January 12, 2024

Ms. Lorrie Pearson, Executive Director
Champaign County Forest Preserve District
PO Box 1040
Mahomet, IL 61853
LPearson@ccfpd.org

Via Email Submission

Lorrie:

Thank you for allowing us the opportunity to again propose on your audit services. We are excited about this opportunity to continue providing services to the Forest Preserve. Below is a summary of the services and the proposed fees. If you have any questions about our offerings, please do not hesitate to contact me at 217-373-3139 or email at hope.wheeler@CLAconnect.com.

As it is difficult to predict the number of hours it will take to complete the audit for 2023, with the staffing changes, we propose an hourly rate of \$150 per hour for professional services regarding the audit for the Forest Preserve for 2023 (including the Foundation within it; no separate financial statement), and for the 990 tax engagement for the Foundation for 2023. For perspective, the audit has ranged from 310 to 340 hours the past few years. In addition, another set of new auditing standards, SAS 143 to 145, has to be implemented this year, and new GASB 96 on Subscription Technology Agreements has to be implemented this year. These new standards could add 20 to 40 hours. The tax return is typically around 20 hours.

CLA charges a 5% technology and client support fee based on total professional fees billed on each invoice. Like most firms, we are investing heavily in technology to enhance the client experience, protect our data environment, and deliver quality services. We believe our clients deserve clarity around our technology and client support fee, and we will continue to be transparent with our fee structure. ***This fee is not included in the above hourly rate.***

CLA has a very open fee philosophy with our clients, and will work with you to establish a mutually acceptable fee arrangement for any future or special project engagements. We reiterate our strong interest in continuing to provide you the quality of service and support that will help you achieve your goals. If at any time you have a question concerning our services or fees, please call it to our attention so that we can discuss it.

Sincerely,

CliftonLarsonAllen LLP

Hope Wheeler, CPA, Principal

January 18, 2024

MEMORANDUM

To: Board of Commissioners
From: Sam Ihm, Planning Assistant
Skylar Smith, Site Superintendent, Homer Lake Forest Preserve
Re: Homer Lake Light Duty Truck Purchase

Action Requested

Staff requests the Board of Commissioners approve the bid from Northside Ford for **Fifty-Four Thousand Seven Hundred Eighteen Dollars and 00/100 Cents (\$54,718.00)** for a Light Duty Truck at Homer Lake Forest Preserve and authorize the Executive Director to execute the contract.

Background

The 2023 Capital Equipment Budget includes \$55,000 for a Light Duty Truck for Homer Lake Forest Preserve. This vehicle will improve staff ability to perform regular maintenance and project-related tasks compared to the existing smaller, less capable 2012 Ford Escape. The 2023 Ford F-150 increases the capacity of operations to haul tools and equipment, and it adds important capabilities including towing and hauling waste and debris. The 2012 Ford Escape will be transferred to Headquarters to replace a 2008 Toyota Prius.

Bid Results

The Request for Bids was advertised in the News-Gazette on December 31, 2023. Staff sent the Request for Bids to one (1) auto dealership on Tuesday, January 2, 2024. Staff solicited a bid from one dealership because an on-lot vehicle matched the desired specifications, ensuring our ability to acquire the vehicle efficiently while following state procurement requirements. Staff received one (1) sealed bid, opened Thursday, January 11, 2024 at 9:20 am at Lake of the Woods Forest Preserve.

Vendor	Location	Model	Total Bid
Northside Ford Lincoln	Effingham, IL	2023 Ford F-150	\$54,718.00

Sustainability in Purchasing

Available electric or hybrid options are either significantly out of budget or do not meet performance needs. The Ford Lightning, an electric truck similar to the Ford F-150, offers limited bed capacity and would not significantly improve staff ability to perform tasks.

Equity in Purchasing

Staff searched the Illinois Procurement Gateway and the City of Champaign Diversity Advancement Program for vendors but found none.

Project Funding

2024 Capital Equipment Budget for Homer Lake Light Duty Truck	\$55,000.00
Vehicle Cost	\$54,718.00
2024 Capital Equipment Budget Saving	\$282.00

Attachments

Attachment 1: 2023 Ford F-150, image provided by Northside Ford



January 18, 2024

MEMORANDUM

To: Board of Commissioners

From: Bridgette Moen, Planning Director

Re: Approval of Fee Reconciliation for Lake of the Woods Forest Preserve Discovery Garden Greenhouse

Action Requested

Staff requests the Board of Commissioners approve the fee reconciliation agreement for the design and engineering of the Discovery Garden Greenhouse at Lake of the Woods Forest Preserve from Farnsworth Group, Inc. for **Thirty Thousand Four Hundred Sixty-One and 00/100 (\$30,461.00)** and authorize the Executive Director to execute the contract.

Background

The District received funding from the Illinois Department of Natural Resources (IDNR) via a Public Museum Capital Grants Program (PMC) award in 2022 for the Discovery Garden Greenhouse project in the Mabery Gelvin Botanical Garden. Farnsworth Group was selected as the architect after a qualified based selection process in late 2022.

Farnsworth Group provided a construction estimate in August 2023 of approximately \$950,000, higher than initial estimates. Shortly thereafter, IDNR inquired about increased project costs due to inflationary pressures, as several other grantees were facing budget over-runs. Staff submitted a request for additional funding on the basis of the August 2023 estimate. The Forest Preserves are receiving an additional \$290,760 from IDNR. As a result of the increased project costs, Farnsworth Group is requesting fee reconciliation to bring their fee to 9% of projects costs, as proposed in their original contract. Staff have been satisfied with the work completed to date and have secured approval of IDNR staff regarding the proposed change per the grant agreement.

Original Project Budget		Original A/E Contract		Proposed Revision	
Construction	\$669,000	A/E Budget	\$75,000	Original Contract	\$60,210
A/E	\$75,000	Farnsworth Proposal	\$60,210	Additional Survey	\$2,850
Other (grant related)	\$6,000	Savings	\$14,790	Reconciliation A/E	\$27,611
Total	\$750,000			Farnsworth Total	\$90,671

Proposed Project Revision	
Farnsworth Contract Original	\$60,210
Farnsworth Additional Survey	\$2,850
Farnsworth Reconciliation A/E	\$27,611
MET Soil Borings (in progress)	\$3,650
Demo and Abatement (complete)	\$23,130
Construction (upcoming)	\$917,309
Other (grant related)	\$6,000
Project Total	\$1,040,760

Attachments:

1. Conceptual Drawings
2. Farnsworth Group Professional Services Agreement

Attachment 1: Conceptual Drawings
Provided by Farnsworth Group

Figure 1. Conceptual rendering, facing west.

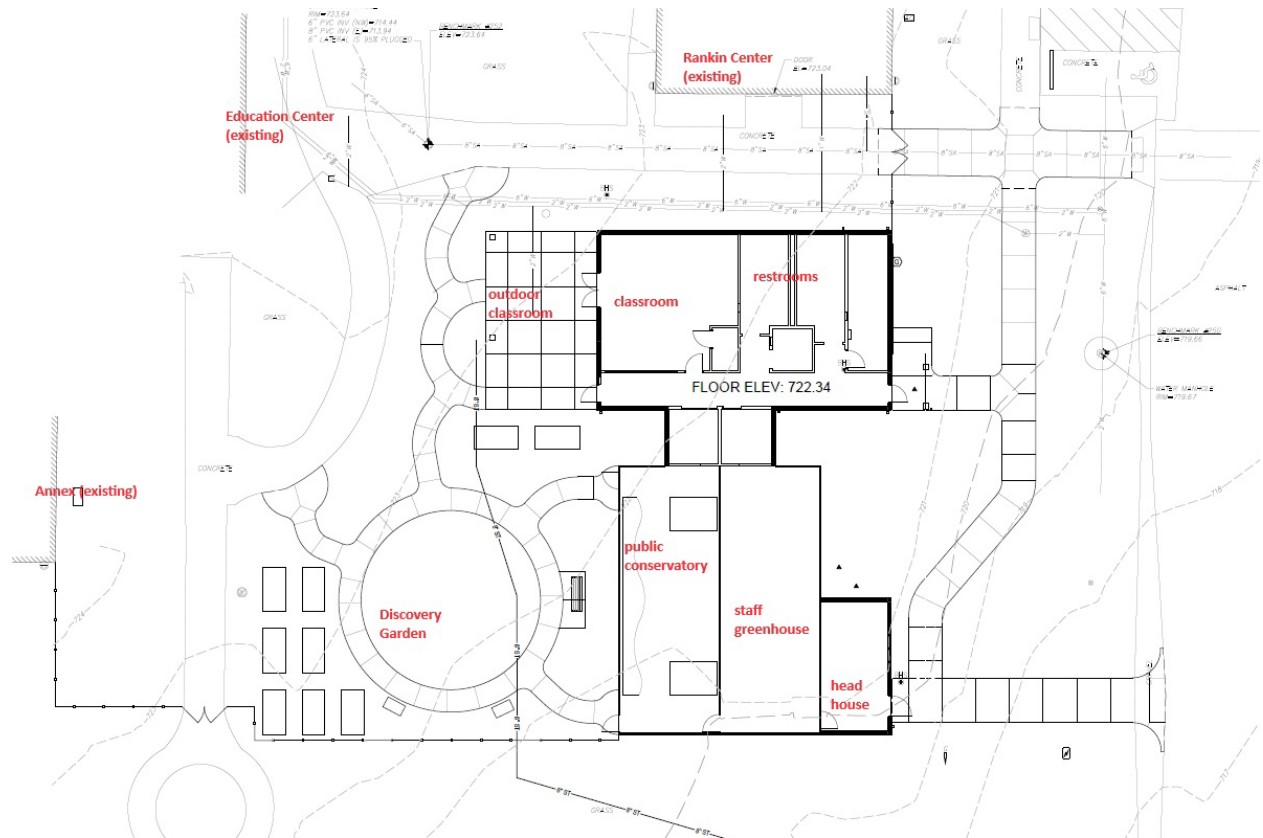


Figure 2. 90% Plan (Not for construction)

FEE RECONCILIATION AGREEMENT

This Fee Reconciliation Agreement is effective as of November 28, 2023, between Farnsworth Group, Inc. ("**Farnsworth Group**"), and Champaign County Forest Preserve District, ("Client"), under the agreement between Farnsworth Group and Client: AIA Document B101-2017 Standard Form of Agreement Between Owner and Architect agreement made as of the 10th day of October in the year 2022. All provisions of the contract are incorporated into and made a part of this Fee Reconciliation Agreement.

By signing this Fee Reconciliation Agreement, Client acknowledges the following fee reconciliations:

- Fee increase to account for the construction budget updates, as agreed to in original contract:
 - o Original budget: **\$669,000**.
 - o Design Development cost estimate (per the attached): \$1,041,418 (less original design fee \$65,621) **\$975,797**.
 - o Contracted percentage of 9%.
 - o Updated fee of **\$87,821**.
- Addition of **\$2,850** as per attached the AIA Document G802-2017 Amendment to the Professional Services Agreement for additional survey services.

Total revised fee: **\$90,671 (ninety thousand six hundred seventy-one dollars)**.

Farnsworth Group and Client hereby agree to and accept the terms and conditions stated above.

FARNSWORTH GROUP, INC.

Signature

Scott Burge

Typed Name

Senior Architectural Manager

Title

November 28, 2023

Date

CCFPD

Signature

Typed Name

Title

Date

FARNSWORTH GROUP, INC.

Signature

John E. Bishop

Typed Name

Principal

Title

Date

January 12, 2024

MEMORANDUM

To: Board of Commissioners

From: Lorrie Pearson, Executive Director

Re: Resolution 2024-01 Financial Signatories

Action Requested

Staff requests that the Board of Commissioners approve Resolution 2024-01 Financial Signatories, to authorize commissioners and specific staff to handle District financial transactions and investments.

Background

As commissioners and officers change annually, staff prepares updated financial signatories' resolutions to authorize specific commissioners and staff to handle Forest Preserve financial transactions and investments. The resolution includes a requirement for two signatures for investment transactions and includes authorization for all commissioners and four staff in the event of incapacity of those commissioners and staff granted the initial authorization.

The revised resolution adds the incoming Assistant Business and Finance Director, who started work on January 8, 2024.

The financial signatories resolution is routinely required by financial institutions for all investments and opening of new accounts. Failing to have a standard resolution would require Board passage of specific resolutions for each investment transaction.

**CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
BOARD OF COMMISSIONERS**

RESOLUTION 2024-01 Financial Signatories

WHEREAS, the Champaign County Forest Preserve District Board of Commissioners is ultimately responsible for the fiscal policy and management of the Champaign County Forest Preserve District; and

WHEREAS, the Commissioners have determined it prudent to authorize certain individuals to execute those documents necessary for the deposit, withdrawal, investment, transfer and other monitoring, cash in or moving of the investments of the Champaign County Forest Preserve District;

NOW THEREFORE BE IT RESOLVED by the Champaign County Forest Preserve District, Champaign County, Illinois, as follows:

Section 1. That the Board President, Board Treasurer, Executive Director, Business and Finance Director, the Deputy Executive Director, and the Assistant Business and Finance Director to execute those documents necessary for the deposit, withdrawal, investment, transfer and any other monitoring, cash in or moving of the investments of the District; and

Section 2. That the Business and Finance Director be named as the principal authority when applicable; and

Section 3. That in the incapacity of the Board President or Treasurer, the Vice President or other officers of the Board will exercise the same financial authority as noted above; and

Section 4. That two signatures shall be required on any investment activity.

PASSED, ADOPTED AND APPROVED THIS 18th DAY OF January 2024.

Bobbie Herakovich, President

Lorrie L. Pearson, Executive Director

Andrew J. Kerins, Vice President

William G. Goodman, Treasurer

Wendy M. Hundley, Secretary

Gregory J. Knott, Assistant Secretary/Treasurer

Brock E. Martin, Business & Finance Director

Michael Daab, Deputy Executive Director

Jessica Howard, Assistant Business & Finance Director

January 18, 2024

MEMORANDUM

To: Board of Commissioners

From: Brock Martin, Business and Finance Director

Lorrie Pearson, Executive Director

Re: Resolution 2024-02, Final 2024 Management Plan and Budget

Action Requested

Staff requests that the Board of Commissioners approve Resolution 2024-02 Final 2024 Management Plan and Budget.

Background

In December 2023 the Board of Commissioners approved a working budget authorizing each departmental budget and all District Funds so that a budget would be in place at the start of the fiscal year.

No changes to the overall budget or individual funds have been made since the Board approved the working budget on December 14, 2023. The attached 2024 Management Plan and Budget (MPB) is updated to add administrative overhead costs and revenues assigned to the Program Budgeting section, and to make the following adjustment:

- A position in the Business and Finance department was upgraded. The job description for that position, Business and Finance Specialist, is attached.

This updated 2024 District budget (including revisions noted above) anticipates \$14,883,949 in both total revenues and total expenditures. This budget breaks down into operating and capital budgets as follows:

2024 Budget	Revenue	Expenditure
Operating	\$8,771,283	\$8,771,283
Capital Projects & Land	\$6,112,666	\$6,112,666

Attachment: Business and Finance Specialist Job Description

Note that for ease of access by the public, the 2024 Management Plan and Budget will appear as a separate document rather than be incorporated within the packet.

BUSINESS AND FINANCE SPECIALIST

Classification: Full-time

Department: Business and Finance

Primary Work Location: District Headquarters (Mahomet, IL)

FLSA: Non-Exempt

IMRF: Eligible

Starting Pay: Grade 5

Hours: Work hours are based on operational needs, but typically will be during regular business hours (Monday-Friday 8:00am-4:30pm) unless otherwise scheduled. Some evenings, weekends, and holidays may be required.

POSITION SUMMARY

The Business & Finance Specialist provides high-level support to the Business and Finance Department, Board of Commissioners, and Executive Management. This position plays a pivotal role in ensuring smooth financial operations while providing executive assistance to key members of the Administration team and the appointed Board of Commissioners.

SUPERVISORY RELATIONSHIPS

This position reports to the Business & Finance Director. This position does not supervise other staff.

JOB RESPONSIBILITIES

Essential Functions

- Receive and review purchase orders from Forest Preserve employees; ensure purchase orders are timely, complete, and have the correct account number(s) assigned for expenses
- Process bi-weekly payroll, as needed
- Receive and process all vendor invoices, matching purchase orders with invoices; work with employees and vendors to resolve any discrepancies
- Process weekly and monthly transactions in the Forest Preserves' accounts payable system for approved invoices according to Purchasing Guidelines and timelines
- Oversee purchasing card program, including training employees, monitoring expenditures and employee limits, and communicating with vendors as needed
- Serve as primary business point of contact for other departments.
- Hold monthly AP checks for mailing until approved for disbursement
- Draft monthly disbursement reports for the Director of Business and Finance
- Maintain vendor files with all purchase orders and invoices
- Research and answer employee vendor questions about the status of payments
- Contact vendor to resolve any payment or invoicing discrepancies
- Prepare accounts payable reports to assign expenses accurately to the correct department or fund account
- Promptly report problems with transaction processing for resolution
- Assist with preparation of the annual budget.
- Assist with procurement of non-fixed assets, equipment, and vehicles, including maintaining database of active contracts and vendors, reviewing draft bid/quote solicitations and contracts as needed, and filing original contracts for records retention.
- The incumbent will be trained to provide staff support to the Board of Commissioners, including coordination and scheduling of Board meetings, adherence to Open Meeting

Act Requirements, overseeing of Board travel, attending and taking minutes at monthly Board meetings, and coordinating process to produce materials for monthly Board meetings.

- Assist with providing financial aspects of grant administration, including compliance and financial reporting
- Ensures that ordinances and key legal documents are promptly signed and filed as required by law.
- The incumbent will be trained to assume most duties of the Risk Management Coordinator, including:
 - Serves as Forest Preserves representative to PDRMA Boards (property/liability) and coordinates PDRMA accreditation activities
 - Distributes, explains and reviews submitted forms for Forest Preserves' property loss/damage; files claims promptly and maintains these records.
 - Performs incident investigations as deemed necessary and reports findings as deemed appropriate.
 - Effectively presents risk management best practices training to full-time and part-time staff, along with affiliate groups as requested and oversees facility safety inspections.
 - Develops, monitors, revises and distributes Forest Preserves' safety policies, manuals and forms.
 - Leads monthly risk management meetings to ensure the Forest Preserves' safety program is administered properly.
- Perform all job tasks in compliance with the Forest Preserves' Safety Manual and the department training manual

Secondary Functions

- Provide back-up for the administration of the facility rental program
- Provide back-up coverage for front desk operations which may include receiving visitors and answering incoming telephone calls.
- Perform occasional administrative tasks for Executive Director and Deputy Executive Director including drafting correspondence and other documents, coordinating meetings, and arranging travel.
- Supports and serves as backup for the Business and Finance Director and Assistant Director in their absence.
- Proofread and edit documents for content, spelling, grammar, punctuation, and format
- Prepare revenue deposits, cash receipt journals and reports
- Print and distribute standard monthly budget reports to department heads and prepare financial reports as requested by the Director of Business and Finance
- Maintain credit card check in/out system for employees and handle petty cash
- Maintain Forest Preserves' records according to State-approved retention schedule
- Respond to requests for tax exempt information and other vendor requests
- Assist with preparation of reports, transaction testing and other information requested for the annual audit process
- Serve as back-up support for IT-related needs.
- Perform other duties as assigned

QUALIFICATIONS

Minimum Education and Experience

- High School diploma or GED required. College or university coursework in business administration, accounting, finance, or closely related field and/or vocational training which included knowledge of general clerical duties is preferred.
- Four to six years of previous work experience performing financial and/or clerical/office support duties required.
- A strong level of computer literacy is required, including experience using a variety of standard software programs including Microsoft Office suite and database software.
- Ability to download and accurately report data from financial databases is required. Proficiency with general ledger and accounts payable systems is preferred.
- Current AED/CPR and First Aid Certification, or ability to obtain certification within 12 months of employment.

Knowledge, Skills, and Abilities

- Excellent written and oral communication skills; ability to communicate clearly and concisely in a professional manner.
- Demonstrated ability to exercise sound judgment in solving problems and making decisions; ability to respond professionally to challenging or stressful situations.
- Excellent time management skills and ability to manage multiple priorities simultaneously while meeting deadlines
- Fiscal integrity and confidentiality in handling financial and other sensitive transactions
- Ability to use financial applications, including querying and using financial data.
- Ability to build and maintain effective working relationships throughout the Forest Preserves.
- Ability to represent the Forest Preserves in a professional manner and to establish and maintain good public relations with all staff, Board, stakeholders and the general public.
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- Ability to complete work accurately with close attention to detail
- Aptitude for navigating technology and interest in learning and applying computer network support principles
- Knowledge of applicable federal and state procurement, retention, and finance statutes/regulations for local governments.
- Must have a valid driver's license within six months of hire.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

Work is primarily performed indoors in a standard office setting with occasional interruptions. This position is required to regularly use a computer, telephone, and other standard office equipment. The employee must be able to speak and hear to regularly communicate with various internal and external constituents. The visual acuity to prepare and analyze detailed reports as well as enter/review information to ensure accuracy is required.

While performing the duties of this position, the employee must be able to remain in a stationary position for prolonged periods of time. However, the employee may need to occasionally move to access file cabinets, office machines, or otherwise travel to other Forest Preserve sites on Planning or IT business. The employee may regularly handle, grasp, or feel objects; reach, push, or pull to reposition items; occasionally walk longer distances, crouch, climb, or crawl; and may occasionally lift and transport up to 50 pounds. Occasional work may be performed outdoors under various weather conditions, including heat, cold, rain or wind.

The work environment characteristics and physical demands described above are representative of those an employee must meet to successfully perform the essential functions of this position. Reasonable accommodations may be made, in accordance with the Americans with Disabilities Act, to enable individuals with disabilities to perform the essential functions.

Please Note: Studies have shown that people from various racial and ethnic backgrounds, women and other excluded or historically excluded people are less likely to apply for jobs unless they believe that they meet every one of the qualifications as stated in the job description. The Champaign County Forest Preserve District is interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role.

EOE Statement

The Champaign County Forest Preserve District is an Equal Opportunity Employer and as such does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, parental status, military service, or any other non-merit factor.

This job description is intended to describe the general content of and requirement for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Changes, including additional duties, may be assigned at any time.

Employee

Date

Supervisor

Date

**CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT
BOARD OF COMMISSIONERS**

**RESOLUTION 2024-02
2024 Management Plan and Budget**

WHEREAS, the Champaign County Forest Preserve District in Champaign County, Illinois, is a district organized and existing under the Forest Preserve Act of the State of Illinois, as amended, AND

WHEREAS, the Board of Commissioners is responsible for annually appropriating and budgeting Champaign Count Forest Preserve District expenditures, AND

WHEREAS, Champaign County Forest Preserve District employees maintain District lands and facilities, deliver programs and meet the legal and financial requirements for operating a forest preserve, AND

WHEREAS, Champaign County Forest Preserve District desires to compensate its employees sufficiently and fairly, AND

WHEREAS, Champaign County Forest Preserve District department heads and their employees, the Executive Director, Construction, Planning and Administration employees have worked diligently to produce a balanced operating budget and capital plan addressing the most critical projects and equipment needs, AND

WHEREAS, the updated 2024 Management Plan and Budget for all operating and capital needs is attached to this resolution, including allotments to District departments,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Champaign County Forest Preserve District approve the 2024 Management Plan and Budget.

PASSED, ADOPTED AND APPROVED THIS 18st DAY OF January, 2024.

Andrew J. Kerins, Vice-President
Champaign County Forest Preserve District

ATTEST:

Wendy Hundley, Secretary
Champaign County Forest Preserve District

January 18, 2024

MEMORANDUM

To: Board of Commissioners
From: Bridgette Moen, Planning Director
Michael Daab, Deputy Executive Director
Re: KRT Intergovernmental Agreement

Action Requested

Staff requests that the Board of Commissioners approve the Kickapoo Rail Trail Intergovernmental Agreement.

Background

CCFPD has been working collaboratively with the Vermilion County Conservation District (VCCD) and the Urbana Park District (UPD) on the acquisition and development of the Kickapoo Rail Trail (KRT) for over ten years. In July 2023, staff presented a draft Intergovernmental Agreement (IGA) for the use of Department of Economic Opportunity (DCEO) funds, grant HD220154, for the completion of the KRT. Board comments were incorporated into the document and presented again in December 2023.

The Intergovernmental Agreement (IGA) has been reviewed by our Steering Committee partners and legal counsel. It was approved by the Urbana Park District on December 12th, 2023, and the Vermilion County Conservation District has scheduled their approval for January 17, 2024.

Attachments:

1. Kickapoo Rail Trail Intergovernmental Agreement

KICKAPOO RAIL TRAIL INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is hereby made and entered into this ____ day of _____, _____, by and between the CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT (“CCFPD”), VERMILION COUNTY CONSERVATION DISTRICT (“VCCD”), and the URBANA PARK DISTRICT (“UPD”), (each a “Party” and collectively along with any additional governmental agencies joining the Agreement in the future, the “Parties”).

WITNESSETH:

WHEREAS, the Parties to this Agreement, each being a public agency as defined in the Illinois Intergovernmental Cooperation Act (5 ILCS 220/ *et seq*) (the “Act”), have proposed a collaboration for long term planning and development of the multi-use Kickapoo Rail Trail (“KRT”), as well as the public lands and amenities appurtenant thereto, in order to make efficient use of public dollars, ensure consistent maintenance, general standards of appearance and branding, and ultimately to provide the greatest benefit to the Parties’ respective constituencies by linking key resources;

WHEREAS, the KRT contains a wide range of important and unique natural resources and presents outstanding opportunities for recreation and economic development;

WHEREAS, the KRT is located on federally rail-banked properties currently owned by the CCFPD, VCCD and Illinois Department of Natural Resources (“IDNR”), which traverse the jurisdictions of various governmental Parties;

WHEREAS, given the federally rail-banked status of the KRT, the Surface Transportation Board (the “STB”) jurisdiction over the property is so that under certain circumstances, ownership of the property could revert to CSX to be reactivated for railroad purposes;

WHEREAS, CCFPD has applied for and received funds from the Illinois Department of Commerce and Economic Opportunity (“DCEO”) for the design and construction of portions of the KRT and amenities in Champaign and Vermilion Counties; and

WHEREAS, Section 3 of the Act authorizes public agencies to enter into cooperative agreements.

NOW, THEREFORE, the Parties hereto mutually agree that:

1. DCEO Grant HD220154 funds shall be used to cover KRT construction and engineering costs (“Project Costs”) not to exceed \$11,200,000.00.
 2. CCFPD will act as the lead Agency for coordinating all aspects of the work completed as contemplated by DCEO Grant HD220154. Specifically, such work (the “Project”) shall be broken down into the following “Portions”:
-

- Design and Construction Engineering for, and Construction of trail from the County Line east to Oakwood in Vermilion County (the “VCCD Portion”);
- Land Acquisition, Design and Construction Engineering, and Construction of trail from Smith Road to Main Street, and Construction Engineering and Construction of trail from St. Joseph to Ogden in Champaign County (the “CCFPD Portion”); and
- Design and Construction Engineering, and Construction of a trailhead at Weaver Park (the “UPD Portion”).

3. As the lead Agency CCFPD shall allocate DCEO Grant HD22015 funds to the Parties’ respective Portions of the Project as follows:

Agency	Percentage of Award	Award Per Agency
UPD	10.3%	\$1,148,023.10
CCFPD	30.4%	\$3,407,969.63
VCCD	59.3%	\$6,644,007.27
Total	100%	\$11,200,000.00

4. Each of the Parties shall be solely responsible for any and all Project Costs arising from the work completed in the party’s Portion of the Project that exceed allocated DCEO Grant HD220154 funds.
5. Each of the Parties shall allow available DCEO Grant HD22015 funds to be reallocated to other Portions of the Project if actual Project Costs for their respective Portion are below estimates upon completion.
6. In the event there are DCEO Grant HD220154 funds available for reallocation each of the parties shall be given the opportunity to present and discuss fund reallocation during a monthly KRT Steering Committee meeting and the parties shall cooperate and in good faith determine an appropriate reallocation of the funds.
7. An Owners’ representative shall be contracted by CCFPD to assist all Parties in meeting the requirements of Grant HD220154.
8. CCFPD shall submit periodic financial and performance reports to DCEO.
9. CCFPD shall manage procurement, contracts, and vendor payments on behalf of VCCD and UPD.
10. CCFPD shall consult with VCCD and UPD in good faith with respect to review of prospective contracts for construction or professional services prior to acceptance or rejection of each such contract.
11. Each of the Parties shall follow the guidelines of the DCEO Grant HD220154 agreement with respect to its Portion of the Project, including but not limited to auditing requirements, procurement guidelines, signage requirements, timely billing, records retention, and accessibility.
12. Each of the Parties shall complete work for its Portion of the Project within the specific time frame of DCEO Grant HD220154 .
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13. The term of this Agreement will continue until satisfaction of the DCEO Grand HD220154 agreement.
 14. The terms of this Agreement may only be amended by mutual consent of the Parties with a written Amendment executed and dated by the Parties.
 15. Any Party may terminate its participation in this Agreement for any reason by providing sixty (60) days written notice to the other Parties hereto. Unless and until all Parties' participation is terminated by written notice, this Agreement will remain in full force and effect. If Party chooses to terminate without completing its Portion of the Project, the terminating Party must immediately return any remaining DCEO Grant HD220154 funds in its possession and/or control to CCFPD who shall coordinate with grant administrator in accordance with this Agreement and terms of DCEO Grant HD220154.
 16. Each Party is responsible for the future maintenance, repair, and management of the improvements in its Portion the Project.
 17. If any provision of this Agreement is held unenforceable, then such provision will be modified to reflect the Parties' intention. All remaining provisions of this Contract shall remain in full force and effect.
 18. Each Party shall save, hold harmless, indemnify, and defend each of the other Parties and their respective officials, officers, employees, and agents, from and against any and all loss, damage, injury or death, including reasonable attorneys' fees and costs associated therewith, caused by or arising out of the Parties' performance and/or failure to perform under this Agreement, exclusive of loss, damage, injury or death directly resulting from the acts or omissions of the Party seeking to be held harmless, indemnified and defended, or of its officials, officers, employees or agents.
 19. Except for the Memorandum of Understanding entered into by the Parties on _____ which shall remain in effect and may be referred to in connection with interpretation and performance of this Agreement, including all Exhibits, Attachments and documents specifically referred to herein, if any, sets forth the entire agreement between the Parties.
 20. This Agreement is subject to the jurisdiction and laws of the State of Illinois.
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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, effective as of the date of the latest signature below (the "Effective Date").

For the Champaign County Forest Preserve District

Date

Attest

Date

For the Vermilion County Conservation District

Date

Attest

Date

For the Urbana Park District

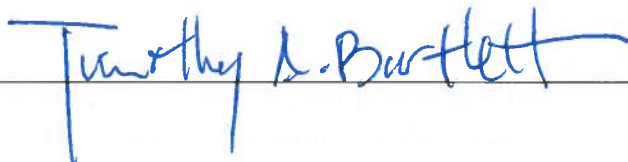
Date

Attest

Date



12/12/23



12/12/23

January, 18, 2024

MEMORANDUM

To: Board of Commissioners

From: Bridgette Moen, Planning Director

Re: Approval of Proposal for KRT Owners' Representative Services

Action Requested

Staff requests the Board of Commissioners approve the proposal for the Owners' Representative Services at the Kickapoo Rail Trail from CORE Construction Services of Illinois, Inc. for **Two Hundred Twenty-Four Thousand and 00/100 (\$224,000.00)** and authorize the Executive Director to execute the contract, pending legal review.

Background

The Forest Preserves were awarded a Department of Commerce and Economic Opportunity (DCEO) grant, number HD220154, for the completion of the Kickapoo Rail Trail (KRT) construction. Because of the number of agencies involved and the various scopes of work, staff included funds in the grant request for Owners' Representative services to assist with general coordination, grant compliance, and coordination with rail.

Staff issued a Request for Qualifications and Fee Proposal on December 22nd, 2023. The RFQ was advertised in the News-Gazette and sent directly to prospective consultants, including those with DBE certification as identified through the City of Champaign Diversity Advancement Program.

Proposal Results

Two (2) proposals were submitted. Staff from the Forest Preserves, Urbana Park District, and Vermilion County Conservation District reviewed and ranked the qualifications packets and invited both firms to interview. Sealed fee proposals were only opened following interviews.

CORE Construction Services of Illinois, Inc. was rated highly among the reviewers during the ranking process, and they showed a strong understanding of the project needs during the interview process. The Urbana Park District is currently working with personnel from CORE Construction Services of Illinois, Inc. on the construction of a new facility, and has shared a positive review of their services.

Bidder	DBE Certification	Location
Berglund Construction	N/A	Champaign, IL
CORE Construction	N/A	Peoria, IL

Project Funding

2024 Capital Budget Impact

\$224,000.00