

AGENDA

- I. CALL TO ORDER
 - A. Roll Call
 - B. Remote Attendance
- II. PUBLIC COMMENT – *Meeting attendees are encouraged to participate during the Public Comment portion of the agenda. If you would like to address the board, please sign in ahead of time on the sheet near the meeting room entrance. You will be recognized in the same order that you have signed in. For further details on how to participate in the Public Comment section of the meeting, please refer to CCFPD Resolution number R-2013-04.*
- III. AGENDA MODIFICATIONS
- IV. APPROVAL OF CONSENT AGENDA (Items A through F)
 - A. Minutes of Regular Meeting on January 18, 2024
 - B. Minutes of Executive Session on January 18, 2024
 - C. Monthly Staff Reports
 - D. Disbursements for Approval
 - E. January Treasurers Report
 - F. Approval of Quote for Golf Course Landscaping Services
- V. FOREST PRESERVE FRIENDS FOUNDATION REPORT
- VI. CITIZENS ADVISORY COMMITTEE REPORT
- VII. COMMISSIONERS' REPORT
 - A. Commissioner Comments
- VIII. STAFF REPORTS
 - A. Executive Director Announcements
- IX. OLD BUSINESS
- X. NEW BUSINESS
 - A. Ordinance 2024-01: *Ordinance providing for the issue of not to exceed \$272,321 Taxable General Obligation Limited Tax Bonds, Series 2024, for the purpose of developing forest preserve lands in and for the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the Corporate Fund of the District.*
 - B. Rejection of Bids for Discovery Garden Greenhouse
 - C. Rejection of Bids for Lake of the Woods Golf Course Irrigation Wiring Replacement
 - D. Rejection of Bid for the Homer Lake Invasive Removal Project
- XI. EXECUTIVE SESSION

A closed session for “The discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes” as mandated by Section 2.06 and authorized by 5 ILCS 120/2(c)(21) AND for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body,” as authorized by 5 ILCS 120/2(c)(1) and “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired,” as authorized by 5 ILCS 120/2(c)(5).
- XII. NEW BUSINESS, continued
 - E. Release of Executive Session Minutes
 - F. Destruction of Verbatim Recordings of Executive Session Minutes
 - G. Approve Executive Director’s 2024 Compensation
- XIII. DISCUSSION
 - A. Board direction on setting consent agenda items
 - B. Board presidency status
- XIV. ADJOURNMENT

Journal of Proceedings
REGULAR MEETING – BOARD OF COMMISSIONERS
January 18, 2024 6:00 pm,
Education Classroom, Museum of the Grand Prairie,
Lake of the Woods Forest Preserve, Mahomet, Illinois

The Champaign County Forest Preserve District Board of Commissioners met at a Regular Meeting on Thursday, January 18, 2024, at Education Classroom, Museum of the Grand Prairie, Lake of the Woods Forest Preserve, Mahomet, Illinois. Commissioner Kerins called the Regular Meeting to order at 6:02 p.m. Commissioner Knott called the roll. The following Commissioners were present: Goodman, Kerins and Knott. Commissioner Hundley arrived at 6:05 pm. Commissioner Herakovich was absent with notice.

REMOTE ATTENDANCE – None

PUBLIC COMMENT – Brian of Mahomet shared his desire for snowboarding space with snowmaking equipment at Lake of the Woods Forest Preserve. Commissioners thanked Brian for attending the meeting.

AGENDA MODIFICATIONS – None

COMMITTEE APPOINTMENT - It was noted Commissioner Goodman would be serving as Board Liaison to the FPF Committee effective immediately.

APPROVAL OF CONSENT AGENDA

- A. Minutes of Regular Meeting on December 14, 2023
- B. Minutes of Executive Session on December 14, 2023
- C. Monthly Staff Reports
- D. Disbursements for Approval
- E. November Treasurers Report
- F. 2024 Board Meeting Schedule
- G. Commissioners Travel for 2024 IPRA/IAPD Conference
- H. Financial Signatories

Commissioner Goodman made a motion to approve the consent agenda. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

FOREST PRESERVE FRIENDS FOUNDATION

Pearson noted the group recently met and discussion included the 2023 Years End review: noting \$25,0000 more in donations than the previous year, selection of officers and committees.

CITIZENS ADVISORY COMMITTEE - None

COMMISSIONER COMMENTS

Commissioners noted positive things about the following items from staff reports and observations:

- Staff for their work on grounds and trails
- Elks Lake Pavilion renovations
- Night Lights

Regular Meeting

January 18, 2024

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- Golf simulator play
- New website
- Teaming with other public entities on programming
- Carbon capture study being conducted

Commissioners also commended Golf Professional, David Sebestik, for being named High School All-Area Boys Golf Coach of the year.

STAFF REPORTS

A. Executive Director Announcements – Pearson reported Night Lights had very high visitation this year. Pearson thanked Lake of the Woods Garden and Operations staff for their work setting it up, volunteers for manning the event, and museum & education for providing programming events during the event.

Pearson welcomed new finance staff; Brock Martin, Business & Finance Director, and Jessica Howard, Assistant Business & Finance Director, and also noted new Preserve full-time staff: Jessica Smith, Collections Coordinator, and Josh Schneman, Maintenance Worker II at Lake of the Woods.

Pearson also reported she and other Preserve staff will be attending the 2024 IPRA/IAPD Soaring to New Heights Conference, and also advised the Lake of the Woods Poster that had been designed with the 75th Anniversary art work had recently been updated with the 75th info removed.

OLD BUSINESS – None

NEW BUSINESS

A. Resolution 2024-02 Final 2024 Management Plan and Budget

Commissioner Knott moved the Board approve resolutions 2024-02 Final 2024 Management Plan and Budget. Commissioner Goodman seconded. Pearson reported this document has the program budgeted dollars shown. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

B. Ordinance 2023-02 Annual Budget and Appropriation

Commissioner Goodman moved the Board approve Ordinance 2023-02:2024 Annual Budget & Appropriation. Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

C. Approve KRT Intergovernmental Agreement w/CCFD/VCCD & UPD for DCEO Funds

Commissioner Knott moved the Board approve the Kickapoo Rail Trail Intergovernmental Agreement. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

D. Approve Proposal for Owners Representative Service for KRT with CORE Construction Services of Illinois, Inc.

Commissioner Hundley moved the Board approve the proposal for the Owners Representative Services at the Kickapoo Rail Trail from CORE Construction Services of Illinois, Inc. for Two Hundred Twenty-Four Thousand and 00/100 (\$224,000.00) and authorize the Executive Director to execute the contract, pending legal review. Commissioner Knott seconded. Preserve Planner, Bridgette Moen, gave an overview of the document included in the packet. Commissioners confirmed the company has done this type of work, especially with the railroad. Moen reported they have, and that was one of the reasons they feel very secure with going with them. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

DISCUSSION – Amber Johnson, contracted by the CCFPD at the October 2023 Board meeting to Work with staff on Core Values for the Preserves, was in attendance to work with the Commissioners on a Values Focus Group study and collect their feedback. Ms. Johnson stated she had been working with Preserve staff, some volunteers, and committee members to collect feedback, and now wanted to get feedback and comments from the Board. A short discussion took place.

EXECUTIVE SESSION

At 7:04 pm, Commissioner Goodman moved to adjourn to A closed session for “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body,” as authorized by 5 ILCS 120/2(c)(1). Commissioner Knott seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

At 7:25 pm Commissioner Knott moved to adjourn from closed session and to go back to the regular session. Seconded by Commissioner Hundley and carried by unanimous voice vote.

Pearson noted a Special Meeting in the first week of February would be needed for a Bond Ordinance. All in attendance noted the 5th of February would work with their schedules.

MEETING ADJOURNMENT

Commissioner Knott made a motion to adjourn the Regular Meeting at 7:29 pm. Commissioner Goodman seconded. A roll call vote was taken. The following commissioners voted “yes”: Goodman, Hundley, Kerins and Knott.

Wendy Hundley, Secretary
Board of Commissioners
Champaign County Forest Preserve District

February 7, 2024

Memorandum

To: Board of Commissioners

From: Nina Carmichael, Leadership in Conservation Fellow

Re: February Staff Reports

Executive Management (Lorrie Pearson, Michael Daab)

- We are so excited to have received an Open Space Land and Development (OSLAD) grant through the IL Department of Natural Resources (IDNR) and have been at work speaking to the media and potential project partners.
- All staff have been participating in the process of developing a set of values for the Forest Preserves through a combination of focus group work and all staff meetings. A subset of staff has focused on planning these events and refining the work done by all staff.



- With the values process underway, we are preparing to develop the Forest Preserves' next strategic plan. Lorrie is taking the lead on organizing this endeavor, convening a group of several department heads and Michael to participate in training and discussions to guide the process. Like with identifying organizational values, strategic planning will need the voices of all staff, and we are looking forward to charting our path together with the Board.
- Amber Lannert of Lunatic Kayak Rental informed us they won't be renewing their license agreement for canoe and kayak rental at Homer Lake in 2024 due to family commitments. This means canoe and kayak rentals at Homer will be discontinued until further notice.
- Additional Deputy Executive Director tasks in the past month included assisting in the Homer Lake Invasive Removal and other bid processes, navigating two days of ice storm-related closures for the Forest Preserves, assisting HR with the 2024 Coaching for Success employee evaluation process, coordinating with our legal representation on

several agreements and contracts pertaining to land use and acquisition, solar consultation, and the Owner's Representative contract for the KRT project. Michael also had a meeting with an associate from Champaign Park District to discuss potential partnerships.

- Several staff from multiple departments and two commissioners attended the 2024 Soaring to New Heights conference in Chicago, gaining insights on a broad array of topics from culture to maintenance, facility construction to marketing, and finance to artificial intelligence. Commissioners and the Executive Director met new State Representative Brandon Schweizer over the awards luncheon. Staff attendees: Bridgette Moen, Brock Martin, Kathryn Glynn, Kristin Rose, Lisa Sprinkle, Lorrie Pearson, Matt Kuntz, Michael Daab, and Rusty Maulding., Commissioner attendees: Andrew Kerins and Wendy Hundley.
- State Senator Paul Faraci contacted Lorrie to discuss the status of our \$50,000 grant for KRT expenses west of High Cross Road. The grant has been awarded and the requisite paperwork is being processed.
- Lorrie participated in the bi-monthly meeting with the executive directors of the Urbana and Champaign Park Districts, with the current discussion focus being the breakfast with area legislators scheduled for March 4. We have also committed to discussing leadership topics and books together to further our professional development and positive impact on our respective organizations.
- Lorrie attended the annual conference of the Illinois Association of Conservation Districts in Starved Rock to strengthen relationships with sister organizations throughout the state. She also attended the meeting of approximately 30 area women who are executive directors or other leaders in the community to welcome the new executive director of the Community Foundation of East Central Illinois (Allison Winters) to her role. The event serves to solidify and expand Lorrie's and the Forest Preserves' relationships in the community.



CCFPD Fellow (Nina Carmichael)

- Assisted NR staff (Tegan & Anna) with burn piles at River Bend Forest Preserve
- Continued facilitation of the crucial conversations and discussion group

- Compiled a CCFPD Committee Membership spreadsheet to track participants' terms of service and department representation and serve as a consolidated contact list between members.
 - Employee Engagement Committee
 - Sustainability Committee
 - Marketing Committee
 - Efficiency Committee
 - DEI Committee (Inactive due to restructuring)
- Wrapping up analysis with Ryan from over 250 open-ended responses from the Employee Engagement survey to be included in a summary report that will be sent out to all staff.
- Met with Marina, Selena, Stacey, Mark, Rusty, and Michael Dale to determine sign type, theme, topic, and placement for 8 interpretive signs to be placed in and around the greenhouse. The next step is to draft content designs with text and images for each sign for an initial review.

Efficiency Committee Updates

- Completed the cataloging and organizing of the employee recommendations for increased efficiency and accountability
- Compiled a list of possible research areas to focus on to better define the direction and scope of the committee
- Currently writing an update detailing the activities and findings from as employee liaison between September 2023 and February 2024.

Planning and Construction (Bridgette Moen)

- Rusty and Bridgette met with Farnsworth, the architect for the Discovery Greenhouse, to select finishes for the interior.
- Planning generated an additional Nature Center concept floorplan.
- Sam is developing the final layout/graphics for the Comprehensive Plan.
- Sam and Roy picked up the new light-duty truck for Homer Lake and delivered the hybrid SUV from Homer Lake to Headquarters.
- Construction installed additional outlets at the Izaak Walton Cabin so the space is more functional for renters.
- Construction ordered new bathroom partitions for Elks Lake Pavilion restrooms. The partitions are manufactured with a minimum of 30% post-consumer plastics and recycled content for shipping materials. The ceiling panels in the restrooms are also being replaced and are 100% post-consumer recycled plastic.
- The ADA lift at Headquarters was inspected.
- Mike Fry and Skylar met to discuss plans for the Salt Fork Center sound and light improvements.
- Benches were ordered for the Middle Fork Dark Skies Trail project.

- Construction staff attended an excavator/safe digging training hosted by JULIE (Joint Utility Locating Information for Excavators).

Business and Finance (Brock Martin, Jessica Howard)

- We are excited that both Brock and Jessica began full-time work with us last month.
- As her contract with us ends, we thank Carron Johnson for her assistance over the last year in helping to prepare the FY24 budget, finalizing audit work, and ensuring we met legal deadlines and paid our bills on time.
- The department is working on building its new team, closing out FY23, and preparing for the FY23 audit. Interviews are underway for the Business and Finance Specialist. That interview panel involved both Mary Beck and Lorrie Pearson.

Grants and Fundraising (Ryan Anderson)

- **2024 Fundraising Plan:** Staff are developing a Fundraising plan for 2024. This document will help organize our campaigns and goals for 2024. This is a living document for staff use.
- **Illinois Department of Natural Resources OLSAD:** The Forest Preserves have been awarded a 1.1 million dollar grant from the IDNR for land acquisition to expand River Bend Forest Preserve.
- **Dark Sky Designation:** Staff submitted our annual report to Dark Sky International to maintain Middle Fork River Forest Preserve’s Dark Sky Designation.

Fundraising Campaigns Progress as of 2/1/24:

Campaign	Raised	Left	Goal	%
Trail Improvements	\$100	\$99,900	\$100,000	0%
Dark Sky Trail	\$60,745	\$39,255	\$100,000	61%
Homer Lake Boat Launch	\$11,280	\$8,720	\$20,000	56%

Fundraising Trends (as of 2/1/2024)

Donations 4-Year Summary

4-year totals:	2021	2022	2023	2024 (ytd)
Total \$	\$209,832.74	\$207,053.66	\$221,362.35	\$15,310.06
Total \$ (adjusted)	\$174,725.10	\$175,731.78	\$195,050.45	\$10,310.06
# of donors (adjusted)	407	345	442	31
# of 1 st time donors	165	87	159	4

“Adjusted” numbers have grants and bequests removed. Updates to Bloomerang have altered these figures.

Human Resources (Kathryn Glynn, Mary Beck)

- During the month of January, HR processed 4 hires and 1 term.
- As of January 31st, our total headcount was 77 employees; including 50 FT, 17 PT, and 10 seasonal.
- There was 1 employee injury reported in January, a slip during the ice event, but luckily no medical was required.
- Recruiting for seasonal positions has begun. Megan McNellis starts on March 11th as the new Donor Relationship Coordinator. Interviews are underway for the Public Programs Manager and Business and Finance Specialist positions.
- Mary Beck has been assisting with the FPDF Board meetings as we await the incoming Donor Relationship Coordinator.

Marketing (Lisa Sprinkle)

- Media this month included:
 - **Top Things to do in February in Champaign Urbana**
 - <https://www.chambanamoms.com/2024/01/29/february-champaign-urbana/>
 - **Weekender Jan 18-21**
 - <https://www.smilepolitely.com/culture/weekender-january-18-21/>
 - **There are good things about winter, right?**
 - <https://www.smilepolitely.com/splog/there-are-good-things-about-winter-right/>
 - **Inside Out | Exploring the world of fox snakes**
 - https://www.news-gazette.com/news/local/parks-recreation/inside-out-exploring-the-world-of-fox-snakes/article_c2a43e84-e909-5cc2-9bed-160dfd6f09ce.html
 - **Mahomet Volunteer event to help with invasive species removal**
 - <https://news.yahoo.com/mahomet-volunteer-event-help-invasive-152959218.html>
 - **Champaign County Forest Preserve District to buy more land near Mahomet**
 - https://www.news-gazette.com/news/local/parks-recreation/champaign-county-forest-preserve-district-to-buy-more-land-near-mahomet/article_eb4d8d59-3a7a-59b9-a039-9b6b587abb79.html
 - **Mahomet forest preserve to receive state funding for expansion**
 - <https://www.wcia.com/news/local-news/mahomet-forest-preserve-to-receive-state-funding-for-expansion/>
 - **Snowflake Search 2024 with the Champaign County Forest Preserve District**
 - <https://www.wcia.com/ciliving-tv/snowflake-search-2024-with-champaign-county-forest-preserves-district/>

- Social media followers update.

	FACEBOOK	+/-	INSTAGRAM	+/-
CCFPD	9,178	+147	3,755	+36
KRT	5994	+169	175	+1
MGP	5,478	+10	1,363	+3
HLIC	3,756	+37		
GC	2,224	+9	385	+8
FPPF	753	+36		

- December Rental Info:

2024	2023	2022	Location	JANUARY	2024	2023	2022
# Rentals	# Rentals	# Rentals	Preserve	Facility	\$	\$	\$
6	3	4	HL	Salt Fork Center	\$1,760.00	\$850.00	\$1,200.00
0	0	0	HL	Walnut Hill Shelter	\$0.00	\$0.00	\$0.00
0	0	0	LOW	Botanical Garden Weddings	\$0.00	\$0.00	\$0.00
3	1	2	LOW	Elks Lake Pavilion	\$1,380.00	comp	\$450.00
3	2	1	LOW	Izaak Walton Cabin	\$480.00	\$480.00	\$270.00
5	4	5	LOW	Lake of the Woods Pavilion	\$1,595.00	\$1,250.00	\$1,250.00
0	0	0	LOW	Lakeview Shelter	\$0.00	\$0.00	\$0.00
0	0	0	LOW	Riverview Retreat Center	\$0.00	\$0.00	\$0.00
0	0	0	LOW	Rotary Hill Shelter	\$0.00	\$0.00	\$0.00
0	0	0	LOW	Sycamore Hollow Shelter	\$0.00	\$0.00	\$0.00
1	0	0	MF	Activity Center	\$275.00	\$0.00	\$0.00
0	0	0	RB	River Bend Shelter	\$0.00	\$0.00	\$0.00
18	10	12		TOTAL	\$5,490.00	\$2,580.00	\$3,170.00

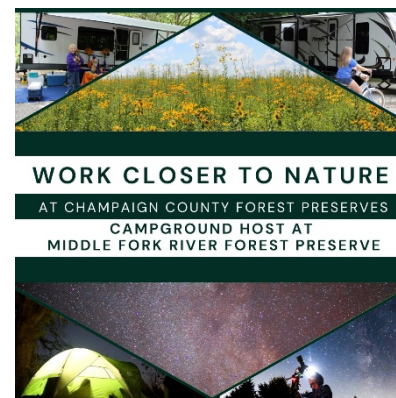
- The Marketing Committee met on January 17 to discuss the areas of improvement we will work on as part of the 2024 Organizational Objectives. These areas include:
 - Advertise Ourselves: Who we are, what we do, and why we do what we do
 - Highlight the forest preserves and the value they bring to the community
 - Increase our understanding of our audience base
 - Develop a Branding and Style Guide
- Worked on updates to the new website to enhance the user experience.
- Added a Splash page to the Kickapoo Rail Trail website, More Miles Coming Soon! <https://www.onekrt.org/>. Developing marketing materials to generate excitement about the upcoming construction/expansion!



- Kristin developed social media posts and content to advertise open positions within the forest preserves.

Forest Preserve Friends Foundation Marketing

- Kristin participated in second-round interviews for the Donor Relationship Coordinator Position.
- Kristin and Ryan Anderson met to discuss 2024 Marketing/Communications/Fundraising Plans.



- Kristin and Lisa with Forest Preserve Friends Foundation Marketing Committee on to brainstorm ideas on how to market for and raise funds for the upcoming trail improvements.
- Kristin has been working with the Forest Preserve Friends Foundation Marketing Committee and Board members to finalize the logo for the Forest Preserve Friends Foundation Stable Roots Endowment Fund.



Volunteer Coordinator (Sue Gallo)

- Volunteer engagement continued to grow last year with approximately 10,200 hours of service by roughly 1,240 volunteers (these values include Upper Sangamon River Conservancy service on Forest Preserve Property, which have been included in totals since at least 2019). We had 118 applicants, 40% of whom volunteered last year. That's a significant decrease from the 60% of applicants the year prior. At least 25 service groups helped at the golf course, in the botanical garden, with programs, with trail maintenance and most of all with natural resource-related tasks. CCFPD staff hosted roughly 56 events that engaged volunteers last year, which was a big source of the growth in engagement.

Year	2023	2022	2021
Number of Volunteers	1240	1100	760
Number of Volunteers (without USRC)	1100	950	0
Hours of service	10200	9330	8100
Hours of service (without USRC)	9200	8300	7400
Number of service Groups	25	0	0
Number of service events	56	49	0

- Volunteer service brings new individuals to our forest preserves. Our staff endeavors to make the service opportunity educational in some respect, and we try to convey the magnitude of impact the volunteers have on our mission. Volunteer service meets our mission in far more aspects than just 10000 hours of labor.

January was mostly spent compiling these data, but additional items of note include:

- Continued to support two Eagle Scouts with their project and I am grateful to Peter for agreeing to support an additional Scout with their project.

- Both invasive removal events in January (1NR, 1VO were canceled due to weather)
- Started a remote volunteer manager training through Volunteer Pro taught by Tobi Johnson
- Attended a database optimization training session.

Lake of the Woods Golf Course (Chris Edmondson & Joie Torres)

- With the course closed for outside play due to weather, staff focused on golf simulator play in January. With the addition of the new Foresight Golf Simulator, we were able to expand the 2-Person simulator league offering this year. We increased the number of teams to 16, up from 10 teams in 2023. Each team schedules a time on one of the simulators to complete their 9-hole round each week. This is a 10-week league, which will conclude the first week of March. There are weekly prizes along with a season-long points race for order of finish. League entry was \$400 per team, with fees going to cover weekly sim time and prize earnings. Golf simulator play also continued to be strong with public usage for practice and 9 and 18-hole rounds.
- David and Jason spent the week of January 8th - 12th teaching a golf unit to the PE classes at Lincoln Trail Elementary School in Mahomet. This included all PE classes throughout the day, running from 8:00 a.m. to 3:00 p.m.



- Chris, David, and Jason attended the 2024 PGA Golf Merchandise Show in Orlando, FL, the week of January 22nd. The PGA Show is attended by most major golf companies and allows staff to meet with sales reps, test new equipment, and see new trends throughout the industry. The first day of the Show is Demo Day, held at Orange County National Golf Center. All companies in attendance have booths set up that allow you to try their products on a 600-yard, circular driving range. The following 3 days are held indoors at the Orange County Convention Center. Vendors set up booths and you can interact with sales reps from each company. Some of the things we accomplished while there include: ordering a new driving range ball picker, ordering new hitting mats for the Par 3 Course, meeting with Foresight about golf simulator technology and upgrades, visiting the ForeUp booth to view new upgrades to our point of sale software, looking for new ideas for golf scorecards, and exploring different ideas for Par 3 Course hole

signage. We also spoke with different vendors about new products and ideas for the Pro Shop that piqued our interest.

- While away at the Show, merchandise for the 2024 golf season was arriving at the Pro Shop. Staff is spending the final days of the month receiving and stocking new inventory for the upcoming golf season.

Golf Course Operation:

- The Golf Assistant and Equipment Manager are finishing up grinding reels and servicing equipment
- The crew routinely maintained the cleanliness of the parking lot, areas around the clubhouse, and out on the course.
- The crew will be removing trees on the right-side cart path on hole # 8.

Trainings & Certifications

- Joie Torres completed four trainings (1. Diversity for all employees 2. Grounds Maintenance Safety 3. New Employee Safety Orientation 4. Snow and Ice Removal Safety) through PDRMA.
- Completed required continuing education training through GCSAA (Golf Course Superintendent Association of America) to retain class A membership status.

Museum and Education Department (Kamryn Suttinger)

Patrons Served

	In-Person Programming*	Online Programming*	Outreach**	MGP Visitation	HLIC Visitation
Oct-23	1253	0	57	829	194
Nov-23	952	0	18	566	103
Dec-23	711	0	0	90	57
Jan-24	86	0	0	0	109
YTD	10,073	544	1,547	9,580	2,013

* Includes all youth and public program opportunities ** Includes loan kits and tabling events

Collections and Exhibits:

- Jessica Smith is quickly acclimating to her role as our new Collections Coordinator and is already proving a valuable member of the Museum and Education department team.
- Mike Williams began work as our Facilities Specialist, working at both the museum and interpretive center. He transferred over from LOW operations and is also proving a hugely welcome member of the team.



Rankin Center Collections storage

- The Sangamon Shed to Rankin Center artifact relocation project is officially complete! Collections staff are now focusing on the tool wing blacksmith shop in preparation for the exhibit. If you haven't been inside Rankin Center lately, visitors are welcome. We'd love to show you our work!
- Taylor Studios provided the design templates for the new tool wing exhibit. These templates will allow us to develop a final design at a level of professionalism and quality difficult to achieve in-house.
- The disposal process for deaccessioned objects from the collection continues. No disposal has occurred. Of the 14 institutions approached about potential transfers, seven have declined outright, one is considering a transfer, and six have not responded. Of those who declined, several are undergoing deaccessioning projects of their own or are not interested in the object or quality of an object we have to offer. Follow-ups are pending with those organizations who have not responded.
- Mark Hanson has renewed discussions with the Conservation Center in Chicago to address concerns raised by the Museum Advisory Committee about why the museum has not hired professional conservators to address collection condition issues on select artifacts.

Youth Programs:

- Late last year, Cathy Schneider and Patrick Ahasic wrote and submitted a grant proposal to EEAI. They just learned that their proposal was accepted and has been awarded \$350 for the purchase of technology to enhance their school program offerings. They plan to purchase two tablets to use initially for Bird ID during programming and will be working on ways to further apply that technology in the future.

- Staff have put together some amazing camp offerings for this summer. The information has been sent to Marketing to design the summer series flyer. Registration will open on March 6.

Public Programs and Visitor Services:

- The Snowflake Search Committee (SSC) worked to get the 2024 snowflake search started for the year. This year includes 20 newly painted snowflakes, and in place of the interpretive signs, we have developed digital content that patrons can access by scanning a QR code. (See example) This year's search really involved almost every department in some way, and the SSC is grateful to each person who contributed in some way!
- Jennifer Wick and John Bien met with staff at the Champaign Park District to discuss our existing programming partnership.
- The first round of interviews for the Public Programs Manager position will conclude in early February.

Natural Resources (Peter Goodspeed)

NR Completed Field Tasks

- Staff continued to clear invasive shrubs from forest understory sites at the following locations:
 - Homer Lake FP Timberdoodle Woods (2.5 acres)
 - Lake of the Woods FP Buffalo Trace tree tunnel (.5 acres)



- Volunteer brush piles were also ignited at:
 - River Bend FP
 - Homer Lake FP

- Native seeding projects were well underway in January. Staff hand spread purchased and collected native seed for new restoration and species enrichment projects in the following locations:
 - Middle Fork River FP Point Pleasant west old field corner (2.7 acres)
 - Middle Fork River FP 75th Anniversary Tree Grove understory turf conversion (.6 acres)
 - Kickapoo Rail Trail Ogden east prairie (1 acre)
 - Lake of the Woods FP Buffalo Trace south volunteer clearing native cover crop (4 acres)
 - Middle Fork River FP Baermann sand and gravel prairie (2.7 acres)



NR Administrative Projects (Peter)

- Met with professor Warren Lavey and a law student from UIUC to discuss pro bono work that will help with renewable energy projects throughout the preserves.
- Hosted the pre-bid meeting for the Homer Lake FP invasive tree and shrub removal project.
- Natural resources technician Eric Roth recently accepted a job with the Natural Resource Conservation Service (NRCS) as a Soil Conservation Technician in Decatur, IL. Emily and Peter conducted virtual interviews with eight candidates to fill the two open NR technician positions in the department.

Lake of the Woods (Rusty Maulding)

- Night Lights decorations have been taken down, light strands fixed or discarded if there was too much critter damage, new accessories purchased and/or created, and everything stowed away for next year's program.
- Botanical Garden staff continue to work at trail edges, removing and killing invasives primarily within 20' of the trail edge to help open the spaces, improve the quality of the vegetation and habitat, and ease burdensome maintenance tasks during the growing season.
- Operations staff assisted with trail edge clearing and chipping or burning as appropriate as well as stump clearing from earlier felled trees.
- Operations staff, led by Josh Schneman, is nearing completion on rebuilding our 2001 Interstate car trailer that had a failing deck and other systems that needed attention. This includes stripping it down to the frame, priming and painting it, new wiring, lighting, decking, brakes, wheel bearings, and fenders.

- We received our storm shelter for the West Maintenance area that will benefit Natural Resources, Construction, Botanical Garden, and Operations staff. Thank you!

Homer Lake (Skylar Smith)

- Frozen ground allowed Homer Lake Operations to tackle some much-needed trail widening. The forestry mower was used to widen approximately 1 mile of the West Lake Trail.
- The forestry mower was also used to clear ½ mile of invasive shrubs near the road on the west side of the preserve. Mowing the invasive shrubs improves the ecosystem and makes it easier to spot deer, which enhances safety for drivers on County Road 2500 E.
- The flooring in the utility room at the Salt Fork Center has been failing for some time, due to heavy wear and tear from table and chair dollies. Homer Lake Operations staff worked hard to replace approximately 300 square feet of the floor with commercial-grade vinyl tiles. The end result looks fantastic and I am extremely proud and impressed by the Homer Lake crew's willingness to go above and beyond to complete this project.



- A new work truck was purchased from Northside Ford in Effingham for Homer Lake operations to replace the 2012 Ford Escape. The Escape is being sent to headquarters, where needs more suit the capabilities of that vehicle. This new F-150 is going to greatly enhance productivity and efficiency at Homer Lake.

Middle Fork (Matthew Kuntz)

- Middle Fork staff continues invasive removal throughout the preserves. We have recently started thinning hazardous or unwanted trees through the campground in February. Through this process, we hope to improve the ability to produce productive prescribed burns by opening the canopy and invigorating our spring ephemeral

propagation at the same time. Over the last few years, we have also introduced more native tree plantings through the campground timber areas.

- We received large amounts of precipitation at the end of January which regenerated our ponds from the previous year's drought.
- Middle Fork staff have been spreading prairie seeds in new no-mow areas throughout the preserve. This is part of our plans to reduce mowed areas and reintroduce native prairies in key areas at Middle Fork. To date, we have converted close to 2.5 acres of turf areas back to native plantings.

Equity in Action

- Kristin Rose, Ryan Anderson, Kathryn Glynn, and Cathy Schneider attended session #3 of the Equity Training for the Conservation Community 5-part series facilitated by Porter McMullen Bushman entitled *Visioning for Effective Allyship*.

Q4 2023 Strategic Outcomes and Actions Report

	Strategic Outcome	Section Action to Undertake	Actions Taken
Botanical Garden	Care for existing land by employing science-based land management practices	Work collaboratively with Natural Resources to improve high-impact native areas through invasive removal and forest improvement practices. Clear 5 acres dense of invasive. Provide timber stand improvements in 20 acres.	Cleared an additional 1.5 acres of dense invasives for a yearly total of 12 acres. Provided TSI to an additional 12.5 acres for a yearly total of 42.25 acres.
Botanical Garden	Hire and retain high-quality staff	Start internship program for Botanical Gardens and Lake of the Woods Operations. Develop intern program with HR and begin recruitment and evaluate program effectiveness.	unchanged
Botanical Garden	Inspire visitors to make a connection between their own personal history and the history of the community and local environment through District collections, exhibits, and programs	Improve and maintain landscape beds with native plants in select locations to showcase homeowner-scale engagement with native plants. Convert 2-bed spaces near rental facilities to native plants. In collaboration with Marketing, provide 2 social media posts touting the change and in collaboration with Museum & Education, develop and install interpretive signage in one of the spaces	unchanged

Botanical Garden	Investigate and pursue all available resources to ensure public awareness of sites, facilities, programs	Assist with the development and operation of the new greenhouse and Discovery Garden. Develop plans for soft scape materials conservation and public engagement for Discovery Garden and classrooms, for 2024 implementation.	Worked in collaboration with Planning, M&E and Ops to provide feedback and adjustments to plan which is at 90% complete.
Business & Finance	Enhance employee satisfaction, skills, and productivity through relevant and enriching training opportunities	Support adequate funding for District training plans. Develop training baseline and training plan tied to District budget plans	While formal training plan was not developed, funding was provided in the FY23 budget.
Business & Finance	Pursue budget and audit excellence through government finance certification processes	Develop District performance measurement (PM) system to evaluate and report annual program area progress toward meeting Strategic Plan objectives. 1) PM Training Plan integral to 2023 program area performance and 2024 Budget development. 2) 2023 Program Area reporting to include objectives progress report with dollars expended.	Progress on program area actions provided quarterly. Including dollars expended was not possible with vacancies in the Business & Finance Department.

Business & Finance	Support the employee experience through competitive pay and benefits, a safe and healthy working environment, and meaningful recognition initiatives	Develop long-term compensation projection and plan. Develop a five-year compensation plan that achieves the fiftieth percentile market position for District employee roles.	We have developed a long-term staffing plan and will attach the financial piece to that in 2024.
Camping	Promote outdoor recreation that is compatible with our land management practices and natural beauty of the land	Add Dark Sky trail with multiple observation areas for night sky viewing and an observatory. Trail completion and 2024 marketing plan development, in collaboration with Marketing	Scheduled for 2024 construction.
Camping	Promote the benefits of open space and access to nature for physical, emotional, mental, and spiritual health	Provide Dark Sky friendly campsites. Employ Dark Sky standards	Scheduled for 2024 construction.
Capital Projects	Deepen connections to Champaign County's forest preserves through an array of recreational, educational, and cultural experiences. Identify and	Add amenities that meet the current needs and desires of the public. <ul style="list-style-type: none"> • Projects completed within budget • Kickapoo Rail Trail Phase 3 underway. 	<ul style="list-style-type: none"> • Coordinated with KRT Steering Committee partners on finalizing the DCEO IGA and solicited proposals for Owners' Representative Services.

	pursue projects that enhance regional connectivity of open space trails.		
Capital Projects	Nurture a welcoming environment by embracing diversity, equity, and inclusion; those values will guide our decisions, policies, and practices	<p>Improve the process of advertising bidding and quoting projects to disadvantaged business enterprises.</p> <ul style="list-style-type: none"> • Establish standardized District procurement language for DBE vendor self-reporting. • Report DBE participation with contract approval recommendations 	<ul style="list-style-type: none"> • Unchanged, staff have continued to include City of Champaign and CMS DBE vendors in solicitations and have included DBE status in purchase approvals.

Capital Projects	Maintain our existing infrastructure and improve facilities to meet community needs. Provide accessible recreation options and remove barriers to participation so that all individuals can experience nature, regardless of capability	<p>Address deferred infrastructure issues as promised with referendum funding.</p> <ul style="list-style-type: none"> • 2023 Projects Completion • Projects are completed within budget 	<p>Of the 29 2023 capital projects:</p> <ul style="list-style-type: none"> • (x11) were fully completed and billed • (x3) were nearly complete with minor wrap-up items needing completion in early 2024. • (x5) were in progress • (x4) were swept in the 2024 budget process • (x6) were are on hold for completion in 2024. <p>Of the completed projects:</p> <ul style="list-style-type: none"> • (x5) were over budget. • In total, there was a \$13,856 surplus in the completed projects.
Capital Projects	Demonstrate environmental leadership; reduce our impact on the environment by implementing sustainable practices; balance financial resources with environmental stewardship goals	<p>Policy by including increased sustainability standards when purchasing building materials and equipment to provide guardrails about how we're increasing our sustainability standards.</p> <ul style="list-style-type: none"> • Incorporate sustainability standards in specifications. • Report product performance with 	<ul style="list-style-type: none"> • Unchanged, staff have continued to identify sustainable procurement options.

		contract approval recommendations	
Capital Projects	Acquire land through a proactive, yet strategic, planning process	<p>Acquire land through a proactive, yet strategic, planning process.</p> <p>Review and refresh land acquisition priorities and strategies through Comprehensive Plan.</p> <p>Track acres added annually to District.</p> <p>Develop funding plan to achieve priorities.</p> <p>Cultivate potential sellers/donors and legacy giving in collaboration with the Foundation</p>	<ul style="list-style-type: none"> Grant was submitted and awarded for acquisition of land adjacent to River Bend Forest Preserve.
Capital Projects	Demonstrate environmental leadership; reduce our impact on the environment by implementing sustainable practices; balance financial resources with environmental stewardship goals	<p>Develop plans for District solar array deployment and select partner for implementation. Feasible solar plan developed, with funding plan for 2024 implementation.</p> <p>Percent of District electric included in solar project. Identified energy savings expected and time length for return on investment.</p>	No update
Facility Rentals	Evaluate and adjust services as necessary to meet evolving community interests and needs	<p>Upgrade two kitchen facilities and other amenities at three District pavilions for visitor use during rentals.</p> <p>Two added or upgraded kitchen facilities at District pavilions.</p>	Complete

Facility Rentals	Investigate and pursue all available resources to ensure public awareness of sites, facilities, programs	Increase wedding rentals through targeted marketing to visitors. Ten percent increase in the number of wedding rentals. \$2,000 increase in wedding rental revenues.	Thirteen weddings were held in the Mabery Gelvin Botanical Garden in 2023 (same as 2022). Revenue was slightly less in 2023 due to a complimentary rental.
Facility Rentals	Invest in capacity to meet growing technology demands	Add wireless connectivity to District pavilions for visitor use during rentals. Add secure wireless connectivity service (segregated for public use) to three District rental sites.	Wifi was added to Salt Fork Center at Homer Lake Forest Preserve and Elks Lake Pavilion at Lake of the Woods Forest Preserve.
Foundation	Enhance member and employee satisfaction, skills, and productivity through relevant and enriching training opportunities	Identify and engage in fundraising and fundraising marketing training for supporting employees and diversity, equity, and inclusion training for Foundation members. Develop and implement a training plan to support Foundation inclusion efforts, fundraising abilities, and development marketing.	No change
Foundation	Increase financial resources to optimize the organizational mission	Fundraise and support District projects including Dark Skies Trail and Observatory, Discovery Garden Greenhouse, Blacksmith Exhibit, and Natural Resources management. Fundraise \$100,000 to support Dark Skies grant project.	The Foundation made a concerted efforts to raise funds for the district in the 4 th quarter. They raised \$86,000 in the last 2 months of the year. While they did not meet the \$100,000 goal for Dark Skies, they routinely commit unrestricted funds to projects that did not meet the fundraising goal.

Foundation	Increase financial resources to optimize the organizational mission	Increase unrestricted donations annual total by ten percent. Institute Three Rivers Society, outreach to local estate attorneys regarding legacy giving to the Foundation and evaluate value of an unrestricted endowment.	The Foundation finished the year with \$90,000 in unrestricted giving, a 30% increase.
Golf	Increase financial resources to optimize the organizational mission	Continue offering an affordable and enjoyable recreation opportunity to visitors. Report average cost of play against past years factored to include annual inflation rate in comparison. Offer the Anniversary Pass option once again, with 2 different price points, for the 2023-2024 golf seasons.	Topped 40,000 rounds for the first time since 2005. Revenue of over \$1.2 Million for the 2 nd straight season (and only 2 nd time in history). Offered the \$50 “Black Friday” Platinum Pass special, if purchased prior to 2024. This is the mid-point of the previous 2-Year Anniversary Pass.
Golf	Maintain our existing infrastructure and improve facilities to meet community needs	Complete replacement of irrigation heads and bunker renovation project to improve overall golf course quality and playability. Complete irrigation heads project. Survey customers on course quality after project completion.	Irrigation Head replacement and Bunker renovation project were completed in 2023. Positive reviews on the bunker project from patrons. Irrigation head results will be seen with wiring replacement and turf health over time in 2024.
Golf	Provide positive learning experiences for people of all ages and	Extend outreach and lesson programming for both juniors and adults at the course and within the community. Expand the	Expanded school programs into the Rantoul School District, teaching a week of the SNAG Golf program at Pleasant Acres Elementary in December. Youth

	abilities, following best practices, most current research, and innovative interpretive and educational techniques	youth league/lesson offerings (PGA Junior League, SNAG Golf). Increase opportunities for adult clinics and leagues (changing parameters for Women's Associations). Continue to grow outreach in the community with after-school programs and school programs.	programs across the board were up in participation with most offerings filled completely. The 9 and 18 Hole Womens Leagues were combined into one 9 Hole league in 2023. As numbers had dwindled in the 18-hole league, this change enhanced the offering and formed one larger Womens Association.
Human Resources	Foster and facilitate active and transparent communication among staff at all levels and between the organization and the public at large	Standardize and codify expectations for staff communication throughout the organization. Develop communication standards within and across program areas and departments. Implement training to empower staff to meet the communication standards.	Regular updates on recruitment activities, terminations, new hires, and staff transfers are consistently communicated to all team members through company email. Additionally, comprehensive updates on significant information from various program areas are documented during monthly Risk Management meetings, and these minutes are subsequently distributed to all employees.
Human Resources	Hire and retain high quality staff	Establish & measure impact of best-practice recruiting standards for hiring managers. Document baseline recruitment and retention data; regularly communicate with hiring managers to identify recruiting strategies needed for District hiring.	Recruiting for key positions continues with some exciting progress. The Business & Finance Director, Assistant Business & Finance Director, Collections Coordinator (formerly Registrar) and Facility Specialist positions have all been hired.

Human Resources	Support the employee experience through competitive pay and benefits, a safe and healthy working environment, and meaningful recognition initiatives	<p>Develop & implement employee recognition; this policy should include minimum "recognition expectations" for people managers as well.</p> <p>Develop recognition policy and standards for all supervisors.</p> <p>Implement training to enable supervisors to understand and apply recognition standards.</p> <p>Establish regular recognition of employee service anniversaries</p>	<p>A competitive pay increase was granted to staff with a minimum 10% increase for FY24.</p> <p>We continue to share birthdays, anniversaries and promotions with all staff via email and at Quarterly Connections.</p>
Marketing	Deepen connections to Champaign County's forest preserves through an array of recreational, educational, and cultural experiences	<p>Develop and implement 75th CCFPD Anniversary celebration throughout 2023. Lead coordination of at least twelve events and programs celebrating and recognizing the District's history and contributions to the Champaign County community.</p>	<p>All seven preserves were highlighted on social media throughout 2023.</p> <p>Held a photo contest and developed a 2024 calendar with the top 13 photographs.</p>
Marketing	Nurture a welcoming environment by embracing diversity, equity,	Highlight District accessibility, benefits and hosting of diverse Champaign County residents. Develop and	<p>Translated the general brochure to Spanish.</p> <p>Updated the CCFP website. Included a language</p>

	<p>and inclusion; those values will guide our decisions, policies, and practices. Promote the benefits of open space and access to nature for physical, emotional, mental, and spiritual health</p>	<p>implement marketing outreach plan to invite new visitors to the preserves from Champaign County's diverse citizenry.</p>	<p>translation option with Google.</p> <p>Website found to meet Web Content Accessibility Guidelines (WCAG) and is ADA-compliant through AccessiBe (Online Web Accessibility Solution).</p> <p>Added a DEI statement to website</p>
Marketing	<p>Provide information to the public about conservation efforts at Champaign County's forest preserves. Promote outdoor recreation that is compatible with our land management practices and natural beauty of the land. Provide leadership in educational, fact-based messaging to involve the public in climate resiliency efforts</p>	<p>Communicate District sustainability leadership, highlighting successful activities reducing environmental impacts. Highlight six sustainability initiatives or successful conservation efforts in District.</p>	
Education	<p>Invite visitors to enjoy recreational and educational experiences to</p>	<p>Begin to create Program Plan that includes robust evaluation tools. Begin to work with department heads to provide</p>	<p>1. The education leadership team outlined a program evaluation rubric in Q4 of 2023 with the intent of trialing it in Q1 of 2024.</p>

Commented [LP1]: Update for this one?

	<p>inspire their engagement in conservation, preservation, and stewardship of natural and cultural resources. Evaluate and adjust services as necessary to meet evolving community interests and needs. Interpret the interrelationship between the natural and cultural history of the Grand Prairie Region by highlighting the connections between plants, animals, and people</p>	<p>programming at all sites. Expand program locations. Develop at least one mechanism to assess programs or projects to ensure evolving community needs and interests are met.</p>	<p>2. Came up with several methods of requesting feedback with the goal improving the amount of feedback received from teachers/chaperones and program participants</p> <p>3 Programs were conducted at every preserve in 2023 including some new locations. The team is continuing to fine tune which programs are suited to certain locations.</p>
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Education	<p>Nurture a welcoming environment by embracing diversity, equity, and inclusion; those values will guide our decisions, policies, and practices. Partner with</p>	<p>Explore collaborations. Work with Visit Champaign County to enhance CCFPD involvement with the African American Heritage Trail in at least one significant way.</p>	<p>Collaborated with AAHT to provide the Lincoln Lectures speaker series. The series featured first person interpreters highlighting African American voices and stories from the time of Lincoln. Programs included interpretations of Frederick Douglass, Ann Bradford Stokes and Elizabeth Keckley. CCAHT helped promote the series and were present at</p>
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	community organizations to expand programming that reaches underserved audiences.		programs to discuss the trail's initiatives and local history tied to some of the series' historical figures. Unveiled the Homer Park signs for the CCAAHT on October 27.
Education	Inspire visitors to make a connection between their own personal history and the history of the community and local environment through District collections, exhibits, and programs. Pursue cultural competency in both our internal and external endeavors as an organization.	Continue outreach efforts in programming. Develop at least one strategy to build program resiliency and expand reach.	1. Youth Programs team partnered with Unit 4 School District to provide field trips and educator resources for Common Core Social Science standards. 2. Youth programs Partnered with unit 4 7 th grade teachers to provide full day field trips around early east central Illinois for all 7 th graders in the district
Natural Resources	Inspire visitors to make a connection between their own personal history and the history of the community and local environment through District collections, exhibits, and programs	In collaboration with the Museum and Education Department, expand public understanding of natural environments and conservation through talks, tours and presentations. Add NR Department 75th Anniversary Open House event for volunteers and members of the public	Hosted annual Indigenous Peoples' Day presentation and seed collection event; Hosted 75 th Anniversary NR Open House

Natural Resources	Research, evaluate, and expand efforts to protect and promote resilient ecosystems so that they may continue to support biodiversity under the threat of changing climate conditions	Research plant procurement opportunities to ensure bio- and genetically-diverse seed and plant sourcing. Identify and provide additional vendors with opportunity to supply native plants for restoration work.	Purchased native aquatic plants from a one new local vendor for shoreline restoration projects.
Natural Resources	Research, evaluate, and expand efforts to protect and promote resilient ecosystems so that they may continue to support biodiversity under the threat of changing climate conditions	Increase wetland improvement and installation projects to promote water filtration and habitat quality. Identify and seek additional partners to help design and fund our wetland installation/restoration projects.	Secured funding commitments from The Wetlands Initiative and US Fish & Wildlife Service for constructed wetland project at Buffalo Trace; Began seeking funding sources to replace water control structures for waterfowl areas at Middle Fork River FP.
Site Operations	Demonstrate environmental leadership; reduce our impact on the environment by implementing sustainable practices; balance financial resources with environmental stewardship goals	Research plant procurement opportunities to ensure bio- and genetically-diverse seed and plant sourcing. Evaluate current janitorial product supply stock against new purchasing policy criteria and find alternative products where needed. Report net change in product cost to meet the new requirements.	unchanged

Site Operations	<p>Promote outdoor recreation that is compatible with our land management practices and natural beauty of the land.</p> <p>Broaden and expand land stewardship through volunteer programming and the use of available technology</p>	<p>Increase wetland improvement and installation projects to promote water filtration and habitat quality.</p> <p>Remove invasive at Homer Lake's West Lake and Oak Ridge trails.</p> <p>Engage volunteers to contribute 100 hours removing these invasive in collaboration with the Volunteer Coordinator.</p>	<ul style="list-style-type: none"> Volunteers contributed 1295 hours to invasive species removal at Homer Lake in 2023 thanks to combined efforts between Operations, Natural Resources, and the Volunteer Coordinator.
Site Operations	<p>Promote the benefits of open space and access to nature for physical, emotional, mental, and spiritual health</p>	<p>In collaboration with Marketing and the Sign Committee, improve trail and wayfinding signage to heighten visitor enjoyment of preserves.</p> <p>Add six wayfinding signs for Homer Lake's Oak Ridge trail and other trail intersections. Add wayfinding signage at Buffalo Trace trails.</p>	<p>Continued small revisions of trail route where it intersects with wetland restoration project.</p>

February 15, 2024

MEMORANDUM

To: Board of Commissioners
From: Business and Finance Section
Re: February 2024 Disbursements for Approval

Action Requested

Staff requests that the Board of Commissioners approve the payment of **\$278,043.77** in accounts payable disbursements dated January 19, 2024 through February 8, 2024.

Accounts Payable check range:	117595 through 117720
Purchasing Card check range:	PO07922 through PO08011

Background

For the past month, District total expenses broke down as follows:

Disbursements Breakdown	Amount
Board Approved Expenses	\$118,817.78
Delegated Insurance Expenses	\$52,885.96
Delegated Purchasing Card Expenses	\$42,279.12
Delegated Merchandise & Concession Expenses	\$34,974.21
Delegated Utilities Expenses	\$20,292.31
Expenses Under \$1,000	\$8,751.39
Total Disbursements	\$278,000.77

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ADOBE	ADOBE SYSTEMS INC								
	93668304	01 monthly creative cloud subscri	018952095240	01/03/24		P007922	02/08/24	29.99	29.99
	93699338	01 adobe subscription	010652005240	01/04/24		P007922	02/08/24	382.37	382.37
	93782345	01 Adobe photoshop	021452005240	01/08/24		P007922	02/08/24	29.99	29.99
	93840249	01 Adobe annual subscription	010152005240	01/10/24		P007922	02/08/24	659.88	659.88
	93918581	01 Sprinkle January 2024	010252005240	01/15/24		P007922	02/08/24	59.99	59.99
	94011152	01 Carron Adobe - auto payment (w	010152005240	01/17/24		P007922	02/08/24	21.24	21.24
	94159827	01 Adobe Subscription	010152005240	01/23/24		P007922	02/08/24	19.99	19.99
	94159831	01 January 2024 Adobe Stock Sprin	010252005240	01/23/24		P007922	02/08/24	29.99	29.99
	94193950	01 January 2024 Rose	010252005240	01/24/24		P007922	02/08/24	19.99	19.99
							VENDOR TOTAL:		1,253.43
AHWLLC	AHW LLC								
	11806998	01 SEASONAL FILTER, OIL	010651005101	02/01/24		117709	02/07/24	1,138.29	1,138.29
							VENDOR TOTAL:		1,138.29
ALDRIDGE	BRENDA ALDRIDGE								
	012424	01 PARTIAL RENTAL REFUND	010342114905	01/24/24		117637	01/29/24	250.00	250.00
							VENDOR TOTAL:		250.00
AMAZON	AMAZON MKTPLACE PMTS								
	93558030	01 loppers and blades	021051005101	12/27/23		P007923	02/08/24	160.05	160.05

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	93611553	01 bows	021051005101	12/30/23		P007923	02/08/24	37.96	37.96 37.96
	93611554	01 bows	021051005101	12/30/23		P007923	02/08/24	67.53	67.53 67.53
	93611555	01 hand pruners	021051005101	12/30/23		P007923	02/08/24	148.54	148.54 148.54
	93611556	01 hose reels	021051005101	01/02/24		P007923	02/08/24	378.28	378.28 378.28
	93668298	01 Security Camera (2024 budget)	010751005101	01/03/24		P007923	02/08/24	239.75	239.75 239.75
	93668301	01 coat rack, document holder, co	010151005101	01/04/24		P007923	02/08/24	55.67	55.67 55.67
	93699333	01 Hose Connectors (2024)	010751005101	01/04/24		P007923	02/08/24	30.98	30.98 30.98
	93699334	01 double monitor stand	010151005101	01/05/24		P007923	02/08/24	55.98	55.98 55.98
	93740293	01 Water pump for the one-room sc	018951075101	01/07/24		P007923	02/08/24	127.00	127.00 127.00
	93740294	01 2024 Wall Calendar - Mary	010151005101	01/06/24		P007923	02/08/24	9.95	9.95 9.95
	93740296	01 Velcro strips and cord organiz	018951065101	01/07/24		P007923	02/08/24	41.32	41.32 41.32
	93782341	01 Thermostats (2024)	010755005500	01/08/24		P007923	02/08/24	179.14	179.14 179.14
	93840250	01 Door Sweep Replacements	031555005510	01/10/24		P007923	02/08/24	61.84	61.84 61.84
	93875641	01 Threshold Ramp (2024)	010751005101	01/11/24		P007923	02/08/24	135.98	135.98 135.98
	93875642	01 Firewood rack for P2	010351115101	01/11/24		P007923	02/08/24	39.00	39.00 39.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	93918582	01 Museum Supplies; Plasticplace	018951085101	01/14/24		P007923	02/08/24	110.16	110.16 110.16
	93959407	01 Tethers for TV remotes @ P1/P2	010351115101	01/15/24		P007923	02/08/24	423.95	423.95
		02 Tethers for TV remotes @ P1/P2	010351005101						350.69 73.26
	93959409	01 USB charging station for recha	040059005950	01/16/24		P007923	02/08/24	31.97	31.97 31.97
	94011148	01 Grinding wheels	010351005101	01/17/24		P007923	02/08/24	47.04	47.04 47.04
	94011149	01 Grinder dressing stones	010351005101	01/17/24		P007923	02/08/24	26.66	26.66 26.66
	94011150	01 2024 personnel file stickers	010151005101	01/17/24		P007923	02/08/24	15.95	15.95 15.95
	94089089	01 Stihl Grinding Tips	010351005101	01/19/24		P007923	02/08/24	37.49	37.49 37.49
	94089098	01 laptop bag	010351005101	01/21/24		P007923	02/08/24	34.98	34.98 34.98
	94089099	01 mini marshmallows, space heate	010151005101	01/21/24		P007923	02/08/24	83.06	83.06 83.06
	94089101	01 wall calendar, label tabew	010651115101	01/19/24		P007923	02/08/24	66.97	66.97 66.97
	94159830	01 Refund on Shipping due to dela	010151005101	01/23/24		P007923	02/08/24	6.99	-6.99 -6.99
	94193951	01 Animal Care: substrate (\$47.96	018951165101	01/24/24		P007923	02/08/24	47.96	47.96 47.96
	94193952	01 Office Supplies: laminating po	018951095101	01/24/24		P007923	02/08/24	15.51	15.51 15.51
	94276365	01 Office Supplies: Laminating po	018951095101	01/26/24		P007923	02/08/24	53.70	53.70 24.69
		02 Animal Care: substrate and bat	018951165101						29.01
VENDOR TOTAL:									2,757.38

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMERENIP	AMERENIP								
	010124			01/01/24		117605	01/20/24	5,714.92	5,714.92
		01 JAN HQ	010152005210						414.14
		02 JAN LW	010352115210						675.60
		03 JAN LW	010352005210						219.77
		04 JAN MUSEUM	018952085210						1,185.87
		05 JAN MAINT BG	021052005210						113.21
		06 JAN BG BG	021052115210						948.75
		07 JAN CN	021352005210						113.22
		08 JAN NR	021452005210						219.77
		09 JAN PS	031552005210						1,287.88
		10 JAN GC	031752005210						426.69
		11 JAN NITELITE	010352005210						110.02
								VENDOR TOTAL:	5,714.92
AMTRAK	AMTRAK.COM								
	93808205			01/08/24		P007924	02/08/24	36.00	-36.00
		01 Credit - IPRA conference/Rusty	010353055205						-36.00
	93808206			01/08/24		P007924	02/08/24	36.00	-36.00
		01 Credit - IPRA conference/Brock	010353055205						-36.00
	93840252			01/09/24		P007924	02/08/24	18.00	18.00
		01 Rose train ticket home from IP	010153055205						18.00
	93840253			01/09/24		P007924	02/08/24	36.00	-36.00
		01 Refund for round trip ticket f	010153055205						-36.00
								VENDOR TOTAL:	-90.00
ANTIGUA	THE ANTIGUA GROUPS, INC								
	4714850			01/31/24		117653	01/31/24	2,700.54	2,700.54
		01 JACKET, POLO, PULLOVER	031557005700						2,700.54
	4750402			02/01/24		117710	02/07/24	1,078.19	1,078.19
		01 OUTERWEAR, POLO, JACKET	031557005700						1,078.19
								VENDOR TOTAL:	3,778.73
AT&T	AT&T								
	93959408			01/15/24		P007925	02/08/24	120.77	120.77
		01 Foundation Phone	010012000270						120.77
								VENDOR TOTAL:	120.77

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AWARDLIM	AWARDS LIMITED								
	74430	01 NAME TAGS, PLATES	010151005101	01/05/24		117606	01/20/24	34.45	34.45 34.45
	74491	01 MAGNET BACK	010151005101	01/30/24		117683	02/05/24	1.65	1.65 1.65
							VENDOR TOTAL:		36.10
BECKM	MARY BECK								
	012924	01 VALUES TRAINING MEALS	010153045332	01/29/24		117667	02/02/24	55.75	55.75 55.75
							VENDOR TOTAL:		55.75
BITLYCOM	BITLY.COM								
	93699335	01 Annual Bitly account for 2024	010252005240	01/04/24		P007926	02/08/24	96.00	96.00 96.00
							VENDOR TOTAL:		96.00
BOJANGLE	BOJANGLES								
	94089094	01 Lunch for Chris, David, Jason	031553055205	01/20/24		P007927	02/08/24	30.26	30.26 30.26
							VENDOR TOTAL:		30.26
BUILD.CO	BUILD.COM								
	94193946	01 Should actually be charged to	100756252315	01/24/24		P007928	02/08/24	1,663.30	1,663.30 1,663.30
							VENDOR TOTAL:		1,663.30
BURRISEQ	BURRIS EQUIPMENT COMPANY								
	30164411	01 SUPPLIES	031755005510	01/10/24		117607	01/20/24	134.66	134.66 134.66
							VENDOR TOTAL:		134.66
BURRITOB	BURRITO BEACH								
	94276361	01 Thursday lunch at IPRA Confere	010153055205	01/25/24		P007929	02/08/24	15.83	15.83 15.83
							VENDOR TOTAL:		15.83

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	7780538	01 FW WOOD, DRIVER, SHIPPING	031557005700	01/30/24		117668	02/02/24	6,263.22	845.93 845.93
	7783134	01 WEDGE	031557005700	01/30/24		117668	02/02/24	6,263.22	220.50 220.50
	7783135	01 SOFT PUTTER	031557005700	01/30/24		117668	02/02/24	6,263.22	259.20 259.20
	7788314	01 Q STAR	031557005700	01/31/24		117668	02/02/24	6,263.22	226.20 226.20
	7793438	01 LOGO BALL	031557005700	02/01/24		117711	02/07/24	1,950.00	450.00 450.00
	7793439	01 HIGH SCHOOL SLEEVE	031557005700	02/01/24		117711	02/07/24	1,950.00	1,500.00 1,500.00
							VENDOR TOTAL:		11,230.50
COMFORT	COMFORT SUITES								
	94089095	01 Hotel Room for Chris, David, J	031553055205	01/21/24		P007932	02/08/24	164.77	164.77 164.77
							VENDOR TOTAL:		164.77
CONSTELL	CONSTELLATION NEWENERGY								
	3931572	01 MU DEC FUEL	018952085130	01/09/24		117595	01/19/24	1,043.60	642.49 394.55
		02 PS DEC FUEL	031552005130						247.94
	3931574	01 LW DEC FUEL	010352115130	01/09/24		117595	01/19/24	1,043.60	401.11 32.78
		02 MU DEC FUEL	018952085130						110.26
		03 MAINT LW DEC FUEL	010352005130						85.16
		04 MAINT NR DEC FUEL	021452005130						85.16
		05 MAINT CN DEC FUEL	021352005130						43.87
		06 MAINT BG DEC FUEL	021052005130						43.88
							VENDOR TOTAL:		1,043.60
CONSVJOB	CONSERVATIONJOBBOARD								
	93643401	01 Promoted job posting for techn	021453005201	01/02/24		P007933	02/08/24	55.00	55.00 55.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

CONTRSOU	CONTRACTOR SOURCE							VENDOR TOTAL:	55.00
	93611547	01 P2 floor coating	100356252309	12/27/23		P007934	02/08/24	1,210.40	1,210.40 1,210.40
	93611548	01 Tax exemption refund for tax c	100356252309	12/28/23		P007934	02/08/24	71.20	-71.20 -71.20
								VENDOR TOTAL:	1,139.20
CRACKBAR	CRACKER BARREL								
	94276359	01 Brunch for Chris, David, and J	031553055205	01/23/24		P007935	02/08/24	54.69	54.69 54.69
								VENDOR TOTAL:	54.69
CURBCHI	CURB CHI TAXI								
	94276363	01 Taxi to train station for Lisa	010153055205	01/27/24		P007936	02/08/24	15.00	15.00 15.00
								VENDOR TOTAL:	15.00
DEANS	DEANS GRAPHICS								
	54879	01 BULLETIN BOARD HEADERS	010253005300	12/21/23		117684	02/05/24	437.32	34.20 34.20
	54933	01 SNOWFLAKE BANNER AND SIGNS	010253005300	01/02/24		117684	02/05/24	437.32	403.12 403.12
								VENDOR TOTAL:	437.32
DEPKE	WELDSTAR COMPANY								
	2245385	01 GAS CYLINDER RENTAL	021351005101	12/24/23		117685	02/05/24	30.30	28.80 28.80
	9661	01 SERVICE CHARGE	010159005951	01/31/24		117685	02/05/24	30.30	1.50 1.50
								VENDOR TOTAL:	30.30
DILLMAN	DILLMAN SANITARY HAULING								
	020124	01 HL FEB TRASH	010753005201	02/01/24		117697	02/06/24	170.00	170.00 85.00
		02 SFC FEB TRASH	010753115201						85.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

DOMINOS									
DOMINO'S									
VENDOR TOTAL:									170.00
94089097									
01 Dinner while at the PGA Mercha									
301553055205									
01/21/24									
P007937 02/08/24									
58.60									
58.60									
VENDOR TOTAL:									58.60
DONENET									
D1 NETWORKS, INC									
12171									
01 SERVICE CALL HL									
010753115201									
09/29/23									
117596 01/19/24									
172.50									
172.50									
VENDOR TOTAL:									172.50
DUNKIN									
DUNKIN									
94276351									
01 IPRA/IAPD conference 2024 - Pe									
010153055205									
01/26/24									
P007938 02/08/24									
3.57									
3.57									
94276353									
01 IPRA/IAPD conference 2024 - Pe									
010153055205									
01/27/24									
P007938 02/08/24									
3.57									
3.57									
VENDOR TOTAL:									7.14
DUST&SON									
DUST AND SON OF CHAMPAIGN CO									
786927									
01 CHAINSAW REPAIR									
010355005510									
01/10/24									
117638 01/29/24									
32.50									
32.50									
VENDOR TOTAL:									32.50
EASTENG									
EASTERN ENGINEERING SUPPLY INC									
1111007									
01 ARCHITECTURAL PRINTS									
101056212317									
01/16/24									
117655 01/31/24									
302.91									
302.91									
VENDOR TOTAL:									302.91
EASTILL									
EASTERN ILLINI ELECTRIC CO									
013024									
01 GATE HOUSE SHOP CAMP JAN									
010652005210									
02 SANGAMON RIVER JAN									
010352005210									
03 RIVERVIEW JAN									
010352115210									
04 SFC WALNUT HILL JAN									
010752115210									
05 HL JAN									
010752005210									
06 HLIC JAN									
018952095210									
07 LATE FEE FOR LOST BILL									
010159005951									
102.99									

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	112923			11/29/23		117597	01/19/24	2,125.17	2,125.17
		01 GATE, HOUSE, SHOP CAMP NOV	010652005210						1,011.23
		02 SANGAMON NOV	010352005210						149.22
		03 RIVERVIEW NOV	010352115210						43.42
		04 WALNUT HILL, SFC NOV	010752115210						167.91
		05 HL NOV	010752005210						462.18
		06 HLIC NOV	018952095210						291.21
								VENDOR TOTAL:	5,506.58
ELEVSAFE	ELEVATOR SAFETY ASSOCIATES								
	105115			01/10/24		117610	01/20/24	230.00	230.00
		01 ADA LIFT INSPECTION	051253005370						230.00
								VENDOR TOTAL:	230.00
ELLISJ	JAMIE ELLIS								
	011224			01/12/24		117611	01/20/24	150.00	150.00
		01 GARDEN SPEAKER SERIES	018953065201						150.00
								VENDOR TOTAL:	150.00
ENGRESAS	ENGINEERING RESOURCE ASSOCIATE								
	W231420007			12/19/23		117686	02/05/24	4,863.86	4,346.59
		01 DESIGN DOCS AND PERMIT	051256252306						4,346.59
	W231420008			01/24/24		117686	02/05/24	4,863.86	517.27
		01 DESIGN DOCS AND PERMIT	051256252306						517.27
								VENDOR TOTAL:	4,863.86
EQUITABL	EQUITABLE FINANCIAL								
	002			02/01/24		117687	02/05/24	30.00	30.00
		01 457 PLAN FEB	010020000550						30.00
								VENDOR TOTAL:	30.00
ETHOSPUB	ETHOS PUBLISHING								
	93668302			01/03/24		P007939	02/08/24	300.00	300.00
		01 December 2023	010253005300						300.00
	93668303			01/03/24		P007939	02/08/24	300.00	300.00
		01 January 2024	010253005300						300.00
								VENDOR TOTAL:	600.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ETRAILER	ETRAILER								
	93668297	01 Purchased on 12/28. Ball hitc	010351005101	01/04/24		P007940	02/08/24	687.98	687.98 687.98
	93918574	01 rebuild trailer parts	010355005510	01/12/24		P007940	02/08/24	436.26	436.26 436.26
							VENDOR TOTAL:		1,124.24
FARMFLEE	FARM & FLEET								
	93643393	01 PCARD #: XXXXXXXXXXXXX2523	021451005101	01/02/24		P007941	02/08/24	82.97	82.97 82.97 0.00
		02 NAME: ROTH, ERIC	** COMMENT **						
	93668296	01 pants, shirts	010351005190	01/03/24		P007941	02/08/24	450.70	450.70 310.71 139.99
		02 winter coat	050053045371						
							VENDOR TOTAL:		533.67
FIVEGUYS	FIVE GUYS								
	94231080	01 Dinner for Chris, David, and J	031553055205	01/24/24		P007942	02/08/24	46.29	46.29 46.29
							VENDOR TOTAL:		46.29
FOREUP	WWW.FOREUP.COM								
	93611550	01 Point of Sale Software and Web	031552005240	01/01/24		P007943	02/08/24	6,726.00	6,726.00 6,726.00
							VENDOR TOTAL:		6,726.00
FREDPLBG	FRED'S PLUMBING, HEATING, AIR								
	22532	01 SERVICE CALL SHOP HEATER	021355005500	01/18/24		117698	02/06/24	245.00	245.00 245.00
	93580803	01 well repair service	010653005201	12/28/23		P007944	02/08/24	720.00	720.00 720.00
							VENDOR TOTAL:		965.00
FRONTIER	FRONTIER								
	020724	01 JAN MF	010652005220	02/07/24		117712	02/07/24	110.81	110.81 4.62 106.19
		02 JAN HL	010752005220						

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	112823			11/28/23		117598	01/19/24	568.16	568.16
		01 MF DEC	010652005220						339.03
		02 HL DEC	010752005220						111.83
		03 EE DEC	018952095220						111.36
		04 GC DEC	031752005220						5.94
								VENDOR TOTAL:	678.97
GFIDIGIT	GFI DIGITAL								
	2759315			01/26/24		117688	02/05/24	1,945.32	1,945.32
		01 HLIC COPIER CONTRACT	018953095201						1,945.32
								VENDOR TOTAL:	1,945.32
GLYNNKAT	KATHRYN GLYNN								
	012524			01/25/24		117670	02/02/24	43.66	43.66
		01 ILPRA LUNCH, COFFEE CONFERENCE	010153045333						43.66
								VENDOR TOTAL:	43.66
GOOGLE	Google								
	93611549			12/29/23		P007945	02/08/24	82.98	82.98
		01 TV Service for Clubhouse	031552005240						82.98
								VENDOR TOTAL:	82.98
GRABBLDG	GRABER BUILDING SUPPLY								
	1044			09/26/23		117599	01/19/24	94.68	94.68
		01 AIR FILTER	010355005510						91.90
		02 LATE FEE	010159005951						2.78
	1136			12/18/23		117623	01/25/24	34.05	34.05
		01 OIL FILTER	010355005510						34.05
								VENDOR TOTAL:	128.73
GRAINGER	GRAINGER								
	94011153			01/17/24		P007946	02/08/24	2,971.43	2,971.43
		01 Three Rivers: Shelving for Ed	010012000270						2,971.43
								VENDOR TOTAL:	2,971.43
HEARCOLA	HEARTLAND COCA COLA								
	39481555015			01/17/24		117612	01/20/24	305.31	305.31
		01 BEVERAGE	031651005101						305.31

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

HENDERSH	HENDERSHOT DODGE							VENDOR TOTAL:	305.31
	93643399	01 Replacement door lock actuator	018955005510	01/02/24		P007947	02/08/24	738.50	738.50
									738.50
VENDOR TOTAL:									738.50
HIBUINC	HIBU INC WEST BILLING								
	94135093	01 January 2024	010253005300	01/22/24		P007948	02/08/24	211.00	211.00
									211.00
VENDOR TOTAL:									211.00
HICKSGAS	HICKSGAS								
	028357	01 PROPANE ACTIVITY CENTER	010653115201	01/19/24		117656	01/31/24	98.60	98.60
									98.60
VENDOR TOTAL:									98.60
HINCKLEY	HINCKLEY SPRINGS								
	011624	01 JAN HQ WATER	010153005201	01/16/24		117628	01/26/24	387.48	387.48
		02 JAN NR WATER	021453005201						70.94
		03 JAN PS WATER	031553005201						208.33
		04 JAN MF WATER	018953095201						13.48
		05 JAN HL WATER	010753005201						40.39
									54.34
VENDOR TOTAL:									387.48
HLTHALL	HEALTH ALLIANCE MEDICAL PLANS								
	78430014	01 EMPLOYEE REIMBURSEMENT FEB	010020000520	01/08/24		117613	01/20/24	33,862.00	33,862.00
		02 FEB HQ	010150015030						4,854.25
		03 FEB MARKETING	010250015030						2,652.00
		04 FEB LOW	010350015030						1,989.00
		05 FEB MF	010650015030						4,132.00
		06 FEB HL	010750015030						639.00
		07 FEB MUSEUM	018950015030						1,989.00
		08 FEB, DALE AND COURSON	021050015030						5,873.75
		09 FEB HQ	021250015030						817.00
		10 FEB CN	021350015030						2,143.00
		11 FEB CN	021450015030						2,652.00
		12 FEB GC	031550015030						2,652.00
		13 FEB GC	031750015030						2,143.00
VENDOR TOTAL:									1,326.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
HOWARDJE	JESSICA HOWARD								
	012824	01 LOST PAYROLL CHECK	010150005000	01/28/24		117664	01/28/24	1,466.64	1,466.64
									1,466.64
								VENDOR TOTAL:	1,466.64
HUNDLEYW	WENDY HUNDLEY								
	012424	01 IAPD,IPRA CONFER HOTEL,DINNER	010153005204	01/24/24		117671	02/02/24	505.51	505.51
									505.51
								VENDOR TOTAL:	505.51
HYATT	HYATT REGENCY								
	94276335	01 Conference hotel for IPRA - 20	010153055205	01/27/24		P007951	02/08/24	496.70	496.70
									496.70
	94276341	01 IPRA Lunch Lorrie and Rusty	010353055205	01/27/24		P007951	02/08/24	11.44	11.44
									11.44
	94276344	01 IPRA conference hotel	010153045333	01/27/24		P007951	02/08/24	309.90	309.90
									309.90
	94276367	01 IPRA conference	010653055205	01/27/24		P007951	02/08/24	464.85	464.85
									464.85
								VENDOR TOTAL:	1,282.89
IAPD	ILLINOIS ASSOC OF PARK								
	93918578	01 IPRA pre conference session	010153055205	01/12/24		P007952	02/08/24	85.00	85.00
									85.00
	93918580	01 IPRA/IAPD conference 2024 refu	010153055205	01/08/24		P007952	02/08/24	85.00	-85.00
									-85.00
								VENDOR TOTAL:	0.00
IDNR	ILLINOIS DEPARTMENT OF NATURAL								
	93643398	01 yearly IDNR Permit for animals	018953005205	01/02/24		P007953	02/08/24	51.13	51.13
									51.13
								VENDOR TOTAL:	51.13
IHOTEL	I HOTEL								
	94089092	01 C. Johnson lodging 1/16/24 - 1	010153005201	01/19/24		P007954	02/08/24	493.81	493.81
									493.81

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

ILCONSUP	ILLINI CONTRACTORS SUPPLY							VENDOR TOTAL:	493.81
	244403	01 DRILL, HOLDERS	010751005101	01/12/24		117699	02/06/24	205.67	205.67
									205.67
VENDOR TOTAL:									205.67
ILDEPSTP	IL DEPT OF STATE POLICE								
	20231200388	01 BACKGROUND CHECK HQ	010153005201	12/01/23		117600	01/19/24	90.00	90.00
									90.00
VENDOR TOTAL:									90.00
ILGOVFIN	ILLINOIS GOVERNMENT FINANCE								
	94159825	01 Webinar training - Brock	010153045332	01/22/24		P007955	02/08/24	40.00	40.00
									40.00
VENDOR TOTAL:									40.00
ILLAK	ILLINOISLAK								
	93808204	01 Illinois lake Managment Confer	010753055205	01/09/24		P007956	02/08/24	200.00	200.00
									200.00
VENDOR TOTAL:									200.00
ILLCONTR	ILLINI CONTRACTORS SUPPLY								
	244133	01 DRILL BATTERIES AND DRILL	010751005101	12/29/23		117650	01/30/24	199.00	199.00
									199.00
VENDOR TOTAL:									199.00
ILLENV	ILLINOIS ENVIRONMENTAL								
	94089090	01 Illinois Environmental Council	010153055205	01/18/24		P007957	02/08/24	250.00	250.00
									250.00
VENDOR TOTAL:									250.00
ILSTFIRE	IL STATE FIRE MARSHALL								
	5125141668	01 ADA LIFT LICENSE	051253005370	01/22/24		117639	01/29/24	75.00	75.00
									75.00
VENDOR TOTAL:									75.00
IMPERIAL	IMPERIAL								
	620965	01 LOGO T SHIRT, HOODIE	031557005700	01/30/24		117672	02/02/24	658.49	658.49
									658.49

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	622661	01 LOGO HAT	031557005700	02/02/24		117714	02/07/24	749.47	749.47 749.47
							VENDOR TOTAL:		1,407.96
INHENDRI	IN HENDRICK DORMS, INC.								
	94089091	01 Three Rivers Society Event Cat	010012000270	01/19/24		P007958	02/08/24	1,572.00	1,572.00 1,572.00
							VENDOR TOTAL:		1,572.00
INLEISU	IN LEISURE INTERACTIVE,								
	93643402	01 reservation fees	010657125705	01/02/24		P007959	02/08/24	30.21	30.21 30.21
							VENDOR TOTAL:		30.21
INSVCFEE	INTERNATIONAL SERVICE FEE								
	93740298	01 99 cent international fee from	021453055205	01/08/24		P007960	02/08/24	0.99	0.99 0.99
							VENDOR TOTAL:		0.99
INTSTBIL	INTERSTATE BILLING SERVICE								
	1671	01 REPAIR CONNECTOR TO DEF HEATER	021455005510	12/11/23		117689	02/05/24	398.75	398.75 398.75
	1709	01 REBUILD LIFT AND TILT	010355005510	01/11/24		117657	01/31/24	2,266.12	2,266.12 2,266.12
	5614	01 OIL, FILTER	010651005101	11/29/23		117665	02/01/24	891.65	706.80 706.80
	5625,5637	01 REFUND, BOLT, NUT, GUARD,SCREW	010651005101	12/07/23		117665	02/01/24	891.65	184.85 184.85
	5788	01 SUPPLIES	010755005510	01/18/24		117640	01/29/24	872.67	872.67 872.67
							VENDOR TOTAL:		4,429.19
INTUIT	INTUIT QBOOKS PAYROLL								
	94193947	01 1099 forms - Finance	010152005240	01/24/24		P007961	02/08/24	7.50	7.50 7.50

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

JERSEYMI JERSEY MIKES									
VENDOR TOTAL:									7.50
	94089096			01/20/24		P007962	02/08/24	47.67	47.67
	01	Dinner for Chris, David, and J	031553055205						47.67
VENDOR TOTAL:									47.67
JOHNSONC CARRON JOHNSON									
	011924			01/19/24		117673	02/02/24	138.02	138.02
	01	MILEAGE PLAINFIELD TO MAHOMET	010153005201						138.02
VENDOR TOTAL:									138.02
JUSTSALA JUST SALAD ILLINOIS CTR									
	94276350			01/25/24		P007963	02/08/24	20.26	20.26
	01	IPRA/IAPD conference 2024 - Pe	010153055205						20.26
VENDOR TOTAL:									20.26
KARSTEN KARSTEN MANUFACTURING CORP									
	17303425			12/27/23		117601	01/19/24	812.97	812.97
	01	PING G430 IRON	031557005700						812.97
	17314298			01/16/24		117614	01/20/24	60.00	60.00
	01	PING HOOVER GOLF BAG	031557005700						60.00
	17345514			02/01/24		117715	02/07/24	2,657.71	410.32
	01	DRIVER	031557005700						410.32
	17345522			02/05/24		117690	02/05/24	1,844.35	1,844.35
	01	GOLF BAG	031557005700						1,844.35
	17345523			02/01/24		117715	02/07/24	2,657.71	2,247.39
	01	DRIVER, PUTTER	031557005700						2,247.39
VENDOR TOTAL:									5,375.03
KIRCHNR KIRCHNER BUILDING CENTER									
	476650			01/02/24		117629	01/26/24	807.47	70.55
	01	BOARDS	100356252309						70.55
	477035			01/03/24		117629	01/26/24	807.47	577.74
	01	SUPPLIES	100356252309						577.74

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	477411	01 SAW AND PINE	100356252309	01/04/24		117629	01/26/24	807.47	159.18 159.18
	486946	01 FELT	010355115500	01/31/24		117700	02/06/24	356.63	169.43 169.43
	487213	01 TREATED WOOD	010355115500	01/31/24		117700	02/06/24	356.63	187.20 187.20
							VENDOR TOTAL:		1,164.10
KOERNER	KOERNER DISTRIBUTOR INC								
	4071972-3	01 PREMIUM BEVERAGE	031651005101	01/30/24		117658	01/31/24	60.20	60.20 60.20
							VENDOR TOTAL:		60.20
LANDSEND	LANDSEND								
	94276366	01 Uniforms; Jessica Smith	018951005190	01/27/24		P007964	02/08/24	267.90	267.90 267.90
							VENDOR TOTAL:		267.90
LOWES	LOWES								
	93643400	01 snowflake search materials	018951065101	01/02/24		P007965	02/08/24	58.90	58.90 58.90
	93875644	01 compound miter saw, work table	010651005101	01/11/24		P007965	02/08/24	482.94	482.94 482.94
							VENDOR TOTAL:		541.84
LYTLEL	LORI LYTLE								
	00005	01 DEC TEMP CLEANING, LATE FEE	018953005201	12/31/23		117701	02/06/24	6,450.00	2,450.00 2,450.00
	00006	01 JAN,FEB TEMP CLEANING	018953005201	02/01/24		117701	02/06/24	6,450.00	4,000.00 4,000.00
							VENDOR TOTAL:		6,450.00
MAHOACE	MAHOMET ACE HARDWARE								
	070322	01 SUPPLIES	010351005101	01/04/24		117641	01/29/24	254.55	31.17 31.17

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	169918	01 SUPPLIES	100356252309	12/06/23		117602	01/19/24	6.35	6.35 6.35
	170309	01 PLASTIC FUNNEL	021451005101	01/03/24		117691	02/05/24	2.99	2.99 2.99
	170392	01 TRAILER REPAIR SUPPLIES	010355005510	01/08/24		117641	01/29/24	254.55	118.97 118.97
	170423	01 ELECTRICAL REPAIRS P1	010355115500	01/09/24		117641	01/29/24	254.55	91.74 91.74
	170430,41	01 POLE, BRUSH, CONTAINERS	018951085101	01/10/24		117630	01/26/24	123.53	123.53 123.53
	170517	01 SUPPLIES	010355115500	01/16/24		117702	02/06/24	133.43	65.53 65.53
	170521	01 SUPPLIES	010355115500	01/16/24		117702	02/06/24	133.43	31.91 31.91
	170535	01 SUPPLIES	010351005101	01/17/24		117641	01/29/24	254.55	4.99 4.99
	170571	01 SUPPLIES	010351005101	01/18/24		117641	01/29/24	254.55	7.68 7.68
	170642	01 BEVEL, PLUG, DUAL FOOT EXT	010355005500	01/22/24		117716	02/07/24	15.97	15.97 15.97
	170691	01 GAS CONNECTOR	010355005500	01/25/24		117702	02/06/24	133.43	35.99 35.99
	93643397	01 paint for decorations	021051005101	01/02/24		P007966	02/08/24	65.97	65.97 65.97
	93699336	01 Spray bottles for Project MOUS	018951085101	01/04/24		P007966	02/08/24	20.17	20.17 20.17
							VENDOR TOTAL:		622.96
MAHOMET	VILLAGE OF MAHOMET								
	020224	01 JAN BIKE PATH RESTROOM WATER	010352005230	02/02/24		117692	02/05/24	15.20	15.20 15.20

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
<hr/>									
VENDOR TOTAL:									15.20
MAHSMENG	MAHOMET SMALL ENGINE								
	36714			01/12/24		117642	01/29/24	1,556.76	1,556.76
		01 CHAINSAW AND BARS	010355005505						1,373.77
		02 CHAIN	010355005510						182.99
VENDOR TOTAL:									1,556.76
MARTINON	MARTIN ONE SOURCE								
	93840247			01/10/24		P007967	02/08/24	125.50	125.50
		01 Pesticide Testing Materials	050053045371						125.50
VENDOR TOTAL:									125.50
MCDONALD	MCDONALD'S								
	94276338			01/27/24		P007968	02/08/24	8.71	8.71
		01 IPRA Breakfast Rusty	010353055205						8.71
VENDOR TOTAL:									8.71
MEDIACOM	MEDIACOM								
	012124			01/21/24		117643	01/29/24	700.00	700.00
		01 JAN INTERNET	010152005240						700.00
VENDOR TOTAL:									700.00
MEIJER	MEIJER								
	93611558			12/29/23		P007969	02/08/24	102.63	102.63
		01 Animal care: bird seed, suet,	018951165101						102.63
VENDOR TOTAL:									102.63
MENARDS	MENARDS								
	84638			12/28/23		117624	01/25/24	645.71	645.71
		01 SUPPLIES	010351005101						595.76
		02 EAR MUFFS	050053045371						49.95
	84673			12/28/23		117651	01/30/24	69.99	69.99
		01 ANGLE GRINDER	010751005101						69.99
	85133			01/04/24		117631	01/26/24	13.98	13.98
		01 EXTRUDED R3	100356252309						13.98
	85531			01/09/24		117644	01/29/24	409.56	27.28
		01 P2 PLUMBING REPAIR	010355115500						27.28

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	85620	01 PAINT CLEANER FOR TRAILER	010355005510	01/10/24		117644	01/29/24	409.56	25.48 25.48
	85746	01 DIVIDER BAR, LAMINATE, SCREW	100356252309	01/11/24		117703	02/06/24	751.54	725.68 725.68
	85748	01 GAS TREATMENT	010355005510	01/11/24		117644	01/29/24	409.56	59.98 59.98
	85750	01 SUPPLIES	010751005101	01/11/24		117644	01/29/24	409.56	215.26 215.26
	86078	01 ELBOW,BREAKER,KETCHUP	010355115500	01/16/24		117703	02/06/24	751.54	25.86 25.86
	86668	01 TRAILER REPAIR PART	010355005510	01/24/24		117644	01/29/24	409.56	81.56
		02 LOCK	021051005101						70.57 10.99
	93611545	01 Ceiling Fan (2023 budget)	010755005500	12/29/23		P007970	02/08/24	99.97	99.97 99.97
	93611551	01 lights	021051005101	12/28/23		P007970	02/08/24	302.83	302.83 302.83
	93875643	01 Scrub brush and HEPA filter fo	018951085101	01/10/24		P007970	02/08/24	19.10	19.10 19.10
	94276343	01 Supplies	010751005101	01/26/24		P007970	02/08/24	90.82	90.82 90.82
							VENDOR TOTAL:		2,403.50
METLIFE	METROPOLITAN LIFE INSURANCE CO								
	010124	01 JAN LTD INSURANCE	010020000546	01/01/24		117645	01/29/24	176.96	176.96
		02 JAN STD INSURANCE	010020000545						74.47 102.49
	020124	01 FEB LTD INSURANCE	010020000546	01/31/24		117659	01/31/24	177.72	177.72
		02 FEB STD INSURANCE	010020000545						46.35 131.37
							VENDOR TOTAL:		354.68
MGTAMERI	MGT OF AMERICA CONSULTING								
	35171	01 HOURS FOR CARRON JOHNSON	010153005201	01/26/24		117674	02/02/24	7,717.50	7,717.50 7,717.50

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT

NAPLETON	NAPLETONS AUTO PARK							VENDOR TOTAL:	271.98
	94046216			01/18/24		P007971	02/08/24	326.93	326.93
	01	Rav repairs	010155005510						326.93
VENDOR TOTAL:									326.93
NCPERS	NCPERS GROUP LIFE INS								
	3080022024			01/01/24		117617	01/20/24	80.00	80.00
	01	LIFE INSURANCE FEB	010020000515						80.00
VENDOR TOTAL:									80.00
NEWSGAZ	CHAMPAIGN MULTIMEDIA GROUP								
	013124			01/31/24		117693	02/05/24	1,903.00	1,903.00
	01	ENTERTAINMENT EXTRA DIGITAL	010253005300						64.60
	02	ENTERTAINMENT EXTRA	010253005300						240.00
	03	PROPOSAL	021253005305						114.80
	04	PUBLIC NOTICE	010153005305						124.40
	05	30 DAY NOTICE PUBLIC	010153005305						158.00
	06	DISCOVERY GREENHOUSE	021253005305						154.40
	07	PUBLIC HEARING BOND	010153005305						65.60
	08	DECEMBER ENTERTAINMENT EXTRA	010253005300						300.00
	09	EXTRA ENTERTAINMENT DIGITAL	010253005300						64.60
	10	GIVING SPECIAL SECTION	010012000270						399.00
	11	KRT OWNERS REP	021253005305						105.20
	12	HOMER LAKE TRUCK	021253005305						112.40
VENDOR TOTAL:									1,903.00
NIUOUTRE	NIU OUTREACH								
	93611546			12/30/23		P007972	02/08/24	66.00	66.00
	01	Pearson - strategic planning w	010153055205						66.00
	94046218			01/18/24		P007972	02/08/24	297.00	297.00
	01	Strategic planning webinar #1	010153055205						297.00
VENDOR TOTAL:									363.00
NORTHSID	NORTHSIDE FORD LINCOLN								
	012424			01/24/24		117636	01/24/24	54,718.00	54,718.00
	01	2023 FORD F150	100056005501						54,718.00
VENDOR TOTAL:									54,718.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
NORTOOL	NORTHERN TOOL & EQUIPMENT								
	93782344	01 Log Splitter Valve (2024)	010755005510	01/08/24		P007973	02/08/24	204.23	204.23 204.23
	93918575	01 Tax Refund for Log Splitter Va	010755005510	01/12/24		P007973	02/08/24	14.25	-14.25 -14.25
							VENDOR TOTAL:		189.98
NRPA	NATIONAL REC & PARK ASSN								
	94046217	01 Annual NRPA - All District	010153055205	01/18/24		P007974	02/08/24	1,200.00	1,200.00 1,200.00
							VENDOR TOTAL:		1,200.00
NUTOYS	NUTOYS LEISURE PRODUCTS								
	55315	01 BENCH, PLAQUE	010012000270	01/17/24		117660	01/31/24	2,388.00	2,388.00 2,388.00
							VENDOR TOTAL:		2,388.00
ORCOCCCO	ORANGE COUNTY CC CONCESSIONS								
	94231082	01 Lunch at the PGA Merchandise S	031553055205	01/24/24		P007975	02/08/24	73.49	73.49 73.49
							VENDOR TOTAL:		73.49
PCARDS	UNDEFINED	01 TOTAL FOR P-CARDS							42,279.12
							VENDOR TOTAL:		0.00
PDRMA	PARK DISTRICT RISK MGMT ASSN								
	0124163	01 JAN MONTHLY CONTRIBUTION	050053005360	01/31/24		117706	02/06/24	11,585.49	11,585.49 11,585.49
							VENDOR TOTAL:		11,585.49
POINTORL	POINT ORLANDO								
	94193949	01 Demo Day Parking - PGA Show 20	031553055205	01/23/24		P007976	02/08/24	10.00	10.00 10.00
	94231081	01 PGA Show 2024 - Parking	031553055205	01/24/24		P007976	02/08/24	10.00	10.00 10.00
							VENDOR TOTAL:		20.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
POTBELLY	POTBELLY								
	94276336	01 IPRA Lunch Brock and Rusty	010353055205	01/25/24		P007977	02/08/24	35.03	35.03
									35.03
								VENDOR TOTAL:	35.03
POWERSP	WORLD OF POWER SPORTS								
	93668299	01 PCARD #: XXXXXXXXXXXXX2523	021455005510	01/02/24		P007978	02/08/24	53.49	53.49
		02 NAME: ROTH, ERIC	** COMMENT **						0.00
	93840248	01 PCARD #: XXXXXXXXXXXXX2523	021455005510	01/09/24		P007978	02/08/24	20.70	20.70
		02 NAME: ROTH, ERIC	** COMMENT **						0.00
								VENDOR TOTAL:	74.19
PRAIMOON	PRAIRIE MOON								
	93580802	01 Native seed	021051005110	12/27/23		P007979	02/08/24	132.50	132.50
									132.50
								VENDOR TOTAL:	132.50
PRAIRGAR	PRAIRIE GARDENS								
	93840251	01 ribbon to tie bows	021051005101	01/09/24		P007980	02/08/24	220.00	220.00
									220.00
								VENDOR TOTAL:	220.00
PRESTOX	PRESTO X CO								
	56241825	01 EE MONTHLY SERVICE JAN	018953095201	01/11/24		117618	01/20/24	98.20	98.20
									98.20
	56241826	01 PS MONTHLY SERVICE JAN	031553005201	01/26/24		117661	01/31/24	63.39	63.39
									63.39
								VENDOR TOTAL:	161.59
PROGPROP	PROGRESSIVE PROPANE, INC								
	60713	01 PARNELL JAN	010352115130	01/09/24		117676	02/02/24	2,354.90	103.29
									103.29
	90714	01 BELL TOWER JAN	010152005130	01/09/24		117676	02/02/24	2,354.90	422.07
									422.07

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	90715	01 ELKS LAKE JAN	010352115130	01/09/24		117676	02/02/24	2,354.90	461.51 461.51
	90716	01 MAIN PAVILION JAN	010352115130	01/09/24		117676	02/02/24	2,354.90	597.47 597.47
	90717	01 GC BLDG SOUTH JAN	031552005130	01/09/24		117676	02/02/24	2,354.90	134.48 134.48
	90718	01 GC MAINT SHOP JAN	031752005130	01/09/24		117676	02/02/24	2,354.90	636.08 636.08
							VENDOR TOTAL:		2,354.90
PWGOLFSU	P & W GOLF SUPPLY, LLC								
	124083	01 PAR 3 COURSE MATTS	031551005101	02/06/24		117717	02/07/24	2,550.00	2,550.00 2,550.00
							VENDOR TOTAL:		2,550.00
REPUBLIC	REPUBLIC SERVICES #729								
	24981	01 FEB TRASH GC	031553005201	01/20/24		117646	01/29/24	1,001.53	662.79 662.79
	676662	01 FEB TRASH WEST MAINT	010353005201	01/20/24		117646	01/29/24	1,001.53	338.74 338.74
							VENDOR TOTAL:		1,001.53
RIVBENHO	RIVERBENDHOME.COM								
	93699339	01 plumbing supply	010651005101	01/04/24		P007981	02/08/24	20.44	20.44 20.44
	93840256	01 plumbing supply	010651005101	01/10/24		P007981	02/08/24	19.19	19.19 19.19
							VENDOR TOTAL:		39.63
RIVERAMO	MONIQUE RIVERA								
	001A	01 SPANISH TRANSLATION	010253005201	12/12/23		117626	01/25/24	110.00	110.00 110.00
							VENDOR TOTAL:		110.00
ROCKBREW	ROCK & BREWS								
	94159829	01 Dinner at the PGA Merchandise	031553055205	01/23/24		P007982	02/08/24	89.00	89.00 89.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

RRRPROD	R & R PRODUCTS, INC							VENDOR TOTAL:	89.00
	2863278	01 SUPPLIES	031755005510	01/09/24		117619	01/20/24	504.50	504.50
									504.50
								VENDOR TOTAL:	504.50
RURALKNG	RURAL KING DISTRIBUTING								
	152799	01 WORK GLOVES	021451005101	01/10/24		117694	02/05/24	466.78	9.79
									9.79
	224549	01 BATHROOM SOAP	021451005101	02/05/24		117694	02/05/24	466.78	456.99
		02 GLYPHOSATE	021455275530						6.99
									450.00
	93875645	01 work gloves, chainsaw oil	010651005101	01/11/24		P007983	02/08/24	92.84	92.84
									92.84
								VENDOR TOTAL:	559.62
SAFESHED	SAFE SHEDS SALES INC								
	12003	01 STORM SHELTER, FINISH 2023 BILL	051256236050	01/05/24		117666	02/01/24	7,497.00	7,497.00
									7,497.00
								VENDOR TOTAL:	7,497.00
SAFEWRKS	SAFEWORKS ILLINOIS								
	011624	01 BACKGROUND CHECK, PHYSICAL	010153005201	01/16/24		117647	01/29/24	175.50	175.50
									175.50
								VENDOR TOTAL:	175.50
SAMCLB	SAM'S CLUB								
	93643395	01 Pizzas, Condiments, Kleenex, p	031651005101	01/02/24		P007984	02/08/24	168.99	168.99
									168.99
								VENDOR TOTAL:	168.99
SANGVALL	SANGAMON VALLEY PUBLIC WATER								
	013124	01 WEST SIDE JAN WATER	010352005230	01/31/24		117707	02/06/24	366.59	366.59
		02 ROTARY, ELK, HAWTHORNE JAN WATER	010352115230						57.46
		03 GREENHOUSE JAN WATER	021052005230						58.65
		04 MUSEUM JAN WATER	018952085230						41.95
		05 CLUBHOUSE JAN WATER	031552005230						37.45
		06 G C WELL JAN WATER	031752005230						161.08
									10.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
<hr/>									
SPOTHERO SPOTHERO									
VENDOR TOTAL:									3,077.77
	94089093	01 IPRA/IAPD conference 2024 Park	010153055205	01/21/24		P007987	02/08/24	150.60	150.60 150.60
	94193948	01 IPRA/IAPD conference 2024 Park	010153055205	01/25/24		P007987	02/08/24	144.01	144.01 144.01
	94231078	01 IPRA/IAPD conference 2024 Park	010153055205	01/25/24		P007987	02/08/24	150.60	-150.60 -150.60
VENDOR TOTAL:									144.01
STANDARD THE STANDARD									
	0001L	01 JAN INSURANCE	010020000520	01/01/24		117649	01/29/24	574.38	574.38 470.53
		02 JAN INSURANCE	010150015050						6.75
		03 JAN INSURANCE	010250015050						6.75
		04 JAN INSURANCE	010350015050						18.00
		05 JAN INSURANCE	010650015050						7.88
		06 JAN INSURANCE	010750015050						6.75
		07 JAN INSURANCE	018950015050						15.75
		08 JAN INSURANCE	021050015050						4.50
		09 JAN INSURANCE	021250015050						6.75
		10 JAN INSURANCE	021350015050						6.75
		11 JAN INSURANCE	021450015050						11.25
		12 JAN INSURANCE	031550015050						6.75
		13 JAN INSURANCE	031750015050						5.97
	010124	01 EMPLOYEE REIMBURSEMENT JAN	010020000525	01/01/24		117621	01/20/24	1,811.88	1,811.88 438.12
		02 JAN HQ	010150015040						95.28
		03 JAN MARKETING	010250015040						91.32
		04 JAN LOW	010350015040						213.08
		05 JAN MF	010650015040						121.76
		06 JAN HL	010750015040						60.88
		07 JAN MUSEUM	018950015040						243.52
		08 JAN DALE	021050015040						30.44
		09 JAN HQ	021250015040						91.32
		10 JAN CN	021350015040						121.76
		11 JAN MSUEUM	021450015040						121.76
		12 JAN GC	031550015040						91.32
		13 JAN GC	031750015040						91.32

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	110123D			11/01/23		117652	01/30/24	3,900.48	1,516.40
		01 NOV DENTAL EMPLOYEE	010020000525						408.08
		02 NOV DENTAL	010150015040						185.36
		03 NOV DENTAL	010250015040						79.44
		04 NOV DENTAL	010350015040						22.64
		05 NOV DENTAL	010650015040						105.92
		06 NOV DENTAL	010750015040						79.44
		07 NOV DENTAL	018950015040						158.88
		08 NOV DENTAL	021050015040						26.48
		09 NOV DENTAL	021250015040						79.44
		10 NOV DENTAL	021350015040						105.92
		11 NOV DENTAL	021450015040						105.92
		12 NOV DENTAL	031550015040						79.44
		13 NOV DENTAL	031750015040						79.44
	110123V			11/01/23		117652	01/30/24	3,900.48	459.48
		01 NOV VISION	010020000530						459.48
	120123D			12/01/23		117652	01/30/24	3,900.48	1,625.52
		01 DEC DENTAL EMPLOYEE	010020000525						380.96
		02 DEC DENTAL	031750015040						79.44
		03 DEC DENTAL	031550015040						79.44
		04 DEC DENTAL	021450015040						105.92
		05 DEC DENTAL	021350015040						105.92
		06 DEC DENTAL	021250015040						79.44
		07 DEC DENTAL	021050015040						26.48
		08 DEC DENTAL	018950015040						185.36
		09 DEC DENTAL	010750015040						52.96
		10 DEC DENTAL	010650015040						105.92
		11 DEC DENTAL	010350015040						185.36
		12 DEC DENTAL	010250015040						79.44
		13 DEC DENTAL	010150015040						158.88
	120123V			12/01/23		117652	01/30/24	3,900.48	299.08
		01 DEC VISION	010020000530						299.08
								VENDOR TOTAL:	6,286.74
STAPLES	STAPLES								
	94276360			01/27/24		P007988	02/08/24	390.70	390.70
		01 table top easel pads, wall eas	010151005101						390.70
								VENDOR TOTAL:	390.70
STARLINK	STARLINK	INTERNET							
	93611559			01/01/24		P007989	02/08/24	150.00	150.00
		01 internet service	010652005240						150.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	94089088			01/19/24		P007989	02/08/24	250.00	250.00
		01 Starlink internet access subsc	010752005240						250.00
							VENDOR TOTAL:		400.00
STJOEREC	ST JOSEPH RECORD ONLINE WAV								
	93611557			01/01/24		P007990	02/08/24	175.00	175.00
		01 January 2024	010253005300						175.00
							VENDOR TOTAL:		175.00
STNDLIFE	THE STANDARD								
	020124			02/01/24		117680	02/02/24	271.55	271.55
		02 FEB HQ	010150015050						13.50
		03 FEB HQ	010250015050						6.75
		04 FEB LOW	010350015050						13.50
		05 FEB MF	010650015050						7.88
		06 FEB INSURANCE	010750015050						4.50
		07 FEB MUSEUM	018950015050						18.00
		08 FEB HQ	021050015050						4.50
		09 FEB HQ	021250015050						6.75
		10 FEB CONSTRUCTION	021350015050						6.75
		11 FEB INSURANCE	021450015050						9.00
		12 FEB INSURANCE	031550015050						6.75
		13 FEB INSURANCE	031750015050						5.97
		14 FEB EMPLOYEE REIMBURSEMENT	010020000520						167.70
							VENDOR TOTAL:		271.55
SURVMONK	SURVEY MONKEY								
	93918579			01/13/24		P007991	02/08/24	372.00	372.00
		01 annual survey monkey fee	010153005201						372.00
							VENDOR TOTAL:		372.00
SWISSOTE	SWISSOTEL CHICAGO HTL								
	94276342			01/27/24		P007992	02/08/24	311.68	311.68
		01 IPRA Hotel and Breakfast Rusty	010353055205						311.68
	94276354			01/27/24		P007992	02/08/24	309.94	309.94
		01 IPRA/IAPD conference 2024 - Pe	010153055205						309.94
	94276355			01/27/24		P007992	02/08/24	309.94	309.94
		01 IPRA/IAPD conference 2024 - Ro	010253055205						309.94

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3266920			02/01/24		117720	02/07/24	6.57	6.57
		02 JAN HL	010752005220						4.85
		03 JAN MF	010652005220						0.86
							VENDOR TOTAL:		6.57
TSTACEBO	TST ACEBOUNCE								
	94276349			01/26/24		P007995	02/08/24	81.58	81.58
		01 IPRA/IAPD conference 2024 grou	010153055205						44.87
		02 IPRA/IAPD conference 2024 grou	010153045333						8.16
		03 IPRA/IAPD conference 2024 grou	010253055205						16.31
		04 IPRA/IAPD conference 2024 grou	010153005204						12.24
							VENDOR TOTAL:		81.58
TSTBLACK	TST BLACKWOOD BBQ								
	94276337			01/26/24		P007996	02/08/24	44.79	44.79
		01 IPRA Lunch Mike Daab and Rusty	010353055205						44.79
							VENDOR TOTAL:		44.79
TSTEGGTU	TST EGG TUCK								
	94276352			01/27/24		P007997	02/08/24	23.99	23.99
		01 IPRA/IAPD conference 2024 - Pe	010153055205						23.99
							VENDOR TOTAL:		23.99
TSTJOJO	TST JOJO'S SHAKE BAR								
	94276362			01/27/24		P007998	02/08/24	38.03	38.03
		01 Friday Lunch at IPRA conferenc	010153055205						38.03
							VENDOR TOTAL:		38.03
TSTLEYE	TST LEYE-BEATRIX CLARK								
	94276348			01/26/24		P007999	02/08/24	272.39	272.39
		01 Conference Dinner for 8 employ	010153055205						272.39
							VENDOR TOTAL:		272.39
TSTRIOPI	TST RIO PINAR GOLF CLUB								
	94159828			01/22/24		P008000	02/08/24	67.00	67.00
		01 Dinner for Chris, David, and J	031553055205						67.00
	94276357			01/25/24		P008000	02/08/24	72.00	72.00
		01 Dinner for Chris, David, and J	031553055205						72.00

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #		ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	93558031	01	January-February storywalk mat	018951065101	12/27/23		P008003	02/08/24	152.19	152.19 152.19
URBANA	CITY OF URBANA							VENDOR TOTAL:		1,496.37
	93840254	01	parking fee for meeting in tow	018953005205	01/10/24		P008004	02/08/24	1.25	1.25 1.25
USPS	USPS							VENDOR TOTAL:		1.25
	93840255	01	Collections; Information reque	018951165101	01/10/24		P008005	02/08/24	6.54	6.54 6.54
VALPOTAW	VAL POTAWATOMI INN							VENDOR TOTAL:		6.54
	93643396	01	Deposit for Hotel Room	010753055205	01/02/24		P008006	02/08/24	105.28	105.28 105.28
VERIZWIR	VERIZON WIRELESS							VENDOR TOTAL:		105.28
	93740297	01	NR tablet data	021452005240	01/05/24		P008007	02/08/24	93.70	93.70 40.00
		02	LOW Ops shift phone data	010352005220						53.70
WALKERTI	WALKER TIRE							VENDOR TOTAL:		93.70
	264481	01	SUPPLIES, EQUIPMENT	031755005510	01/06/24		117622	01/20/24	226.00	130.50 130.50
	264532	01	SMOOTH TIRE AND FEE	031755005510	01/06/24		117622	01/20/24	226.00	95.50 95.50
WALMART	WALMART COMMUNITY/GEMB							VENDOR TOTAL:		226.00
	93740295	01	Office supplies: Large envelop	018951095101	01/05/24		P008008	02/08/24	48.58	48.58 3.24
		02	Animal Care: birdseed, oatmeal	018951165101						45.34
								VENDOR TOTAL:		48.58

FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
WATCHCOM	WATCH COMMUNICATIONS								
	012424			01/24/24		117634	01/26/24	248.19	248.19
	01	INTERNET SERVICE JAN MF	010652005240						248.19
							VENDOR TOTAL:		248.19
WATTSCPY	WATTS COPY SYSTEMS								
	1283542			01/08/24		117635	01/26/24	598.69	598.69
	01	CONTRACT BASE RATE AND SURCHAR	010153005201						598.69
							VENDOR TOTAL:		598.69
WCIA	WCIA								
	386600012			12/31/23		117696	02/05/24	200.00	200.00
	01	DECEMBER CI LIVING	010253005300						200.00
	38660002			02/02/23		117627	01/25/24	400.00	200.00
	01	FEB ADS	010253005300						200.00
	38660005			05/01/23		117627	01/25/24	400.00	200.00
	01	MAY ADS	010253005300						200.00
							VENDOR TOTAL:		600.00
WENDYS	WENDYS								
	94276358			01/26/24		P008009	02/08/24	34.73	34.73
	01	Lunch for Chris, David, and Ja	031553055205						34.73
							VENDOR TOTAL:		34.73
WEXBANK	WEX BANK								
	94984497			01/31/24		117682	02/02/24	389.52	389.52
	01	CONSTRUCTION FUEL JAN	021351005125						210.90
	02	HQ FUEL JAN	010151005120						178.62
							VENDOR TOTAL:		389.52
YONGSALT	YONGS ALTERATIONS								
	93580801			12/28/23		P008010	02/08/24	10.00	10.00
	01	Uniform - 2023 expense	021251005190						10.00
	93699337			01/04/24		P008010	02/08/24	30.00	30.00
	01	Charge to 2023	021251005190						30.00
							VENDOR TOTAL:		40.00

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FROM 01/19/2024 TO 02/08/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ZOOM.US	ZOOM.US							
	94159826	01 Foundation Zoom	010012000270	01/23/24	P008011	02/08/24	15.99	15.99
								15.99
							VENDOR TOTAL:	15.99
							TOTAL --- ALL INVOICES:	278,000.77

February 15, 2024

MEMORANDUM

To: Board of Commissioners
From: Brock Martin, Business & Finance Director
Re: January Treasurer's Report

Action Requested

Staff requests the Board accept the January 2024 Treasurer's Report.

Summary

At January 31, 2024, the District had no outstanding bonded debt, and \$6,091,665 in cash and investments.

January Asset Balances 2022-2024

	2022	2023	2024
Cash and Cash Equivalents			
Checking/Deposit Accounts	\$ 335,992	\$ 234,082	\$ 492,841
Illinois Fund	\$ 2,813,169	\$ 3,848,402	\$ 3,704,129
Investments			
Certificates of Deposit	\$ 1,027,800	\$ 1,095,902	\$ 1,358,000
Illinois Investor's Trust	\$ 224,276	\$ 202,935	\$ 507,239
Business Equity	\$ 1,087	\$ 31,222	\$ 29,455
Total Cash and Investments	\$ 4,402,324	\$ 5,178,460	\$ 6,091,665

January Cash & Investment Balances 2022-2024

	2022	2023	2024
Starting Balance	\$ 4,738,357	\$ 5,687,850	\$ 6,607,240
Revenues	\$ 110,485	\$ 286,419	\$ 82,739
Expenditures	\$ 446,518	\$ 563,530	\$ 614,747
Net Change Assets/Liabilities	-	\$ 1,803	\$ 16,433
Ending Balance	\$4,402,324	\$ 5,412,542	\$ 6,091,665

Please note January bank reconciliations had not been completed when this report was prepared.

In January 2024, the District:

- Received \$51,337 in personal property replacement taxes. This is down from the \$87,424 that was received in January 2023.

Attachments:

January 2024 Financial Activity and Balances
Investment Rates and Maturities

Champaign County Forest Preserve District
January 2024 Treasurer's Report

January 2024 Financial Activity and Balances

	Financial Activity						Month End Investment Balances					Ending Cash & Investments
FUND	Beginning Cash	Total Revenue	Total Expenses	Net Activity Assets & Liabilities	Interfund Activity	Ending Cash	Illinois Funds	IIT	Business Equity	Certificates of Deposit	Total Investments	
CORPORATE	\$ 243,799	\$ 66,671	\$ (291,885)	\$ 198,612	\$ -	\$ 217,197	\$ 1,729,732	\$ 201,683	\$ 28,368	\$ 617,000	\$ 2,576,784	\$ 2,793,980
CONSTRUCTION	\$ 15,794	\$ 3,358	\$ (136,361)	\$ 147,187	\$ -	\$ 29,977	\$ 417,305	\$ -	\$ 1,087	\$ 123,000	\$ 541,392	\$ 571,370
GOLF	\$ 96,428	\$ 2,194	\$ (67,572)	\$ (4,068)	\$ -	\$ 26,982	\$ 476,398	\$ -	\$ -	\$ 190,000	\$ 666,398	\$ 693,380
MUSEUM STORE	\$ 12,834	\$ 79	\$ -	\$ (334)	\$ -	\$ 12,579	\$ -	\$ 10,173	\$ -	\$ -	\$ 10,173	\$ 22,752
INSURANCE	\$ 19	\$ 2,425	\$ (14,794)	\$ 17,575	\$ -	\$ 5,225	\$ 359,245	\$ 153,911	\$ -	\$ -	\$ 513,156	\$ 518,380
IMRF	\$ -	\$ 4,823	\$ (14,531)	\$ 9,709	\$ -	\$ -	\$ 270,442	\$ 7	\$ -	\$ 50,000	\$ 320,449	\$ 320,449
AUDIT	\$ 22,237	\$ 199	\$ -	\$ (199)	\$ -	\$ 22,237	\$ -	\$ 45,071	\$ -	\$ 3,000	\$ 48,071	\$ 70,308
SSI	\$ 41,248	\$ 299	\$ (18,627)	\$ (299)	\$ -	\$ 22,621	\$ -	\$ 67,876	\$ -	\$ 10,000	\$ 77,876	\$ 100,497
BOND	\$ (0)	\$ 355	\$ -	\$ (355)	\$ -	\$ -	\$ -	\$ 28,518	\$ -	\$ -	\$ 28,518	\$ 28,518
PROJECT	\$ 226,980	\$ 329	\$ (70,976)	\$ (309)	\$ -	\$ 156,024	\$ 71,099	\$ -	\$ -	\$ -	\$ 71,099	\$ 227,123
LAND	\$ -	\$ 2,008	\$ -	\$ (2,008)	\$ -	\$ -	\$ 379,907	\$ -	\$ -	\$ 365,000	\$ 744,907	\$ 744,907
TOTAL	\$ 659,339	\$ 82,739	\$ (614,747)	\$ 365,511	\$ -	\$ 492,841	\$ 3,704,129	\$ 507,239	\$ 29,455	\$ 1,358,000	\$ 5,598,824	\$ 6,091,665

Champaign County Forest Preserve District

January 2024 Treasurer's Report

Investment Rates and Maturities

Investments	Rate	Month End	Maturity Date
Illinois Fund	5.451%	\$ 3,704,129	NA
Illinois Investor's Trust	5.230%	\$ 507,239	NA
Business Equity	NA	\$ 29,455	NA
CD (365) - Iroquois Federal	3.500%	\$ 200,000	February 14, 2024
CD (334) - State Bank of Forrest	3.820%	\$ 248,000	February 21, 2024
CD (365) IIT - High Plains	5.250%	\$ 100,000	March 7, 2024
CD (270) IIT - First Bank of Ohio	5.450%	\$ 125,000	March 8, 2024
CD (393) IIT - Bank of China, NY	5.200%	\$ 100,000	March 22, 2024
CD (397) IIT - TAB Bank	5.150%	\$ 100,000	April 8, 2024
CD Nexbank, Ssb, TX	5.750%	\$ 243,000	June 11, 2024
CD Financial Federal Savings Bank, TN	5.800%	\$ 242,000	June 17, 2024
Total Investments		\$ 5,598,824	

Champaign County Forest Preserve District

January 2024 Treasurer's Report

Revenues and Expenditures Transacted as Percent of Budget

2024 Revenues				
Fund	Budgeted	Cumulative Revenues	2024 Percent Collected	5 year Average Percent*
CORPORATE	\$ 4,357,246	\$ 66,671	1.5%	1.6%
CONSTRUCTION	\$ 1,460,432	\$ 3,358	0.2%	0.2%
GOLF COURSE	\$ 1,268,612	\$ 2,194	0.2%	6.9%
MUSEUM STORE	\$ 14,500	\$ 79	0.5%	1.3%
INSURANCE	\$ 746,242	\$ 2,425	0.3%	0.0%
IMRF	\$ 201,050	\$ 4,823	2.4%	1.6%
AUDIT	\$ 66,439	\$ 199	0.3%	0.1%
SOCIAL SECURITY	\$ 297,141	\$ 299	0.1%	0.1%
BOND	\$ 279,321	\$ 355	0.1%	0.0%
CAPITAL PROJECTS & EQUIPMENT	\$ 6,112,666	\$ 329	0.0%	3.0%
LAND ACQUISITION	\$ 80,300	\$ 2,008	2.5%	3.5%
TOTAL	\$ 14,883,949	\$ 82,739	0.6%	2.2%

2024 Expenditures				
Fund	Budgeted	Cumulative Expenses	2024 Percent Expended	5 year Average Percent*
CORPORATE	\$ 4,357,246	\$ 291,885	6.7%	6.3%
CONSTRUCTION	\$ 1,460,432	\$ 136,361	9.3%	8.3%
GOLF COURSE	\$ 1,268,612	\$ 67,572	5.3%	5.8%
MUSEUM STORE	\$ 14,500	\$ -	0.0%	3.1%
INSURANCE	\$ 746,242	\$ 14,794	2.0%	2.6%
IMRF	\$ 201,050	\$ 14,531	7.2%	7.9%
AUDIT	\$ 66,439	\$ -	0.0%	3.9%
SOCIAL SECURITY	\$ 297,141	\$ 18,627	6.3%	6.6%
BOND	\$ 279,321	\$ -	0.0%	0.2%
CAPITAL PROJECTS & EQUIPMENT	\$ 6,112,666	\$ 70,976	1.2%	1.9%
LAND ACQUISITION	\$ 80,300	\$ -	0.0%	3.3%
TOTAL	\$ 14,883,949	\$ 614,747	4.1%	5.0%

*The 5 Year Average Percent equals each fund's current period average percentage of budget for revenues or expenditures for the years 2019-2023.

February 15, 2024

MEMORANDUM

To: Board of Commissioners

From: David Sebestik, PGA Pro

Michael Daab, Deputy Executive Director

Re: Approval of Quote for Golf Course Landscaping Services

Action Requested

Staff requests that the Board of Commissioners approve Larry Denton and Golf Course Construction and Renovation, LLC, as the qualified contractor to provide landscaping services at the Lake of the Woods Golf Course at a cost of \$15,800.

Background

The staff at Lake of the Woods (LOW) Golf Course has plans to renovate two tee boxes and an approach area on the 18-hole course. The work consists of material removal, filling, regrading, and laying sod. The cost of the project includes labor, equipment, and sod.

Golf Course Construction and Renovation, LLC, has worked with the LOW Golf Course on bunker renovation projects over the past three years, providing highly satisfactory results.

Quotes Received

Company Providing Quote	Quote Amount
Larry Denton, Golf Course Construction and Renovation, LLC	\$15,800
Sunset Landscaping	\$19,550
Midstate Excavation	No Quote Provided

Project Funding

2024 Capital Projects – Golf Course Landscaping	\$20,000
Golf Course Construction and Renovation, LLC	-\$15,800
Remaining	\$ 4,200

All or a portion of remaining funding for this project may be used toward additional materials.

**FOREST PRESERVE FRIENDS FOUNDATION
BOARD MEETING**

Wednesday, January 10, 2024 at 4:00 p.m.

**Lower Level Conference Room, Headquarters, Lake of the Woods Forest Preserve,
Mahomet, IL**

Members in Attendance: Carter Billingsley, Shira Epstein, Nancy Geubelle, Sarah Livesay, Dan Noel, Lorrie Pearson, Will Timmons, Jennifer Vallowe, and Mary Ellen Wuellner.

Quorum (9 members required): met.

Staff in Attendance: Ryan Anderson, Mary Beck, Jessica Howard, Brock Martin and Kristin Rose.

I. Welcome & Introductions

Timmons called the meeting to order at 4:05 pm.

Newly hired CCFPD Business and Finance Director, and, Jessica Howard, Assistant Finance Director, was introduced.

Pearson noted Commissioner Greg Knott will be taking personal leave from the group, but in his absence, Commissioner Bill Goodman will be attending meetings.

II. Review & Approve Agenda

Noel moved approval of the agenda. Vallowe seconded. Voice vote was taken, motion carried.

III. Consent Agenda

a. Approval of December Minutes – Vallowe moved approval of the November minutes. Noel seconded. Voice vote was taken, motion carried.

b. October/November Treasurer's Report – It was noted the October and November Treasurers Report be pulled from the agenda, as the reports are being updated, and will be brought back to the group for approval next month.

IV. Reports

a. Commissioner's Report – Pearson reported at the last CCFPD Board meeting the following: 2024 Budget was approved, an update on the proposed Nature Center, User Fees, and 2 grants were approved.

- b. **Director & Staff Report** – Pearson noted Preserves staff work highlights include: New hires, annual Snow Flake Search, and operations staff working on indoor winter projects and equipment maintenance.

Timmons stated he is excited to see the FY 2024 work that will be done on projects that the group has assisted in fundraising, including; Middle Fork Dark Sky Park trail, Discovery Garden facility and the KRT.

- c. **Foundation Updates Report** – Anderson spoke on the Three Rivers Event that had recently been held, and noted they are currently looking at feedback regarding the timing of this event, as the day and time of the year may have hindered attendance. Anderson also reviewed information that was supplied in the packet regarding 2023 year ending numbers for donation dollars and giving numbers.

Timmons thanked the group for 100% giving, noting his work on many Boards over the years, and this group is the first he has been associated with that has done this.

V. **Old Business**

a. **2024 Foundation Meeting Schedule**

It was noted the schedule included in the packet is the update version showing the 5 pm start time and the new location at Headquarters. Also, it was shared if an in-person meeting is needed, that 2-3 months' notice would be given.

b. **Stable Roots Endowment Logo**

The possible Stable Roots Endowment Logo was shared, one show with the FPFF wording and one without. It as agreed to have the wording. Update suggestions also included larger lettering, and balancing the wording around the logo. Kristin Rose, Marketing Specialist, advised she would update and share with group via email.

VI. **New Business**

- a. **Year-end Review** – Anderson gave a review of 2023. members confirmed: endowment advertising and bequest pledges.

b. **TRS Membership 2024**

Anderson reviewed information that was in the packet.

c. **Foundation 2024 Officers**

Pearson moved the current officers from 2023 continue for 2024. Noel seconded. A voice vote was taken. Motion carried.

d. Foundation 2024 Committees

It was noted 2024 would be as noted on the information included in the packet.

It was noted a memorial service for past FPFF member, Robert Espeseth, would be held on June 15th at Good Shepard Lutheran Church in Champaign.

VII. Adjournment –Noel motioned for adjournment at 5:17, Vallowe seconded. Voice vote was taken, meeting was adjourned.

Next Meeting – The next meeting will be Wednesday, February 7, 2024 at 5:00 pm at Headquarters Lower Level Meeting Room, Lake of the Woods Forest Preserve, Mahomet IL.

Signed: _____, Secretary

Dated: February 7, 2024

February 15, 2024

MEMORANDUM

From: Brock E. Martin, Business and Finance Director

To: Board of Commissioners

Re: Ordinance 2024-01 Issuance of 2024 Series General Obligation Limited Tax Bonds

Action Requested

Staff requests the Board of Commissioners approve the issuance of \$266,480 Taxable General Obligation Limited Tax Bonds, Series 2024, of the District, for the purpose of paying costs of maintaining forest preserve lands and facilities in and for said District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the corporate fund of the District.

Background

Every two years staff requests that the Board of Commissioners issue its General Obligation bonds to the extent permitted by the District's tax-capped debt service extension base (DSEB). Because this cap increases by the CPI annually, issuing bonds every two years permits the District to fully utilize property tax-supported revenues dedicated to capital projects. The District's purchasing of its own bonds secures interest payments as well as the principal reimbursement. To maintain flexibility for projects going forward staff recommends issuing a one-year bond at this time. Available debt service for this bond breaks down as follows:

Fiscal Year	Principal	Interest	DSEB Available
DSEB 2023 Payable 2024	\$266,480	\$5,840	\$272,320

After approval of the ordinance, at the bond closing the District will purchase \$266,480 in one bond, one redeemable in December 2024. Staff will make the purchase from the corporate fund's available balance and deposit the \$266,480 bond proceeds to the capital projects fund. The ordinance also instructs the County Clerk to levy 2023 taxes (to be collected and distributed in 2024) to repay the principal with interest.

This bond is intended to fund projects that for all practical purposes cannot be supported by other revenue sources, such as grant- and donation-supported projects. Therefore, the bond purpose is written broadly so that the bond tax revenues could be applied flexibly to a variety of projects not otherwise funded than with bond proceeds.

Chapman and Cutler, District bond counsel for this ordinance and bond closing, prepared the bond ordinance for the District.

MINUTES of a regular public meeting of the Board of Commissioners of the Champaign County Forest Preserve District, Champaign County, Illinois, held at the Museum of the Grand Prairie Classroom in Lake of the Woods Forest Preserve, 950 North Lombard, Mahomet, Illinois, in said Forest Preserve District, at 6:00 o'clock P.M., on the 15th day of February, 2024.

* * *

The Vice President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, the following Commissioners were physically present at said location: _____

No Commissioner was not permitted to attend the meeting by video or audio conference.

The following Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Vice President announced that the next item of business to be considered was the proposed purchased by the Corporate Fund of the District of \$266,480 non-referendum general obligation bonds to be issued by the District for the purpose of paying costs of developing forest preserve lands in and for the District and that the Board of Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The Vice President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Whereupon Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 2024-01

AN ORDINANCE providing for the issue of \$266,480 Taxable General Obligation Limited Tax Bonds, Series 2024, of the Champaign County Forest Preserve District, Champaign County, Illinois, for the purpose of developing forest preserve lands in and for said District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the Corporate Fund of said District.

* * *

WHEREAS, the Champaign County Forest Preserve District, Champaign County, Illinois (the “*District*”), is a duly organized and existing Forest Preserve District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Downstate Forest Preserve District Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “*Act*”); and

WHEREAS, it has been deemed advisable, necessary and in the best interests of the District that the District develop forest preserve land in and for the District, and that the District requires the expenditure of not less than the sum of \$266,480 for the purpose of paying costs of developing forest preserve lands in and for the District and for the payment of the expenses incident thereto (the “*Project*”), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Commissioners of the District (the “*Board*”) and now on file in the office of the Secretary of the Board; and

WHEREAS, the estimated costs of the Project, including legal, financial, bond discount, capitalized interest, printing and publication costs and other expenses, is not less than \$266,480 and that it is necessary and for the best interests of the District that it borrow the sum of \$266,480 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 24th day of January,

2024, executed an Order calling a public hearing (the “*Hearing*”) for the 5th day of February, 2024, concerning the intent of the Board to sell bonds in the amount of \$272,321 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *News-Gazette*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 5th day of February, 2024, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 5th day of February, 2024; and

WHEREAS, the District is now authorized to issue bonds to the amount of \$272,321 for the Project and to levy taxes to pay principal of and interest on such bonds; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$266,480 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that upon the issuance of the \$266,480 Taxable General Obligation Limited Tax Bonds, Series 2024, now proposed to be issued, the aggregate outstanding unpaid indebtedness of the District, including said bonds, will not exceed 2.3% (and, in the case of bonds and other evidences of indebtedness of the District issued for the purpose of development of forest preserve lands, will not exceed 0.3%) of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to

the provisions of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval; and

WHEREAS, the Board does hereby find and determine that said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”):

NOW, THEREFORE, Be It Ordained by the Board of Commissioners of the Champaign County Forest Preserve District, Champaign County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$266,480 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and that it is necessary and for the best interests of the District that there be issued at this time \$266,480 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$266,480 for the purpose aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “Taxable General Obligation Limited Tax Bonds, Series 2024.” The Bonds shall be dated March 22, 2024, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$1.00 each and authorized integral multiples thereof, shall be numbered 1 and upward, and the Bonds shall become due and payable (without option of prior redemption) on December 15, 2024, in the amount of \$266,480 and bear interest at the rate of 3.00% per annum.

The Bonds shall bear interest from their date until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable at maturity on December 15, 2024. Interest on each Bond shall be paid by check or draft of the Treasurer of the Board, as bond registrar and paying agent (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board, as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal office of the Bond Registrar, which is hereby constituted and appointed the registrar

of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of the interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. 1

REGISTERED
\$266,480

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF CHAMPAIGN

CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

TAXABLE GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2024

See Reverse Side for Additional Provisions

Interest
Rate: 3.00%

Maturity
Date: December 15, 2024

Dated
Date: March 22, 2024

Registered Owner: CORPORATE FUND OF THE CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

Principal Amount: TWO HUNDRED SIXTY-SIX THOUSAND FOUR HUNDRED EIGHTY DOLLARS

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Champaign County Forest Preserve District, Champaign County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on December 15, 2024. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of the Treasurer of the Board of Commissioners, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 1st day of the month of the interest payment date and shall be paid by check or draft of the

Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Champaign County Forest Preserve District, Champaign County, Illinois, by its Board of Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

SPECIMEN

President, Board of Commissioners

[SEAL]

ATTEST:

SPECIMEN

Secretary, Board of Commissioners

COUNTERSIGNED:

SPECIMEN

Treasurer, Board of Commissioners

Date of Authentication: March 22, 2024

CERTIFICATE
OF
AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the Taxable General Obligation Limited Tax Bonds, Series 2024, of the Champaign County Forest Preserve District, Champaign County, Illinois.

Bond Registrar and Paying Agent:
Treasurer, Board of Commissioners,
Champaign County Forest Preserve
District, Champaign County, Illinois

SPECIMEN

Treasurer, Board of Commissioners,
as Bond Registrar

[Form of Bond - Reverse Side]

CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT

CHAMPAIGN COUNTY, ILLINOIS

TAXABLE GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2024

[6] This Bond is one of a series of bonds issued by the District for the purpose of paying costs of developing forest preserve lands in and for the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the Local Government Debt Reform Act of the State of Illinois, as amended, the Downstate Forest Preserve District Act of the State of Illinois, as amended, and all other laws thereunto enabling, and an ordinance duly and properly adopted for that purpose by the Board of Commissioners of the District in all respects provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in Mahomet, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$1.00 each or authorized integral multiples thereof. This Bond may be exchanged at the principal office of the Bond Registrar for a like aggregate principal amount of Bonds of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of the interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. Pursuant to the Investment of Municipal Funds Act of the State of Illinois, as amended, the District is authorized to use the money in its funds to purchase bonds issued by the District. In view of the balance in the District's Corporate Fund, there is no need for current funds in the Corporate Fund in the amount of the purchase price of the Bonds, the same being par. The Corporate Fund may prudently be invested for the term of the Bonds, and, as such, the Corporate Fund of the District is the purchaser of the Bonds. The purchase of the Bonds is deemed to be an amendment to the District's Investment Policy to the extent said purchase is not expressly permitted by said Investment Policy.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for the year while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2023	\$272,320.35	for interest and principal up to and including December 15, 2024

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Champaign, Illinois (the “*County Clerk*”), and it shall be the duty of the County Clerk for the year 2023 to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the

District in connection with other taxes levied in said year for general corporate purposes, in order to raise the amount aforesaid and in said year such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general corporate purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Bond and Interest Fund of 2024” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

Section 10. Use of Bond Proceeds. The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 11. Tax Matters. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control if taking, permitting or omitting to take such action would cause the interest on the Bonds not to be included in the gross income of the recipients thereof for federal income tax purposes.

Section 12. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 13. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;
- (d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 14. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 15. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted February 15, 2024.

President, Board of Commissioners

Attest:

Secretary, Board of Commissioners

Commissioner _____ moved and Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the Vice President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Commissioners voted AYE: _____

The following Commissioners voted NAY: _____

Whereupon the Vice President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Commissioners of the Champaign County Forest Preserve District, Champaign County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Champaign County Forest Preserve District, Champaign County, Illinois (the “*Board*”), and as such Secretary I am the keeper of the records and files of the Board.

I do further certify that attached and the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 15th day of February, 2024, insofar as the same relates to the adoption of Ordinance No. 2024-01 entitled:

AN ORDINANCE providing for the issue of \$266,480 Taxable General Obligation Limited Tax Bonds, Series 2024, of the Champaign County Forest Preserve District, Champaign County, Illinois, for the purpose of developing forest preserve lands in and for said District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the Corporate Fund of said District.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Downstate Forest Preserve District Act of the State of Illinois, as amended, and the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and the corporate seal of the Champaign County Forest Preserve District, Champaign County, Illinois, this 15th day of February, 2024.

[SEAL]

Secretary, Board of Commissioners.
Champaign County Forest Preserve District,
Champaign County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Champaign, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of an ordinance entitled:

AN ORDINANCE providing for the issue of \$266,480 Taxable General Obligation Limited Tax Bonds, Series 2024, of the Champaign County Forest Preserve District, Champaign County, Illinois, for the purpose of developing forest preserve lands in and for said District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the Corporate Fund of said District.

duly adopted by the Board of Commissioners of the Champaign County Forest Preserve District, Champaign County, Illinois, on the 15th day of February, 2024, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Champaign County, this ____ day of _____, 2024.

County Clerk of The County of Champaign,
Illinois

(SEAL)

February 15, 2024

MEMORANDUM

To: Board of Commissioners
From: Bridgette Moen, Planning Director
Re: Rejection of Bids for Discovery Garden Greenhouse

Action Requested

Staff requests the Board of Commissioners reject the bids and bid alternates for the Discovery Garden Greenhouse Construction at Lake of the Woods Forest Preserve.

Background

The Forest Preserves received funding from the Illinois Department of Natural Resources (IDNR) via a Public Museum Capital Grants Program (PMC) for the Discovery Garden Greenhouse project in the Mabery Gelvin Botanical Garden. Farnsworth Group was selected as the architect after a qualified based selection. In 2023, asbestos abatement and demolition of the existing structure was completed. The new facility includes an indoor classroom, a covered outdoor classroom, restrooms, a renovated garden, a public conservatory, and a staff plant production space.

Bid Results

Four (4) sealed bids were opened February 6th, 2024 at 12:00pm with bid tabulation as shown. Description of bid alternates can be found in Attachment 1. The request for bids was advertised in the News-Gazette on January 14th, 2024.

Staff are requesting rejection of the bids as they significantly exceed cost estimates and further inquiry is needed to understand the discrepancy.

Bidder	DBE	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5
Berglund Construction	n/a	\$2,939,987	\$50,972	\$45,998	\$37,774	\$32,003	\$39,769
Broeren Russo Builders	MBE	\$2,240,000	\$75,000	\$46,000	\$33,000	\$21,500	\$36,800
English Brothers	n/a	\$2,385,685	\$70,700	\$47,150	\$28,790	\$21,945	\$37,517
Petry-Kunhe Company	n/a	\$2,284,000	\$64,952	\$46,400	\$20,900	\$25,500	\$44,200

Equity in Purchasing

Staff researched contractors registered with City of Champaign Diversity Advancement Program (x14) and Illinois Procurement Gateway (x1) and sent the bid advertisement to those listed.

Project Funding

Project Expenses	Status	Amount
A/E (Farnsworth)	In progress	\$87,821
Topographic Survey (Farnsworth)	Complete	\$2,850
Soil Borings (MET)	Complete	\$3,650
Demo and Abatement	Complete	\$23,130
Construction	Current	\$917,309
Other (grant related)	Upcoming	\$6,000
Project Total		\$1,040,760

2024 Capital Budget

\$987,625

Previous Applicable Board Reports:

January 18, 2024 Approval of Additional Service for Lake of the Woods Forest Preserve
Discovery Garden Greenhouse

February 16, 2023 Approval of Bid for Lake of the Woods Greenhouse Asbestos Abatement

August 18, 2022 Approval of Proposal for Lake of the Woods Forest Preserve Discovery
Garden Greenhouse Architectural and Engineering Services

Attachments:

1. Table of base scope and alternates
2. Conceptual rendering

Attachment 1: Table of base scope and alternates

Base Bid	Greenhouse, restroom, classroom
Add Alternate #1	Green Roof
Add Alternate #2	Solar Array
Add Alternate #3	Concrete Walks
Add Alternate #4	Perennials and Woody Plants
Add Alternate #5	Ornamental Fencing

Attachment 2: Conceptual Rendering



Figure 1. Provided by Farnsworth Group.

February 15, 2024

MEMORANDUM

To: Board of Commissioners

From: Joie Torres, Superintendent of Golf
Sam Ihm, Planning Assistant

Re: Rejection of Bids for Lake of the Woods Golf Course Irrigation Wiring Replacement

Action Requested

Staff requests the Board of Commissioners reject all bids for Irrigation Wiring Replacement (Materials and Labor) at Lake of the Woods Golf Course.

Background

The Lake of the Woods Golf Course irrigation system was originally installed by staff and contracted help in 1983. In 2022 and 2023, the 18-hole course's 232 irrigation heads were replaced. The capital plan also includes the replacement of irrigation heads on the Par-3 course in a future year. This did not include replacing the wiring that runs between the heads. The wiring is prone to failure, and replacement of wiring demands time, equipment, and expertise beyond what the Golf Course maintenance staff have available. Currently, wiring on 47 of the irrigation heads needs replacement.

Bid Results

Two (2) sealed bids were opened February 1, 2024 at 9:00am with bid tabulation as shown. The request for bids was advertised in the News-Gazette on December 31, 2023. Due to irregularities in the bids received, staff recommend the Board of Commissioners reject all bids.

Bidder	Location	DBE	Base Bid
Commercial Irrigation	East Peoria, IL	n/a	\$87,250.00
F&W Lawn Care	Bloomington, IL	n/a	\$88,915.00

Equity in Purchasing

Staff researched vendors registered with City of Champaign Diversity Advancement Program and the Illinois Procurement Gateway but none submitted a bid.

Project Funding

2024 Capital Budget

\$88,000.00

February 15, 2024

MEMORANDUM

To: Board of Commissioners

From: Peter Goodspeed, Director of Natural Resources

Michael Daab, Deputy Executive Director

Re: Rejection of Bids for the Homer Lake Invasive Removal Project

Action Requested

Staff requests the Board of Commissioners reject the bid and bid alternates for the Homer Lake Invasive Control Project.

Background

The Forest Preserves entered into a five-year intergovernmental agreement (IGA) with the Illinois Department of Natural Resources (IDNR) in 2017 with a directive to use Natural Resource Damage Assessment (NRDA) program funds toward property acquisition and/or improvements to wildlife habitat and water quality in the Salt Fork River watershed. Recently, the IGA was amended to extend the deadline for a habitat restoration project to December 31, 2028. The current balance of the NRDA funds received from IDNR is \$174,173.

The habitat restoration project in this request for bids involved the initial mechanical clearing and follow-up control of invasive trees and shrubs throughout 130 acres of degraded woodland habitat at Homer Lake Forest Preserve.

Bid Results

The Request for Bids was advertised in the News-Gazette on January 6, 2024. Staff sent the Request for Bids to four (4) contractors via email on January 3, 2024. Staff received one sealed bid, opened February 6, 2024, at 10:30 am at Lake of the Woods Forest Preserve.

Staff are requesting rejection of the bids as they significantly exceed cost estimates. Staff will re-evaluate the project scope in order to better fit the project to the available funding as well as increase the outreach to potential contractors for bid submission.

Company	Location	Base Bid	Alt #1	Alt #2	Total Bid
Stantec	Indianapolis, IN	\$232,988.43	\$49,517.48	\$32,489.08	\$314,994.99

Funding

Funds for this project will come from Natural Resources Damage Assessment (NRDA) program funding received by the Illinois Department of Natural Resources.

Total Amount Budgeted:

\$174,173.00